



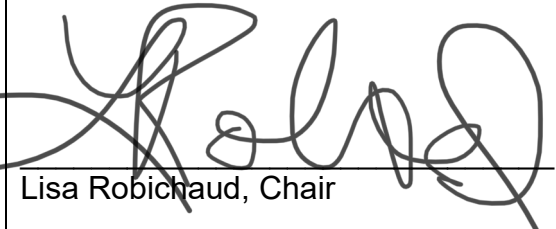
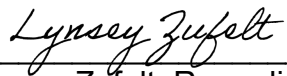
**Downtown Business Improvement Area (BIA) Board  
ADOPTED MINUTES**

**Held in Person at Laverne's 21 King Street East  
Wednesday September 14<sup>th</sup> 2022 at 6:30 PM**

<b>COMMITTEE MEMBERS PRESENT</b>		<b>STAFF PRESENT</b>
<b>Members:</b>	Lisa Robichaud, Chair	Lynsey Zufelt, Recording Secretary
	Ray Stedman	Amanda Trafford, Business Coordinator
	Kathrine Christensen	
	Randall Smith	
	Darren Towriess	
	Veronica Fitzgerald	
<b>Regrets:</b>	Shawna Singers	
	Sarah Preston	
	Ted Lojko	

<b>1.</b>	<b>Call Meeting to Order</b> The Chair called the meeting to order at 6:32 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Approval of Minutes (Adoption)</b>
<b>Motion #2022-027-BIA – Approval of Minutes – August 10<sup>th</sup>, 2022</b>	
	<b>Moved By:</b> Kathrine Christensen <b>Seconded By:</b> Ray Stedman BE IT RESOLVED THAT THE DOWNTOWN BIA BOARD APPROVE THE MINUTES OF THE AUGUST 10 <sup>TH</sup> 2022 MEETING. <span style="float: right;"><b>- CARRIED</b></span>
<b>4.</b>	<b>Public Question / Comment</b> (Only Addressing Reports on the Agenda)
<b>5.</b>	<b>Disclosure of Additional Items</b>
	Board Member Ted Lojko shared an email in his absence with several items to be addressed in New Business.
<b>6.</b>	<b>Delegations – None</b>
<b>7.</b>	<b>Presentations by Staff (Others)</b>
	BIA Treasurer Ray Stedman provided an overview of the BIA Budget



	3. Culture days - GAN Arts Network Update by Chair Lisa Robichaud
	4. Holiday Lighting Plan
<b>Motion #2022-028-BIA – Downtown Holiday Lighting Plan</b>	
	<p><b>Moved By:</b> Kathrine Christensen    <b>Seconded By:</b> Darren Towriess</p> <p>BE IT RESOLVED THAT THE DOWNTOWN BIA BOARD DIRECT STAFF TO SEEK QUOTES FOR THE INSTALLATION OF THE HOLIDAY LIGHTING FOLLOWING NOVEMBER 14<sup>TH</sup> 2022.</p> <p style="text-align: right;">- <b>CARRIED</b></p>
<b>11.</b>	<b>Discussion of Additional Items</b>
<b>12.</b>	<b>Next Meeting</b> – Wednesday, October 12, 2022 at 6:30PM
<b>13.</b>	<b>Questions from the Media</b> – None
<b>14.</b>	<b>Adjournment</b>
	<p><b>Moved by:</b> Darren Towriess</p> <p>Be it resolved that the Downtown BIA Board hereby adjourns the September 14<sup>th</sup>, 2022 meeting at 8:26 PM.</p> <p style="text-align: right;">- <b>CARRIED</b></p>
 <hr/> Lisa Robichaud, Chair	 <hr/> Lynsey Zufelt, Recording Secretary