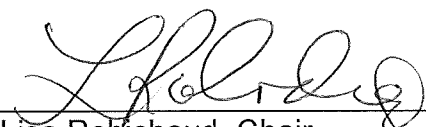





**Downtown Business Improvement Area (BIA) Board
ADOPTED MINUTES – Special Meeting
Held on Wednesday May 4th 2022 at 6:00 PM
Online via Zoom**

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
Members:	Kathrine Christensen	Amanda Trafford, Business Coordinator
	Ray Stedman	Lynsey Zufelt, Recording Secretary
	Lisa Robichaud	
	Shawna Singers	
	Randall Smith	
	Ted Lojko	
Regrets:	Darren Towriess	
	Sarah Preston	
	Veronica Fitzgerald	

1.	<p>Call Meeting to Order Board Chair Lisa Robichaud called the meeting to order at 6:15 PM</p>
2.	<p>Disclosure of Pecuniary Interest & General Nature Thereof – As the purpose of this Special Meeting was to discuss the FedDev Tourism Relief Fund, Member Ray Stedman noted that he too, will be applying for this funding for his business. It was agreed upon that as the applications were separate and that there was no pecuniary interest.</p>
3.	<p>Public Question / Comment There being no member of the public present, the Board discussed their experiences with RT09 acceptances. The Chair then moved on to the next order of business.</p>
4.	<p>New Business/Reports 1. FedDev Tourism Relief Fund - The Board discussed the involvement of other service clubs and eligibility) incorporated /not-for profit, etc Lynsey read over the RT09 Application Guide p. 6 re: Financial Support.</p>

** Staff Member Amanda Trafford joined the meeting at 6:25PM **	
	<p>Amanda provided clarification regarding eligibility for 50% vs 100% of funding costs and the importance of having Community Partners, such as Service Clubs.</p> <p>*Action: Amanda to seek Letter of Support from Community Partners and to research "Not-for-Profit", Ray to meet with Meg for the Chamber side.</p>
MOTION BIA 2022-010 – FedDev Tourism Relief Fund (TRF)	
	<p>Moved By: Ray Stedman Seconded By: Kathrine Christensen</p> <p>BE IT RESOLVED THAT THE GANANOQUE DOWNTOWN BIA USE UP TO \$48,000 DOLLARS FROM THE BIA BUDGET TO APPLY FOR THE FEDDEV TOURISM RELIEF FUND WHICH IS 50% MATCHING DOLLARS TO FUND TOURISM INITIATIVES.</p> <p style="text-align: right;">UNANIMOUS – Carried</p>
5.	Next Meeting – Wednesday, May 11, 2022 at 6:00PM
6.	Adjournment
	<p>Moved by: Ray Stedman</p> <p>Be it resolved that the Downtown BIA Board hereby adjourns the April 6th 2022 meeting at 6:43 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
 <hr/> Lisa Robichaud, Chair	 <hr/> Lynsey Zufelt, Recording Secretary