

The Corporation of the Town of



REGULAR COUNCIL MEETING AGENDA

Held on Tuesday, January 16, 2024, at 6:00 PM

Via Telephone, Video, and In-Person

Teleconference Toll Free Number – 1-833-311-4101

Access Code: 2630 461 0060

Video Conference Link: [Click here](#)

Access Code: 2630 461 0060

1.	Call Meeting to Order
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Meeting of Council – None
4.	Canadian National Anthem
5.	Land Acknowledgement Statement
6.	Public Question/Comment (Only Addressing Motion(s) or Reports on the Agenda)
7.	Disclosure Additional Items
8.	Delegations – None
9.	Presentations/Awards/Deputations – None
10.	Mayor’s Declarations – None
11.	Public Meetings – None
12.	Expression of Interest to Sit on Finance Working Group (as per Motion #23-263)
13.	Unfinished Business
	Jeff Johnston, Manager of Parks & Recreation
	Council-REC-2024-01 – Fireworks vs. Alternative Displays for Canada Day Festivities

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town’s website.

14.	Motion #24-001 – Approval of Minutes – December 19, 2023
15.	Staff Reports
	Melanie Kirkby, Treasurer / Acting CAO
	Council-FIN-2024-01 – 2024 Operating and Capital Budget
	Council-FIN-2024-02 – Water and Wastewater Operating and Capital Budget and Rates
	Council-FIN-2024-03 – Interim Tax Levy By-law
	Council-FIN-2024-04 – Short-Term Borrowing By-law
	Gord Howard, Fire Chief
	Council-FIRE-2024-01 – Amend By-law No. 2018-010 – Appoint Municipal Law Enforcement Official
	Deirdre Crichton, Library CEO
	Council-LIB-2024-01 – Gananoque Public Library Quarterly Report
16.	Motions (Council Direction to Staff)
	1. Ensuring Electric Vehicle Charging Station Accessibility – Mayor Beddows
17.	Correspondence
	1. Accounts Payable – December 11, 2023 to January 7, 2024
	2. United Counties of Leeds & Grenville – Media Release – Counties Partnership, Provincial Funding, Allocates 44 New Licensed Childcare Spaces in Gananoque by end of 2024
	3. Minister of Housing, Infrastructure and Communities – Infrastructure Canada’s Disaster Mitigation and Adaptation Fund (DMAF)
	4. Leeds, Grenville & Lanark District Health Unit – Board of Health Summary – December 14, 2023
	5. Cataraqui Conservation – News Release – Cataraqui Conservation Issues Watershed Conditions Statement – Water Safety for Inland Lakes and Streams
18.	Notice Required Under the Notice By-law
	1. Notice of Public Meeting – Proposed Official Plan Amendment and Class III Development Permit – OPA6-19 & DP2023-18 – 740 King Street West – Tuesday, February 6, 2024 @ 6:00 PM

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town’s website.

19.	Committee Updates (Council Reps)
20.	Discussion of Additional Items
21.	Questions from the Media
22.	Confirmation By-law
	By-law No. 2024-005 – Confirm the proceedings of Council for the meeting held on Tuesday, January 16, 2024 (3 Readings)
23.	Next Meeting(s): 1. Special Closed Session Council – Thursday, January 18, 2024 2. Regular Council – Tuesday, February 6, 2024 @ 6:00 PM
24.	Adjournment

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town’s website.

The Corporation of the Town of Gananoque

Land Acknowledgement Statement

We begin this meeting of Council by acknowledging that we are on traditional territory of the Haudenosaunee (*Hoe-den-oh-show-nee*) and Anishinabe (*A-nish-in-'a-bay*) and First Peoples. We do so respecting both the land and the Indigenous People who continue to walk with us through this world.

We are grateful for the opportunity to gather here.

In recognition of the contributions and importance of all Indigenous Peoples, we strongly support Truth and Reconciliation Calls to Action in our nation and commit to support local endeavors where possible.

MOTION / RESOLUTION OF COUNCIL

Date: December 19, 2023		Motion No. 2023 – 263
Subject: Finance Working Group		
Moved by:	Councillor Harper	
Seconded by:	<i>Colin Harper</i>	
<p>BE IT RESOLVED THE TOWN OF GANANOQUE ROTATES THE MEMBERSHIP OF THE FINANCE WORKING GROUP ON AN ANNUAL BASIS STARTING IN JANUARY OF 2024.</p>		

Ayes ✓ Nays

Carried: ✓
 Defeated:
 Tabled/Postponed:

John S. Beddows

 John S. Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		

Council Report – REC-2024-01

Date: January 16, 2024 **IN CAMERA**
Subject: Fireworks vs. Alternative Displays for Canada Day Festivities
Author: Jeff Johnston, Manager of Parks & Recreation **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH OPTION #_____, FOR THE CANADA DAY 2024 EVENT, AS PRESENTED IN COUNCIL REPORT REC-2024-01.

BACKGROUND:

On June 20th, 2023, Council passed Motion #23-153 directing staff to provide a report on alternatives to fireworks displays at Town events. Recognizing that noise negatively affects wildlife, domestic animals, humans and the environment.

INFORMATION/DISCUSSION

Staff are requesting direction from Council on how they wish to proceed with large outdoor displays for events based on the information and options below.

For 2024, there is one large event planned for an outdoor display, which is on July 1st, Canada Day. The Town has budgeted thirteen thousand dollars (\$13,000) for an outdoor display which is in line with budgeted amounts for previous years.

Staff have researched and have found only one alternative to a large fireworks display and that is a show put together by drones. These displays are slowly starting to become more popular because of their uniqueness and being an alternative to fireworks. Staff contacted a few firms that do outdoor displays and found the following information.

- \$13,000 budget provides a fireworks show of approximately 20 minutes
- \$13,000 budget provides a drone show of approximately 10 minutes.

Pros and Cons of Fireworks Display:

Pros:

- Cost effective;
- The public knows what to expect and overall enjoy fireworks for Canada Day, and;
- Many companies offer fireworks displays, therefore; more choice for the Town to choose a vendor.

Cons:

- Noise can affect animals, specifically domestic dogs;
- Noise can affect people, specifically those with mental health challenges, and;
- Environmental impact to the atmosphere and water.

Pros and Cons of Drone Display:

Pros:

- Good for the environment;
- Little to no noise;
- New type of event may delight the crowd, and;
- Less impact on animals and people with mental health challenges.

Cons:

- Expensive, not good return for money spent;
- Technology and shows are still very new;
- Very few vendors offer drone shows, therefore limited choice, and;
- May receive negative feedback from citizens who prefer a fireworks display.

Provided for Council's consideration are the following options:

Option 1:

Maintain status quo. Proceed with the traditional fireworks show of 20 minutes, which is funded in the current budget of \$13,000.

Option 2:

Approves drone display for 10 minutes, which is funded in the current budget of \$13,000.

Option 3:

Approves a drone display for 20 minutes, and; increase the Special Event budget by \$13,000 funding the additional cost from the Community Grant Reserve.

APPLICABLE POLICY/LEGISLATION:

None

FINANCIAL CONSIDERATIONS:

2024 budget = \$13,000

CONSULTATIONS:

Melanie Kirkby, Acting CAO

Amanda Trafford, Economic Development & Heritage Co-ordinator

ATTACHMENTS:

None

APPROVAL	<hr/> <p>Jeff Johnston, Manager of Parks & Recreation</p> <hr/> <p>Melanie Kirkby, Acting CAO / Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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MOTION / RESOLUTION OF COUNCIL

Date: January 16, 2024	Motion No. 24 – 001
Subject: Approval of Minutes – December 19, 2023	
Moved by:	
Seconded by:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, DECEMBER 19, 2023.</p>	

Ayes _____ Nays _____

Carried: _____

Defeated: _____

Tabled/Postponed: _____

 John S. Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, December 19, 2023, at 5:00 PM

Closed Session and 6:00 PM Open Session

Held via WebEx Video, Teleconference and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Shellee Fournier, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk/CEMC
	Matt Harper	Melanie Kirkby, Treasurer
	Patrick Kirkby	Jeff Johnston, Manager of Parks and Recreation
	Vicky Leakey	Brenda Guy, Manager of Planning and Development
	David Osmond	
Regrets:	Anne-Marie Koiner	David Armstrong, Manager of Public Works
		Scott Gee, Police Chief
		Gord Howard, Fire Chief

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:00 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	Move into Closed Session
	Moved by Deputy Mayor Leakey that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:01PM for the purpose of discussing two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding Human Resources Matters, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding 400 Stone Street North.
	CARRIED – UNANIMOUS
4.	Move Out of Closed Session at 5:53 PM
	Council resumed the Open Session at 6:04 PM.
5.	Reporting Out of Closed Session – Matters Arising
	A Closed Meeting was held. Council discussed two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding Human Resources Matters, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding 400 Stone Street North. There was nothing to report out on these items.
6.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was sung.
7.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
8.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> Members of the public addressed Reports listed on the Agenda.

9.	Disclosure of Additional Items
	1. Council-CSC-2023-14 – Penny Kelly – Next Generation 9-1-1 (NG9-1-1) Transfer Payment Agreement (TPA)
10.	Delegations – None
11.	Presentations / Awards / Deputations
	1. Jennifer Baril, Tourism Coordinator – Visitor Centre Year-End Report
	<ul style="list-style-type: none"> Jennifer Baril, Tourism Coordinator appeared before Council and presented a PowerPoint presentation entitled “Gananoque & Thousand Islands Visitor Centre End of Year Report”.
12.	Mayor’s Declaration – None
13.	Public Meetings – None
14.	Unfinished Business
Council-REC-2023-28 – Town Owned Property Lease Agreement Rates for Not-for-Profit Organizations	
<p>***Moved by Councillor Osmond and seconded by Deputy Mayor Leakey to amend Option #2, as presented in Report Council-REC-2023-28, to add “ALLOW THE TENANTS THE OPPORTUNITY TO NEGOTIATE RENT BASED ON APPROVED CAPITAL IMPROVEMENTS IN LINE WITH THE ASSET MANAGEMENT PLAN (AMP) FOR CONTRIBUTION TO RESERVES ONLY”.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
	<p>Motion #23-259 – Town Owned Property Lease Agreement Rates – Not-for-Profit Organizations</p> <p>Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2 (CHARGE ADDITIONAL RENT ONLY – COST-RECOVERY OF OPERATING EXPENSES AND CONTRIBUTION TO RESERVES FOR THE BUILDING, IN FULL, PER SQUARE FOOT, PER YEAR), WITH REGARDS TO PROPERTY LEASE AGREEMENT RATES FOR “NON-PROFIT” ORGANIZATIONS, AS PRESENTED IN COUNCIL REPORT REC-2023-28,</p> <p>ALLOW THE TENANTS THE OPPORTUNITY TO NEGOTIATE RENT BASED ON APPROVED CAPITAL IMPROVEMENTS IN LINE WITH THE ASSET MANAGEMENT PLAN (AMP) FOR CONTRIBUTION TO RESERVES ONLY.</p> <p style="text-align: right;">DEFEATED, as amended – 3 Ayes, 3 Nays</p>
<p>***At this point, the Chair called a recess at 7:21 PM.</p> <p>***The meeting reconvened at 7:33 PM.</p>	
<p>***Mayor Beddows proposed that Council consider the following recommendation with respect to Town Owned Property Lease Agreement Rates – Not-for-Profit Organizations.</p>	
	<p>Motion #23-260 – Town Owned Property Lease Agreement Rates – Not-for-Profit Organizations</p> <p>Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2, AS FOLLOWS: “ADDITIONAL RENT ONLY– COST-RECOVERY OF OPERATING EXPENSES AND CONTRIBUTION TO RESERVES FOR THE BUILDING, AS NEGOTIATED BY THE MANAGER OF PARKS AND RECREATION AND FACILITIES, PER SQUARE FOOT, PER YEAR, AND;</p> <p>ALLOW THE TENANTS THE OPPORTUNITY TO NEGOTIATE RENT BASED ON APPROVED CAPITAL IMPROVEMENTS IN LINE WITH THE ASSET MANAGEMENT PLAN (AMP) FOR CONTRIBUTION TO RESERVES ONLY.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>



Council Report – FIN-2024-01

Date: January 16, 2024 **IN CAMERA**

Subject: 2024 Operating and Capital Budget

Author: Melanie Kirkby, Acting CAO / Treasurer **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH OPTION #_____, OF THE 2024 JOINT SERVICES TRANSFER, HEALTH UNIT AND EMPLOYEE HEALTH BENEFITS RENEWAL, AS PRESENTED IN COUNCIL REPORT-FIN-2024-01.

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS BY-LAW NO. 2024-001, A FIRST AND SECOND TIME ON TUESDAY, JANUARY 16, 2024, BEING A BY-LAW TO ADOPT THE 2024 OPERATING AND CAPITAL BUDGETS,

AND FURTHER, THAT BY-LAW NO. 2024-001, BE CONSIDERED AND READ A THIRD TIME FOR FINAL PASSAGE ON TUESDAY, FEBRUARY 6, 2024, AS PRESENTED IN REPORT COUNCIL-FIN-2024-01.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure Gananoque is and remains an affordable place to do business and raise a family.

Action A) Maintain a competitive tax rate to attract businesses.

Action B) Establish yearly budgetary goals benchmarked at the Consumer Price Index.

BACKGROUND:

At the December 7th and 8th, 2023 Budget Meetings, Council reviewed the Draft 2024 Operating and Capital Budgets.

The 2024 draft Municipal Budget included a 5% levy increase. Changes during the meeting increased the draft levy increase to 7%.

During the Budget Meeting the following changes to the 2024 Budget were approved;

- The Council remuneration increase was changed from CPI to CUPE COLA resulting in a budget decrease of \$4,575.
 - The Health Unit Levy was reallocated based on assessment growth, resulting in a budget decrease of \$28,806.
-

- The Police Services Budget was approved by the Board at an increase of 6.3% which was an increase to the tax levy of \$36,780 above the 5% included in the draft as circulated.
- TLTI did not approve the required increase to the Arena Joint Services costs. They voted to pay the Town the same amount that they contributed in 2023. This results in an additional cost to the Town of \$14,170.
- St. Lawrence Lodge approved an increase of 64% to the Municipal Levy which resulted in a 135% increase to the Gananoque share. This increased the budget by \$34,386.
- The Library Board Municipal Grant was approved to increase 7.2% which increased the draft budget by \$4,780.
- Council voted to fund \$34,760 toward creating a Communications officer position.
- Council voted to fund \$96,200 toward creating Deputy Treasurer & Deputy Clerk positions.
- Council voted to add \$7,000 to the Elections budget to offset the potential levy to the newly formed Elections Ontario.

The 2024 draft Police Services Budget presented to Council included a 6.3% levy increase and was accepted by Council via motion 2023-255.

Subsequent to the Budget meeting, at the December 19th Council meeting, Council passed motion 2023-267 to fund \$14,855 of the 2024 Visitor Center budget from MAT reserve.

INFORMATION/DISCUSSION:

The 2023 Draft Municipal Tax Levy, excluding real growth, is \$10,433,200. This includes a 7% levy increase over 2023 in the amount of \$682,545.

If the 2024 tax ratios remain at 2023 levels, additional funds of \$132,000 will be contributed to the Town Capital reserves due to net real growth. These are additional units added to the roll for 2024 taxation.

MPAC did not perform a reassessment for the 2024 roll return. As such, properties are assessed at the same 2016 valuation as phased in by 2019. Exceptions are properties which received a building permit or successfully appealed their assessments.

Based on the MPAC data, the average house assessment in 2024 is \$183,480. If the 2024 tax ratios remain at the 2023 levels, the average house will see an increase on the municipal share of the property taxes from \$2,558.35 in 2023 to \$2,737.43 in 2024. This is an average increase of \$179.08 or 7%.

The Roll Return was received on December 12th and the net assessment due to growth is as follows: (MPAC report attached)

- Residential \$4,302,108
- Multi-residential \$458,900
- Commercial \$1,955,392
- Industrial \$25,700
- Pipeline \$-1,000

The Ontario Municipal Partnership Fund (OMPF) which is the annual transfer payment from the Province to the Town has been further reduced to \$1,177,500, \$71,800 less than 2023. This results in an increase in the tax levy of .75%

Below are some of the pressures for the 2024 Budget :

- Increasing Municipal Insurance Premiums
- Increasing Employee Health Insurance Premiums
- Hydro Rates have returned to pre Covid levels
- Vehicle Fuel Price has significantly increased
- Natural Gas Rate & Usage Increases
- Contracts renewing at CPI (Waste, Roads & Utilities)
- Material pricing has risen significantly since the Pandemic
- Legislated operational changes, e.g. increase chemicals & lab fees for Lagoon

The Municipal Grant to the 1000 Islands Heritage Museum is increasing by \$6,022 which includes a 2% increase and \$5,000 toward flooring. This amount includes the artifact oversight funding.

Council voted to discontinue the Council Grants program, remove the restrictions on frequency of application for Community Grants program, and referred the 2024 Council Grant applications to the 2024 Community Grant stream. The applications will be reviewed once the budget is passed.

A 2024 BIA budget has not yet been approved by the Board to be presented to Council for consideration.

The Federal Gas Tax Grant allotment to the Town is \$338,484 for 2024. The OCIF funding for 2024 was reduced 15% to \$723,396. These funds may be used for any capital projects, including Roads, Bridges, Water and Wastewater Projects, that are identified in the Asset Management Plan. In 2024 they will be applied to the Arthur Street reconstruction.

The budget for Casino revenues has again been projected at \$1,107,200, based on the 2023 year to date funding. These funds are used for 85% for Capital Projects, and 5% each for Economic Development and Community Grants and a Contingency Fund.

Council approved \$6,072,52 in new Capital Projects and increases to 2023 projects. Projects not completed in 2023 reviewed as Carry Forward Projects totalled \$2,563,150.

Council also Pre Approved ordering a Ladder Fire Truck in the amount of \$2,073,000.

Subsequent to the Budget meeting, the Manager of Parks and Recreation advised that 3 capital projects which were scheduled for 2023 were not completed and would need to be added to the Carry Forward Project list. These projects are the Marina Waste Enclosure, the Visitor Center building engineering report and the balance of the Generator budget to relocate the electrical panel on the exterior of Town Hall. These projects are now included in the 2024 Capital Budget. As well, the wiring of the old Town Hall is behind schedule and as such is now a carry forward project.

Subsequent to the Budget meetings Staff received the Employee Health Benefits Premium Renewal. The Policy paid out \$30,000 more in claims in 2023 than the amount of Premiums paid by the Town. The contract caps the annual increase at 15%. The 2024 Draft budget included a 5% increase on premiums. The difference between the Renewal and the Budget is \$69,390.

The Joint Services Committee (JSC), comprised of the Counties Council and the Mayors of the Gananoque, Brockville & Prescott, met on January 9th 2024 to review the draft budget. The first draft included an increase to Gananoque of 8.5% or a net transfer of \$946,567. This is \$22,467 more than what was included in the draft Operating Budget.

In addition, Staff were notified on January 12th that the Health Unit Levy discussed on December 7th has increased by \$21,193.

The MPAC levy notice for 2024 was received and it is for \$71,390 or \$1,990 less than the \$73,380 included in the draft budget.

Staff have prepared 3 options to fund the additional \$96,000. Council may choose 1 of these options or a combination thereof:

Option 1 – Increase the tax levy by \$96,000.

This would change the tax levy increase from 7% to 7.9%. This would increase the average household 2024 Municipal tax bill by an additional \$22.16. (average increase over 2023 would be \$201.24)

Option 2 – Reduce the 2024 transfer to Capital Reserves in the 2024 Budget in the amount of \$96,000.

This will further increase the capital funding gap.

Option 3 – Adopt the 2024 Operational budget as drafted.

The final impact of the JSC budget, Health Unit Levy and the Employee Health Benefit Premium renewal will either be absorbed in the 2024 actual results or will form a deficit at year end to be funded from reserves.

APPLICABLE POLICY/LEGISLATION:

The Ontario Municipal Act.

FINANCIAL CONSIDERATIONS:

2024 Tax Levy, and 2024 Tax Supported Operating and Capital Budgets.

CONSULTATIONS:

All Department Managers and;
Chief Administrative Officer (CAO).

ATTACHMENTS:

Draft 2024 Operating and Capital Budget By-law No. 2024-001
MPAC Assessment Change Summary Report
2024 Draft Joint Services Committee Budget

APPROVAL	<hr/> <p>Melanie Kirkby, Acting CAO / Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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THE CORPORATION OF THE TOWN OF GANANOQUE
BY-LAW NO. 2024-001

BEING A BY-LAW TO ADOPT THE 2024 OPERATING AND CAPITAL BUDGETS

WHEREAS by Section 5 of the *Municipal Act*, 2001, S.O. 2001, c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 2 of Section 11 of the *Municipal Act*, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

AND WHEREAS the Council of the Town of Gananoque met on December 7th and 8th, 2023, and prepared a budget including estimates of all sums required during the year 2024 for the purposes of the Town pursuant to Section 290 of the *Municipal Act*, 2001, S.O. 2001, c. 25 as amended;

AND WHEREAS on January 16th, 2024, the Council of the Town of Gananoque received Council Report FIN-2024-001 and passed Motion #24-xxx directing staff to reduce / realign the expenses in the 2024 Operating Budget in the amount of \$75,000, as it relates to funding the additional \$75,000 of the 2024 Joint Services Transfer and Employee Health Benefit Premiums;

AND WHEREAS the Council of the Town of Gananoque concurs with the recommendation to read By-law No. 2024-001, as amended by Motion #24-xxx, a first and second time on January 16th, 2024, being a By-law to adopt the 2024 Operating and Capital Budgets, and that the third and final reading take place on February 6th, 2023;

AND WHEREAS the Council of the Corporation of the Town of Gananoque deems it appropriate to pass such a By-law.

NOW THEREFORE be it resolved that the Council of the Corporation of the Town of Gananoque enacts as follows:

1. AUTHORIZATION:

- 1.1. That the 2024 Operating Fund budget, attached hereto as Schedule 'A', is hereby adopted.
- 1.2. That the 2024 Capital Fund budget, attached hereto as Schedule 'B', is hereby adopted.
- 1.3. That the total 2024 amount to be raised from taxation for Town and Police 00Services shall be \$10,565,200.

2. EFFECTIVE DATE:

- 2.1. This By-law shall come into full force and effect on January 1, 2024.

Read a first and second time this 16th day of January 2024.

John S. Beddows, Mayor

Penny Kelly, Clerk
(Seal)

Read a third time and finally passed this 6th day of February 2024.

John S. Beddows, Mayor

Penny Kelly, Clerk
(Seal)

Town of Gananoque
2024 Operating Budget

By-law No. 2024-001, Schedule 'A'

	Dept Code		2022 Actual	2023 Budget	2024 Budget	\$ Change 2024	% Change 2024
Council	02400	Revenues	0	0	0	0	
		Expenditures	166,950	146,740	163,165	16,425	11.19%
		Net Levy	166,950	146,740	163,165	16,425	11.19%
Election	02401	Revenues	-14,934			0	
		Expenditures	22,934	5,000	13,680	8,680	173.60%
		Net Levy	8,000	5,000	13,680	8,680	173.60%
Corporate	02500	Revenues	-2,973,811	-2,621,620	-2,960,155	-338,535	
inc tx to reserves		Expenditures	3,546,185	3,089,162	3,817,529	728,367	23.58%
		Net Levy	572,374	467,542	857,374	389,832	83.38%
Town Hall	02501	Revenues	-141,395	-141,145	-141,145	0	
		Expenditures	217,662	215,635	217,805	2,170	1.01%
		Net Levy	76,267	74,490	76,660	2,170	2.91%
IT	02600	Revenues					
		Expenditures	178,238	198,160	208,145	9,985	5.04%
		Net Levy	178,238	198,160	208,145	9,985	5.04%
Fire	04100	Revenues	-21,081	-20,000	-15,000	5,000	
	to	Expenditures	877,549	905,185	944,440	39,255	4.34%
	04195	Net Levy	856,468	885,185	929,440	44,255	5.00%
Emerg Man	04500	Revenues				0	
ES Building	04299	Expenditures	303,869	288,570	310,210	21,640	7.50%
	04199	Net Levy	303,869	288,570	310,210	21,640	7.50%
Crossing Guards	04450	Revenues				0	
		Expenditures	39,917	47,090	50,335	3,245	6.89%
		Net Levy	39,917	47,090	50,335	3,245	6.89%
Police	04200	Revenues	-1,270,969	-1,125,810	-1,295,278	-169,468	
	to	Expenditures	4,037,622	3,971,410	4,319,938	348,528	8.78%
	04295	Net Levy	2,766,653	2,845,600	3,024,660	179,060	6.29%
Building	04400	Revenues	-144,012	-100,600	-115,100	-14,500	
Inspection		Expenditures	212,757	217,450	202,100	-15,350	-7.06%
		Net Levy	68,745	116,850	87,000	-29,850	-25.55%
Parking	04410	Revenues	-107,942	-144,000	-145,280	-1,280	
		Expenditures	55,427	55,640	68,500	12,860	23.11%
		Net Levy	-52,515	-88,360	-76,780	11,580	13.11%

Town of Gananoque
2024 Operating Budget

Schedule A to Bylaw 2024-001

	Dept Code		2022 Actual	2023 Budget	2024 Budget	\$ Change 2024	% Change 2024
Animal Control	04430	Revenues	-4,042	-6,050	-6,850	-800	
		Expenditures	23,648	24,350	23,600	-750	-3.08%
		Net Levy	19,606	18,300	16,750	-1,550	-8.47%
Bylaw Enforcement	04440	Revenues	-580	-2,000	-2,000	0	
		Expenditures	65,251	71,540	69,855	-1,685	-2.36%
		Net Levy	64,671	69,540	67,855	-1,685	-2.42%
Public Works	06000	Revenues	-17,546	-57,000	-57,000	0	
	to	Expenditures	1,777,004	1,925,965	2,042,680	116,715	6.06%
	06500	Net Levy	1,759,458	1,868,965	1,985,680	116,715	6.24%
Waste Management	06600	Revenues	-285,701	-299,300	-299,300	0	
	06700	Expenditures	407,823	446,560	466,545	19,985	4.48%
		Net Levy	122,122	147,260	167,245	19,985	13.57%
Forestry	06800	Revenues	-91,608	-150,000	-40,000	110,000	
		Expenditures	110,593	150,000	40,000	-110,000	-73.33%
		Net Levy	18,985	0	0	0	0.00%
Planning	18100	Revenues	-39,682	-41206	-46206	-5,000	
	18250	Expenditures	185,107	173021	187589	14,568	8.42%
	18300	Net Levy	145,425	131,815	141,383	9,568	7.26%
Ec Deve	18600	Revenues	-120,388	-112,125	-82,140	29,985	
	18690	Expenditures	271,708	295,540	216,655	-78,885	-26.69%
		Net Levy	151,320	183,415	134,515	-48,900	-26.66%
Tourism MAT	17000	Revenues	-395,824	-285,000	-415,000	-130,000	
	17250	Expenditures	395,824	285,000	415,000	130,000	45.61%
		Net Levy	0	0	0	0	
Visitor's Centre	17500	Revenues	-50,538	-49,605	-170,875	-121,270	
		Expenditures	160,385	167,660	254,715	87,055	51.92%
		Net Levy	109,847	118,055	83,840	-34,215	-28.98%
Rec Admin	16000	Revenues	-17,067	-7,000	-4,680	2,320	
	16050	Expenditures	43,676	46,005	54,200	8,195	17.81%
		Net Levy	26,609	39,005	49,520	10,515	26.96%
Parks and Program	16110	Revenues	-13,612	-11,385	-21,000	-9,615	
	o	Expenditures	331,189	439,085	485,180	46,095	10.50%
	16320	Net Levy	317,577	427,700	464,180	36,480	8.53%

Town of Gananoque
2024 Operating Budget

By-law No. 2024-001, Schedule 'A'

	Dept Code		2022 Actual	2023 Budget	2024 Budget	\$ Change 2024	% Change 2024
Arena	16340	Revenues	-386,799	-444,927	-472,225	-27,298	6.14%
		Expenditures	614,453	572,077	659,065	86,988	15.21%
		Net Levy	227,654	127,150	186,840	59,690	46.94%
GBM	16380	Revenues	-135	-10,000	-10,000	0	
		Expenditures	22,309	30,615	62,535	31,920	104.26%
		Net Levy	22,174	20,615	52,535	31,920	154.84%
Special Events	16400	Revenues	-28,003	-35,000	-40,000	-5,000	
	to	Expenditures	57,783	85,665	86,835	1,170	1.37%
	16600	Net Levy	29,781	50,665	46,835	-3,830	-7.56%
Marina	16700	Revenues	-986,325	-1,068,255	-1,085,665	-17,410	
		Expenditures	797,273	881,796	899,205	17,409	1.97%
		Net Levy	-189,052	-186,459	-186,460	-1	0.00%
Trails / McLean	16860		-8,235	-4,000	0	4,000	
Forest			11,963	22,500	18,500	-4,000	-17.78%
			3,728	18,500	18,500	0	0.00%
External Agencies	10100	Revenues	-51,367	-59,875	-35,721	24,154	
	to	Expenditures	1,134,533	1,213,667	1,247,973	34,306	2.83%
	12200	Net Levy	1,083,166	1,153,792	1,212,252	58,460	5.07%
Grants	16810	Revenues	-63,108	-163,845	-163,845	0	
	16840	Expenditures	427,701	489,065	590,265	101,200	20.69%
	16880	Net Levy	364,593	325,220	426,420	101,200	31.12%
Properties	19000	Revenues	-291,009	-103,975	-118,190	-14,215	
*excludes ext txs	to	Expenditures	610,257	475,992	459,130	-16,862	-3.54%
	19085	Net Levy	319,248	372,017	340,940	-31,077	-8.35%
Wastewater	08100	Revenues	-2,441,560	-2,333,715	-2,575,640	-241,925	10.37%
	08200	Expenditures	2,441,560	2,333,715	2,575,640	241,925	10.37%
		Net Levy	0	0	0	0	
Water	08300	Revenues	-2,447,914	-2,721,923	-3,252,800	-530,877	
	08400	Expenditures	2,447,914	2,721,923	3,252,800	530,877	19.50%
		Net Levy	0	0	0	0	
Tax Levy			9,242,030	\$ 9,750,655	\$ 10,433,200	7.00%	
Real Growth					\$ 132,000		
Payment in Lieu of Taxes			\$ 272,595	\$ 239,137	\$ 259,397	8.47%	
Supplemental Taxes			\$ 169,049	\$ 25,000	\$ 25,000	0.00%	
Tax Write Offs			\$ 101,797	\$ 47,500	\$ 47,500	0.00%	
Net Taxation			\$ 9,581,877	\$ 9,967,292	\$ 10,802,097	8.38%	

TOWN OF GANANOQUE
General Ledger Trial Balance



By-law No. 2024-001, Schedule 'B'

Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	4			REVENUE		
CATEGORY	2502			Corporate Services		
2-4-02502-5901				TRANSFER FROM RESERVES	0.00	-101,600
				Category Total	0.00	-101,600
CATEGORY	4200			Police		
2-4-04200-5901				TRANSFER FROM RESERVES	0.00	-68,750
				Category Total	0.00	-68,750
CATEGORY	4450			Community Safety Plan		
2-4-04450-5901				Transfer from Reserves	0.00	-37,000
				Category Total	0.00	-37,000
CATEGORY	6003			Public Works		
2-4-06003-5901				TRANSFER FROM RESERVES	0.00	-4,863,210
				Category Total	0.00	-4,863,210
CATEGORY	6100			Roads		
2-4-06100-4043				Gas Tax Revenue	0.00	-696,344
				Category Total	0.00	-696,344
CATEGORY	6112			Roads		
2-4-06112-4029				OCIF Grant	0.00	-1,283,671
				Category Total	0.00	-1,283,671
CATEGORY	8101			Wastewater		
2-4-08101-5901				Trans from reserves	0.00	-8,364,145
				Category Total	0.00	-8,364,145
CATEGORY	8142			Maple & Osbourne		
2-4-08142-4024				OCIF	0.00	-173,425
				Category Total	0.00	-173,425
CATEGORY	8302			Water		
2-4-08302-5901				Trans from reserves	0.00	-1,564,825
				Category Total	0.00	-1,564,825
CATEGORY	8342			Maple & Osbourne		
2-4-08342-4029				OCIF Grant	0.00	-175,010
				Category Total	0.00	-175,010
CATEGORY	16110			Town Park Revitalization		
2-4-16110-5901				Transfer from Reserves	0.00	-46,375
				Category Total	0.00	-46,375
CATEGORY	16341			Arena		
2-4-16341-5901				Transfer from Reserves	0.00	-202,170

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	4			REVENUE		
CATEGORY	16341			Arena		
				Category Total	0.00	-202,170
CATEGORY	16700			Marina Revenue		
2-4-16700-5901				Transfer from Reserves	0.00	-1,085,955
				Category Total	0.00	-1,085,955
CATEGORY	18100			Planning		
2-4-18100-5901				Transfer from Reserves	0.00	-50,000
				Category Total	0.00	-50,000
CATEGORY	19001			Property		
2-4-19001-5901				TRANSFER FROM RESERVES	0.00	-200,600
				Category Total	0.00	-200,600
				REVENUE Total	0.00	-18,913,080
CLASS	5			EXPENDITURE		
CATEGORY	2504			Town Hall		
2-5-02504-5318				Materials & Supplies	0.00	3,600
2-5-02504-5400				Contracted Services	0.00	15,000
				Category Total	0.00	18,600
CATEGORY	2506			Meeting Management		
2-5-02506-5318				Materials & Supplies	0.00	26,000
				Category Total	0.00	26,000
CATEGORY	2514			Asset Management Plan		
2-5-02514-5102				Contract Wages	2,118.04	0
2-5-02514-5118				WSIB	84.59	0
				Category Total	2,202.63	0
CATEGORY	2605			Network Switches		
2-5-02605-5318				Materials & Supplies	0.00	57,000
				Category Total	0.00	57,000
CATEGORY	4202			Police - Use of Force/IRD		
2-5-04202-5318				MATERIALS & SUPPLIES	0.00	45,000
				Category Total	0.00	45,000
CATEGORY	4203			Police - Computer Purchases		
2-5-04203-5415				EQUIPMENT	0.00	5,000
				Category Total	0.00	5,000
CATEGORY	4208			Live fingerprint scanner		
2-5-04208-5318				Other Materials & Supplies	0.00	18,750

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	4208			Live fingerprint scanner		
				Category Total	0.00	18,750
CATEGORY	4450			Community Safety Plan		
2-5-04450-5318				Materials & Supplies	0.00	37,000
				Category Total	0.00	37,000
CATEGORY	6074			TRACKLESS MT6		
2-5-06074-5010				EQUIPMENT	0.00	220,000
				Category Total	0.00	220,000
CATEGORY	6103			PW - Asphalt Paving Program		
2-5-06103-5400				PW - Asphalt Paving -Contracted Se	0.00	690,000
				Category Total	0.00	690,000
CATEGORY	6104			PW - Water St Swing Bridge		
2-5-06104-5400				CONTRACTED SERVICES	0.00	231,000
				Category Total	0.00	231,000
CATEGORY	6114			PW - Salt Shed		
2-5-06114-5400				Contracted Services	0.00	253,800
				Category Total	0.00	253,800
CATEGORY	6115			PW - King St Pedestrian Bridge		
2-5-06115-5400				Contracted Services	0.00	2,250,000
				Category Total	0.00	2,250,000
CATEGORY	6116			PW - Rail to Trail Bridge		
2-5-06116-5410				Contracted Services	0.00	135,000
				Category Total	0.00	135,000
CATEGORY	6143			West End Subdivision		
2-5-06143-5400				Contracted Services	0.00	250,000
				Category Total	0.00	250,000
CATEGORY	6144			Arthur St		
2-5-06144-5400				Contracted Services	0.00	1,961,460
2-5-06144-5403				Engineering	0.00	121,965
				Category Total	0.00	2,083,425
CATEGORY	6197			PW - Front End Loader		
2-5-06197-5400				Contracted Services	0.00	380,000
				Category Total	0.00	380,000
CATEGORY	6360			Storm Sewer Maintenance		
2-5-06360-5400				Contracted Services	0.00	200,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	6360			Storm Sewer Maintenance		
				Category Total	0.00	200,000
CATEGORY	6460			Storm Sewer Master Plan		
2-5-06460-5400				Contracted Services	0.00	150,000
				Category Total	0.00	150,000
CATEGORY	8103			Sewer - Lagoon Upgrades		
2-5-08103-5400				Contracted Services	0.00	83,925
				Category Total	0.00	83,925
CATEGORY	8105			Sewer - Lagoon Cleaning		
2-5-08105-5400				Sewage Lagoon Cleaning	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8106			Service Lateral / Manhole		
2-5-08106-5400				CONTRACTED SERVICES	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8107			Pump Stn 3		
2-5-08107-5400				Contracted Services	0.00	75,000
				Category Total	0.00	75,000
CATEGORY	8110			Stone St Pumping Station		
2-5-08110-5400				Contract Services	0.00	69,940
				Category Total	0.00	69,940
CATEGORY	8124			Lagoon Road		
2-5-08124-5400				Contracted Services	0.00	37,395
				Category Total	0.00	37,395
CATEGORY	8130			EAST END PUMPING Building		
2-5-08130-5400				Contracted Services	0.00	1,658,595
				Category Total	0.00	1,658,595
CATEGORY	8144			Arthur St		
2-5-08144-5400				Contracted Services	0.00	325,210
2-5-08144-5403				Engineering	0.00	7,880
				Category Total	0.00	333,090
CATEGORY	8146			Stone Street Pumping Station		
2-5-08146-5400				Contracted Services	0.00	31,575
				Category Total	0.00	31,575
CATEGORY	8147			Force Main Upgrades		
2-5-08147-5400				Contracted Services	0.00	609,800

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8147			Force Main Upgrades		
				Category Total	0.00	609,800
CATEGORY	8149			EEP Wet Well		
2-5-08149-5400				Contracted Services	0.00	5,403,250
				Category Total	0.00	5,403,250
CATEGORY	8240			Storage Facility		
2-5-08240-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8260			GIS Mapping		
2-5-08260-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8265			Master Wastewater Plan		
2-5-08265-5400				Contracted Services	0.00	150,000
				Category Total	0.00	150,000
CATEGORY	8311			Water - Tower Inspection		
2-5-08311-5400				Contracted Services	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8315			Hydrant Replacement		
2-5-08315-5400				Contracted Costs	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8316			Water Tower Communications		
2-5-08316-5400				Contracted Services	0.00	43,000
				Category Total	0.00	43,000
CATEGORY	8317			Water - Corrosion Control		
2-5-08317-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8320			WTP Electrical Upgrade		
2-5-08320-5400				CONTRACTED SERVICES	0.00	456,830
				Category Total	0.00	456,830
CATEGORY	8322			Curb Stop Repair / Replacements		
2-5-08322-5400				Contracted Services	0.00	22,825
				Category Total	0.00	22,825
CATEGORY	8326			WTP Process Treatment Upgrades		
2-5-08326-5400				Contracted Services	0.00	45,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8326			WTP Process Treatment Upgrades		
				Category Total	0.00	45,000
CATEGORY	8328			Leak Detection / Water Audit Program		
2-5-08328-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8332			SCADA system upgrades		
2-5-08332-5400				Contracted Services	0.00	435,000
				Category Total	0.00	435,000
CATEGORY	8340			WTP Electrical MCC		
2-5-08340-5400				Contracted Services	0.00	15,000
				Category Total	0.00	15,000
CATEGORY	8344			Arthur St		
2-5-08344-5400				Contracted Services	0.00	375,210
2-5-08344-5403				Engineering	0.00	9,470
				Category Total	0.00	384,680
CATEGORY	8345			Metres		
2-5-08345-5318				Metres	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8365			Water Tower Safety		
2-5-08365-5400				Contracted Services	0.00	15,000
				Category Total	0.00	15,000
CATEGORY	8373			Low Lift Pump 1		
2-5-08373-5400				Contracted Services	0.00	35,000
				Category Total	0.00	35,000
CATEGORY	8375			Low Lift Pump 2		
2-5-08375-5400				Contracted Services	0.00	35,000
				Category Total	0.00	35,000
CATEGORY	8379			High Lift Pump 3		
2-5-08379-5400				Contracted Services	0.00	45,000
				Category Total	0.00	45,000
CATEGORY	8384			Distribution Hydraulic Modeling		
2-5-08384-5400				Contracted Services	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8387			WTP Rapid Mixer		
2-5-08387-5400				Contracted Services	0.00	10,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8387			WTP Rapid Mixer		
				Category Total	0.00	10,000
CATEGORY	8388			WTP Filter Air Scour		
2-5-08388-5400				Contracted Services	0.00	17,500
				Category Total	0.00	17,500
CATEGORY	8435			Valve Replacement Program		
2-5-08435-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8440			Storage Facility		
2-5-08440-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8460			GIS Mapping		
2-5-08460-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	16302			Arena Fire Panel		
2-5-16302-5400				CONTRACTED SERVICES	0.00	90,170
				Category Total	0.00	90,170
CATEGORY	16308			Arena Mechanical Replacements		
2-5-16308-5400				Contracted Services	0.00	7,000
				Category Total	0.00	7,000
CATEGORY	16309			Recreation - Accessibility		
2-5-16309-5400				Contracted Services	373.84	0
				Category Total	373.84	0
CATEGORY	16314			Recreation - Park Confederation		
2-5-16314-5400				Contracted Services	0.00	6,280
				Category Total	0.00	6,280
CATEGORY	16318			Recreation - Trails		
2-5-16318-5318				Materials & Supplies	0.00	12,000
				Category Total	0.00	12,000
CATEGORY	16321			Town Park Ball Diamond		
2-5-16321-5400				Contracted Services	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	16336			Kayak Docks		
2-5-16336-5400				Contracted Services	0.00	12,100

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	16336			Kayak Docks		
				Category Total	0.00	12,100
CATEGORY	16337			Rec Landscape Trailer		
2-5-16337-5318				Materials & Supplies	0.00	5,995
				Category Total	0.00	5,995
CATEGORY	16343			Arena Building		
2-5-16343-5400				Contracted Services	0.00	15,000
				Category Total	0.00	15,000
CATEGORY	16354			Arena Steel Beam Maintenance		
2-5-16354-5400				Contracted Services	0.00	90,000
				Category Total	0.00	90,000
CATEGORY	16411			Shower Facilities		
2-5-16411-5400				Contracted Services	0.00	56,000
				Category Total	0.00	56,000
CATEGORY	16413			Marina Waste Enclosure		
2-5-16413-5400				Contracted Services	0.00	14,955
				Category Total	0.00	14,955
CATEGORY	16700			Marina		
2-5-16700-5400				Dock Renewal	0.00	1,003,000
				Category Total	0.00	1,003,000
CATEGORY	16710			Marina Trailer		
2-5-16710-5318				Materials & Supplies	0.00	12,000
				Category Total	0.00	12,000
CATEGORY	18102			Planning - Developement Permit Bylaw		
2-5-18102-5403				CIT Arch/Eng/Consulting/Design	0.00	50,000
				Category Total	0.00	50,000
CATEGORY	18604			Lighting		
2-5-18604-5400				Contracted Services	28.82	0
				Category Total	28.82	0
CATEGORY	19004			Property - Town Hall		
2-5-19004-5400				Contracted Services	0.00	180,400
				Category Total	0.00	180,400
CATEGORY	19006			VC / Library		
2-5-19006-5400				Contracted Services	0.00	10,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-?????-???? To 2-5-?????-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	19006			VC / Library		
Category Total					0.00	10,000
CATEGORY	19085			400 Stone St N		
2-5-19085-5400				Contracted Services	0.00	10,200
Category Total					0.00	10,200
EXPENDITURE Total					2,605.29	18,913,080
CAPITAL FUND Total					2,605.29	0
REPORT TOTAL					2,605.29	0



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Assessment Change Summary

Town of Gananoque

The following chart provides a snapshot comparing the assessed value at the beginning of one taxation year (2023), to the assessed value at the beginning of the next taxation year (2024).

Property Tax Class (RTC) Description	RTC	Based on 2016 Current Value Assessment (CVA)			
		Destination CVA at time of roll return for 2023 Tax Year	Destination CVA at time of roll return for 2024 Tax Year	Percent Change 2023 – 2024 Tax Year	Percent of Total CVA Distribution of CVA between classes for 2024 Tax Year
Residential	R	501,818,977	506,121,085	0.86%	78.16%
Multi-Residential	M	21,590,700	22,049,600	2.13%	3.41%
Commercial	C	79,006,623	80,962,015	2.47%	12.50%
Shopping Centre	S	1,829,500	1,829,500	0.00%	0.28%
Industrial	I	4,033,200	4,058,900	0.64%	0.63%
Pipeline	P	1,398,200	1,397,200	-0.07%	0.22%
Farm	F	100,400	100,400	0.00%	0.02%
Managed Forests	T	128,000	128,000	0.00%	0.02%
PIL - Residential	R	20,600	20,600	0.00%	0.00%
PIL - Commercial	C	2,301,700	2,301,700	0.00%	0.36%
Exempt	E	29,470,400	28,547,500	-3.13%	4.41%
TOTAL		641,698,300	647,516,500	0.91%	100.00%



**Leeds
Grenville**

**JOINT SERVICES
COMMITTEE**

**2024 DRAFT
OPERATING BUDGET**

January 9, 2024

**UNITED COUNTIES OF LEEDS & GRENVILLE
2024 LEEDS GRENVILLE JOINT SERVICES BUDGET
SHOWING PERCENTAGE OF CHANGE**

	2023 NET BUDGET	2024 NET BUDGET	BUDGET INCREASE/DECREASE	% OF CHANGE
JOINT SERVICES	211,357.83	219,143.14	7,785.31	3.68%
PROVINCIAL OFFENCES	(924,855.01)	(443,348.35)	481,506.66	(52.06%)
PARAMEDIC SERVICE	10,876,145.69	11,469,289.98	593,144.29	5.45%
COMMUNITY & SOCIAL SERVICES				
ONTARIO WORKS	2,269,092.22	2,359,098.83	90,006.61	3.97%
CHILDREN'S SERVICES	662,984.81	719,198.39	56,213.58	8.48%
COMMUNITY HOUSING	5,817,368.47	6,192,359.82	374,991.35	6.45%
TOTAL COMMUNITY & SOCIAL SERVICES	8,749,445.50	9,270,657.04	521,211.54	5.96%
TOTAL JOINT SERVICES	18,912,094.01	20,515,741.81	1,603,647.80	8.48%

**JOINT SERVICES COMMITTEE
COST SHARE ALLOCATIONS
2024 BUDGET**

	Total	Brockville	Gananoque	Prescott	United Counties
Administration Services					
Membership					
For 2023 Budget	17	5 29.41%	1 5.89%	1 5.89%	10 58.81%
For 2024 Budget	17	5 29.41%	1 5.89%	1 5.89%	10 58.81%

Ambulance, Social Housing					
Weighted Assessment					
For 2023 Budget		18.35%	4.48%	2.67%	74.50%
For 2024 Budget		18.26%	4.47%	2.65%	74.62%

P.O.A.					
Blended rate of Weighted Assessment, Population, Households & P.O.A. Tickets					
For 2023 Budget		17.35%	4.79%	3.27%	74.59%
For 2024 Budget		17.94%	4.64%	3.24%	74.18%

Social Services					
Social Assistance					
50 % Caseload + 50 % Weighted Assessment					
For 2023 Budget		31.15%	5.91%	5.04%	57.90%
For 2024 Budget		31.17%	5.49%	4.94%	58.40%
Social Assistance					
50 % Caseload + 50 % Weighted Assessment					
For 2023 Budget		29.21%	5.54%	6.72%	58.53%
For 2024 Budget		28.53%	4.90%	7.12%	59.45%

JOINT SERVICES BUDGET

**Municipal Distribution
2024 BUDGET**

2024 Budget Distribution

	2023 Budget	2024 Budget	% Change	Brockville	Gananoque	Prescott	UCLG	Overall Municipal Allocation
JSC ADMINISTRATION	\$ 211,358	\$ 219,143	3.68%	\$ 64,450	\$ 12,908	\$ 12,908	\$ 128,878	\$ 219,143
P.O.A.	\$ (924,855)	\$ (443,348)	-52.06%	\$ (79,537)	\$ (20,571)	\$ (14,364)	\$ (328,876)	\$ (443,348)
PARAMEDIC SERVICE	\$ 10,876,146	\$ 11,469,290	5.45%	\$ 2,094,292	\$ 512,677	\$ 303,936	\$ 8,558,384	\$ 11,469,290
ONTARIO WORKS	\$ 2,269,092	\$ 2,359,099	3.97%	\$ 735,331	\$ 129,515	\$ 116,539	\$ 1,377,714	\$ 2,359,099
CHILDREN'S SERVICES	\$ 662,985	\$ 719,198	8.48%	\$ 205,187	\$ 35,241	\$ 51,207	\$ 427,563	\$ 719,198
COMMUNITY HOUSING	\$ 5,817,368	\$ 6,192,360	6.45%	\$ 1,130,725	\$ 276,798	\$ 164,098	\$ 4,620,739	\$ 6,192,360
Total	\$ 18,912,094	\$ 20,515,742	8.48%	\$ 4,150,449	\$ 946,567	\$ 634,323	\$ 14,784,403	\$ 20,515,742

2024 JOINT SERVICES BUDGET

Brockville Municipal Allocation

	2024 Overall Budget	2024 Budget Allocation	2023 Budget Allocation	Increase /Decrease
JSC ADMINISTRATION	\$ 219,143	\$ 64,450	\$ 62,160	\$ 2,290
P.O.A	\$ (443,348)	\$ (79,537)	\$ (160,462)	\$ 80,926
PARAMEDIC SERVICE	\$ 11,469,290	\$ 2,094,292	\$ 1,995,773	\$ 98,520
ONTARIO WORKS	\$ 2,359,099	\$ 735,331	\$ 706,822	\$ 28,509
CHILDREN'S SERVICES	\$ 719,198	\$ 205,187	\$ 193,658	\$ 11,529
COMMUNITY HOUSING	\$ 6,192,360	\$ 1,130,725	\$ 1,067,487	\$ 63,238
BROCKVILLE - TOTAL	<u>\$ 20,515,742</u>	<u>\$ 4,150,449</u>	<u>\$ 3,865,438</u>	<u>\$ 285,011</u>

2024 JOINT SERVICES BUDGET

Gananoque Municipal Allocation

	2024 Overall Budget	2024 Budget Allocation	2023 Budget Allocation	Increase /Decrease
JSC ADMINISTRATION	\$ 219,143	\$ 12,908	\$ 12,449	\$ 459
P.O.A	\$ (443,348)	\$ (20,571)	\$ (44,301)	\$ 23,729
PARAMEDIC SERVICE	\$ 11,469,290	\$ 512,677	\$ 487,251	\$ 25,426
ONTARIO WORKS	\$ 2,359,099	\$ 129,515	\$ 134,103	\$ (4,589)
CHILDREN'S SERVICES	\$ 719,198	\$ 35,241	\$ 36,729	\$ (1,489)
COMMUNITY HOUSING	\$ 6,192,360	\$ 276,798	\$ 260,618	\$ 16,180
GANANOQUE - TOTAL	<u>\$ 20,515,742</u>	<u>\$ 946,567</u>	<u>\$ 886,850</u>	<u>\$ 59,717</u>

2024 JOINT SERVICES BUDGET

Prescott Municipal Allocation

	2024 Overall Budget	2024 Budget Allocation	2023 Budget Allocation	Increase /Decrease
JSC ADMINISTRATION	\$ 219,143	\$ 12,908	\$ 12,449	\$ 459
P.O.A	\$ (443,348)	\$ (14,364)	\$ (30,243)	\$ 15,878
PARAMEDIC SERVICE	\$ 11,469,290	\$ 303,936	\$ 290,393	\$ 13,543
ONTARIO WORKS	\$ 2,359,099	\$ 116,539	\$ 114,362	\$ 2,177
CHILDREN'S SERVICES	\$ 719,198	\$ 51,207	\$ 44,553	\$ 6,654
COMMUNITY HOUSING	\$ 6,192,360	\$ 164,098	\$ 155,324	\$ 8,774
PRESCOTT - TOTAL	<u>\$ 20,515,742</u>	<u>\$ 634,323</u>	<u>\$ 586,838</u>	<u>\$ 47,485</u>

2024 JOINT SERVICES BUDGET

United Counties of Leeds & Grenville Municipal Allocation

	2004 Overall Budget	2024 Budget Allocation	2023 Budget Allocation	Increase /Decrease
JSC ADMINISTRATION	\$ 219,143	\$ 128,878	\$ 124,300	\$ 4,579
P.O.A	\$ (443,348)	\$ (328,876)	\$ (689,849)	\$ 360,974
PARAMEDIC SERVICE	\$ 11,469,290	\$ 8,558,384	\$ 8,102,729	\$ 455,656
ONTARIO WORKS	\$ 2,359,099	\$ 1,377,714	\$ 1,313,804	\$ 63,909
CHILDREN'S SERVICES	\$ 719,198	\$ 427,563	\$ 388,045	\$ 39,518
COMMUNITY HOUSING	\$ 6,192,360	\$ 4,620,739	\$ 4,333,940	\$ 286,799
UCLG - TOTAL	<u>\$ 20,515,742</u>	<u>\$ 14,784,403</u>	<u>\$ 13,572,968</u>	<u>\$ 1,211,435</u>

Salaries, Wages and Benefits

- This includes full-time, part-time and casual staff wages and benefits
- Budget includes an estimate for cost of living increase as well as step increases for staff who are moving through the grid system
- For non-union staff, any cost of living increase must be approved as part of the Non-Union By-Law (goes to Committee of the Whole in 2024)
- The CUPE Local 4440 Collective Agreement for Paramedic Service expired December 31, 2022 and is currently being negotiated
- The OPSEU Collective Agreement for Community and Social Services expired on December 31, 2023 with negotiations beginning in December 2023
- Manulife benefits have increased on average 11.9% based on the 2024 renewal

Materials and Supplies

- This category includes expenditures related to operations and includes office/computer supplies and equipment, publications and subscriptions, office equipment, vehicle allowance, mileage, meeting expenses, and meal allowances

Purchased Services

- This category includes expenditures such as cellular phones, telephone, advertising, insurance, professional development, contracted services, consultants, legal fees, memberships, property taxes, security, cleaning, facility leasing, heat, hydro and water
- The insurance renewal for 2024 has an average of 14.8% over 2023. In the 2023 budget, the actual insurance increase was 37%, however, only 20% was built into the Draft 1 budget. The 17% difference between the Draft 1 insurance increase and the actual increase was budgeted in Corporate Services Administration offset by a transfer from the Insurance Reserve to help spread the increase over 2023 and 2024. This 2024 budget includes the additional 17% increase from 2023 and the 14.8% increase for 2024

Contribution to Amortization

- This category is attributed to the Public Sector Accounting Board requirements for recording the amortization of capital assets. The Counties uses prior year actual amortization expense to budget current year contribution to amortization reserve for most departments except for Public Works and Paramedic Service
- Paramedic Service uses an estimate of current year amortization expense rather than prior year as the contribution to amortization as this is the requirement under the provincial cost sharing formula

Internal Chargebacks

- This includes costs for Corporate Services Administration, Accounting Services, Human Resources, Information Technology and building chargebacks for departments at 25 Central Avenue West, Brockville

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 BUDGET
JOINT SERVICES COMMITTEE

	2023 BUDGET	2023 PROJECTIONS	2023 VARIANCE	2024 BUDGET	BUDGET VARIANCE	% OF CHANGE
EXPENDITURES						
Materials and Supplies	200.00	0.00	(200.00)	200.00	0	0.00%
Purchased Services	13,775.83	13,960.00	184.17	15,801.23	2,025	14.70%
Internal Chargebacks	197,382.00	197,382.00	0.00	203,141.91	5,760	2.92%
Total EXPENDITURES	211,357.83	211,342.00	(15.83)	219,143.14	7,785	3.68%
TOTAL	211,357.83	211,342.00	(15.83)	219,143.14	7,785	3.68%

Description of Services

The Joint Services Committee is comprised of all members of Counties Council, five members from the City of Brockville represented by the Mayor of Brockville, and Mayors from the Towns of Gananoque and Prescott. The Committee is responsible for determining service levels, policies and budgets relating to the provision of Ontario Works, Community Housing, Children's Services, Land Ambulance and the Provincial Offences Act administration. This Budget provides for the CAO oversight of the services and the administrative support to the Committee provided by the Clerk's Department.

Budget Summary

- Purchased services for the JSC budget only contains insurance premiums. The insurance rate for 2024 includes a 14.7% increase over the 2023 budget based on the estimated insurance renewal from the Counties insurance broker
- The Administration chargeback consists of a portion of the CAO's salary and benefits (50%) and 30 hours per month of the County Clerk and 30 hours per month of a Deputy Clerk's wages and benefits

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 BUDGET
PROVINCIAL OFFENCES SUMMARY

	2023 BUDGET	2023 PROJECTIONS	2023 VARIANCE	2024 BUDGET	BUDGET VARIANCE	% OF CHANGE
REVENUE						
Provincial Offence Revenue	(2,000,000.00)	(1,500,000.00)	500,000.00	(1,500,000.00)	500,000	(25.00%)
Refunds/Appeals	4,000.00	4,000.00	0.00	3,000.00	(1,000)	(25.00%)
Total REVENUE	(1,996,000.00)	(1,496,000.00)	500,000.00	(1,497,000.00)	499,000	(25.00%)
EXPENDITURES						
Salaries, Wages and Benefits	554,613.00	556,482.00	1,869.00	582,854.56	28,242	5.09%
Materials and Supplies	28,153.36	17,491.00	(10,662.36)	26,373.36	(1,780)	(6.32%)
Purchased Services	338,607.63	264,331.65	(74,275.98)	289,817.73	(48,790)	(14.41%)
Internal Chargebacks	149,771.00	149,771.00	0.00	154,606.00	4,835	3.23%
Total EXPENDITURES	1,071,144.99	988,075.65	(83,069.34)	1,053,651.65	(17,493)	(1.63%)
TOTAL	(924,855.01)	(507,924.35)	416,930.66	(443,348.35)	481,507	(52.06%)

Description of Services

The POA Departmental Budget includes the revenue received from all fines, costs and fees collected under the Provincial Offences Act. Expenditures include those relating to Administrative and Court Operations, as well as the fees incurred for the Collection of Defaulted Fines, which will be recovered from the defendant upon payment.

Staffing

2023	2024
6.2 FTE	6.1 FTE

- Staff positions include the POA Supervisor, Collections Officer, Court Services Representative, POA Financial Analyst, Administrative Clerk, Administration Support and 10% of the Treasurer. In 2023 POA reported to the Clerk’s Department with 20% of the County Clerk being allocated to POA.

Budget Summary

- POA revenue has been decreased by \$500,000 based on 2022 and 2023 actual revenue. Prior to COVID-19, annual revenue was approximately \$2,000,000 per year, however, fine revenue has never returned to pre-pandemic levels
- Overall wages and benefits include cost of living increases and grid step movements, representing an increase of 5%. For the 2024 budget, 40% of the Court Services Rep and 80% of the Collections Officer Clerk have been allocated to the Provincial Offences Court budget to better reflect day to day tasks of these positions versus 30% and 50% respectively in the 2023 budget. In addition, 10% of the Treasurer position is charging to the POA 2024 budget as POA now reports to the Treasurer
- Materials and supplies in operations have decreased mainly due to computer equipment as three computers were due for renewal in 2023 and no replacements are scheduled in 2024
- Purchased services in operations have decreased based on lower estimates for ICON charges, postage and courier, and collection agency fees. These savings are partially offset in an anticipated increase in legal fees.
- For Court expenditures, materials and supplies are increasing for additional equipment required for virtual court hearings and purchased services are decreasing as a result of less tickets being issued. Lower Justice of the Peace Fees, Prosecutor Fees and Interpreter costs are expected as a result of less tickets

Statistics

- Process more than 10,000 charges filed annually, 59% of which are collected prior to trial
- Collect over an average of \$700,000 annually in defaulted fines and manage 400+ extensions of time to pay on a monthly basis
- Administer 1,600+ in-court docket items annually

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 BUDGET
PARAMEDIC SERVICE SUMMARY

	2023 BUDGET	2023 PROJECTIONS	2023 VARIANCE	2024 BUDGET	BUDGET VARIANCE	% OF CHANGE
REVENUE						
Provincial Subsidy						
PS - REV - Provincial Subsidy	(8,475,234.00)	(8,475,231.00)	3.00	(9,795,992.50)	(1,320,759)	15.58%
PS - REV - One Time Provincial Fundin		(1,062,712.00)	(1,062,712.00)			
PS - REV - Dedicated Offload Nurses P		(32,774.00)	(32,774.00)	(195,000.00)	(195,000)	
PS - CP - LTC - Provincial Subsidy	(1,000,000.00)	(1,000,000.00)		(1,000,000.00)		
PS - CP - HISH - Provincial Subsidy	(480,545.00)	(480,545.00)		(365,000.00)	115,545	(24.04%)
Total Provincial Subsidy	(9,955,779.00)	(11,051,262.00)	(1,095,483.00)	(11,355,992.50)	(1,400,214)	14.06%
Vehicle Recovery	(130,000.00)	(130,000.00)	0.00	(125,701.26)	4,299	(3.31%)
Recoveries from Other Municipalities	(175,000.00)	(175,000.00)	0.00	(175,000.00)	0	0.00%
Other Recoveries	(5,000.00)	(2,000.00)	3,000.00	(5,000.00)	0	0.00%
Contribution from Reserves	(312,000.00)	(312,000.00)	0.00	0.00	312,000	(100.00%)
Total REVENUE	(10,577,779.00)	(11,670,262.00)	(1,092,483.00)	(11,661,693.76)	(1,083,915)	10.25%
EXPENDITURES						
Salaries, Wages and Benefits	16,755,450.77	17,019,830.90	264,380.13	18,217,520.36	1,462,070	8.73%
Materials and Supplies	1,452,526.75	1,524,469.43	71,942.68	1,398,117.16	(54,410)	(3.75%)
Purchased Services	1,067,193.29	1,069,954.91	2,761.62	960,866.84	(106,326)	(9.96%)
Internal Chargebacks	1,167,287.44	1,159,287.44	(8,000.00)	1,233,358.87	66,071	5.66%
Payments to Other Municipalities	310,000.00	310,000.00	0.00	310,000.00	0	0.00%
Program/Client Costs	0.00	32,774.00	32,774.00	195,000.00	195,000	0.00%
Total EXPENDITURES	20,752,458.25	21,116,316.68	363,858.43	22,314,863.23	1,562,405	7.53%
CAPITAL/RESERVES						
Transfer to Capital	70,000.00	70,000.00	0.00	122,408.12	52,408	74.87%
Contribution to Amortization	631,466.44	631,466.44	0.00	693,712.39	62,246	9.86%
Total CAPITAL/RESERVES	701,466.44	701,466.44	0.00	816,120.51	114,654	16.34%
TOTAL	10,876,145.69	10,147,521.12	(728,624.57)	11,469,289.98	593,144	5.45%

Description of Services

This Budget includes revenue and expenditures related to the operation of the Counties Paramedic Service which provides 24/7 coverage of land ambulance to the residents of Leeds and Grenville as well as the Community Paramedicine program.

Staffing	
2023	2024
94.6 FTE	100.25 FTE

Physical Location(s)

- > 25 Central Ave. W (administration)
- > Stations in Brockville, Johnstown, Elgin, Kemptville, Gananoque
- > Frankville Community Paramedicine Station

Includes the Chief, two Deputy Chiefs, Supervisors, Alternate Supervisors, Paramedics, Administrative Assistant, a portion of an Executive Assistant. 2023 FTE count did not include the part-time paramedics for the temporary Community Paramedicine High Intensity Supports at Home Program

Revenue Summary

- Provincial subsidy for the Land Ambulance Services Grant has been budgeted based on the provincial funding formula of 50% of the prior year budget for eligible expenditures. In 2024 this represents 50% of the approved 2023 budget and totals \$9,795,992
- Provincial subsidy for 2024 also includes \$195,000 for the provincial Dedicated Nurse Offload Program, \$1,000,000 for the Community Paramedicine Long-Term Care (LTC) Program and \$365,000 for the Community Paramedicine High Intensity Supports At Home (HISH) Program which are 100% provincially funded. The LTC program is intended to help address system capacity issues within the long term care and the new HISH program helps patients with high care needs transition from a hospital back to their home or community setting with the right supports
- Vehicle recovery represented the estimated revenue for the disposal of assets and the vehicle chargebacks estimated to be recovered from the Community Paramedicine programs for fuel, repairs and maintenance and vehicle licensing
- Recoveries from Other Municipalities is the estimated recovery from Frontenac County for cross border ambulance service
- Other Recoveries miscellaneous recoveries
- Contribution from Reserves in 2023 was Joint Services Committee funds previously budgeted towards Secondary Suites that was redirected to Paramedic Service in 2023 to reduce the levy requirement; no transfers are being used in 2024

Wages and Benefits Summary

- The CUPE Local 4440 Collective Agreement for Paramedic Service expired December 31, 2022 and is currently being negotiated. The cost of living increase for both 2023 and 2024 have been estimated based on approved mandate for unionized staff
- New positions impacting the 2024 budget:
 - 2nd Program Support position starting July 1, 2024 – \$38,000 for ½ year
 - 0.5 temporary full-time superintendent for Community Paramedicine – cost \$78,620 funded with provincial funding; reallocates budget used for overtime in 2023
 - Additional 6-months wages and benefits for the two FTE paramedics required for the 2023 Westport service enhancement (began July 1, 2023) – \$150,000 additional expense for 2024
 - Wellness Coordinator – additional \$22,490 for a full year
- Included in benefits is the \$1,347,780 WSIB Actuarial liability requirement for 2024
- Wages and benefits for the mechanic assigned to Paramedic Service is now showing under Wages and Benefits and no longer as Purchased Service assigned to individual vehicles

Materials and Supplies Summary

- Materials and supplies are decreasing as the 2023 budget included \$74,600 in CP-HISH one time funding to purchase materials and supplies for this program
- In addition, \$50,000 in one-time COVID-19 supplies have been removed from the budget
- These decreases are partially offset by an increase in the cost of medical supplies

Purchased Services Summary

- Purchased services have decreased due to a change in accounting for Fleet. The wages and benefits for the mechanic are no longer being job costed to vehicles but instead will show as wages and benefits as noted above

Payment to Other Municipalities

- This represents payment to Lanark County for cross border ambulance services

Program/Client Costs

- This represents the program costs for the Dedicated Nurse Offload Program funded by 100% provincial funding. Funding is paid to Brockville General Hospital based on their actual expenditures up to the maximum funding amount of \$195,000.
- Any unused funding is paid back to the Ministry

Capital/Reserves

- Transfer to capital includes new assets that require a transfer from the levy as they are not replacement assets. These assets represent the new ERV for the Westport service enhancement
- Transfer to amortization is based on actual amortization expense

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 BUDGET
OVERALL ONTARIO WORKS

	2023 BUDGET	2023 PROJECTIONS	2023 VARIANCE	2024 BUDGET	BUDGET VARIANCE	% OF CHANGE
REVENUE						
Provincial Subsidy	(19,791,685.13)	(15,370,758.00)	4,420,927.13	(19,077,491.75)	714,193	(3.61%)
Program/Internal Recoveries	(72,000.00)	(52,015.00)	19,985.00	(75,000.00)	(3,000)	4.17%
Total REVENUE	(19,863,685.13)	(15,422,773.00)	4,440,912.13	(19,152,491.75)	711,193	(3.58%)
EXPENDITURES						
Salaries, Wages and Benefits	3,927,158.76	3,586,075.63	(341,083.13)	3,406,780.09	(520,379)	(13.25%)
Materials and Supplies	81,595.00	85,295.00	3,700.00	57,047.00	(24,548)	(30.09%)
Purchased Services	302,753.93	301,731.72	(1,022.21)	303,547.25	793	0.26%
Internal Chargebacks	1,198,676.74	1,192,629.00	(6,047.74)	1,251,723.32	53,047	4.43%
Program/Client Costs	16,622,592.92	12,278,000.00	(4,344,592.92)	16,492,492.92	(130,100)	(0.78%)
Total EXPENDITURES	22,132,777.35	17,443,731.35	(4,689,046.00)	21,511,590.58	(621,187)	(2.81%)
TOTAL	2,269,092.22	2,020,958.35	(248,133.87)	2,359,098.83	90,007	3.97%

Description of Services

The three major pillars of Ontario Works (OW) include:

- Financial support for basic needs and housing
- Life stabilization services to help individuals get employment ready
- Benefits for individuals and/or families, including drug and dental coverage.

Staffing	
2023	2024
48.66 FTE	44.12 FTE

- Includes Ontario Works, Homelessness Provincially funded positions and CSS Finance staff

Physical Location(s)

- > 25 Central Ave. W. Brockville
- > 375 William St. S. Gananoque
- > 555 King St. W. Prescott
- > 10 Perth St. Elgin
- > 125 Prescott St. Kemptville

Budget Summary

- Provincial subsidy has decreased over prior year due to a reduction in provincial funding of \$804,000 for 2024
- Provincial administration funding now includes \$575,000 in 100% funding with the remainder cost shared between the municipality and the province on a 50% cost share basis capped at \$2.3 million
- Wages and benefits are down over prior year to accommodate the reduction in provincial funding and the new employment services delivery model
- Materials and supplies have decreased due to further reductions in additional cleaning and personal protection costs for COVID-19. In addition, mileage and travel has also decreased due to changes in FTE count
- Program/client costs have decreased due to a decrease in employment related expenses based on 2023 actuals and the new employment services delivery model

Statistics or Other Information

- Caseload as of October 31, 2023 (no averaging) = 1,146 households
- Average monthly caseload 2023 YTD as October 31, 2022 = 1,164 households
- Average monthly caseload 2022 = 1,112 households
- Caseloads are expected to increase by 50 to 100 new cases in 2024 for a revised total of 1,214 to 1,234

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 BUDGET
SUMMARY CHILDREN SERVICES

	2023 BUDGET	2023 PROJECTIONS	2023 VARIANCE	2024 BUDGET	BUDGET VARIANCE	% OF CHANGE
REVENUE						
Provincial Subsidy	(14,905,585.45)	(17,941,546.05)	(3,035,960.60)	(18,531,523.45)	(3,625,938)	24.33%
Program/Internal Recoveries	(6,000.00)	(6,274.00)	(274.00)	(5,500.00)	500	(8.33%)
Other Recoveries	0.00	(14,103.00)	(14,103.00)	0.00	0	0.00%
Total REVENUE	(14,911,585.45)	(17,961,923.05)	(3,050,337.60)	(18,537,023.45)	(3,625,438)	24.31%
EXPENDITURES						
Salaries, Wages and Benefits	2,055,366.98	1,941,153.36	(114,213.62)	2,174,887.61	119,521	5.82%
Materials and Supplies	39,725.00	41,815.00	2,090.00	63,416.28	23,691	59.64%
Purchased Services	213,389.04	233,377.18	19,988.14	137,548.78	(75,840)	(35.54%)
Internal Chargebacks	282,937.48	282,601.00	(336.48)	353,511.96	70,574	24.94%
Program Costs	64,000.00	149,844.00	85,844.00	64,000.00	0	0.00%
Program/Client Costs	12,916,068.50	15,970,404.74	3,054,336.24	16,459,773.95	3,543,705	27.44%
Total EXPENDITURES	15,571,487.00	18,619,195.28	3,047,708.28	19,253,138.58	3,681,652	23.64%
CAPITAL/RESERVES						
Contribution to Amortization	3,083.26	3,083.26	0.00	3,083.26	0	0.00%
Total CAPITAL/RESERVES	3,083.26	3,083.26	0.00	3,083.26	0	0.00%
TOTAL	662,984.81	660,355.49	(2,629.32)	719,198.39	56,214	8.48%

Description of Services

The United Counties of Leeds and Grenville supports a child care and early year’s system that is affordable, accessible, and accountable. We support families and children in the community as well as licensed child care programs by providing:

- Child care and early years service system planning, management, oversight and accountability;
- Child care fee subsidy to eligible families,
- Wage enhancement, operating funding and training to licensed child care providers;
- Special needs resource services and funding to support the inclusion of children with special needs in licensed child care and EarlyON CFC programs;
- EarlyON Child and Family Centres programs and services.

Staffing		Physical Location(s)
2023	2024	
22.28 FTE	22.83 FTE	<ul style="list-style-type: none"> > 25 Central Ave. W., Brockville > 166 Pearl St. E., Brockville > 235 Georgina Street, Gananoque > 2-40 Campus Drive, Kemptville > 555 King Street, Prescott

Budget Summary

- Provincial subsidies increased by \$3.6M due mostly to expansion of the Canada-Wide Early learning and Child Care program (CWELLC) which will have offsetting program costs and will be partially offset by a decrease in provincial funding for the Child Care Early Years Workforce program and a decrease in Childcare Expansion funding
- Wages and benefits increased due to cost of living, FTE and step grid growth. FTE growth stems from the addition of a new position approved in 2022 offset by changes in cost sharing among the CSS departments
- Materials and supplies have increased due to the addition of the new positions and programming.
- Some of these increases are offset by a decrease in purchased services stemming from costs associated with the Child Care Early Years Workforce program which will not be incurred in 2024 as this program was a onetime imitative that ended in March of 2023
- Program costs have increased due to the expansion of the Canada-Wide Early learning and Child Care program (CWELLC)

Statistics or Other Information

- The licensed child care system in Leeds and Grenville is comprised of seventeen (17) child care agencies that operate forty-two (42) child care centre sites and just over 2,000 licensed child care spaces. In addition, there is one (1) licensed home child care agency that operates eleven (11) home child care providers in our region.
- The EarlyON CFC provides services and programs with over 3,000 parents, caregivers and children visits annually.

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 BUDGET
COMMUNITY HOUSING

	2023 BUDGET	2023 PROJECTIONS	2023 VARIANCE	2024 BUDGET	BUDGET VARIANCE	% OF CHANGE
REVENUE						
Provincial Subsidy	(3,254,496.90)	(4,013,767.90)	(759,271.00)	(4,955,775.00)	(1,701,278)	52.27%
Federal Subsidy	(671,644.00)	(671,644.00)	0.00	(408,742.00)	262,902	(39.14%)
Program/Internal Recoveries	0.00	(3,893.00)	(3,893.00)	0.00	0	0.00%
Community Housing Program Revenue	(3,342,443.00)	(3,967,317.00)	(624,874.00)	(3,745,605.00)	(403,162)	12.06%
SH Prior Year Surplus from Non Profit	0.00	(1,510.00)	(1,510.00)	0.00	0	0.00%
Contribution from Reserves	(275,000.00)	(275,000.00)	0.00	(408,000.00)	(133,000)	48.36%
Total REVENUE	(7,543,583.90)	(8,933,131.90)	(1,389,548.00)	(9,518,122.00)	(1,974,538)	26.18%
EXPENDITURES						
Salaries, Wages and Benefits	2,621,041.00	2,525,371.15	(95,669.85)	2,716,173.36	95,132	3.63%
Materials and Supplies	50,721.00	108,124.00	57,403.00	69,438.18	18,717	36.90%
Purchased Services	3,904,701.81	4,821,011.40	916,309.59	5,003,961.48	1,099,260	28.15%
Internal Chargebacks	886,459.78	875,341.00	(11,118.78)	838,608.09	(47,852)	(5.40%)
Program/Client Costs	3,560,884.69	4,289,738.00	728,853.31	4,966,621.56	1,405,737	39.48%
Debt Charges	164,947.00	164,947.00	0.00	65,076.00	(99,871)	(60.55%)
Non Profit Housing	1,411,876.53	1,409,993.00	(1,883.53)	1,241,906.11	(169,970)	(12.04%)
Total EXPENDITURES	12,600,631.81	14,194,525.55	1,593,893.74	14,901,784.78	2,301,153	18.26%
CAPITAL/RESERVES						
Contribution to Amortization	760,320.56	760,320.56	0.00	808,697.04	48,376	6.36%
Total CAPITAL/RESERVES	760,320.56	760,320.56	0.00	808,697.04	48,376	6.36%
TOTAL	5,817,368.47	6,021,714.21	204,345.74	6,192,359.82	374,991	6.45%

Description of Services

The Community Housing Department is responsible for administration and oversight of the following:

- Property management and administration of 18 multi unit residential buildings and more than 170 family public housing units (691 units);
- Rent supplement programs that provide rent-gearred-to-income units through private landlords;
- Responsible for ensuring the continued viability and compliance with mandates, service level standards and provincial legislation of eight non-profit and one co-operative housing providers;
- Affordable housing projects in Elgin, Oxford Mills, Kemptville, Lansdowne, Brockville and Prescott;
- Canada-Ontario Housing Initiative (COCHI) and Ontario Priorities Housing Initiative (OPHI) programs including, Capital Repairs, Housing Allowances, Secondary Suites, Ontario Renovates and Homeownership;
- The Homelessness Prevention Program (HPP) provides assistance to community agencies, individuals and families to address homelessness.

Staffing	
2023	2024
27.72 FTE	25.50 FTE

Physical Location(s)

- > 25 Central Ave. W. Brockville (main office)
- > 360 King St Prescott (satellite office)
- > Housing buildings throughout the Counties

Budget Summary

- Provincial subsidy has increased due to the expansion of funding for the HPP and COCHI programs which will have offsetting program costs. These increases are offset by the cessation of other housing based programs which ended in 2023
- Federal subsidies have decreased due to declining mortgage balances as funding is based on outstanding mortgage balances of the counties owned buildings and non-profits
- Community Housing Program Revenue has increased based on 2023 actual rent payments.
- Wages and benefits have increased greater than the cost of living due to the movement of employees from the Ontario Works department to work within the HPP which is offset by provincial funding
- Materials and supplies have increased due to modernization of computer software and cost escalation for mileage and travel as employees reinitiate annual reviews and increase site visits
- Purchased services have increased due to escalation in building general operating costs, utilities and insurance costs. There are also \$408,000 in replacement costs for counties owned properties which are offset by a transfer from reserves
- Program/Client costs have increased due to the expansion in program costs for HPP and COCHI.
- Debt Charges have decreased reflecting the repayment of mortgages
- Non-Profit Housing has decreased as operators reach their end of operating agreements

Statistics

- Community Housing mandate of 987 Rent Geared to Income (Counties portfolio: 667)
- 69 Vacancies have occurred due to move-outs in Community Housing in 2023 (59 in 2022)
- 131 households receiving Housing Allowance to assist with rent in private market
- 1771 Work Orders generated for County owned Community Housing properties in 2023
- 389 Individual Households on the Social Housing Waitlist in 2023

Business Case for New Position

Position Title: **Paramedic Superintendent**

Position type: **Temporary Full Time (TFT)**

Background

Leeds Grenville Paramedic Service employs paramedics within the United Counties of Leeds and Grenville. LGPS operates a Community Paramedic Program that is fully funded by the Ministry of Long Term Care. At present, we staff the CP program with one 0.5 TFT Paramedic Superintendent.

Proposed Staffing Change(s)

LGPS is proposing that the 0.5 TFT superintendent position be increased to 1.0 TFT. This increase is to offset the significant increase in reporting requirements that are being requested by the province to support this program.

Rationale for New Position

This position is currently filled as a temporary FT position as the program does not have 'base' funding. UCLG has been provided a 3-year funding envelope with an additional 2 years of funding being provided in early 2023. This funding stream will expire in 2026.

Financial Impact

2024 Budget Year:

Monies from operational changes (costs originally assigned to vehicle have been moved to staffing) to offset these additional costs.

Ongoing Annual Impact:

N/A, as program is fully funded by the province.

Impact if Deferred

Business Case for New Position

Position Title: **Program Support**

Position type: **Permanent Full Time**

Background

Leeds Grenville Paramedic Service employs paramedics and support staff within the United Counties of Leeds and Grenville. LGPS employs approximately 170 staff in total. Presently we have one person who is responsible for all of the scheduling and admin support for this department. In late 2022, our only program support staff member experienced a medical issue which precluded her from attending work for several months. During this period of time LGPS experienced challenges maintaining adequate oversight of the paramedic schedule along with all of the other support portfolios this one individual managed.

Proposed Staffing Change(s)

LGPS is proposing that we add one additional permanent full time Program Support staff.

Rationale for New Position

This new position would allow for administrative support and scheduling to be split between two individuals, which would build some backup and support capacity within our department. Also, with the implementation of the new HRIS platform (UKG), more time associated with scheduling is anticipated from the current program support individual and less time would be available to perform the administrative support requirements for the paramedic service.

Financial Impact

2024 Budget Year:

Recruitment would begin after budget approval with an anticipated start date of July 1, 2024. This would be an increase of approximately \$38,000.00 in the 2024 budget.

Ongoing Annual Impact:

Annualized salary for this staff member would be approximately \$76,000.00 plus grid step movements and cost of living increases. 50% of this cost would be funded by the provincial Land Ambulance Service Grant one year after implementation as the province funds Paramedic Service based on 50% of prior year budget.

Impact if Deferred

Deferring the addition of this position places the service at risk of suffering a second staffing issue should the current individual have a repeat medical issue.



**Leeds
Grenville**

**JOINT SERVICES
COMMITTEE**

**2024 DRAFT
CAPITAL BUDGET**

January 9, 2024

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 DRAFT CAPITAL BUDGET SUMMARY

DEPARTMENT	ESTIMATE	FEDERAL	PROVINCIAL	TRANSFER FROM	TRANSFER FROM	DEBT	NET
	COST	GAS TAX	SUBSIDY	CARRY FORWARD	RESERVE	FINANCING	IMPACT
		REVENUE		RESERVE			ON LEVY
PARAMEDIC SERVICE							
PARAMEDIC SERVICE VEHICLES							
AMBULANCES	888,974				(888,974)		
EMERGENCY RESPONSE VEHICLES	367,224				(244,816)		122,408
Total PARAMEDIC SERVICE VEHICLES	1,256,198				(1,133,790)		122,408
Total PARAMEDIC SERVICE	1,256,198	0	0	0	(1,133,790)	0	122,408
Total PARAMEDIC SERVICE	1,256,198	0	0	0	(1,133,790)	0	122,408
SOCIAL HOUSING							
BETTERMENTS							
55 REYNOLDS DRIVE	375,000				(375,000)		
200 BRIDGE ST	60,000				(60,000)		
3 MILLER DRIVE	150,000		(150,000)				
503 FORT TOWN DR	45,000				(45,000)		
Total BETTERMENTS	630,000		(150,000)		(480,000)		
Total SOCIAL HOUSING	630,000	0	(150,000)	0	(480,000)	0	0
Total COMMUNITY & SOCIAL SERVICES	630,000	0	(150,000)	0	(480,000)	0	0
TOTAL:	1,886,198	0	(150,000)	0	(1,613,790)	0	122,408

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 DRAFT CAPITAL BUDGET SUMMARY

DEPARTMENT	ESTIMATE COST	FEDERAL GAS TAX REVENUE	PROVINCIAL SUBSIDY	TRANSFER FROM CARRY FORWARD RESERVE	TRANSFER FROM RESERVE	DEBT FINANCING	NET IMPACT ON LEVY
PARAMEDIC SERVICE							
PARAMEDIC SERVICE VEHICLES							
AMBULANCES	888,974				(888,974)		
EMERGENCY RESPONSE VEHICLES	367,224				(244,816)		122,408
Total PARAMEDIC SERVICE VEHICLES	1,256,198				(1,133,790)		122,408
Total PARAMEDIC SERVICE	1,256,198	0	0	0	(1,133,790)	0	122,408
Total PARAMEDIC SERVICE	1,256,198	0	0	0	(1,133,790)	0	122,408

UNITED COUNTIES OF LEEDS AND GRENVILLE

Capital Projects

Project	670-0001 AMBULANCES		
Department	PARAMEDIC SERVICE VEHICLES		
Version	Draft 1	Year	2024

Budget					
	Total	2024	2025	2026	2027
Expenditures					
Capital	888,974	888,974			
Expenditures Total	888,974	888,974			
Funding					
Transfer from Amortization Reserve	888,974	888,974			
Funding Total	888,974	888,974			

Description
Project Description
<p>As per JSC-062-2023, Joint Services Committee pre-approved the purchase of four (4) replacement ambulances in 2024. These have been ordered in 2023 for delivery in 2024. The single source award was to Crestline Coach Limited.</p>

Attributes		
Attribute	Value	Comment
Departments	PARAMEDIC SERVICE VEHICLES	
Asset Class	MOTOR VEHICLES	
Project Start Date	Oct 3, 2023	
Project End Date	Sep 1, 2024	
Useful Life	5	
Asset Class ID	Emergency Vehicle	
New/Replacement Asset	Replacement	
Amount required in Budget Year per Asset Management Plan	900000	Replacement of four (4) ambulances is recommended in 2024 for \$900,000, as per the AMP

UNITED COUNTIES OF LEEDS AND GRENVILLE

Capital Projects

Project	670-0002 EMERGENCY RESPONSE VEHICLES		
Department	PARAMEDIC SERVICE VEHICLES		
Version	Draft 1	Year	2024

Budget					
	Total	2024	2025	2026	2027
Expenditures					
Capital	367,224	367,224			
Expenditures Total	367,224	367,224			
Funding					
Transfer from Amortization Reserve	244,816	244,816			
Transfer from Operating Capital	122,408	122,408			
Funding Total	367,224	367,224			

Description
Project Description
<p>As approved per JSC-062-2023, Joint Services Committee pre-approved the purchase of three emergency response vehicles (ERVs) in 2024. These have been ordered in 2023 for delivery in 2024. The single source award was to Rowland Emergency Vehicle Products.</p> <p>Two of the three ERVs are to replace 2018 vehicles which have surpassed 350,000 kilometres. Costs will be funded from the Vehicle Amortization Reserve Fund.</p> <p>The third ERV will be new capital to increase the size of the fleet by one unit for the staffing expansion in the Village of Westport. This vehicle was removed from the 2023 budget and the purchase of the vehicle was deferred to 2024 to lower the impact to the tax levy in 2023 as new capital is funded by the operating budget.</p>

Attributes		
Attribute	Value	Comment
Departments	PARAMEDIC SERVICE VEHICLES	
Asset Class	MOTOR VEHICLES	
Project Start Date	Sep 1, 2023	
Project End Date	Sep 30, 2024	
Useful Life	5	
Asset Class ID	Emergency Vehicle	
New/Replacement Asset	Replacement / New	
Amount required in Budget Year per Asset Management Plan	375000	Replacement of two (2) ERVs and acquisition of one (1) ERV is recommended in 2024 for \$375,000, as per the AMP

UNITED COUNTIES OF LEEDS & GRENVILLE
2024 DRAFT CAPITAL BUDGET SUMMARY

DEPARTMENT	ESTIMATE COST	FEDERAL GAS TAX REVENUE	PROVINCIAL SUBSIDY	TRANSFER FROM CARRY FORWARD RESERVE	TRANSFER FROM RESERVE	DEBT FINANCING	NET IMPACT ON LEVY
SOCIAL HOUSING							
BETTERMENTS							
55 REYNOLDS DRIVE	375,000				(375,000)		
200 BRIDGE ST	60,000				(60,000)		
3 MILLER DRIVE	150,000		(150,000)				
503 FORT TOWN DR	45,000				(45,000)		
Total BETTERMENTS	630,000		(150,000)		(480,000)		
Total SOCIAL HOUSING	630,000	0	(150,000)	0	(480,000)	0	0
Total COMMUNITY & SOCIAL SERVICES	630,000	0	(150,000)	0	(480,000)	0	0

UNITED COUNTIES OF LEEDS AND GRENVILLE

Capital Projects

Project	836-0052 55 REYNOLDS DRIVE		
Department	BETTERMENTS		
Version	Draft 1	Year	2024

Budget					
	Total	2024	2025	2026	2027
Expenditures					
Capital	375,000	375,000			
Expenditures Total	375,000	375,000			
Funding					
Transfer from Amortization Reserve	375,000	375,000			
Funding Total	375,000	375,000			

Description

Project Description

Two new high efficiency Air Make Up Units \$340,000:

The two (2) existing MUA units are 30 years old, service the entire building and currently operate on a 24-hour time clock set for intermediate use. The current units are operating at 60% efficiency.

The new high efficiency gas units will have variable frequency drives to qualify for the Union Gas Rebate program with potential energy savings up to 40%; their life expectancy is 25 years.

Exterior Door Replacements \$35,000:

Doors to be replaced are the south foyer entrance, and new metal-glazed doors at west and east exits of building. The existing doors are in poor condition due to abuse and heavy use, and are no longer secure; the life expectancy of the new doors is 25 years.

Attributes

Attribute	Value	Comment
Departments	BETTERMENTS	
Asset Class	BUILDING COMPONENTS	
Project Start Date	Oct 1, 2024	
Project End Date	Nov 30, 2024	
Useful Life	25	The useful lives of the MUA units and exterior metal doors are both twenty-five (25) years, as per the AMP
Asset Class ID	Building Components	
New/Replacement Asset	Replacement	
Amount required in Budget Year per Asset Management Plan	375000	Replacement of two (2) MUA units and three (3) exterior metal doors is recommended in 2024 for \$340,000 and \$35,000 respectively, as per the AMP

UNITED COUNTIES OF LEEDS AND GRENVILLE

Capital Projects

Project	836-0066 200 BRIDGE ST		
Department	BETTERMENTS		
Version	Draft 1	Year	2024

Budget					
	Total	2024	2025	2026	2027
Expenditures					
Capital	60,000	60,000			
Expenditures Total	60,000	60,000			
Funding					
Transfer from Amortization Reserve	60,000	60,000			
Funding Total	60,000	60,000			

Description
Project Description
<p>Exterior Door Replacements:</p> <p>The main entrance doors were installed in 1992 and are of metal glazed construction. These doors are in poor condition do to heavy usage and have reached the end of their useful life. The remaining exit doors are also in poor condition and have reached the end of their useful life. They are of original construction and are solid wood doors with the original door closers and hardware.</p> <p>This project includes removing existing deteriorated doors, replacing the front foyer double entrance and side lights, and installing new steel doors at all exterior hall entrances; life expectancy of the new doors is 30 years. It is recommended to install card readers at both north and south exit/entrance doors.</p>

Attributes		
Attribute	Value	Comment
Departments	BETTERMENTS	
Asset Class	BUILDING COMPONENTS	
Project Start Date	May 1, 2024	
Project End Date	Jul 26, 2024	
Useful Life	30	
Asset Class ID	Building Components	
New/Replacement Asset	Replacement	
Amount required in Budget Year per Asset Management Plan	60000	Replacement of identified exterior doors is recommended in 2024 for \$60,000, as per the AMP

UNITED COUNTIES OF LEEDS AND GRENVILLE

Capital Projects

Project	836-0068 3 MILLER DRIVE		
Department	BETTERMENTS		
Version	Draft 1	Year	2024

Budget					
	Total	2024	2025	2026	2027
Expenditures					
Capital	150,000	150,000			
Expenditures Total	150,000	150,000			
Funding					
Provincial Subsidy	150,000	150,000			
Funding Total	150,000	150,000			

Description
Project Description
<p>Replacement of the Make-Up Air Unit (MUA) is needed as the existing unit was installed in 1991 and currently operates at 60% efficiency on a 24-hour time clock set for intermediate use. This project provides potential energy savings up to 40%; life expectancy is 25 years.</p>

Attributes		
Attribute	Value	Comment
Departments	BETTERMENTS	
Asset Class	BUILDING COMPONENTS	
Project Start Date	May 1, 2024	
Project End Date	Jul 29, 2024	
Useful Life	25	
Asset Class ID	Machinery & Equipment	
New/Replacement Asset	Replacement	
Amount required in Budget Year per Asset Management Plan	150000	Replacement of the MUA unit is recommended in 2024 for \$150,000, as per the AMP

UNITED COUNTIES OF LEEDS AND GRENVILLE

Capital Projects

Project	836-0092 503 FORT TOWN DR		
Department	BETTERMENTS		
Version	Draft 1	Year	2024

Budget

	Total	2024	2025	2026	2027
Expenditures					
Capital	45,000	45,000			
Expenditures Total	45,000	45,000			
Funding					
Transfer from Amortization Reserve	45,000	45,000			
Funding Total	45,000	45,000			

Description

Project Description

Window Replacement:

Removal of existing deteriorated windows on the 2nd floor of the building and installation of new energy efficient windows, complete with new insulation and flashing as required; life expectancy is 30 years.

Benefits of completing the work: Energy Star rated potential of 25% energy saving.

Attributes

Attribute	Value	Comment
Departments	BETTERMENTS	
Asset Class	BUILDING COMPONENTS	
Project Start Date	Jul 1, 2024	
Project End Date	Sep 30, 2024	
Useful Life	30	
Asset Class ID	Building Components	
New/Replacement Asset	Replacement	
Amount required in Budget Year per Asset Management Plan	45000	Replacement of the second floor windows is recommended in 2024 for \$45,000, as per the AMP



GANANOQUE
Council Report – FIN-2024-02

Date: January 16, 2024 **IN CAMERA**

Subject: 2024 Water and Wastewater Operating and Capital Budget

Author: Melanie Kirkby, Acting CAO / Treasurer **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS BY-LAW NO. 2024-002, A FIRST AND SECOND TIME ON JANUARY 16, 2024, BEING A BY-LAW TO ADOPT THE 2024 WATER AND WASTEWATER RATES, OPERATING AND CAPITAL BUDGETS,

AND FURTHER, THAT BY-LAW NO. 2024-002, BE CONSIDERED AND READ A THIRD TIME FOR FINAL PASSAGE ON FEBRUARY 6, 2024, AS PRESENTED IN REPORT COUNCIL-FIN-2024-02.

STRATEGIC PLAN COMMENTS:

Sector 2 – Infrastructure / Environment – Strategic Initiative #1 – Assess the Town’s current infrastructure to ensure sufficient capacity exists to support future growth.

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

At the August 11, 2020 Council meeting, Council was presented the DFA Draft 2020 Water Rate Study. Council voted to defer accepting the study, and requested that the rates be redrafted to facilitate that the 5/8” residential water meters increase at an equal rate, which equated to 7%, over the 5-year period of 2021-2025.

At the September 1, 2020 Council meeting, Council passed Motion #20-186, receiving and adopting in principle the 2020 Water Rate Study.

Council also passed Motion #20-187, that Council approves the 2021-2026 Water Wastewater Financial Plan 156-301 for submission to the Province of Ontario for Water license renewal 2021. The Town of Gananoque successfully applied to the Province to renew the license to provide Municipal drinking water in 2021, for years 2021-2025 inclusive.

As per Council direction in Motion #20-080, beginning in 2021, capital user fees are based on meter sizes instead of consumption levels. The 5-year phase in of the meter ratios to AWWA specifications began will in 2021.

The rate study included a funding shortfall over the 6 years of \$600,000 in capital funding. These funds are anticipated to come from grants, loans, project cuts or other funding sources.

The Financial Plan included 2% per year for inflation, and unfortunately since 2022 the Town is realizing much greater cost increases.

In 2023 there was an emergency repair at the Lagoon berm of Cell 1 costing \$1,180,000. It is possible that similar repairs may be required for Cells 2 & 3. These repairs were never expected or budgeted in the Asset Management Plan. These costs were not included in the Water Rate Study.

In addition to the Lagoon repairs, the Engineer's estimates for the Force Main and East End Pump Station project have doubled to \$10,972,000.

The next application for license to provide Municipal drinking water is due in February 2026 and must include a Financially Sustainable Rate Plan. These increased costs will have to be addressed in the next Water Rate Study of 2025.

At the December 8, 2023 Budget meeting, Council discussed whether to raise the capital fees to offset these costs and the majority of Council was not in favour of addressing the 2024 Capital cost increases by increasing the rates.

INFORMATION/DISCUSSION:

The 2024 Operating Water and Wastewater Expense Budgets are increasing on the Water Budget by \$90,877 or 8.6% and on the Wastewater Budget by \$101,925 or 11.2%. This is a net Utility Operating Budget increase of \$192,802 or 9.8% over 2023 Budget.

These estimates are supported by the fact that the 2022 operational budget ended with a deficit of \$120,708. Budget increases are due to Hydro, Insurance, Natural Gas, Chemical and Maintenance Costs, Communications & COLA for staff. The operating budget is funded by Consumption User Fees.

The 2024 water and wastewater operational revenue budgets were drafted by estimating the 2024 Consumption using the 2023 Q1 to Q3 Volume added to the 2022 Q4 Volume. The Consumption Fees needed to fund the Required Consumption Revenues is \$2.28 per Cubic Meter for both Water and Wastewater.

In addition to Consumption fees, revenues include; Occupancy Fees, Penalties on overdue accounts, Hydrant fees to the Fire Department and Sprinkler fees to buildings equipped with Fire Suppression Systems. Reserve interest is also applied quarterly, but will reduce as payments are issued for the capital projects.

The increased cost the average household over the 2023 bill is \$53.80 quarterly or \$17.93 monthly which is a 13.8% increase. The Table below illustrates the average increase by meter size.

Proposed Average Quarterly Utility Bills:						
\$	2020	2021	2022	2023	2024	
5/8 "	\$ 313.61	\$ 335.46	\$ 359.03	\$ 389.84	\$ 443.64	
1"	\$ 660.59	\$ 883.77	\$ 961.41	\$ 1,079.97	\$ 1,302.20	
1.5"	\$ 1,761.62	\$ 2,202.54	\$ 2,353.88	\$ 2,623.94	\$ 3,197.50	
2 "	\$ 2,456.90	\$ 3,433.28	\$ 3,675.43	\$ 4,099.03	\$ 4,986.63	
3"	\$ 1,721.92	\$ 2,681.04	\$ 2,996.64	\$ 3,448.68	\$ 4,223.14	
4"	\$ 1,469.08	\$ 4,558.53	\$ 5,523.33	\$ 6,684.23	\$ 8,219.74	
% inc	#					
5/8 "	2149	7.0%	7.0%	8.6%	13.8%	Residential
1"	40	33.8%	8.8%	12.3%	20.6%	Hotels, Banks, Tim Hortons
1.5"	35	25.0%	6.9%	11.5%	21.9%	McDonalds, Grocery Stores, Box Stores, Hotels
2 "	18	39.7%	7.1%	11.5%	21.7%	Carveth, Cardinal Health, PW, Condos, Playhouse
3"	4	55.7%	11.8%	15.1%	22.5%	Splash Pad, Marina, Holiday Inn, Ramada Inn
4"	1	210.3%	21.2%	21.0%	23.0%	Casino

The 2024 Capital User fees are drafted in the amounts listed in the Water Rate Study. These are not sufficient to fund the new cost estimates for the Capital Plan. Further funding will be discussed by Council in 2025 through budget and the preparation for the Provincial application to provide Municipal drinking water due February 2026. The application must be accompanied by a sustainable funding plan.

The Water Capital Budget includes \$812,500 of new Projects. Of note, the estimates for the Scada server replacement that was discussed at the Budget meeting is \$75,000 higher than the original draft budget. As such, this project is in the Bylaw as \$435,000 instead of \$360,000 in the circulated draft.

The Wastewater Budget includes \$7,432,250 of new projects. \$5,403,250 of this is the construction of the new Wet Well at the East End Pump Station as part of the Force Main Project.

Staff have applied for a Disaster Mitigation Grant to offset the cost of the Lagoon / Forcemain project costs. The application was supported by a letter from The Honourable Sean Fraser, P.C., M.P. Minister of Housing, Infrastructure and Communities.

Once the amount of the grant is known, Council will decide how to fund the balance of the project, through increased Capital User fees, Reserves and / or Borrowing, if necessary.

APPLICABLE POLICY/LEGISLATION:

Bill 175 Sustainable Water and Sewage Act, 2002

2021 Town of Gananoque Water License Renewal 5 Year Financial Plan 156-301

FINANCIAL CONSIDERATIONS:

2024 Water and Wastewater Rates, and;
2024 Water and Wastewater Operating and Capital Budgets.

CONSULTATIONS:

Don Richards, Superintendent of Public Utilities
David Armstrong, Manager of Public Works

ATTACHMENTS:

Draft 2024 Water / Wastewater Budget and Rates By-law No. 2024-002
Schedule A – 2024 Water & Wastewater Rates
Schedule B – Draft 2024 Operating Budget
Schedule C – Draft 2024 Capital Budget

APPROVAL	<hr/> <p>Melanie Kirkby, Acting CAO / Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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**CORPORATION OF THE TOWN OF GANANOQUE
BY-LAW NO. 2024-002**

**A BY-LAW TO ADOPT THE 2024 WATER AND WASTEWATER OPERATING
AND CAPITAL BUDGET AND ESTABLISH FEES AND RATES FOR WATER
AND WASTEWATER SERVICES PROVIDED BY THE MUNICIPALITY**

WHEREAS pursuant to Section 391(1) of the *Municipal Act*, 2001, a municipality may impose fees and charges on any class of persons for services or activities provided or done by or on behalf of it;

AND WHEREAS Section 398 of the *Municipal Act*, 2001 allows the municipality to add unpaid fees and charges to the collector's roll for the property and collect in the same manner as taxes;

AND WHEREAS pursuant to Bill 175, the *Sustainable Water and Sewage Systems Act*, 2002, each municipality must provide full cost recovery financial plans to pay the full cost of providing water services or waste water services to the Minister for approval;

AND WHEREAS Council concurs with the staff recommendation to adopt the 2024 Water and Wastewater Operating and Capital Budget, and, establish fees and rates for Water and Wastewater Services provided by the municipality;

NOW THEREFORE the Council of the Corporation of the Town of Gananoque enacts as follows:

1. That the Water/ Wastewater Operating Budget attached hereto as Schedule 'B' and Water/Wastewater Capital Budget attached hereto as Schedule 'C' and forming part of this By-law is hereby adopted.
2. That quarterly billing Water and Wastewater Rates as set out in Schedule 'A', attached hereto and forming part of this By-law are hereby established.
3. That Other Charges and Fees shall be established as:

Occupancy Charge for Each New Account	\$50.00
Collection Charge for Each Transfer to Taxes	\$50.00
Late payment charges	1.25% per month
Turning water off/on for summer services	\$150/meter
Turning water off/on for non-payment	\$150
Cost of Plumber or Other Contractor	130%
Registered Mail Fees for Collection Notices	100%

Services connected to the municipal water system but not connected to the municipal sewer system, commonly referred to as 'Water Only Accounts', shall be charged the Water Capital Fee plus the Water Rate per Cubic Meter charge times the water consumption.

4. That the fees established by this By-law shall come into full force and effect on January 1st, 2024.

5. That any By-law or Motion inconsistent with this By-law is hereby amended.

Read a first and second time this 16th day of January, 2024.

John S. Beddows, Mayor

Penny Kelly, Clerk

(Seal)

Read a third time and finally passed this 6th day of February, 2024.

John S. Beddows, Mayor

Penny Kelly, Clerk

(Seal)

Water Rates:**2024**

Fixed Capital Charge by Metre Size:	Annual	Quarterly
5/8 inch	\$ 710.92	\$ 177.73
3/4 inch	\$ 1,009.51	\$ 252.38
1 inch	\$ 1,649.34	\$ 412.34
1 1/2 inch	\$ 3,241.80	\$ 810.45
2 inch	\$ 5,203.94	\$ 1,300.99
3 inch	\$ 5,801.12	\$ 1,450.28
4 inch	\$ 16,095.26	\$ 4,023.82
rural 5/8 inch	\$ 1,777.30	\$ 444.33
additonal unmetred units on 5/8 or 3/4 services	\$ 710.92	\$ 177.73
outside area consumer charge	\$ 1,777.30	\$ 444.33
Water Consumption per Cubic Metre		\$ 2.28

Wastewater Rates:**2024**

Fixed Capital Charge by Metre Size:	Annual	Quarterly
5/8 inch	\$ 489.63	\$ 122.41
3/4 inch	\$ 695.27	\$ 173.82
1 inch	\$ 1,135.93	\$ 283.98
1 1/2 inch	\$ 2,232.70	\$ 558.18
2 inch	\$ 3,584.07	\$ 896.02
3 inch	\$ 3,995.36	\$ 998.84
4 inch	\$ 11,085.15	\$ 2,771.29
rural 5/8 inches	\$ 1,224.07	\$ 306.02
additonal unmetred units on 5/8 or 3/4 services	\$ 489.63	\$ 122.41
outside area consumer charge	\$ 1,224.07	\$ 306.02
Wastewater Consumption per Cubic Metre		\$ 2.28

Sprinkler Charges - Fixed Quarterly Charge**Quarterly**

2" Unmetred Sprinkler	\$ 97.46
4" Unmetred Sprinkler	\$ 232.86
6" Unmetred Sprinkler	\$ 373.64
8" Unmetred Sprinkler	\$ 508.99
Rural Hydrant Charge	\$ 861.49

Hydrant Charge**Annual**

Annual User Fee to the Fire Department	\$40,070
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TOWN OF GANANOQUE
General Ledger Trial Balance



By-law No. 2024-002, Schedule 'B'

Fiscal Year : 2024
 Account : 1-4-081??-???? To 1-5-082??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			REVENUE		
CATEGORY	8100			SANITARY SEWER		
1-4-08100-4081				Wastewater Reserve Interest	0.00	-140,525
1-4-08100-4098				WORK RECOVERABLE REVENUE	0.00	-760
Category Total					0.00	-141,285
CATEGORY	8140			User Fees - Sanitary Sewer		
1-4-08140-4034				Student Grant	0.00	-3,245
1-4-08140-4119				Wastewater Consumption Fees	0.00	-978,310
1-4-08140-4910				Manual Meter Reads	0.00	-8,750
1-4-08140-4936				Occupancy Charge	0.00	-600
1-4-08140-4980				Wastewater Penalty	5.59	-17,440
1-4-08140-4982				Capital Replacement	0.00	-1,426,010
Category Total					5.59	-2,434,355
REVENUE Total					5.59	-2,575,640
CLASS	5			EXPENDITURE		
CATEGORY	8100			Wastewater Treatment Non Union Wages		
1-5-08100-5101				FT SALARIES	0.00	96,545
1-5-08100-5115				EHT - EMPLOYER PORTION	0.00	1,895
1-5-08100-5116				SOURCE DEDUCTIONS	0.00	4,650
1-5-08100-5118				WSIB	0.00	2,820
1-5-08100-5119				MANULIFE BENEFITS	940.13	9,020
1-5-08100-5121				OMERS	0.00	10,475
Category Total					940.13	125,405
CATEGORY	8110			Wastewater Treatment Union Wages		
1-5-08110-5101				FT Wages	0.00	100,090
1-5-08110-5102				PT Wages	0.00	1,625
1-5-08110-5103				OT Wages	0.00	12,575
1-5-08110-5105				Standby	0.00	9,070
1-5-08110-5115				EHT	0.00	2,455
1-5-08110-5116				Source Deductions	0.00	6,695
1-5-08110-5117				Other Benefits	0.00	450
1-5-08110-5118				WSIB	0.00	4,165
1-5-08110-5119				Manulife	816.65	8,715
1-5-08110-5121				OMERS	0.00	10,875
Category Total					816.65	156,715
CATEGORY	8120			HR Management		
1-5-08120-5112				Uniforms	0.00	3,200
1-5-08120-5302				Memberships	0.00	500
1-5-08120-5303				Training of Staff	0.00	5,600
Category Total					0.00	9,300

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 1-4-081??-???? To 1-5-082??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8130			Office Expenses		
CATEGORY	8130			Office Expenses		
1-5-08130-5301				Ads, Subscriptions & Memberships	0.00	400
1-5-08130-5306				Postage / Courier	0.00	5,000
1-5-08130-5310				Computers	0.00	2,000
1-5-08130-5318				Materials & Supplies	0.00	500
1-5-08130-5327				Cellular & Pagers	0.00	1,930
1-5-08130-5400				Contracted Services	0.00	13,500
1-5-08130-5401				Audit Services	0.00	2,000
1-5-08130-5405				Insurance	0.00	47,033
1-5-08130-5409				IT	0.00	2,285
Category Total					0.00	74,648
CATEGORY	8140			Facility Maintenance		
1-5-08140-2530				Diesel Fuel	0.00	2,000
1-5-08140-5317				Repairs & Maintenance	0.00	500
1-5-08140-5318				Materials & Supplies	0.00	300
1-5-08140-5325				Lab Analysis	0.00	10,600
1-5-08140-5326				Treatment Chemicals	0.00	94,100
1-5-08140-5330				Internet	0.00	7,800
1-5-08140-5331				Hydro	0.00	60,630
1-5-08140-5333				water ww	0.00	1,320
1-5-08140-5400				Contracted Services	0.00	5,500
1-5-08140-5501				Property Taxes	0.00	22,000
Category Total					0.00	204,750
CATEGORY	8170			Machine & Equipment Maintenance		
1-5-08170-5317				Repairs & Maintenance	0.00	3,700
1-5-08170-5318				Materials & Supplies	0.00	1,500
1-5-08170-5400				Contracted Services	0.00	18,412
Category Total					0.00	23,612
CATEGORY	8180			Fleet Maintenance		
1-5-08180-5321				Operating Expenses	0.00	10,810
1-5-08180-5322				Repairs & Maintenance	0.00	6,500
Category Total					0.00	17,310
CATEGORY	8190			Long Term Debt		
1-5-08190-5800				Principal	0.00	29,553
1-5-08190-5850				Inerest	0.00	16,702
Category Total					0.00	46,255
CATEGORY	8195			Transfer to Capital Reserve		
1-5-08195-5903				Transfer to Reserves	0.00	1,566,010

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 1-4-081??-???? To 1-5-082??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8195			Transfer to Capital Reserve		
Category Total					0.00	1,566,010
CATEGORY	8200			Wastewater Collection Non Union Wages		
1-5-08200-5101				FT Wages	0.00	96,545
1-5-08200-5115				EHT	0.00	1,895
1-5-08200-5116				Source Deductions	0.00	4,650
1-5-08200-5118				WSIB	0.00	2,820
1-5-08200-5119				Manulife	940.13	9,020
1-5-08200-5121				OMERS	0.00	10,475
Category Total					940.13	125,405
CATEGORY	8210			Wastewater Collection Union Wages		
1-5-08210-5101				FT Wages	0.00	100,090
1-5-08210-5102				PT Wages	0.00	1,625
1-5-08210-5103				OT Wages	0.00	12,575
1-5-08210-5105				Standby	0.00	9,070
1-5-08210-5115				EHT	0.00	2,455
1-5-08210-5116				Source Deductions	0.00	6,695
1-5-08210-5117				Other Benefits	0.00	450
1-5-08210-5118				WSIB	0.00	4,165
1-5-08210-5119				Manulife	816.65	8,715
1-5-08210-5121				OMERS	0.00	10,875
Category Total					816.65	156,715
CATEGORY	8215			Distributed Wages		
1-5-08215-5101				FT Wages	0.00	3,555
1-5-08215-5115				EHT	0.00	70
1-5-08215-5116				Source Deductions	0.00	275
1-5-08215-5118				WSIB	0.00	110
1-5-08215-5121				OMERS	0.00	330
Category Total					0.00	4,340
CATEGORY	8240			Facility Maintenance		
1-5-08240-2530				Diesel Fuel	0.00	850
1-5-08240-5330				Internet	0.00	9,800
1-5-08240-5331				Hydro	0.00	5,335
1-5-08240-5333				Water	0.00	5,500
Category Total					0.00	21,485
CATEGORY	8245			Wastewater Service Laterals		
1-5-08245-5318				Materials & Supplies	0.00	2,500
1-5-08245-5319				SMall Equipment	0.00	500
1-5-08245-5400				Contracted Services	0.00	3,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 1-4-081??-???? To 1-5-082??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8245			Wastewater Service Laterals		
Category Total					0.00	6,000
CATEGORY	8250			Pumping Stations		
1-5-08250-5317				Repairs & Maintenance	0.00	2,000
1-5-08250-5318				Materials & SUpplies	0.00	1,750
1-5-08250-5400				Contracted Services	0.00	11,250
1-5-08250-5411				Electrical Services	0.00	2,500
1-5-08250-5501				Property Taxes	0.00	1,190
Category Total					0.00	18,690
CATEGORY	8260			Wastewater Collection Mains		
1-5-08260-5319				Small Equipment	0.00	1,500
1-5-08260-5400				Contracted Services	0.00	17,500
Category Total					0.00	19,000
EXPENDITURE Total					3,513.56	2,575,640
OPERATING Total					3,519.15	0
REPORT TOTAL					3,519.15	0

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 1-4-083??-???? To 1-5-084??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	4			REVENUE		
CATEGORY	8300			Water Works		
1-4-08300-4000				MISCELLANEOUS REVENUE	-40.00	-4,000
1-4-08300-4081				Water Reserve Interest	0.00	-45,005
1-4-08300-4102				HYDRANT CHARGES	0.00	-40,070
1-4-08300-4936				OCCUPANCY CHARGE	0.00	-600
Category Total					-40.00	-89,675
CATEGORY	8302			Water Storage Tower		
1-4-08302-4047				TOWER ANTENNA RENTAL	0.00	-4,275
Category Total					0.00	-4,275
CATEGORY	8303			Water Service Lateral		
1-4-08303-4098				SPRINKLER FEES	0.00	-32,545
Category Total					0.00	-32,545
CATEGORY	8340			User Fees - Water		
1-4-08340-4034				Student Grant	0.00	-3,245
1-4-08340-4134				Water Consumption Fees	0.00	-1,026,355
1-4-08340-4910				Manual Meter Reads	0.00	-8,750
1-4-08340-4980				Water Penalty	0.00	-17,440
1-4-08340-4982				Capital Replacement	0.00	-2,070,515
Category Total					0.00	-3,126,305
REVENUE Total					-40.00	-3,252,800
CLASS	5			EXPENDITURE		
CATEGORY	8300			Water Treatment Non Union Wages		
1-5-08300-5101				FT SALARIES-WATER WORKS	0.00	96,545
1-5-08300-5115				EHT - EMPLOYER PORTION	0.00	1,895
1-5-08300-5116				SOURCE DEDUCTIONS	0.00	4,650
1-5-08300-5117				OTHER BENEFITS	0.00	450
1-5-08300-5118				WSIB	0.00	2,820
1-5-08300-5119				BENEFITS - MANULIFE	940.13	9,020
1-5-08300-5121				OMERS	0.00	10,475
Category Total					940.13	125,855
CATEGORY	8310			Water Treatment Union Wages		
1-5-08310-5101				FT Wages	0.00	100,090
1-5-08310-5102				PT Wages	0.00	1,625
1-5-08310-5103				OT Wages	0.00	12,575
1-5-08310-5105				Standby	0.00	9,070
1-5-08310-5115				EHT	0.00	2,455
1-5-08310-5116				Source Deductions	0.00	6,695
1-5-08310-5117				Other Benefits	0.00	450
1-5-08310-5118				WSIB	0.00	4,165

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 1-4-083??-???? To 1-5-084??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8310			Water Treatment Union Wages		
1-5-08310-5119				Manulife	816.65	8,715
1-5-08310-5121				OMERS	0.00	10,875
Category Total					816.65	156,715
CATEGORY	8320			HR Management		
1-5-08320-5112				Uniforms	0.00	3,200
1-5-08320-5302				Memberships	0.00	1,000
1-5-08320-5303				Training	0.00	9,000
1-5-08320-5304				Conferences	0.00	600
Category Total					0.00	13,800
CATEGORY	8330			Office Expenses		
1-5-08330-5301				Ads & Subscriptions	0.00	180
1-5-08330-5306				Postage / Courier	0.00	5,000
1-5-08330-5310				Computers	0.00	2,000
1-5-08330-5318				Materials & Supplies	0.00	2,600
1-5-08330-5327				Cellular & Pagers	0.00	3,150
1-5-08330-5330				Internet	0.00	1,340
1-5-08330-5335				Telephone	0.00	400
1-5-08330-5400				Contracted Services	0.00	22,500
1-5-08330-5401				Audit Services	0.00	3,000
1-5-08330-5404				Source Water Protection	0.00	1,000
1-5-08330-5405				Insurance	0.00	47,035
1-5-08330-5409				IT	0.00	1,400
1-5-08330-5502				Lease Payments	0.00	900
Category Total					0.00	90,505
CATEGORY	8340			Facility Maintenance		
1-5-08340-2530				Diesel Fuel	0.00	3,000
1-5-08340-5324				Building Maintenance	0.00	2,700
1-5-08340-5325				Lab Analysis	0.00	35,000
1-5-08340-5326				Treatment Chemicals	0.00	31,010
1-5-08340-5330				Internet	0.00	7,800
1-5-08340-5331				Hydro	0.00	85,365
1-5-08340-5332				Natural Gas	0.00	17,500
1-5-08340-5411				Electrical Services	0.00	6,000
1-5-08340-5501				Property Taxes	0.00	30,575
Category Total					0.00	218,950
CATEGORY	8370			Machine & Equipment Maintenance		
1-5-08370-5317				Repairs & Maintenance	0.00	25,000
1-5-08370-5318				Materials & Supplies	0.00	5,000
1-5-08370-5319				Small Equipment	0.00	1,500

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 1-4-083??-???? To 1-5-084??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8370			Machine & Equipment Maintenance		
1-5-08370-5400				Contracted Services	0.00	40,000
1-5-08370-5404				Other Professional Services	0.00	1,000
Category Total					0.00	72,500
CATEGORY	8380			Fleet Maintenance		
1-5-08380-5321				Operating Expenses	0.00	8,035
1-5-08380-5322				Repairs & Maintenance	0.00	8,950
Category Total					0.00	16,985
CATEGORY	8390			Long Term Debt		
1-5-08390-5800				Principal	0.00	44,598
1-5-08390-5850				Interest	0.00	31,052
Category Total					0.00	75,650
CATEGORY	8395			Transfer to Capital Reserve		
1-5-08395-5903				Transfer to Reserve	0.00	2,110,515
Category Total					0.00	2,110,515
CATEGORY	8400			Water Distribution Non Union Wages		
1-5-08400-5101				FT Salaries	0.00	96,545
1-5-08400-5115				EHT	0.00	1,895
1-5-08400-5116				Source Deductions	0.00	4,650
1-5-08400-5117				Other Benefits	0.00	450
1-5-08400-5118				WSIB	0.00	2,820
1-5-08400-5119				Manulife	940.13	9,020
1-5-08400-5121				OMERS	0.00	10,475
Category Total					940.13	125,855
CATEGORY	8410			Water Distribution Union Wages		
1-5-08410-5101				FT Salaries	0.00	100,090
1-5-08410-5102				PT wages	0.00	1,625
1-5-08410-5103				OT wages	0.00	12,575
1-5-08410-5105				Standby Wages	0.00	9,070
1-5-08410-5115				EHT	0.00	2,455
1-5-08410-5116				Source Deductions	0.00	6,695
1-5-08410-5117				Other Benefits	0.00	450
1-5-08410-5118				WSIB	0.00	4,165
1-5-08410-5119				Manulife	816.65	8,715
1-5-08410-5121				OMERS	0.00	10,875
Category Total					816.65	156,715
CATEGORY	8415			Distributed wages		
1-5-08415-5101				FT Wages	0.00	12,280
1-5-08415-5103				OT Wages	0.00	2,140

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 1-4-083??-???? To 1-5-084??-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	1					
CLASS	5			EXPENDITURE		
CATEGORY	8415			Distributed wages		
1-5-08415-5115				EHT	0.00	265
1-5-08415-5116				Source Deductions	0.00	1,040
1-5-08415-5118				WSIB	0.00	345
1-5-08415-5121				OMERS	0.00	900
Category Total					0.00	16,970
CATEGORY	8440			Water Tower		
1-5-08440-5318				Materials & Supplies	0.00	500
1-5-08440-5330				Internet	0.00	7,800
1-5-08440-5331				Hydro	0.00	2,215
Category Total					0.00	10,515
CATEGORY	8445			Water Service Laterals		
1-5-08445-5318				Materials & Supplies	0.00	2,500
1-5-08445-5400				Contracted Services	0.00	1,000
Category Total					0.00	3,500
CATEGORY	8450			Water Metre Maintenance		
1-5-08450-5318				Materials & Supplies	0.00	500
Category Total					0.00	500
CATEGORY	8455			Hydrants		
1-5-08455-5318				Materials & Supplies	0.00	13,670
1-5-08455-5400				Contracted Services	0.00	7,700
Category Total					0.00	21,370
CATEGORY	8460			Watermain Repairs		
1-5-08460-5318				Materials & Supplies	0.00	18,400
1-5-08460-5319				Small Equipment	0.00	5,000
1-5-08460-5400				Contracted Services	0.00	12,500
Category Total					0.00	35,900
EXPENDITURE Total					3,513.56	3,252,800
OPERATING Total					3,473.56	0
REPORT TOTAL					3,473.56	0

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-08???-???? To 2-5-08???-????
 Period : 1 To 12

By-law No. 2024-002, Schedule 'C'

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	4			REVENUE		
CATEGORY	8101			Wastewater		
2-4-08101-5901				Trans from reserves	0.00	-8,364,145
				Category Total	0.00	-8,364,145
CATEGORY	8142			Maple & Osbourne		
2-4-08142-4024				OCIF	0.00	-173,425
				Category Total	0.00	-173,425
CATEGORY	8302			Water		
2-4-08302-5901				Trans from reserves	0.00	-1,564,825
				Category Total	0.00	-1,564,825
CATEGORY	8342			Maple & Osbourne		
2-4-08342-4029				OCIF Grant	0.00	-175,010
				Category Total	0.00	-175,010
				REVENUE Total	0.00	-10,277,405
CLASS	5			EXPENDITURE		
CATEGORY	8103			Sewer - Lagoon Upgrades		
2-5-08103-5400				Contracted Services	0.00	83,925
				Category Total	0.00	83,925
CATEGORY	8105			Sewer - Lagoon Cleaning		
2-5-08105-5400				Sewage Lagoon Cleaning	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8106			Service Lateral / Manhole		
2-5-08106-5400				CONTRACTED SERVICES	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8107			Pump Stn 3		
2-5-08107-5400				Contracted Services	0.00	75,000
				Category Total	0.00	75,000
CATEGORY	8110			Stone St Pumping Station		
2-5-08110-5400				Contract Services	0.00	69,940
				Category Total	0.00	69,940
CATEGORY	8124			Lagoon Road		
2-5-08124-5400				Contracted Services	0.00	37,395
				Category Total	0.00	37,395
CATEGORY	8130			EAST END PUMPING Building		
2-5-08130-5400				Contracted Services	0.00	1,658,595

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-08???-??? To 2-5-08???-???
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8130			EAST END PUMPING Building		
				Category Total	0.00	1,658,595
CATEGORY	8144			Arthur St		
2-5-08144-5400				Contracted Services	0.00	325,210
2-5-08144-5403				Engineering	0.00	7,880
				Category Total	0.00	333,090
CATEGORY	8146			Stone Street Pumping Station		
2-5-08146-5400				Contracted Services	0.00	31,575
				Category Total	0.00	31,575
CATEGORY	8147			Force Main Upgrades		
2-5-08147-5400				Contracted Services	0.00	609,800
				Category Total	0.00	609,800
CATEGORY	8149			EEP Wet Well		
2-5-08149-5400				Contracted Services	0.00	5,403,250
				Category Total	0.00	5,403,250
CATEGORY	8240			Storage Facility		
2-5-08240-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8260			GIS Mapping		
2-5-08260-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8265			Master Wastewater Plan		
2-5-08265-5400				Contracted Services	0.00	150,000
				Category Total	0.00	150,000
CATEGORY	8311			Water - Tower Inspection		
2-5-08311-5400				Contracted Services	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8315			Hydrant Replacement		
2-5-08315-5400				Contracted Costs	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8316			Water Tower Communications		
2-5-08316-5400				Contracted Services	0.00	43,000
				Category Total	0.00	43,000
CATEGORY	8317			Water - Corrosion Control		
2-5-08317-5400				Contracted Services	0.00	25,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-08???-???? To 2-5-08???-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8317			Water - Corrosion Control		
				Category Total	0.00	25,000
CATEGORY	8320			WTP Electrical Upgrade		
2-5-08320-5400				CONTRACTED SERVICES	0.00	456,830
				Category Total	0.00	456,830
CATEGORY	8322			Curb Stop Repair / Replacements		
2-5-08322-5400				Contracted Services	0.00	22,825
				Category Total	0.00	22,825
CATEGORY	8326			WTP Process Treatment Upgrades		
2-5-08326-5400				Contracted Services	0.00	45,000
				Category Total	0.00	45,000
CATEGORY	8328			Leak Detection / Water Audit Program		
2-5-08328-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8332			SCADA system upgrades		
2-5-08332-5400				Contracted Services	0.00	435,000
				Category Total	0.00	435,000
CATEGORY	8340			WTP Electrical MCC		
2-5-08340-5400				Contracted Services	0.00	15,000
				Category Total	0.00	15,000
CATEGORY	8344			Arthur St		
2-5-08344-5400				Contracted Services	0.00	375,210
2-5-08344-5403				Engineering	0.00	9,470
				Category Total	0.00	384,680
CATEGORY	8345			Metres		
2-5-08345-5318				Metres	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8365			Water Tower Safety		
2-5-08365-5400				Contracted Services	0.00	15,000
				Category Total	0.00	15,000
CATEGORY	8373			Low Lift Pump 1		
2-5-08373-5400				Contracted Services	0.00	35,000
				Category Total	0.00	35,000
CATEGORY	8375			Low Lift Pump 2		
2-5-08375-5400				Contracted Services	0.00	35,000

TOWN OF GANANOQUE
General Ledger Trial Balance



Fiscal Year : 2024
 Account : 2-4-08???-???? To 2-5-08???-????
 Period : 1 To 12

Account Code	CC1	CC2	CC3	Account Name	Balance	Budget Amt - BV
FUND	2					
CLASS	5			EXPENDITURE		
CATEGORY	8375			Low Lift Pump 2		
				Category Total	0.00	35,000
CATEGORY	8379			High Lift Pump 3		
2-5-08379-5400				Contracted Services	0.00	45,000
				Category Total	0.00	45,000
CATEGORY	8384			Distribution Hydraulic Modeling		
2-5-08384-5400				Contracted Services	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8387			WTP Rapid Mixer		
2-5-08387-5400				Contracted Services	0.00	10,000
				Category Total	0.00	10,000
CATEGORY	8388			WTP Filter Air Scour		
2-5-08388-5400				Contracted Services	0.00	17,500
				Category Total	0.00	17,500
CATEGORY	8435			Valve Replacement Program		
2-5-08435-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8440			Storage Facility		
2-5-08440-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
CATEGORY	8460			GIS Mapping		
2-5-08460-5400				Contracted Services	0.00	25,000
				Category Total	0.00	25,000
				EXPENDITURE Total	0.00	10,277,405
				CAPITAL FUND Total	0.00	0
				REPORT TOTAL	0.00	0



Council Report – FIN-2024-03

Date: January 16, 2024 **IN CAMERA**

Subject: Interim Tax Levy By-law

Author: Melanie Kirkby, Acting CAO / Treasurer **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2024-003, BEING A BY-LAW TO AUTHORIZE STAFF TO ISSUE BILLS FOR THE 2024 INTERIM TAX LEVY, AS PRESENTED IN COUNCIL REPORT FIN-2024-03.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

Annually, Municipal Councils in Ontario must pass an interim tax levy by-law. This by-law authorizes staff to issue an interim tax levy to allow for cash flow prior to budget and tax rates being adopted. As per the *Ontario Municipal Act*, Section 317, the interim tax levy is 50% of the previous year's taxes.

INFORMATION/DISCUSSION:

Historically, the Town of Gananoque has issued 2 tax bills each year, each being due in 2 instalments. Half of the interim tax bill is due on each of the last business days of March and May. Half of the final tax bill is due on each of the last business days of August and October.

The Town must remit $\frac{1}{4}$ of the School board levy on the last business day of March, June, September and on the 15th of December, regardless of what percentage of the levy is collected on the due dates.

The Town must remit $\frac{1}{12}$ of the Counties joint services and LGL Health Unit payments each month.

The Municipal Property Assessment Corporation (MPAC) withdraws its fee directly from the Town bank account quarterly.

APPLICABLE POLICY/LEGISLATION:

Ontario Municipal Act.

FINANCIAL CONSIDERATIONS:

As Described.

CONSULTATIONS:

None.

ATTACHMENTS:

Draft By-law No. 2024-003 – 2024 Interim Tax Levy

APPROVAL	<p>_____ Melanie Kirkby, Acting CAO / Treasurer Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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CORPORATION OF THE TOWN OF GANANOQUE**BY-LAW NO. 2024-003**

**BEING A BY-LAW TO PROVIDE FOR AN INTERIM TAX LEVY AND THE
PAYMENT OF INTERIM TAXES FOR THE YEAR 2024**

WHEREAS Section 317 of the Ontario *Municipal Act*, 2001, provides that the Council of a local municipality may pass a by-law to impose an interim levy on the assessment roll for taxation in the current year for property in the municipality ratable for local municipality purposes;

AND WHEREAS Section 317(3) of the Ontario *Municipal Act* provides a set of rules for determining the interim tax levy, which are also subject to the municipality's discretion under Section 317(9) of the Ontario *Municipal Act* to decrease or increase the interim tax levy where it is felt that the interim amount would otherwise be too high or too low in relation to the total taxes that are anticipated to be levied on the property in the year.

AND WHEREAS the Council of the Town of Gananoque received Council Report FIN-2024-03, and concurs with its recommendation to authorize staff to issue bills for the 2024 Interim Tax Levy;

AND WHEREAS the Council of The Corporation of the Town of Gananoque deems it appropriate to provide for such interim levy on the assessment property in the Town.

NOW THEREFORE the Municipal Council of the Corporation of the Town of Gananoque enacts as follows:

1. That the 2024 Interim Tax Levy be set at fifty percent (50%) of the 2023 annualized taxes on all properties.
2. That when calculating the total amount of taxes for the year 2023 under Paragraph 1, if any taxes for the municipal and school purposes were levied, whether through additional or reduction in assessment, on a property for only part of 2023, the taxes shall be annualized for the whole year as if the reduction in or addition to the taxes had been levied for the entire year.
3. That the interim tax levy shall become due and payable in two (2) installments on the **29th day of March, 2024 and on the 31st day of May, 2024**. Non-payment of the amount levied on the dates stated in accordance with this section shall constitute default.
4. That upon default of any payment, a penalty of 1.25% shall be added on the first business day of each calendar month thereafter in which the default continues.
5. That the Tax Administrator shall cause to be mailed to the residence or place of business of such person indicated on the last revised assessment roll, or to the current mailing address provided by the property owner, a notice specifying the amount of taxes payable.
6. That a failure to receive the aforesaid tax notice in advance of the date for payment of the interim levy or any installment, does not affect the timing of default or the date from which interest shall be imposed.
7. That the Treasurer of the Town of Gananoque may accept partial payment on account of any taxes due, but such acceptance shall not affect interest under Section 4 of this By-law.

8. That this By-law shall be deemed to come into force and effect on January 1st, 2024 and shall apply to properties on the assessment roll for taxation in the current year as listed on that date or which were added to the roll after that date, including properties added after the date this By-law is passed.

Read a first, second and third time and finally passed this 16th day of January, 2024.

John S. Beddows, Mayor

Penny Kelly, Clerk

(Seal)



Council Report – FIN-2024-04

Date: January 16, 2024 **IN CAMERA**

Subject: Short-Term Borrowing By-law

Author: Melanie Kirkby, Acting CAO / Treasurer **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2024-004, BEING A BY-LAW TO AUTHORIZE SHORT-TERM BORROWING, AS PRESENTED IN COUNCIL REPORT FIN-2024-04.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family.

BACKGROUND:

Municipal Councils in Ontario pass a Short-Term Borrowing By-law on an annual basis.

INFORMATION/DISCUSSION:

The Town has overdraft protection on its operating bank account in the amount of \$1,500,000. Although the Town has never had to use it within the last 10 years, it is available in the event of a catastrophic emergency.

There is no cost to the Town to have this overdraft protect unless it is utilized.

This By-law acknowledges that Council has approved this overdraft and the use of it, as authorized.

Annually, the Bank Manager at BMO requires a copy of this By-law for their file.

APPLICABLE POLICY/LEGISLATION:

None

FINANCIAL CONSIDERATIONS:

None

CONSULTATIONS:

None

ATTACHMENTS:

Draft By-law No. 2024-004 – 2024 Short Term Borrowing By-law

APPROVAL	<hr/> <p>Melanie Kirkby, Acting CAO / Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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**THE CORPORATION OF THE TOWN OF GANANOQUE
BY-LAW NO. 2024-004**

**BEING A BY-LAW TO AUTHORIZE THE CORPORATION OF THE TOWN OF
GANANOQUE TO BORROW FROM TIME-TO-TIME, BY WAY OF A PROMISSORY
NOTE OR BANKERS ACCEPTANCE, SUMS OF MONEY PENDING TAX
COLLECTION FOR THE YEAR 2024**

WHEREAS by Section 5 of the *Municipal Act*, 2001, S.O. 2001, c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS Subsection 2 of Section 11 of the *Municipal Act*, 2001, S.O. 2001, c. 25, the powers of every Council are to be exercised by By-law;

AND WHEREAS Section 407 of the *Municipal Act*, 2001, S.O. 2001, c.25, authorizes a municipality to provide for temporary borrowing, until the taxes are collected and other revenues are received to meet the expenses of the municipality for the current year;

AND WHEREAS such borrowing may be deemed necessary for the conducting of the Corporation’s business and its financial planning for the year 2024.

AND WHEREAS the Council of the Town of Gananoque received Council Report FIN-2024-04, and concurs with its recommendation to pass a By-law to authorize Short-Term Borrowing;

AND WHEREAS the Council of the Corporation of the Town of Gananoque deems it appropriate to pass such a By-law.

NOW THEREFORE be it resolved that the Council of the Corporation of the Town of Gananoque enacts as follows:

1. AUTHORIZATION:

- 1.1. The Corporation of the Town of Gananoque shall be authorized and entitled to borrow by way of Promissory Note or Banker’s acceptance, monies during the calendar year 2024 the maximum amount of such borrowing at any given time to be calculated as follows:
 - 1.1.1. The estimated operating revenues of the Corporation of the Town of Gananoque for the year 2024, shall be \$24,773,790.
 - 1.1.2. The Council of the Corporation authorizes the Corporation of the Town of Gananoque to borrow up to 1.5 million dollars.
- 1.2. The Council of the Corporation of the Town of Gananoque hereby authorizes borrowing by way of Promissory Note or bankers’ acceptance in the amounts above set out by way of signature of the CAO, or Treasurer; and the Mayor or Deputy Mayor on the Promissory Note or bankers acceptance provided from time-to-time by the lender selected.

2. EFFECTIVE DATE:

- 2.1. This By-law shall come into full force and effect on the date it is passed by Council.

Read a first, second and third time and finally passed this 16th day of January 2024.

John S. Beddows, Mayor

Penny Kelly

(Seal)



G NANOQUE
Council Report – FIRE-2024-01

Date: January 16, 2024

IN CAMERA

Subject: Amend By-law No. 2018-010 – Appoint Municipal Law Enforcement Official

Author: Gord Howard, Fire Chief

OPEN COUNCIL

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2024-006, BEING A BY-LAW TO AMEND BY-LAW NO. 2018-010, A BY-LAW TO APPOINT MUNICIPAL LAW ENFORCEMENT OFFICERS FOR THE CORPORATION OF THE TOWN OF GANANOQUE, AS PRESENTED IN COUNCIL REPORT FIRE -2024-01.

STRATEGIC PLAN COMMENTS:

Sector 5 – Community Protection – Strategic Initiative #3 – Make the Health and Safety of all staff and citizens a key priority.

BACKGROUND:

This staff report is being brought forward as an administrative update to various by-laws to ensure compliance with the *Fire Protection and Prevention Act*.

INFORMATION/DISCUSSION:

Community Safety Officer (CSO), Andrew Kent currently serves as an "assistant to the Fire Marshal," conducting inspections under Section 19.1 (1) of the Fire Protection and Prevention Act, issuing inspection orders, and potentially laying charges. For him to effectively fulfill these roles, the town of Gananoque should designate him as a municipal law enforcement officer. This designation would empower him to represent the town in court and grant him the necessary authority to sign off on the charges he initiates.

Municipal Law Enforcement Officers play a crucial role in enforcing laws outlined within the O/Reg 213/07 (Ontario Fire Code), ensuring public safety, and maintaining Fire Code compliance within the province of Ontario. They contribute to a safer community by addressing and resolving non-criminal offenses, such as the installation of smoke alarm, the maintenance of fire protection equipment, maintenance of egresses, fire department access etc., through administrative processes rather than the criminal justice system. This helps streamline legal procedures and frees up resources for more serious criminal matters. By designating CSO Kent as a Municipal Law Enforcement Officer we are ensuring that he is accountable for the proper collection of adequate information and evidence and issuing the appropriate penalty when warranted.

At present CSO Kent collects information and evidence prior to returning to the station to review findings following inspections. This process will remain in place with all charges and provincial offences notices being reviewed with the Chief Fire Official prior to issuance. What we are looking to avoid with this designation is a dismissal at the court level being issued as a result of a summons or fine being authored by someone other than the inspector who discovered the infraction. It is the responsibility of the Gananoque Fire Service to ensure fire code complaisance is being observed and maintained, the ability to issue non-criminal penalties to repeat offenders is a valuable resource for Fire Code enforcement and compliance.

APPLICABLE POLICY/LEGISLATION:

Section 7.1(4) of the *Fire Protection and Prevention Act*, 1997, S.O. 1997, c.4, as amended, provides that a municipality may appoint officers to enforce by-laws passed pursuant to said Act.

FINANCIAL CONSIDERATIONS:

N/A

CONSULTATIONS:

N/A

ATTACHMENTS:

Draft By-law No. 2024-006

APPROVAL	<hr/> <p>Gord Howard, Fire Chief</p> <hr/> <p>Melanie Kirkby, Acting CAO / Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the <i>Municipal Act</i> and regulations.</p>
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**THE CORPORATION OF THE TOWN OF GANANOQUE
BY-LAW NO. 2024-006**

**BEING A BY-LAW TO AMEND BY-LAW NO. 2018-010 TO AMEND MUNICIPAL LAW
ENFORCEMENT OFFICERS**

WHEREAS, pursuant to *The Police Services Act*, R.S.O. 1990, Chapter P15, Part 1, Section 15, as amended, a Municipal Council may appoint such Municipal Law Enforcement Officers as are required;

AND WHEREAS, pursuant to Section 8 of *The Municipal Act*, 2001, S.O. 2001, c.25, as amended, provides that the powers of a municipality under this or any other Act shall be interpreted broadly so as to confer broad authority on the municipality to enable the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues;

AND WHEREAS, pursuant to Section 9 of *The Municipal Act*, 2001, S. O. 2001, c.25, as amended, provides that a municipality has the capacity, rights, powers and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS, pursuant to Section 7.1(4) of *The Fire Protection and Prevention Act*, 1997, S.O. 1997, c.4, as amended, provides that a municipality may appoint officers to enforce by-laws passed pursuant to said Act;

AND WHEREAS the Council of the Town of Gananoque passed By-law No. 2018-010, appointing Municipal Law Enforcement Officers for the Town of Gananoque;

AND WHEREAS the Council of the Town of Gananoque has reviewed Report Council 2024-FIRE-01 and concurs with staff recommendation to amend By-law No. 2018-010 to add Andrew Kent, Community Safety Officer (CSO), as a Municipal Law Enforcement Officer for the Town of Gananoque;

AND WHEREAS the Council of the Corporation of the Town of Gananoque deems it appropriate to pass such a By-law.

NOW THEREFORE be it resolved that the Council of the Corporation of the Town of Gananoque enacts as follows:

1. AUTHORIZATION:

1.1. That Andrew Kent, Community Safety Officer (CSO), be hereby appointed as a Municipal Law Enforcement Officer for the Town of Gananoque.

2. EFFECTIVE DATE:

2.1. This By-law shall come into full force and effect on the date it is passed by Council.

Read a first, second and third time and finally passed this 16th day of January 2024

John S. Beddows, Mayor

Penny Kelly, Clerk

(Seal)



Report Council – LIB-2024-01

Date: January 19, 2024,

IN CAMERA

Subject: Gananoque Public Library Quarterly Report

Author: Deirdre Crichton, Library CEO

OPEN COUNCIL

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE GANANOQUE PUBLIC LIBRARY QUARTERLY REPORT, AS PRESENTED IN REPORT COUNCIL LIB-2024-01.

STRATEGIC PLAN COMMENTS: Gananoque Public Library has a Strategic Plan.

The library is a vital part of our municipality and continues to flourish as a strong member and active partner within the community. The Library Board looks forward to continuing a strong and cooperative relationship with the Town and Council.

Mission Statement:

We are a welcoming connected community resource that inspires a sense of discovery, creativity and imagination while supporting the current cultural, recreational, and life-long learning needs of the community.

Vision Statement:

Gananoque Public Library will be a creative, open inviting spacious library providing a balance of traditional and innovative services that meet the needs of the community.

BACKGROUND: At the January 25, 2016, Library Board meeting, the board requested that the CEO submit quarterly reports to Town Council.

INFORMATION/DISCUSSION

Highlights

Community Connections & Visibility

- Participated in the Santa Sundays in the Park. Over 220 people attended the events that ran on two Sundays in December. Volunteers played a key role.
- Ran a Tiny Art Show in the library display case.
- Gananoque Public Library Board Chair Marian McLeod and Outreach Coordinator Pam Hudson were interviewed by the Mayor for the Gananoque cable show.



Partnership

- Continued monthly visits with the EarlyON Child and Family Centre.
- Partnered with the 1000 Islands Writers Festival to host a Donna Morrissey writer's workshop.

Operational

- The library circulated 3,526 physical items and 4,006 e-resources, created 57 new library cards were issued. In 2023 29,193 items circulated,
- A multi-year accessibility plan was presented to the library board.
- Finished a collection assessment and presented the information to the library board.

Programs & Events

- Introduced three new programs – Book Chat, Scrabble Day, Level UP a homework assistance program for student up to grade 8.
- Staff ran a soap stone carving workshop.
- Hosted two class visits
- Welcomed back the Yarn Spinners crochet group.
- Started running Lego Club again in November.
- In 2023 2,363 people attended the 265 programs the library ran.



Other:

- Library board members will present the Gananoque Public Library quarterly report.

APPLICABLE POLICY/LEGISLATION: At the January 25, 2016, library board meeting, the board requested that the CEO submit quarterly reports to Town Council.

FINANCIAL CONSIDERATIONS: None

CONSULTATIONS: None

ATTACHMENTS: library statistics, financial update

APPROVAL	<hr/> <p>Deirdre Crichton, Library CEO</p>
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Circulation Statistics

January 1, 2023 – December 31, 2023

January 1, 2022 – December 31, 2022

Loans – 14,828
 Renewals – 3,742
 Holds – 644
 New Library Cards – 318

Loans – 14,109
 Renewals – 3,853
 Holds - 583
 New Library Cards – 298

Interlibrary Loan Statistics

January 1, 2023 – December 31, 2023

January 1, 2022 – December 31, 2022

Requester
 Searches – 1662
 Requests - 871
 Shipped - 785
 Received - 764

Requester
 Searches - 1620
 Requests - 713
 Shipped - 670
 Received - 666

Responder
 Requests - 670
 Shipped - 368
 Not Shipped - 305

Reponder
 Requests - 621
 Shipped - 370
 Not Shipped - 256

Online Audio / E-Books / Videos Statistics

Overdrive January – November 2023 – 13,601

Overdrive January – November 2022 - 13,437

Checkouts

Checkouts

2023

January – 75 WiFi - 10
 February - 80 WiFi - 15
 March - 90 WiFi – 18
 April – 95 WiFi - 17
 May - 92 WiFi - 16
 June – 102 WiFi - 13
 July - 91 WiFi - 15
 August - 126 WiFi - 20
 September - 100 WiFi - 15
 October - 90 WiFi – 13
 November – 72 WiFi - 10
 December - 56 WiFi - 6
Total - 977 Total - 152

2022

January – 25 WiFi - 5
 February – 32 WiFi - 12
 March – 50 WiFi - 15
 April – 45 WiFi - 13
 May - 100 WiFi - 15
 June - 115 WiFi - 22
 July - 125 WiFi - 30
 August – 120 WiFi - 25
 September – 123 WiFi - 23
 October - 95 WiFi - 20
 November – 85 WiFi - 22
 December – 70 WiFi - 18
Total – 985 Total - 180

Computer Usage

Website Visits

2023

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
1,625	1,348	1,552	1,349	1,397	1,686	1,718	2,181	1,477	1,482	1,317	1,306	18,438

2022

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
1,169	1,375	1,449	1,292	1,374	1,380	1,466	1,674	1,200	2,203	1,283	1,244	16,509

Computer Training

2023

January - 8
February - 18
March - 12
April - 10
May - 9
June - 6
July - 5
August - 4
September - 6
October - 7
November - 5
December - 3

2022

January - 3
February - 5
March - 10
April - 11
May - 9
June - 6
July - 10
August - 15
September - 8
October - 10
November - 30
December - 7

Tablet Loans

January 1 - December 31, 2023 - 16

January 1 - December 31, 2022 - 16

Programs

Ukulele - 45 sessions - 686 people
Just Write - 14 sessions - 64 people
Lego Club - 16 sessions - 184 people
Seniors - Memoir - 6 sessions - 22 people
Seniors - Cricut - 9 session - 49 people
ASL - 7 sessions - 85 people
Scrabble - 2 session - 4 people
Class Visits - 2 sessions - 44 people
Crochet - 10 sessions - 33 people

Legal Clinic Rights & Obligations of Tenants - 9
Family Day Storytime - 12 people
Photo Album - 2 people
Cricut - 27 sessions - 98 people
Seniors Tech Savvy Seniors - 4 sessions - 43
March Break - 3 sessions - 39 people
Storytime - 12 sessions - 194 people
Book Chat - 2 session - 9 people
Level Up - 2 sessions - 1 person

TD Summer Reading Club

Monday Club Meetup 5 sessions - 124 people
Tuesday Craft - 6 sessions - 28 people
Teddy Bear Picnic - 144 people
Amazing Food Science Day - 43 people

Monday Literacy Group - 2 sessions - 47 people
Friday Storytime - 6 sessions - 100 people
Minerals & Fossils Presentation - 63 people
Boat Museum - 13 people

Total: 562 people attended TD Summer Reading Club programs and 254 children signed up for the club.

Extra Items

Seed Sorting – 1 session 3 people

Santa Sundays in the Park – 2 sessions – 220 people

Facebook

Facebook Reaches

January 2023 - 7,484

February 2023 – 5,672

March 2023 – 4,720

April 2023 – 3,379

May 2023 – 4861

June 2023 – 5243

July 2023 – 7409

August 2023 - 2,334

September 2023 – 4,714

October 2023 -2,707

November 2023 – 3,934

December 2023 – 2,325

Facebook Engagement

January 2023 – 113

February 2023 – 606

March 2023 – 600

April 2023 – 273

May 2023 – 708

June 2023 - 205

July 2023 – 724

August 2023 – 243

September – 582

October – 385

November – 186

December - 88

Gananoque Public Library - Financial Statement - December 31, 2023			
	2023 Budget	2023 To Date	
Revenue			
Enbridge Makerspace Grant	\$500.00	\$0.00	0%
Grant - Province	\$13,700.00	\$13,700.00	100%
Seniors Grant	\$0.00	\$1,410.00	0%
Miscellaneous Revenue	\$1,500.00	\$70.00	5%
Postage	\$550.00	\$740.00	135%
Donations	\$246.00	\$1,541.25	627%
Town Contribution Library	\$216,004.00	\$216,000.00	100%
Transfer from Reserves	\$9,260.00	\$0.00	0%
Total Revenue	\$241,760.00	\$233,461.25	
Expenses			
Endbridge Makerspace Grant	\$500.00	\$554.70	111%
Seniors Grant	\$0.00	\$0.00	0%
FT Salary	\$75,593.00	\$77,191.46	102%
PT Salary	\$45,900.00	\$45,363.43	99%
EHT	\$2,360.00	\$2,399.94	102%
Source Deductions	\$8,775.00	\$8,166.03	93%
WSIB	\$4,066.00	\$3,411.15	84%
Benefits - Manulife	\$5,645.00	\$4,646.09	82%
OMERS	\$10,797.00	\$10,683.19	99%
Advertising	\$200.00	\$138.16	69%
Memberships	\$250.00	\$183.02	73%
Training	\$125.00	\$170.00	136%
Conventions and Travel	\$0.00	\$0.00	0%
Computer Contract	\$1,020.00	\$1,017.60	100%
Interlibrary Loan	\$600.00	\$981.27	164%
E-Resources	\$3,000.00	\$0.00	0%
Materials & Programming	\$1,200.00	\$2,457.27	205%
Office Supplies	\$1,100.00	\$1,145.69	104%
Furniture	\$979.00	\$835.48	85%
Library Books and Materials	\$19,000.00	\$22,362.82	118%
Bldg Repairs & Maintenance	\$10,000.00	\$9,031.11	90%
Dyslexia Grant	\$0.00	\$43.86	0%
Internet Access	\$2,025.00	\$1,699.00	84%
Hydro	\$7,500.00	\$5,255.29	70%
Utilities - gas	\$6,000.00	\$3,702.34	62%
Water and sewer	\$1,515.00	\$939.51	62%
Telephone	\$1,800.00	\$1,326.04	74%
Contracted Services	\$0.00	\$0.00	0%
Audit	\$1,100.00	\$0.00	0%
Insurance	\$22,160.00	\$19,466.01	88%
Computer R & M	\$7,500.00	\$6,543.84	87%
Contracted Services - Electrical	\$250.00	\$0.00	0%
Transfer to Reserves	\$0.00	\$0.00	0%
Miscellaneous Expenditures	\$800.00	\$1,304.22	163%
Total Expenses	\$241,760.00	\$231,018.52	96%
Surplus / Deficit	\$0.00	\$2,442.73	

GANANOQUE PUBLIC LIBRARY



2023 | YEAR IN REVIEW

Top Ten Checked Out Titles



TOP NEWS

- Hosted 1st Tiny Art Show
- New button maker
- Introduced five new programs
- Hosted two writers workshops
- Summer Reading Club was a Success



254

Summer Reading Club Sign-Ups

318

New Cardholders



29,193

Items Checked Out

13,601

E-Resources Circulated

764

ILL Books Borrowed



Total number of programs library ran in 2023

265



18,405
Visits to our website

1,213

Items Catalogued



Gananoque Public Library

100 Park Street | Gananoque, Ontario K7G 2Y5 | (613) 382-2436 | <http://www.gananoquelibrary.ca>

MOTION / RESOLUTION OF COUNCIL

Date: January 16, 2024	Motion No. 24 –
Subject: Ensuring Electric Vehicle Charging Station Accessibility	
Moved by:	Mayor Beddows
Seconded by:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT ON THE CHANGES NECESSARY TO BY-LAWS AND, IF REQUIRED, THE OFFICIAL PLAN, TO PROVIDE THE TOWN WITH THE AUTHORITY TO ENSURE THAT ALL FUTURE PERSONAL ELECTRICAL VEHICLE CHARGING STATIONS BUILT IN GANANOQUE INCLUDE A PERCENTAGE OF ACCESSIBLE UNITS IN ACCORDANCE WITH THE AODA.</p>	

Ayes _____ **Nays** _____

Carried: _____
Defeated: _____
Tabled/Postponed: _____

 John Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		



Vendor : 1000 To ZYCOM

Batch : All

Cash Requirement Date : Jan 07, 2024

Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
10023	THOUSAND ISLANDS ACCOMODATION PARTNERS							
2024 1ST QTR	2024 1ST QTR	287	11-Dec-2023	42,500.00	42,500.00	0.00	0.00	0.00
		T	11-Dec-2023					
10097047	10097047 CANADA INC. - EVB ENGINEERING							
7806	PRELIMINARY DESIGN	296	16-Nov-2023	3,051.00	3,051.00	0.00	0.00	0.00
		T	16-Nov-2023					
7958	PRELIMINARY DESIGN UTIL-2023-01	301	19-Dec-2023	3,051.00	3,051.00	0.00	0.00	0.00
		T	19-Dec-2023					
995423ONT	995423 ONTARIO INC							
DP2021-02 REFL	BALANCE OWING SECURITY REFUND DP2021-02	296	06-Dec-2023	17,157.80	17,157.80	0.00	0.00	0.00
		T	06-Dec-2023					
DP2021-03PAIDE	PD IN ERROR SHOULD BE DEDUCTION	296	06-Dec-2023	-31.39	-31.39	0.00	0.00	0.00
		T	06-Dec-2023					
DP2021-03PDINE	DP2021-03 PAID IN ERROR	296	06-Dec-2023	-31.39	-31.39	0.00	0.00	0.00
		T	06-Dec-2023					
DP2023-03	REIMBURSE DP2023-03 399 KING ST E SEC DEP	301	31-Dec-2023	20,330.10	20,330.10	0.00	0.00	0.00
		T	31-Dec-2023					
ABE01	ABELL PEST CONTROL							
A5457171	DEC PEST CONTROL	296	01-Dec-2023	114.55	114.55	0.00	0.00	0.00
		T	01-Dec-2023					
A5502423	JAN 2024 PEST CONTROL	7	01-Jan-2024	114.55	0.00	0.00	0.00	114.55
		U	01-Jan-2024					
Supplier Totals :				229.10	114.55	0.00	0.00	114.55
ACC06	ACCENT BUILDING SCIENCES							
024-1078	BUILDING CONDITION ASSESSMENT	287	05-Dec-2023	13,322.70	13,322.70	0.00	0.00	0.00
		T	05-Dec-2023					
AJS01	A J STONE COMPANY LTD							
179699	CYLINDERS / MASK	287	11-Dec-2023	5,695.23	5,695.23	0.00	0.00	0.00
		T	11-Dec-2023					
ALL03	ALLIED MEDICAL INSTRUMENTS INC							
142416	CREDITFOR ELECTRODES	587	19-Jan-2017	-141.25	0.00	0.00	0.00	-141.25
		U	31-Dec-2017					
Supplier Totals :				-141.25	0.00	0.00	0.00	-141.25
ALL04	ALLAN GRAPHICS LTD.							
69885	400 HOLIDAY SHOPPING BALLOTS	287	21-Nov-2023	231.65	231.65	0.00	0.00	0.00
		T	21-Nov-2023					
ALL11	ALLIANCE SECURITY TEAM							
C2751-120123	NOVEMBER SERVICE	296	01-Dec-2023	238.10	238.10	0.00	0.00	0.00
		T	01-Dec-2023					
YAL1139-010124	VC ALARM	7	01-Jan-2024	271.14	0.00	0.00	0.00	271.14
		U	01-Jan-2024					
YAL3390-120123	MAINT DEC 1 - NOV 30 2023	296	01-Dec-2023	3,641.46	3,641.46	0.00	0.00	0.00
		T	01-Dec-2023					



Vendor : 1000 To ZYCOM

Batch : All

Cash Requirement Date : Jan 07, 2024

Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
Supplier Totals :				4,150.70	3,879.56	0.00	0.00	271.14
ALT01	ALTEC INDUSTRIES LTD.							
5911090	PRESSURE SWITCH	287	27-Nov-2023	1,755.35	1,755.35	0.00	0.00	0.00
		T	27-Nov-2023					
ASS03	ASSOCIATION OF MUNICIPALITIES OF ONTARIO							
409	2024 MEMBERSHIP MUNICIPAL	7	01-Jan-2024	3,495.27	0.00	0.00	0.00	3,495.27
		U	01-Jan-2024					
PS002287	JOB ADVERTISEMENT AMO	287	01-Dec-2023	316.40	316.40	0.00	0.00	0.00
		T	01-Dec-2023					
Supplier Totals :				3,811.67	316.40	0.00	0.00	3,495.27
BAR11	BARIL JENNIFER							
EXPDEC72023	AMAZON RED VELVET CHAIR COVER	287	07-Dec-2023	46.64	46.64	0.00	0.00	0.00
		T	07-Dec-2023					
BEA001	BEATTIE FILM							
327	1000 ISLANDS WANDERER NOV 2023	287	28-Nov-2023	1,329.70	1,329.70	0.00	0.00	0.00
		T	28-Nov-2023					
328	1000 ISLANDS WANDERER DEC 2023	287	04-Dec-2023	1,130.00	1,130.00	0.00	0.00	0.00
		T	04-Dec-2023					
BED02	BEDDOWS JOHN							
EXPDEC132023	MAYORS MEETING KINGSTON CITY HALL	301	13-Dec-2023	37.52	37.52	0.00	0.00	0.00
		T	13-Dec-2023					
BEL02	BELL CANADA							
X0022241952311	BANK ID N6087206CCG273 ACCT N6087206 OBM387244	284	28-Nov-2023	435.84	435.84	0.00	0.00	0.00
		C	28-Nov-2023					
X0122048692312	BANK ID 6133828044WAT146 ACCT 6133828044 VC OBM387244	284	01-Dec-2023	0.06	0.06	0.00	0.00	0.00
		C	01-Dec-2023					
BEL04	BELL MOBILITY INC							
530782071 DEC 27 2023	53078207UCQ189 DEC 27 2023	301	27-Dec-2023	7,367.24	7,367.24	0.00	0.00	0.00
		T	27-Dec-2023					
BEL16	BELL MOBILITY INC. (RADIO DIVISION)							
71000110 961449	C9614491CCG972 POLICE JAN 2024 RADIO	7	01-Jan-2024	1,067.30	0.00	0.00	0.00	1,067.30
		U	01-Jan-2024					
71000125 961452	C9614521CCG471 FIRE RADIO JANUARY 2024	7	01-Jan-2024	711.14	0.00	0.00	0.00	711.14
		U	01-Jan-2024					
96129036 710001	C9612903CCG671 POLICE MOBILE RADIO	284	01-Dec-2023	1,067.30	1,067.30	0.00	0.00	0.00
		C	01-Dec-2023					
96129322 710001	C9612932CCG274 FIRE MOBILE RADIO	284	01-Dec-2023	711.14	711.14	0.00	0.00	0.00
		C	01-Dec-2023					
Supplier Totals :				3,556.88	1,778.44	0.00	0.00	1,778.44
BEN02	BENSON AUTO PARTS							
94314077	TARP	287	30-Nov-2023	7.21	7.21	0.00	0.00	0.00
		T	30-Nov-2023					



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Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
BIS04 BISHOP MICHAEL								
DEC 1 2023	XTMAS PERFORMANCE TOWN HALL	287 T	01-Dec-2023 01-Dec-2023	700.00	700.00	0.00	0.00	0.00
BRE07 BRENNTAG CANADA INC								
46766422	CHLORINE	301 T	22-Dec-2023 22-Dec-2023	4,840.40	4,840.40	0.00	0.00	0.00
46766423	CYLINDER RETURNABLE	301 T	22-Dec-2023 22-Dec-2023	-2,712.00	-2,712.00	0.00	0.00	0.00
BRO06 BROWN HOSPITALITY CORP								
DP2021-03 REFL	DP2021-03 PUTT N PLAY BALANCE OWING	287 T	06-Dec-2023 06-Dec-2023	31.39	31.39	0.00	0.00	0.00
CAD01 CADUCEON ENVIRONMENTAL LABS								
I23-019168	WATER SAMPLES	296 T	05-Dec-2023 05-Dec-2023	173.52	173.52	0.00	0.00	0.00
I23-019169	SEWAGE SAMPLES	296 T	05-Dec-2023 05-Dec-2023	602.34	602.34	0.00	0.00	0.00
I23-019170	TESTING	296 T	05-Dec-2023 05-Dec-2023	1,347.13	1,347.13	0.00	0.00	0.00
I23-020928	SEWAGE SAMPLES	301 T	31-Dec-2023 31-Dec-2023	1,123.71	1,123.71	0.00	0.00	0.00
I23-020929	TESTING	301 T	31-Dec-2023 31-Dec-2023	1,295.32	1,295.32	0.00	0.00	0.00
CAR13 CARRIER COMMERCIAL SERVICE								
C021780	CREDIT BILLING #8 OF 13	936 U	17-Nov-2015 17-Dec-2015	-394.70	0.00	0.00	0.00	-394.70
Supplier Totals :				-394.70	0.00	0.00	0.00	-394.70
CAT02 CATHOLIC DISTRICT SCHOOL BOARD								
4TH QTR 2023	4TH QTR PMT 2023	287 T	11-Dec-2023 11-Dec-2023	69,228.18	69,228.18	0.00	0.00	0.00
CELLCOM 8755477 CANADA INC.								
277466-B1	IPONE 15 128GB	287 T	07-Dec-2023 07-Dec-2023	475.56	475.56	0.00	0.00	0.00
277622-B1	ipone 15 pro 128gb	287 T	07-Dec-2023 07-Dec-2023	600.19	600.19	0.00	0.00	0.00
278677-B1	IPHONE 13 128GB MIDNIGHT	287 T	11-Dec-2023 11-Dec-2023	361.94	361.94	0.00	0.00	0.00
CEN04 CENTRALSQUARE CANADA SOFTWARE INC.								
399416	HRISMYWAY ANNUAL SUBSCRIPTION FEE	7 U	01-Jan-2024 01-Jan-2024	2,838.11	0.00	0.00	0.00	2,838.11
399818	TAXES / WATER	301 T	28-Dec-2023 28-Dec-2023	317.81	317.81	0.00	0.00	0.00
Supplier Totals :				3,155.92	317.81	0.00	0.00	2,838.11
CHAMTOWN CHAMPLAIN TOWNSHIP PUBLIC LIBRARY								
2023-01	LOST BOOK SURVIVAL GUIDE KIDS	301 C	07-Nov-2023 07-Nov-2023	22.50	22.50	0.00	0.00	0.00
CHI05 CHIASSON FORD								



Vendor : 1000 To ZYCOM

Batch : All

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Bank : 0099 To 07

Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
181178	TIRE INSTALL CHECK WIRING 2022 FORD 150	287 T	29-Nov-2023 29-Nov-2023	161.13	161.13	0.00	0.00	0.00
181191	RAM TIRE INSTALL AND BALANCE	301 T	30-Nov-2023 30-Nov-2023	124.24	124.24	0.00	0.00	0.00
CIN01	CINTAS CANADA LIMITED							
4176558780	WKLY RUG ROTATION TH	287 T	11-Dec-2023 11-Dec-2023	42.60	42.60	0.00	0.00	0.00
4176559181	WKLY RUG ROTATION ARENA	287 T	11-Dec-2023 11-Dec-2023	66.90	66.90	0.00	0.00	0.00
4177282327	WKLY RUG ROTATION	296 T	18-Dec-2023 18-Dec-2023	42.60	42.60	0.00	0.00	0.00
4177282844	WKLY RUG ROTATION	296 T	18-Dec-2023 18-Dec-2023	66.90	66.90	0.00	0.00	0.00
4177875428	WKLY RUG ROTATION TOWN HALL	301 T	22-Dec-2023 22-Dec-2023	35.88	35.88	0.00	0.00	0.00
4177875722	WKLY RUG ROTATION ARENA	301 T	22-Dec-2023 22-Dec-2023	66.90	66.90	0.00	0.00	0.00
4178690577	WKLY RUG ROTATION TH	7 U	02-Jan-2024 02-Jan-2024	42.60	0.00	0.00	0.00	42.60
4178690897	WKLY RUG ROTATION ARENA	7 U	02-Jan-2024 02-Jan-2024	66.90	0.00	0.00	0.00	66.90
Supplier Totals :				431.28	321.78	0.00	0.00	109.50
COC02	GIP PROPERTIES CORP							
1151215	GRANULAR A	296 T	11-Dec-2023 11-Dec-2023	1,963.68	1,963.68	0.00	0.00	0.00
1153431	GRANULAR B	299 T	12-Dec-2023 12-Dec-2023	1,924.99	1,924.99	0.00	0.00	0.00
COMPETERS	COMPETERS INC							
8244	MONTHLY SOFTWARE	287 T	01-Dec-2023 01-Dec-2023	339.00	339.00	0.00	0.00	0.00
8351	MONTHLY SOFTWARE CHG	7 U	02-Jan-2024 02-Jan-2024	339.00	0.00	0.00	0.00	339.00
Supplier Totals :				678.00	339.00	0.00	0.00	339.00
CSC01	C S C D C E							
4TH QTR 2023	2023 4TH QTR PMT	284 C	11-Dec-2023 11-Dec-2023	7,643.89	7,643.89	0.00	0.00	0.00
CUN01	CUNNINGHAM SWAN CARTY LITTLE & BONHAM LLP							
190914	GENERAL ADVICE 130WST FILE 16418-135	287 T	28-Nov-2023 28-Nov-2023	169.50	169.50	0.00	0.00	0.00
190915	GENERAL ADVICE FILE DP2021-22 775KSW 16418-138	287 T	28-Nov-2023 28-Nov-2023	169.50	169.50	0.00	0.00	0.00
190990	EMPLOYMENT MATTERS	287 T	03-Nov-2023 03-Nov-2023	565.00	565.00	0.00	0.00	0.00
CUP01	CANADIAN UNION OF PUBLIC EMPLOYEES							



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DEC2023DUES	DEC 2023 CUPE UNION DUES	7 U	01-Jan-2024 01-Jan-2024	1,180.33	0.00	0.00	0.00	1,180.33
Supplier Totals :				1,180.33	0.00	0.00	0.00	1,180.33
CUR02	JAYNE CURTIS							
DEC192023	LASAGNA	299 T	19-Dec-2023 19-Dec-2023	339.00	339.00	0.00	0.00	0.00
DEDENV	DEDICATED ENVIRONMENTAL SERVICES INC.							
6371	889 QUEEN HYDRO-EX	296 T	11-Dec-2023 11-Dec-2023	4,189.32	4,189.32	0.00	0.00	0.00
DEL04	DELAGE LANDEN FINANCIAL SERVICES CANADA INC.							
9357362	MONTHLY CONTRACT 001-0282743-000 32 IPHONES	296 T	16-Dec-2023 16-Dec-2023	322.73	322.73	0.00	0.00	0.00
DIG02	QUADIENT LEASING							
6295869	2024 LEASE	7 U	01-Jan-2024 01-Jan-2024	2,348.59	0.00	0.00	0.00	2,348.59
Supplier Totals :				2,348.59	0.00	0.00	0.00	2,348.59
Supplier Totals :				1,675.38	1,116.92	0.00	0.00	558.46
DODGED	DODGE DAVID							
BP2023-005 REF	REFUND BUILDING PERMIT 345 ELIZABETH DRIVE	301 T	21-Dec-2023 21-Dec-2023	750.00	750.00	0.00	0.00	0.00
DRA05	DRAPER DOORS							
32250	GATE REPAIR	296 T	13-Dec-2023 13-Dec-2023	519.80	519.80	0.00	0.00	0.00
DSQUARED	D SQUARED CONSTRUCTION LT							
6499	SALT	301 T	20-Dec-2023 20-Dec-2023	8,685.18	8,685.18	0.00	0.00	0.00
EBSCO	EBSCO CANADA LTD.							
9937312	LIBRARYAWARE	287 T	06-Dec-2023 06-Dec-2023	282.50	282.50	0.00	0.00	0.00
ECO05	ECONOMIC DEVELOPERS ASSOCIATION OF CANADA							
5727-25365	2024 MEMBERSHIP	287 T	11-Dec-2023 11-Dec-2023	558.01	558.01	0.00	0.00	0.00
EVA02	EVANS UTILITY AND MUNICIPAL							
169592	CAST IREON FLANGE SET	301 T	21-Dec-2023 21-Dec-2023	179.67	179.67	0.00	0.00	0.00



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		287	12-Dec-2023	450.00	450.00	0.00	0.00	0.00
	REIMBURSEMENT	T	12-Dec-2023					
EVO02	EVOQUA WATER TECHNOLOGIES LTD.							
906202950	SUPPLIES	296	29-Nov-2023	126.45	126.45	0.00	0.00	0.00
		T	29-Nov-2023					
EXCELPRO	EXCELPRO AUTOMATION INC.							
29598	SERVICE CALL	296	27-Nov-2023	457.65	457.65	0.00	0.00	0.00
		T	27-Nov-2023					
30085	SERVICE CALL	301	27-Dec-2023	457.65	457.65	0.00	0.00	0.00
		T	27-Dec-2023					
FAS02	FASTENAL CANADA LTD.							
ONBRC175305	SUPPLIES	296	04-Dec-2023	85.20	85.20	0.00	0.00	0.00
		T	04-Dec-2023					
ONBRC175571	SUPPLIES	299	14-Dec-2023	547.35	547.35	0.00	0.00	0.00
		T	14-Dec-2023					
FOS01	FOSTER REPAIR SERVICE							
I00033481	SEPT 20 INV 2001 FREIGHTLINER #2 LADDER TRUCK	299	01-Nov-2023	213.12	213.12	0.00	0.00	0.00
		T	01-Nov-2023					
I00033947	2012 FREIGHTLINER SWEEPER 118-12	287	28-Nov-2023	1,011.84	1,011.84	0.00	0.00	0.00
		T	28-Nov-2023					
I00033954	leaking tire	296	28-Nov-2023	35.31	35.31	0.00	0.00	0.00
		T	28-Nov-2023					
I00034056	2001 FREIGHTLINER#2 LADDER TRUCK	296	14-Dec-2023	5,327.97	5,327.97	0.00	0.00	0.00
		T	14-Dec-2023					
FRO05	FRONTENAC MUNICIPAL LAW ENFORCEMENT INC.							
GAN-2023-DECE	ANIMAL CONTROL / PARKING / BYLAW	287	01-Dec-2023	8,250.63	8,250.63	0.00	0.00	0.00
		T	01-Dec-2023					
GAN-2023-NOVE	ANIMAL CONTROL / PARKING/ BYLAW	287	30-Nov-2023	8,250.63	8,250.63	0.00	0.00	0.00
		T	30-Nov-2023					
GAN-2023-OCTO	ANIMAL CONTROL / PARKING / BYLAW	287	31-Oct-2023	8,250.63	8,250.63	0.00	0.00	0.00
		T	31-Oct-2023					
GAN-2023-SEPT	SEPT 30 INV	287	01-Oct-2023	8,250.63	8,250.63	0.00	0.00	0.00
		T	01-Oct-2023					
GAN-LANDFILL-2	NOVEMBER	287	30-Nov-2023	1,129.74	1,129.74	0.00	0.00	0.00
		T	30-Nov-2023					
GAN-LANDFILL-2	OCTOBER LANDFILL	287	01-Nov-2023	1,129.74	1,129.74	0.00	0.00	0.00
		T	01-Nov-2023					
FSET	FSET INC.							
5349	DESKTOP SERVICE MONTHLY	296	01-Dec-2023	6,966.45	6,966.45	0.00	0.00	0.00
		T	01-Dec-2023					
FUNNELL	FUNNELL ELECTRICAL CONTRACTING INC.							
474	SNOWFLAKE BANNER INSTALLATION	296	14-Nov-2023	4,407.00	4,407.00	0.00	0.00	0.00
		T	14-Nov-2023					
501	HERITAGE TRAIN LIGHTING UPGRADE	287	06-Dec-2023	1,598.95	1,598.95	0.00	0.00	0.00
		T	06-Dec-2023					
504	MUSEUM UPGRADE EMERGENCY LIGHTING	287	07-Dec-2023	1,597.82	1,597.82	0.00	0.00	0.00
		T	07-Dec-2023					



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505	VISITOR CENTRE REPLACE LIGHT FIXTURE	287 T	07-Dec-2023 07-Dec-2023	279.11	279.11	0.00	0.00	0.00
516	TROUBLESHOOT HEATERS	301 T	20-Dec-2023 20-Dec-2023	53.68	53.68	0.00	0.00	0.00
520	TH CEILING LIGHT ADD RECEPTACLE	7 U	05-Jan-2024 05-Jan-2024	926.60	0.00	0.00	0.00	926.60
Supplier Totals :				8,863.16	7,936.56	0.00	0.00	926.60

GAN08 GANANOQUE CHEVROLET BUICK GMC CADILLAC

360879	2020 FORD EXP SNOW TIRES	287 T	20-Nov-2023 20-Nov-2023	219.96	219.96	0.00	0.00	0.00
361166	2018 GMC SIERRA 1500 TIRE REPAIR	299 T	24-Nov-2023 24-Nov-2023	49.38	49.38	0.00	0.00	0.00
361558	REPAIR WIBERS	296 T	01-Dec-2023 01-Dec-2023	97.98	97.98	0.00	0.00	0.00
361594	2022 FORD F150DETAIL PKG	287 T	04-Dec-2023 04-Dec-2023	283.63	283.63	0.00	0.00	0.00
W360588	CREDIT OVERPAYMENT INV W360588	287 T	17-Nov-2023 17-Nov-2023	-500.00	-500.00	0.00	0.00	0.00

GAN26 GANANOQUE CURLING CLUB

920180	CHRISTMAS DINNER	287 T	11-Dec-2023 11-Dec-2023	3,032.40	3,032.40	0.00	0.00	0.00
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GAN28 GANANOQUE POLICE ASSOCIATION

2023 4TH QTR DI	OCT NOV DEC- 4TH QTR DUES	7 U	01-Jan-2024 01-Jan-2024	4,345.00	0.00	0.00	0.00	4,345.00
Supplier Totals :				4,345.00	0.00	0.00	0.00	4,345.00

GAN44 GAN SIGN WORKS

11716	HAPPY HOLIDAY VINYL SIGN	287 T	24-Nov-2023 24-Nov-2023	74.58	74.58	0.00	0.00	0.00
11726	VINYL SIGN IMPRINT	287 T	08-Dec-2023 08-Dec-2023	73.45	73.45	0.00	0.00	0.00

GEE01 SCOTT GEE

JAN2024 VEHICL	JAN 2024 VEHICLE ALLOWANCE	7 U	05-Jan-2024 05-Jan-2024	550.00	0.00	0.00	0.00	550.00
Supplier Totals :				550.00	0.00	0.00	0.00	550.00

GFO01 G-FORCE MARKETING

AG-5942	BINDERS	7 U	03-Jan-2024 03-Jan-2024	259.92	0.00	0.00	0.00	259.92
Supplier Totals :				259.92	0.00	0.00	0.00	259.92

GIN01 GIN-COR INDUSTRIES INC.

82894	MISC	301 T	20-Dec-2023 20-Dec-2023	194.34	194.34	0.00	0.00	0.00
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GOL01 GOLDSMITH SAW TOOL & KNIFE



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1990296	ZAMBONI BLADE SHARPENING	301 T	11-Dec-2023 11-Dec-2023	220.35	220.35	0.00	0.00	0.00
GRE13	GREER GALLOWAY CONSULTING ENGINEERS							
27974	AUG 24 INV PARK FEASIBILITY STUDY	287 T	01-Oct-2023 01-Oct-2023	4,237.50	4,237.50	0.00	0.00	0.00
28562	ARENA FIRE ALARM PANEL DESIGN DRAW 1	301 T	21-Dec-2023 21-Dec-2023	5,456.62	5,456.62	0.00	0.00	0.00
GREMAPLES	GREEN MAPLES ENVIRONMENTAL INC							
GME5437	TOWN HALL DEC 2023	301 T	31-Dec-2023 31-Dec-2023	1,193.28	1,193.28	0.00	0.00	0.00
GME5438	EMERG SERVICES DEC 2023	301 T	31-Dec-2023 31-Dec-2023	2,752.68	2,752.68	0.00	0.00	0.00
GME5439	PUBLIC WORKS DEC 2023	301 T	31-Dec-2023 31-Dec-2023	379.68	379.68	0.00	0.00	0.00
HAN01	HANSLER SMITH LTD							
5769568	SAFETY GLASSES	287 T	30-Nov-2023 30-Nov-2023	495.21	495.21	0.00	0.00	0.00
5769959	SIPERS GARB BAGS	296 T	01-Dec-2023 01-Dec-2023	782.59	782.59	0.00	0.00	0.00
5770268	WINTER FLEECE	296 T	05-Dec-2023 05-Dec-2023	224.08	224.08	0.00	0.00	0.00
5771553	WIRE STRIPPER	296 T	13-Dec-2023 13-Dec-2023	50.87	50.87	0.00	0.00	0.00
5772686	TOOLS	301 T	21-Dec-2023 21-Dec-2023	61.77	61.77	0.00	0.00	0.00
		7 U	02-Jan-2024 02-Jan-2024	525.00	0.00	0.00	0.00	525.00
Supplier Totals :				525.00	0.00	0.00	0.00	525.00
HEW01	HEWITT (BROCKVILLE) LTD.							
25491	CANOPY	299 T	29-Nov-2023 29-Nov-2023	2,062.25	2,062.25	0.00	0.00	0.00
25659	REPAIR PUMP	301 T	29-Dec-2023 29-Dec-2023	467.82	467.82	0.00	0.00	0.00
HGCMGT	HGC MANAGEMENT INC							
51125	POLYSTYRENE	287 T	30-Nov-2023 30-Nov-2023	79.10	79.10	0.00	0.00	0.00
HOP01	HOPKINS CHITTY LAND SURVEYORS INC.							
2023-0638	795 KSW DRAFT REF PLAN	287 T	15-Nov-2023 15-Nov-2023	7,571.00	7,571.00	0.00	0.00	0.00
2023-0638-1	REVISIONS	287 T	08-Dec-2023 08-Dec-2023	4,972.00	4,972.00	0.00	0.00	0.00
		299 T	24-Nov-2023 24-Nov-2023	287.00	287.00	0.00	0.00	0.00
HVC01	H.V CONSTRUCTION LTD.							



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2636	POUR AND FINISH CONCRETE	299 T	30-Nov-2023 30-Nov-2023	53,504.28	53,504.28	0.00	0.00	0.00
2637	POUR AND FINISH CONCRETE SIDEWALKS/PADS	299 T	13-Dec-2023 13-Dec-2023	24,240.22	24,240.22	0.00	0.00	0.00
IND02	INDUSTRIAL ELECTRICAL CONTRACTORS LTD.							
4043	ELECTRICAL HOOK UP - GRANT	301 T	29-Dec-2023 29-Dec-2023	3,387.74	3,387.74	0.00	0.00	0.00
4096	EMERGENCY LIGHTING UPGRADE DUE TO NEW DOORS	7 U	04-Jan-2024 04-Jan-2024	415.13	0.00	0.00	0.00	415.13
Supplier Totals :				3,802.87	3,387.74	0.00	0.00	415.13
JET02	JET ELECTRICAL CONTRACTORS							
8209	LOCATES	287 T	16-Nov-2023 16-Nov-2023	856.54	856.54	0.00	0.00	0.00
8228	LOCATES	287 T	27-Nov-2023 27-Nov-2023	754.84	754.84	0.00	0.00	0.00
8237	WTP MOTOR REPLACEMENT	296 T	01-Dec-2023 01-Dec-2023	355.95	355.95	0.00	0.00	0.00
8248	KING ST AT PIONEER	296 T	13-Dec-2023 13-Dec-2023	1,107.40	1,107.40	0.00	0.00	0.00
8252	JAMES & GARDEN ALLEY STREETLIGHTS	301 T	15-Dec-2023 15-Dec-2023	418.10	418.10	0.00	0.00	0.00
8259	STREETLIGHT PIONEER STATION	301 T	21-Dec-2023 21-Dec-2023	1,519.85	1,519.85	0.00	0.00	0.00
JUM01	JUMPHOST INC.							
20095494	2024 WEB HOSTING	287 T	08-Dec-2023 08-Dec-2023	3,689.45	3,689.45	0.00	0.00	0.00
KEM01	KEMIRA WATER SOLUTION CANADA INC.							
9019235244	LIQUIDE ACIDE	296 T	07-Dec-2023 07-Dec-2023	10,288.62	10,288.62	0.00	0.00	0.00
KIL02	KILEY PAVING LTD.							
23-6860	NOV 2023 RDS 2020-02ASPHALT VARIOUS LOCATIONS	299 T	30-Nov-2023 30-Nov-2023	89,523.84	89,523.84	0.00	0.00	0.00
23-6861	MAPLE COURT	287 T	30-Nov-2023 30-Nov-2023	60,360.08	60,360.08	0.00	0.00	0.00
23-6874	NOV 2023 RDS 2020-02ASPHALT VARIOUS LOCATIONS	299 T	30-Nov-2023 30-Nov-2023	80,323.74	80,323.74	0.00	0.00	0.00
KIN08	KINGSTON HUMANE SOCIETY							
810758	MONTHLY SERVICE FEE	287 T	30-Nov-2023 30-Nov-2023	231.99	231.99	0.00	0.00	0.00
LEB001	LEBLANC ILLUMINATIONS- CANADA							
5457	FASTENING PLATE	287 T	17-Nov-2023 17-Nov-2023	390.98	390.98	0.00	0.00	0.00
LEE02	LEEDS GRENVILLE & LANARK DISTRICT HEALTH UNIT							



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MUNICIPAL 2024	LEEDS, GRENVILLE & LANARK DISTRICT HEALTH UNIT- MUNICIPAL LEVY 2024	3 T	01-Jan-2024 01-Jan-2024	9,072.81	9,072.81	0.00	0.00	0.00
LOU02	LOU'S CUSTOM GOLF							
087700	43 VESTS/SHIRTS	287 T	04-Dec-2023 04-Dec-2023	1,653.50	1,653.50	0.00	0.00	0.00
MAC04	MACEWEN PETROLEUM INC							
643488	DYED DIESEL	296 T	29-Nov-2023 29-Nov-2023	913.80	913.80	0.00	0.00	0.00
648563	CLEAR DIESEL SEASONAL	296 T	04-Dec-2023 04-Dec-2023	547.76	547.76	0.00	0.00	0.00
648572	DYED DIESEL	296 T	06-Dec-2023 06-Dec-2023	173.55	173.55	0.00	0.00	0.00
654964	DYED DIESEL	296 T	12-Dec-2023 12-Dec-2023	257.44	257.44	0.00	0.00	0.00
663779	CLEAR DIESEL	301 T	20-Dec-2023 20-Dec-2023	607.45	607.45	0.00	0.00	0.00
MCC05	ZUFELT LYNSEY							
EXPDEC82023	SUPPLIES	287 T	08-Dec-2023 08-Dec-2023	307.95	307.95	0.00	0.00	0.00
MIC01	MICHELIN NORTH AMERICA (CANADA) INC.							
DA0009749598	TIRES	287 T	06-Nov-2023 06-Nov-2023	1,555.20	1,555.20	0.00	0.00	0.00
MIN12	MINISTER OF FINANCE							
30211123121504	ONT COLLEG REGISTRATION FEES JULY - SEPT 2023	284 C	21-Nov-2023 21-Nov-2023	65.00	65.00	0.00	0.00	0.00
MIN16	MINISTER OF FINANCE							
2023 COURT CO	2023 SCHEDULE E COURT COST PAYMENT MTO MARCH-SEPT	301 C	31-Dec-2023 31-Dec-2023	2,087.25	2,087.25	0.00	0.00	0.00
MJONES	MICHELLE JONES							
EXP2023 MILEAC	2023 MILEAGE	301 T	31-Dec-2023 31-Dec-2023	76.91	76.91	0.00	0.00	0.00
MOA01	MOAR KAITLYN							
EXPDEC122023	ACIIS TRAINING CISO	287 T	12-Dec-2023 12-Dec-2023	265.66	265.66	0.00	0.00	0.00
MOR13	MORVEN CONSTRUCTION LTD.							
J003762	QUEEN ST GATE VALVE REPLACEMENT	296 T	13-Dec-2023 13-Dec-2023	632.80	632.80	0.00	0.00	0.00
MORRHERSH	MORRISON HERSHFIELD							
362755 BYLAW20	REHAB ARTHUR ST PH 2 BY-LAW 2023-066	296 T	13-Dec-2023 13-Dec-2023	10,439.51	10,439.51	0.00	0.00	0.00
MUN05	MUNICIPAL EMPLOYER PENSION CENTRE OF ONTARIO							
923	2024 MEMBERSHIP	7 U	01-Jan-2024 01-Jan-2024	379.68	0.00	0.00	0.00	379.68
Supplier Totals :				379.68	0.00	0.00	0.00	379.68



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NOF01 NO FRILLS								
361469	WATER	301	04-Dec-2023	384.00	384.00	0.00	0.00	0.00
		C	04-Dec-2023					
NOR07 NORTRAX CANADA INC.								
1324258	CREDIT WORKS VEHICLE PARTS CREDIT	7	01-Jan-2020	-416.31	0.00	0.00	0.00	-416.31
		U	01-Jan-2020					
Supplier Totals :				-416.31	0.00	0.00	0.00	-416.31
OFF04 OFFORD PLUMBING								
1956	REPLACE HOT WATER BOILER MECHANICAL ROOM	301	20-Dec-2023	19,537.70	19,537.70	0.00	0.00	0.00
		T	20-Dec-2023					
OME01 OMERS								
DEC 2023	DECEMBER 2023 CONTRIBUTIONS	7	01-Jan-2024	91,008.60	0.00	0.00	0.00	91,008.60
		U	01-Jan-2024					
Supplier Totals :				91,008.60	0.00	0.00	0.00	91,008.60
ONT16 ONTARIO ONE CALL								
202352190	ASSESSED NOTIFICATIONS	296	30-Nov-2023	134.88	134.88	0.00	0.00	0.00
		T	30-Nov-2023					
202353172	NOTIFICATIONS CALLS	301	31-Dec-2023	134.88	134.88	0.00	0.00	0.00
		T	31-Dec-2023					
OWEN OWEN SOUND POLICE SERVICE								
OSINV154948	4TH QTR IT SUPPORT	301	31-Dec-2023	2,034.00	2,034.00	0.00	0.00	0.00
		C	31-Dec-2023					
PAT01 PATHWAYS HEALTH PROMOTION								
INVOICE	INVOICE	151	03-May-2007	1,000.00	1,000.00	0.00	0.00	0.00
		U	03-May-2007					
PIO01 PIONEER ENERGY A DIVISION OF PARKLAND INDUSTRIES								
NOV2023STATMI	PIONEER NOV 2023 DRAW DEC 22	294	30-Nov-2023	5,663.88	5,663.88	0.00	0.00	0.00
		E	30-Nov-2023					
PLU02 PLUM HOLLOW EXCAVATION INC								
612	WINTER SNOW CLEARING	296	02-Nov-2023	1,243.00	1,243.00	0.00	0.00	0.00
		T	02-Nov-2023					
PT00000157 GIRARD DANIEL								
PTREF DEC0723	Refund on PT Account 000 - 01001150.0000	286	07-Dec-2023	1,136.24	1,136.24	0.00	0.00	0.00
		T	07-Dec-2023					
PT00000158 LITTLER SYLVIA								
PTREF JAN0224	Refund on PT Account 000 - 01022800.0000	1	02-Jan-2024	2,128.20	0.00	0.00	0.00	2,128.20
		U	02-Jan-2024					
Supplier Totals :				2,128.20	0.00	0.00	0.00	2,128.20
PT00000159 VULETICH APRIL KAY								
PTREF JAN0224	Refund on PT Account 000 - 02000465.0000	2	02-Jan-2024	386.84	0.00	0.00	0.00	386.84
		U	02-Jan-2024					



Vendor : 1000 To ZYCOM

Batch : All

Cash Requirement Date : Jan 07, 2024

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Vendor Invoice	Vendor Name Description	Batch/ Pay Medium Code	Invoice Date/ Due Date	Invoice Amount	Paid Amount	Discount Amount	Released Amount	Payable Amount
Supplier Totals :				386.84	0.00	0.00	0.00	386.84
PUB05	PSD CITYWIDE INC.							
20125(HST)	HST MISSED ON INVOICE	301 T	20-Dec-2023 20-Dec-2023	130.00	130.00	0.00	0.00	0.00
RAC02	RACKAIR							
101790	REPAIR AC LEAK HERITAGE MUSEUM	301 T	15-Dec-2023 15-Dec-2023	278.55	278.55	0.00	0.00	0.00
RICOH	RICOH CANADA INC.							
SCO94297757	RICOH IM 5000	296 T	29-Nov-2023 29-Nov-2023	269.39	269.39	0.00	0.00	0.00
SCO94322710	RICOH IMC300F	301 T	28-Dec-2023 28-Dec-2023	100.63	100.63	0.00	0.00	0.00
SCO94322711	RICOH IM 550F	301 T	28-Dec-2023 28-Dec-2023	67.80	67.80	0.00	0.00	0.00
SCO94338150	RICOH IM C3000	301 T	28-Dec-2023 28-Dec-2023	102.68	102.68	0.00	0.00	0.00
SCO94338151	RICOH COPIERS COPY CHG	301 T	28-Dec-2023 28-Dec-2023	979.11	979.11	0.00	0.00	0.00
SCO94338152	RICOH IM C3000	301 T	28-Dec-2023 28-Dec-2023	139.08	139.08	0.00	0.00	0.00
RIV14	RIVERSTONE JANITORIAL							
3134	WTP NOV 2023 CLEANING	287 T	24-Nov-2023 24-Nov-2023	641.84	641.84	0.00	0.00	0.00
3145	DEC 2023 JANITORIAL SERVICES	301 T	27-Dec-2023 27-Dec-2023	641.84	641.84	0.00	0.00	0.00
ROB09	ROBERT NASH EXCAVATING INC.							
8052	BYLAW 2023-082 GAN LAGOON PROG #3	296 T	15-Nov-2023 15-Nov-2023	478,492.61	478,492.61	0.00	0.00	0.00
8104	WATERMAIN BREAK LOCATE AND BACKFILL	296 T	29-Nov-2023 29-Nov-2023	1,943.60	1,943.60	0.00	0.00	0.00
ROY05	THE COMMISSIONER ROYAL CANADIAN MOUNTED POLICE							
1800009199	FINGERPRINT SEARCHES	284 C	03-Oct-2023 03-Oct-2023	25.00	25.00	0.00	0.00	0.00
1800010158	FINGERPRINT SEARCHES	284 C	01-Dec-2023 01-Dec-2023	25.00	25.00	0.00	0.00	0.00
RUSTFEST	RUSTIC FESTIVE DECOR							
DEC2023	CABDT CANE FRESH ARRANGEMENTS / DECO MESH RED RIBBONS	284 C	01-Dec-2023 01-Dec-2023	370.00	370.00	0.00	0.00	0.00
SCGPROCESS	SCG PROCESS							
3559525	SPARE PARTS SIGMA	296 T	29-Nov-2023 29-Nov-2023	4,256.71	4,256.71	0.00	0.00	0.00
SCHIJNSM	SCHIJNS MARLENE							
REFUND	REFUND OVERPAYMENT	296 T	18-Dec-2023 18-Dec-2023	782.00	782.00	0.00	0.00	0.00
SHE03	SHERBONEAU TODD							



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EXPDEC282023	DRIVERS LIC RENEWAL / MEDICAL	301	28-Dec-2023	123.75	123.75	0.00	0.00	0.00
		T	28-Dec-2023					
		296	15-Dec-2023	472.00	472.00	0.00	0.00	0.00
		T	15-Dec-2023					
SMITHA	SMITH ALAN							
EXPDEC182023	TRAINING COURSE	296	18-Dec-2023	282.50	282.50	0.00	0.00	0.00
		T	18-Dec-2023					
SOU03	SOUTHEASTERN TELECOMMUNICATION							
47655	PROGRESSIVE BILLING QUOTE 12134	299	13-Dec-2023	14,091.52	14,091.52	0.00	0.00	0.00
		T	13-Dec-2023					
47665	EXT 1132 1130 SWITCHED	296	12-Dec-2023	135.60	135.60	0.00	0.00	0.00
		T	12-Dec-2023					
STJ05	ST. JOHN THE EVANGELIST CHURCH							
REFUND BP2023	BP 2023-029 270 STONE ST S	301	21-Dec-2023	750.00	750.00	0.00	0.00	0.00
		T	21-Dec-2023					
STL06	ST. LAWRENCE WILDLIFE & PEST CONTROL SERVICES							
23514	DEC 2023	301	20-Dec-2023	67.80	67.80	0.00	0.00	0.00
		T	20-Dec-2023					
23515	DEC 2023	301	20-Dec-2023	50.85	50.85	0.00	0.00	0.00
		T	20-Dec-2023					
23516	DEC 2023	301	20-Dec-2023	67.80	67.80	0.00	0.00	0.00
		T	20-Dec-2023					
23517	DEC 2023	301	20-Dec-2023	56.50	56.50	0.00	0.00	0.00
		T	20-Dec-2023					
23518	ARENA DEC 2023	301	20-Dec-2023	67.80	67.80	0.00	0.00	0.00
		T	20-Dec-2023					
STO03	STONE'S MILL INVESTMENTS LTD							
2023 ADDITIONA	2023 ADDITIONAL RENT	301	31-Dec-2023	4,862.37	4,862.37	0.00	0.00	0.00
		T	31-Dec-2023					
RENT- 2024	STONE'S MILLS INVESTMENTS- 2024 RENT	3	01-Jan-2024	4,716.55	4,716.55	0.00	0.00	0.00
		T	01-Jan-2024					
SUP01	SUPERIOR PROPANE							
46897798	FUEL FOR ZAMBONI	296	12-Dec-2023	623.13	623.13	0.00	0.00	0.00
		T	12-Dec-2023					
47089788	FUEL ZAMBONI	301	26-Dec-2023	698.65	698.65	0.00	0.00	0.00
		T	26-Dec-2023					
SUP03	SUPREME CLEANING							
345157	OCT 31 INV CLEANING	301	01-Nov-2023	565.00	565.00	0.00	0.00	0.00
		T	01-Nov-2023					
345158	NOV CLEANING	301	30-Nov-2023	565.00	565.00	0.00	0.00	0.00
		T	30-Nov-2023					
345248	SEPT 30TH INV CLEANING	301	01-Nov-2023	565.00	565.00	0.00	0.00	0.00
		T	01-Nov-2023					
SWA01	SWANN RICHARD							
EXPDEC122023	2023 ANTI TERRORISM ACTIVE SHOOTER	287	12-Dec-2023	133.09	133.09	0.00	0.00	0.00
		T	12-Dec-2023					
SWI01	SWISH MAINTENANCE LIMITED							



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205065	REKEY FRONT DOOR ARENA	301 T	13-Dec-2023 13-Dec-2023	463.30	463.30	0.00	0.00	0.00
UNI03	UNITED COUNTIES OF LEEDS AND GRENVILLE							
20603	HHW COLLECTION 2023 TOTAL VEHICLE COUNTS 5 YR AVG	287 T	07-Dec-2023 07-Dec-2023	5,706.11	5,706.11	0.00	0.00	0.00
INV2024	MONTHLY 2024	3 T	01-Jan-2024 01-Jan-2024	73,904.21	73,904.21	0.00	0.00	0.00
UNI11	UNITED RENTALS OF CANADA INC							
228192933-001	FLOOR POLISHER RENTAL FEE	296 T	14-Dec-2023 14-Dec-2023	310.75	310.75	0.00	0.00	0.00
UNI16	UNIVERSAL SUPPLY GROUP							
107-207182	OIL	296 T	27-Nov-2023 27-Nov-2023	23.89	23.89	0.00	0.00	0.00
107-207380	SUPPLIES	296 T	29-Nov-2023 29-Nov-2023	28.02	28.02	0.00	0.00	0.00
107-208777	LUG / PROTECTANT	301 T	18-Dec-2023 18-Dec-2023	33.66	33.66	0.00	0.00	0.00
107-208999	SUPPLIES	301 T	21-Dec-2023 21-Dec-2023	6.60	6.60	0.00	0.00	0.00
UPP01	UPPER CANADA DISTRICT SCHOOL BOARD							
4TH QTR 2023	4TH QTR PMT 2023	287 T	11-Dec-2023 11-Dec-2023	314,003.37	314,003.37	0.00	0.00	0.00
UPP06	UPPER CANADA FAMILY HEALTH TEAM							
25MILLLEASE965	MONTHLY LEASE 25 MILL STREET	3 T	01-Jan-2024 01-Jan-2024	93.96	93.96	0.00	0.00	0.00
WAC01	WACHS CANADA LTD.							
INV29607	HYDRANT MARKER	296 T	05-Dec-2023 05-Dec-2023	1,077.38	1,077.38	0.00	0.00	0.00
WAS01	WASTE CONNECTIONS OF CANADA INC.							
432043CREDIT	CREDIT ON ACCOUNT OCT 2023	287 T	22-Nov-2023 22-Nov-2023	-146.90	-146.90	0.00	0.00	0.00
7150-0000434065	NOVEMBER WASTE	287 T	30-Nov-2023 30-Nov-2023	29,730.92	29,730.92	0.00	0.00	0.00
7150-0000436048	DEC 2023 WASTE	301 T	31-Dec-2023 31-Dec-2023	32,332.62	32,332.62	0.00	0.00	0.00
WESHARE	WE SHARE SUPPLY INC.							
27303	ICE MELT SPREADER	287 T	11-Dec-2023 11-Dec-2023	424.88	424.88	0.00	0.00	0.00
27338	FLOOR SCRUBBER PAD:	299 T	18-Dec-2023 18-Dec-2023	38.94	38.94	0.00	0.00	0.00
27371	GLOVES	301 T	28-Dec-2023 28-Dec-2023	195.50	195.50	0.00	0.00	0.00
WHI03	WHITEHOTS INC.							
3512304	BOOKS	287 T	15-Nov-2023 15-Nov-2023	104.71	104.71	0.00	0.00	0.00
3514572	BOOKS	287 T	01-Dec-2023 01-Dec-2023	211.49	211.49	0.00	0.00	0.00



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3516453	BOOKS	301	15-Dec-2023	125.58	125.58	0.00	0.00	0.00
		T	15-Dec-2023					
3516979	BOOKS	301	21-Dec-2023	45.54	45.54	0.00	0.00	0.00
		T	21-Dec-2023					
WOL01	WOLSELEY MECHANICAL GROUP -WATERWORKS GROUP							
3949022	MASTIC / PRIMER PASTE	287	21-Nov-2023	676.93	676.93	0.00	0.00	0.00
		T	21-Nov-2023					
4000621	REPAIR CLAMP ZINC ANODE	296	05-Dec-2023	580.23	580.23	0.00	0.00	0.00
		T	05-Dec-2023					
4005791	QUEEN ST HYDRANT	296	06-Dec-2023	2,604.36	2,604.36	0.00	0.00	0.00
		T	06-Dec-2023					
4069460	SERVICE BOX	301	23-Dec-2023	48.48	48.48	0.00	0.00	0.00
		T	23-Dec-2023					
4069461	INSERTA TEE	301	28-Dec-2023	236.62	236.62	0.00	0.00	0.00
		T	28-Dec-2023					
ZYCOM	ZYCOM TECHNOLOGY INC.							
IN-75452-01	EMERGENCY PREPAREDNESS LAPTOP	287	11-Dec-2023	3,168.60	3,168.60	0.00	0.00	0.00
		T	11-Dec-2023					
IN-75732-01	VEEAM CLOUD STORAG	299	18-Dec-2023	3,752.04	3,752.04	0.00	0.00	0.00
		T	18-Dec-2023					
INV-75606-01	8GB MODULE	296	11-Dec-2023	158.20	158.20	0.00	0.00	0.00
		T	11-Dec-2023					
RC0002290	AZURE PLAN USAGE	296	15-Dec-2023	11.30	11.30	0.00	0.00	0.00
		T	15-Dec-2023					
Totals :				1,864,289.17	1,748,998.84	0.00	0.00	115,290.33



25 Central Ave. W., Suite 100
Brockville, ON K6V 4N6
T 613-342-3840
800-770-2170
F 613-342-2101
www.leedsgrenville.com

MEDIA RELEASE

FOR IMMEDIATE RELEASE

January 10, 2024

Counties Partnership, Provincial Funding, Allocates 44 New Licensed Child Care Spaces in Gananoque by end of 2024

The United Counties of Leeds and Grenville, in partnership with the Town of Gananoque and the YMCA of Eastern Ontario, are pleased to announce the allocation of 44 new affordable licensed infant, toddler and preschool child care spaces in Gananoque. These new high-quality licensed child care spaces are expected to begin operations by the end of 2024. The spaces are part of the broader Canada Wide Early Learning Child Care (CWELCC), in which the Province of Ontario has committed to improving access to child care by allocating funding to support the creation of 86,000 new, high-quality, affordable child care spaces. These new licensed child care spaces will include a mix of not-for-profit and for-profit settings to provide families with choice and flexibility.

Under the CWELCC, the Province of Ontario approved the CWELCC Leeds and Grenville Directed Growth Strategy that will see 397 new affordable licensed infant, toddler and preschool spaces being created across Leeds and Grenville by the end of 2026. The 397 CWELCC new child care spaces will be an addition to the current 881 infant, toddler and preschool and 1,271 kindergarten/school age centre-based spaces, and 62 licensed home provider spaces currently operating in Leeds and Grenville.

For more information on Children's Services and Child Care Expansion in Leeds and Grenville, contact Manager of Children's Services, Shannon Brown, at 613-342-3840 ext. 2461, or email Shannon.Brown@uclg.on.ca

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Media inquiries:

John Kalivas, Communications Coordinator
United Counties of Leeds and Grenville
25 Central Avenue W., Suite 100, Brockville, ON, K6V 4N6
613-802-1687 or John.Kalivas@uclg.on.ca



December 19, 2023

The Honourable Andrea Khanjin, M.P.P.
Minister of the Environment, Conservation and Parks
Government of Ontario
777 Bay Street, 5th Floor
Toronto, Ontario M7A 2J3

Dear Minister Khanjin:

Thank you for your letter regarding your support for the project funding request submitted by the Town of Gananoque under Infrastructure Canada's Disaster Mitigation and Adaptation Fund (DMAF).

The federal government is committed to protecting communities across the country from the increasing threats of climate change. The DMAF is a \$3.8-billion direct-delivery, competitive program aimed at increasing the resilience of communities by funding public infrastructure projects designed to mitigate current and future climate-related risks and disasters triggered by natural hazards, such as floods, wildfires, droughts, erosion and severe storms.

To date, a funding of over \$2.3 billion has been announced to help communities across the country remain resilient in the face of natural disasters. I invite you to learn more about approved DMAF projects by accessing the Infrastructure Canada's [website](#).

The most recent program intakes are closed as of July 19, 2023. Assessments are underway, and submitted projects will receive a funding decision as soon as possible.

With respect to the project in the Town of Gananoque, I can confirm that the DMAF program has received a funding application for the proposed project and that your letter of support will supplement the application information currently on file. Communications regarding the results of the assessment will be sent in writing, directly to the applicants, in the coming months. If you have any questions or concerns, do not hesitate to reach out to program officials at dmaf-faac@infc.gc.ca.

...2

Together, we will work to ensure that infrastructure plays a vital role in promoting economic growth, job creation and improving our quality of life in the coming months and years.

Please accept my best regards.

Sincerely,

A handwritten signature in cursive script, appearing to read 'S. Fraser'.

The Honourable Sean Fraser, P.C., M.P.
Minister of Housing, Infrastructure and Communities

c.c. The Honourable Steven Guilbeault, P.C., M.P.
Minister of Environment and Climate Change

Michael Barrett, M.P.
Leeds—Grenville—Thousand Islands and Rideau Lakes

Mark Gerretsen, M.P.
Kingston and the Islands

Steve Clark, M.P.P.
Leeds—Grenville—Thousand Islands and Rideau Lakes, Ontario

John Beddows, Mayor
Town of Gananoque



Board of Health Meeting December 14, 2023

Summary

Food Insecurity

Staff gave a presentation to the Board of Health regarding health and food insecurity in Leeds, Grenville and Lanark, advising that one in seven (15%) households are food insecure and that not being able to afford nutritious food affects the health of individuals, families, and our communities.

Health Unit Strategic Plan

The consultants, People Minded Business, gave a presentation to the Board of Health outlining the health unit's strategic priorities and objectives. The final 2024-2026 Health Unit Strategic Plan was approved and will be circulated to municipalities, partners, and community members in January 2024.

Board of Health Merger Committee

In response to the Ontario Ministry of Health's Announcement in August 2023 to strengthen the public health sector, we are investigating potential mergers with neighbouring public health agencies.

A Board of Health Merger Committee was formed, and Terms of Reference were approved, in preparation for discussions with neighbouring health units. This committee will report back regularly to the Board of Health. Further exploration is underway with Kingston, Frontenac, and Lennox & Addington (KFL&A) Board of Health and Hastings Prince Edward (HPE) Board of Health.

Kemptville Office

The Health Unit was previously renting space at the Kemptville Hospital and has now moved to the Kemptville Campus. Renovations have been happening over the fall and winter. At this time, we have partial occupancy and our staff have been able to move in. There has been a delay in getting the outside door and some of the windows, so we have been unable to open the office to clients but are hoping to be able to get full occupancy shortly.

News Release

For immediate release
January 9, 2024



Cataraqi Conservation Issues Watershed Conditions Statement – Water Safety for Inland Lakes and Streams

Kingston – Cataraqi Conservation has issued a Water Safety Statement due to the forecast for significant rainfall and is asking residents and visitors to the Cataraqi Region to exercise caution near shorelines and waterways.

Weather Situation:

In areas near Lake Ontario, the possibility of as much as 20 to 40 mm of rain has been forecasted for later today (Tuesday, January 9), with the possibility of an additional 10 – 15 mm of rain across eastern Ontario early tomorrow (Wednesday, January 10).

Risks:

Flows and water levels are mostly seasonal for this time of year. The forecasted rainfall is expected to occur over a relatively short period of time, resulting in higher runoff and increasing streamflows and water levels on inland lakes. Frozen ground conditions could also contribute to higher runoff, especially in areas devoid of snow.

Flows through dams will be elevated as Water Managers increase discharge to limit, as much as possible, the negative impacts from the expected inflows of additional water. Despite these operations, water levels are still expected to rise.

Cataraqi Conservation is urging caution around all dams (inflow and outflow channels) and fast-flowing watercourses. Respect the hazards in these areas by obeying all warning signs, and keep away from booms, buoys, and barriers. Stay well back from the water's edge above and below dams and hydroelectric stations. Creek banks and lake shorelines may be slippery, increasing the chance of falling in.

A deterioration of ice conditions is expected. Cataraqi Conservation does not measure ice thickness for advising the public about ice conditions for recreational activities. Ice conditions can vary considerably from one waterbody to the next and within a single water body.

Widespread flooding is **NOT** expected at this time. However, localized inundation of low-lying and poorly drained areas, and localized roadway ponding, can be expected. If you witness flooding and/or require assistance your first point of contact is the local municipality.

Cataraqi Conservation

1641 Perth Road, PO Box 160, Glenburnie ON, K0H 1S0 • info@cra.ca • 613-546-4228 • CataraqiConservation.ca



Staff will continue to monitor conditions and forecasts and will update statements as needed. This Watershed Conditions Statement will remain in effect until (or updated before) Wednesday, January 17, 2024, at 11:59 PM.

For up-to-date flooding information, please visit our flood forecasting and information page at <https://cataraquiconservation.ca/pages/flood>

See below for watershed conditions terminology:

Normal: No flood conditions exist

Watershed Conditions Statement – Water Safety: High flows, unsafe banks, melting ice or other factors that could be dangerous for recreational users such as anglers, canoeists, hikers, children, pets, etc. Flooding is not expected.

Watershed Conditions Statement – Flood Outlook: Early notice of the potential for flooding based on weather forecasts calling for heavy rain, snow melt, high wind or other conditions that could lead to high runoff, cause ice jams, lakeshore flooding or erosion.

Flood Watch: Flooding is possible in specific watercourse or municipalities. Municipalities, emergency services and individual landowners in flood-prone areas should prepare.

Flood Warning: Flooding is imminent or already occurring in specific watercourses or municipalities. Municipalities and individuals should take action to deal with flood conditions. This may include road closures and evacuations.

Media contact for more information:

Krista Fazackerley, Communications & Education Supervisor (613) 546-4228 ext. 243
kfazackerley@crca.ca

Municipalities contact for more information:

Shawn Fairbank, Technologist, Water Resources (613) 546-4228 ext. 284
sfairbank@crca.ca

Mallory Wright, Technologist, Water Resources (613) 546-4228 ext. 234
mwright@crca.ca

Steve Knapton, Coordinator, Operations Planning (613) 546-4228 ext. 223
sknapton@crca.ca

Toll-free (613 area code) 1-877-956-CRCA (2722)

NOTICE OF PUBLIC MEETING

Proposed Official Plan Amendment and Class III Development Permit

TAKE NOTICE THAT the Town is in receipt of a complete application for a proposed Official Plan Amendment, pursuant to Section 21 and a Development Permit pursuant to Section 70.2 of the Planning Act, R.S.O. 1990.

Planning Advisory Committee for the Town of Gananoque will hold a Meeting on **TUESDAY, JANUARY 23, 2024 at 6:00 P.M.** in the **TOWN OF GANANOQUE COUNCIL CHAMBERS, 30 King Street East, Gananoque** to provide recommendations to Council on the concurrent applications below.

AND FURTHER TAKE NOTICE that the Council for the Corporation of the Town of Gananoque will hold a Public Meeting on **TUESDAY, FEBRUARY 6, 2024 at 6:00 P.M.** at the **TOWN OF GANANOQUE COUNCIL CHAMBERS, 30 King Street East, Gananoque** to consider the following applications:

*The **TOLL-FREE PHONE NUMBER** and **ACCESS CODE** will be found on the meeting agenda, posted to the Town website at <https://www.gananoque.ca/town-hall/meetings> prior to the meeting.

File No. OPA6-19

**OWNER: ISLAND CANVAS INC.
APPLICANT: FOTENN PLANNING & DESIGN**

The property municipally and legally described as

740 King Street West

ALL OF PART 34, PART OF LOTS 33 & 35 BLOCK F, REGISTERED PLAN NO. 86 (WEST)
TOWN OF GANANOQUE

has applied to the Town of Gananoque for an Official Plan Amendment from

RESIDENTIAL TO HIGHWAY COMMERCIAL DESIGNATION

**TO PERMIT THE CONVERSION OF THE EXISTING BUILDING TO A MIXED-USE WITH A
CUSTOM WORKSHOP GROUND LEVEL AND ONE RESIDENTIAL UNIT ON THE SECOND STOREY**

AND

File No. DP2023-18

**OWNER: ISLAND CANVAS INC.
APPLICANT: FOTENN PLANNING & DESIGN**

has applied to the Town of Gananoque for a Development Permit to

**REDESIGNATE THE PROPERTY TO THE SPECIAL GATEWAY COMMERCIAL (GC-XX) TO PERMIT THE
CUSTOM WORKSHOP AND RESIDENTIAL UNIT ON THE SECOND STOREY AND RECOGNIZE
THE EXISTING FRONT AND REAR YARD SETBACKS**

Note: Applications OPA-19 and DP2023-18 are concurrent. DP2023-18 will be a condition for final approval of Official Plan Amendment application OPA-19

Additional information in relation to the proposed **Official Plan Amendment** and **Development Permit** is available in-person for inspection between 8:30am - 4:30pm at the Town of Gananoque, 30 King Street East, Gananoque Ontario or on the Town website at <https://www.gananoque.ca/town-hall/meetings>, or by emailing assistantplanner@gananoque.ca or by calling Trudy Gravel 613-382-2149 ext. 1129.

Official Plan

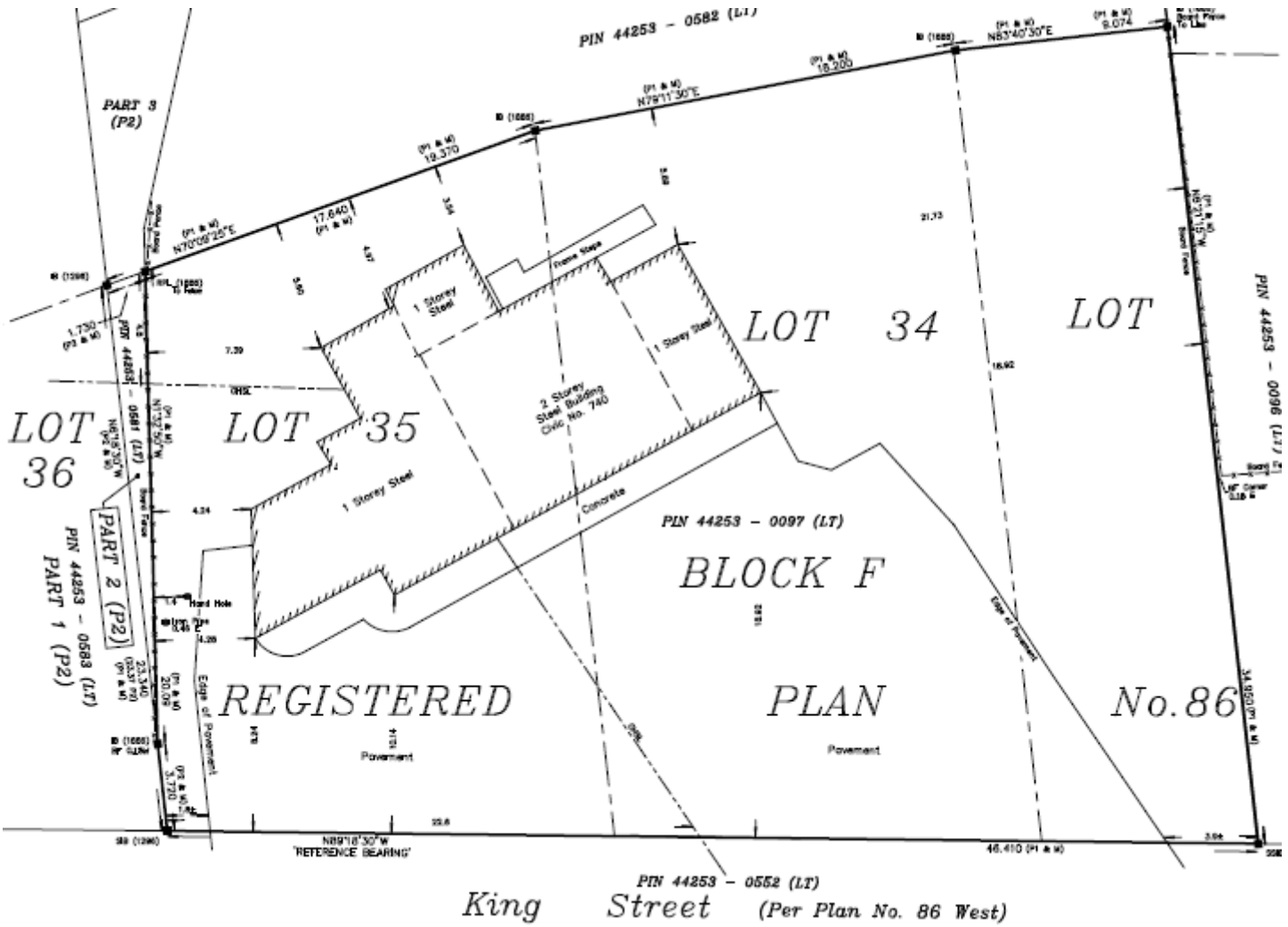
If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town before the proposed Official Plan is adopted, the person or public body is not entitled to appeal the decision of the Town to the Ontario Land Tribunal.

If a person or public body does not make oral submissions at a public meeting or make written submissions to the Town before the proposed Official Plan is adopted, the person or public body may not be added as a party to the hearing of an appeal before the Ontario Land Tribunal, unless in the opinion of the Tribunal, there are reasonable grounds to add the person or public body as a party.

If you wish to be notified of the decision of the Corporation of the Town of Gananoque in respect to this proposed **Official Plan Amendment** and related amendments, you must make a written request to the Clerk for the Town of Gananoque, 30 King Street East, Gananoque, Ontario K7G 1E9, or by email to clerk@gananoque.ca.

Development Permit By-law

If you wish to provide comment or input in respect of the proposed **Development Permit** you may do so at the public meeting or in writing prior to the meeting. **Note:** Only the applicant of a **Development Permit** has a right to appeal a decision or non-decision on an application to the Ontario Land Tribunal where the application meets the requirements established through the official plan and development permit by-law.



DATED this 14th day of **DECEMBER, 2023**

Brenda Guy
Manager of Planning and Development
bguy@gananoque.ca
613-382-2149 Ext.1126



MOTION / RESOLUTION OF COUNCIL

Date: January 16, 2024	
Subject: Confirming By-law – January 16, 2024	
Moved By:	
Seconded By:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2024-005, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, JANUARY 16TH, 2024, BE READ THREE TIMES AND FINALLY PASSED THIS 16TH DAY OF JANUARY 2024.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Postponed: _____

John S. Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Brown, Colin		
Harper, Matt		
Kirkby, Patrick		
Koiner, Anne-Marie		
Leakey, Vicki		
Osmond, David		
Beddows, John		
TOTALS		