

The Corporation of the Town of



REGULAR COUNCIL MEETING AGENDA

Held on July 2, 2019 at 6:00 PM

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

1	Call Meeting to Order
2	Disclosure of Pecuniary Interest & General Nature Thereof
3	Closed Meeting of Council – None
4	Disclosure of Additional Items
5	Presentations/Awards/Deputations
6	Mayor's Declaration – None
7	Public Meetings – None
8	Unfinished / New Business – None
9	Consent Agenda
9a	Minutes of Council – Approval of Council Minutes – Tuesday, June 18, and Thursday, June 20, 2019
10	Motions (Council Direction to Staff)
11	Notice Required Under the Notice By-law – None
12	Committee Updates (Council Reps)
13	Discussion of Additional Items
14	Miscellaneous
15	Confirmation By-law
	By-law No. 2019-070 – Confirm the proceedings of Council for the meeting held on Tuesday, July 2, 2019 (3 Readings)
16	Next Meeting – Tuesday, July 16, 2019
17	Adjournment

Consent Agenda Items

Moved by:

Seconded by:

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

BY-LAWS:

2019-066 – Municipal Insurance Policy – 2019 Renewal

2019-067 – Civil Marriage Solemnization Services

2019-068 – Amend Fees and Charges By-law No. 2016-047 – Schedule ‘E’ – Civil Marriage Services Fees

2019-069 – Appointment of Youth Representative to Library Board – Amend By-law No. 2019-022

MOTIONS:

#19-145 – Approval of Minutes – Tuesday, June 18 and Thursday, June 20, 2019

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE MINUTES OF TUESDAY, JUNE 18TH, AND THURSDAY, JUNE 20, 2019, MEETINGS.

#19-146 – Climate Change Emergency

WHEREAS THE UN INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE ‘GLOBAL WARMING OF 1.5°C’ REPORT STATES THAT WE HAVE LESS THAN 12 YEARS TO AVERT THE WORST IMPACTS OF CLIMATE CHANGE AND IDENTIFIES CITIES AND URBAN AREAS AS ONE OF FOUR CRITICAL GLOBAL SYSTEMS THAT CAN ACCELERATE AND UPSCALE CLIMATE ACTION;

AND WHEREAS CITIES AROUND CANADA AND THE WORLD ARE TAKING THE LEAD ON ACTING ON CLIMATE CHANGE;

AND WHEREAS THE CORPORATION OF THE TOWN OF GANANOQUE IS A MEMBER OF THE FEDERATION OF CANADIAN MUNICIPALITIES WHICH ADOPTED A RESOLUTION IN 2016 RECOGNIZING THE NEED TO PURSUE EFFORTS TO LIMIT GLOBAL TEMPERATURE INCREASES TO 1.5°C;

AND WHEREAS THE CORPORATION OF THE TOWN OF GANANOQUE IS MAKING IMPORTANT PROGRESS IN AREAS SUCH AS SUSTAINABLE TRANSPORTATION THAT WILL ASSIST IN MEETING CARBON REDUCTION GOALS;

AND WHEREAS THERE ARE SIGNIFICANT ECONOMIC OPPORTUNITIES IF THE CORPORATION OF THE TOWN OF GANANOQUE TO BECOME A LEADER ON CLIMATE CHANGE MITIGATION, ADAPTATION AND TECHNOLOGY IN EASTERN ONTARIO;

AND WHEREAS THE CORPORATION OF THE TOWN OF GANANOQUE IS ALREADY EXPERIENCING LARGE AND RISING COSTS AND RISKS FROM CLIMATE CHANGE IMPACTS SUCH AS EXTREME WEATHER EVENTS AND FLOODING;

AND WHEREAS CLIMATE CHANGE SOLUTIONS NOT ONLY REDUCE CARBON OUTPUT, BUT THEY ALSO OFFER MULTIPLE BENEFITS INCLUDING IMPROVED HEALTH AND AIR QUALITY, GREATER COMMUNITY RESILIENCE, ECONOMIC DEVELOPMENT AND REDUCED COSTS;

NOW THEREFORE BE IT RESOLVED THAT THE CORPORATION OF THE TOWN OF GANANOQUE OFFICIALLY DECLARE A CLIMATE EMERGENCY TO NAME AND DEEPEN OUR COMMITMENT TO PROTECTING OUR ECONOMY, OUR ECO SYSTEMS, AND OUR COMMUNITY FROM CLIMATE CHANGE;

BE IT FURTHER RESOLVED THAT THE CORPORATION OF THE TOWN OF GANANOQUE INCLUDE ACTION ON CLIMATE CHANGE AS A STRATEGIC PRIORITY IN THE TOWN'S STRATEGIC PLAN 2020 UNDER SECTOR INFRASTRUCTURE/ENVIRONMENT;

BE IT FURTHER RESOLVED THAT THE CORPORATION OF THE TOWN OF GANANOQUE DIRECT STAFF, VIA THE ENVIRONMENT ADVISORY PANEL, TO BRING A REPORT TO THE TOWN COUNCIL FOR ITS CONSIDERATION BEFORE THE END OF 2019 THAT DESCRIBES AN APPROACH FOR CREATING A CLIMATE CHANGE ADAPTATION & MITIGATION PLAN THAT INCLUDES ADAPTATION OR MITIGATION MEASURES INCLUDING, BUT NOT LIMITED TO:

- A. THE REDUCTION OF MUNICIPAL CARBON EMISSIONS INCLUDING THE IDENTIFICATION OF SPECIFIC TARGETS AND, ULTIMATELY, NET ZERO CARBON EMISSIONS BY 2050;
- B. POLICY CHOICES THAT INCREASE THE PROPORTION OF RESIDENTS THAT CAN CHOOSE ACTIVE TRANSPORTATION MODES OR PUBLIC TRANSIT FOR THEIR DAILY NEEDS;
- C. OPERATING STANDARDS FOR MUNICIPAL FACILITIES AND TECHNICAL SPECIFICATIONS FOR MUNICIPAL CONSTRUCTION CONTRACTS THAT REDUCE CARBON POLLUTION;
- D. THE DEVELOPMENT OF MEASUREMENT AND REPORTING SYSTEMS FOR ENERGY UTILIZATION AND CARBON REDUCTION TO INFORM POLICY AND BUDGETING CHOICES;
- E. COLLABORATION WITH OTHER GOVERNMENTS, INSTITUTIONS AND INDUSTRY ASSOCIATIONS TO IMPROVE STANDARDS AND PROTOCOLS THAT CAN POSITIVELY ADDRESS CLIMATE ADAPTATION AND MITIGATION;
- F. THE POTENTIAL TO CREATE AN ADVISORY COMMITTEE THAT PROVIDES GUIDANCE AND SUPPORT FOR THE TOWN'S EFFORTS TO RESPOND TO THE CLIMATE EMERGENCY;
- G. A BUSINESS CASE FOR THE CONSIDERATION AS PART OF THE 2020 BUDGET THAT SECURES THE RESOURCES REQUIRED TO DEVELOP THE PLAN.
- H. CREATE A CAMPAIGN THAT WILL REDUCE THE USE OF SINGLE USE PLASTIC WATER BOTTLES BY PROMOTING THE QUALITY OF GANANOQUE'S DRINKING WATER. THIS CAMPAIGN WILL INCLUDE THE DESIGN AND CREATION OF A GANANOQUE WATER THEMED REUSABLE WATER BOTTLE PROGRAM WITH THE INTENT OF PROVIDING BOTH VISITORS AND RESIDENTS AN ALTERNATIVE TO USING SINGLE USE PLASTIC WATER BOTTLES.

#19-147 – Amend Municipal Alcohol Policy to Allow Licensed Events at Joel Stone Park

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECT STAFF TO BRING BACK A REPORT TO AMEND THE MUNICIPAL ALCOHOL POLICY TO ALLOW LICENSED EVENTS AT JOEL STONE PARK.

#19-148 – Town Park Plan

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #3 (CREATE A TOWN PARK WORKING GROUP OF COUNCIL TO LEAD THE CREATION OF A NEW PLAN) CONCERNING TOWN PARK, AS PRESENTED IN COW REPORT RECM-2019-06.

#19-149 – Steelworkers Park Sport Court Relocation Study – Motion to Postpone

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONE REPORT COW-RECM-2019-07, UNTIL FURTHER INFORMATION IS RECEIVED FROM THE MINISTRY OF ENVIRONMENT (MOE) AND PROJECT CONSULTANT.

#19-150 – Accounts Payable – May 30 to June 12, 2019

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM MAY 30 TO JUNE 12, 2019 TOTALLING \$246,098.16, AS PRESENTED.

#19-151 – 2018 Management Letter and Financial Statement

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2018 FINANCIAL STATEMENTS AND MANAGEMENT LETTER, AS PRESENTED BY HOWARD ALLAN, OF ALLAN AND PARTNERS LLP, AND; AS PRESENTED IN COW REPORT FIN-2019-23.

#19-152 – Business Improvement Area (BIA) Budget – Direction to BIA Board of Directors

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS THAT THE BUSINESS IMPROVEMENT AREA (BIA) BOARD OF DIRECTORS RESUBMIT THEIR ANNUAL BUDGET WITH A LARGER PERCENTS (50-60%) BEING ALLOCATED FOR BEAUTIFICATION.

#19-153 – Capital Matters Pending

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COW REPORT FIN-2019-25.

#19-154 – Volunteers Removing Tennis Court Fencing

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES COW REPORT RECM-2019-08; AND

THAT THE REMOVAL OF TENNIS COURT FENCING BE DONE BY THE GENERAL CONTRACTOR RESPONSIBLE FOR PHASE 1 OF THE CONSTRUCTION OF THE GORD BROWN MEMORIAL CANADA 150 OUTDOOR RINK; AND;

THAT THE FENCING BE SALVAGED AND STORED TO BE USED DURING CONSTRUCTION OF THE NEW COURTS, AS PRESENTED IN COW REPORT RECM-2019-08.

SAVE AND EXCEPT:

#19-155 – Climate Change Emergency – Plastic and Styrofoam Food Packaging

WHEREAS THE UN INTERGOVERNMENTAL PANEL ON CLIMATE CHANGE ‘GLOBAL WARMING OF 1.5°C’ REPORT STATES THAT WE HAVE LESS THAN 12 YEARS TO AVERT THE WORST IMPACTS OF CLIMATE CHANGE AND IDENTIFIES CITIES AND URBAN AREAS AS ONE OF FOUR CRITICAL GLOBAL SYSTEMS THAT CAN ACCELERATE AND UPSCALE CLIMATE ACTION;

AND WHEREAS CITIES AROUND CANADA AND THE WORLD ARE TAKING THE LEAD ON ACTING ON CLIMATE CHANGE;

AND WHEREAS THE CORPORATION OF THE TOWN OF GANANOQUE IS A MEMBER OF THE FEDERATION OF CANADIAN MUNICIPALITIES WHICH ADOPTED A RESOLUTION IN 2016 RECOGNIZING THE NEED TO PURSUE EFFORTS TO LIMIT GLOBAL TEMPERATURE INCREASES TO 1.5°C;

AND WHEREAS THE CORPORATION OF THE TOWN OF GANANOQUE IS MAKING IMPORTANT PROGRESS IN AREAS SUCH AS SUSTAINABLE TRANSPORTATION THAT WILL ASSIST IN MEETING CARBON REDUCTION GOALS;

AND WHEREAS THERE ARE SIGNIFICANT ECONOMIC OPPORTUNITIES IF THE CORPORATION OF THE TOWN OF GANANOQUE WE TO BECOME A LEADER ON CLIMATE CHANGE MITIGATION, ADAPTATION AND TECHNOLOGY IN EASTERN ONTARIO;

AND WHEREAS THE CORPORATION OF THE TOWN OF GANANOQUE IS ALREADY EXPERIENCING LARGE AND RISING COSTS AND RISKS FROM CLIMATE CHANGE IMPACTS SUCH AS EXTREME WEATHER EVENTS AND FLOODING;

AND WHEREAS CLIMATE CHANGE SOLUTIONS NOT ONLY REDUCE CARBON OUTPUT, BUT THEY ALSO OFFER MULTIPLE BENEFITS INCLUDING IMPROVED HEALTH AND AIR QUALITY, GREATER COMMUNITY RESILIENCE, ECONOMIC DEVELOPMENT AND REDUCED COSTS;

NOW THEREFORE BE IT RESOLVED THAT THE CORPORATION OF THE TOWN OF GANANOQUE IMPLEMENT A BY-LAW THAT WILL ENSURE THAT ALL RESTAURANTS, FOOD TRUCKS AND CARTS LICENSED TO OPERATE IN GANANOQUE USE ONLY GREEN/BIODEGRADABLE FOOD PACKAGING STARTING ON JANUARY 1, 2020 WITH THE INTENT TO ELIMINATE PLASTIC AND STYROFOAM CONTAINERS.

BE IT FURTHER RESOLVED THAT THE CORPORATION OF THE TOWN OF GANANOQUE ALLOCATE UP TO \$12,000 OF THE 2019 COUNCIL GRANT FUNDS TO SUPPORT RESTAURANTS, FOOD TRUCKS AND CART EMPLOYERS IN THE TRANSITION AWAY FROM PLASTIC AND OR STYROFOAM FOOD PACKAGING. AFTER PROVIDING REASONABLE PROOF (AS DETERMINED BY THE TREASURER) OF THEIR ANNUAL EXPENSES RELATED TO PLASTIC/STYROFOAM PACKAGING THE APPLICANT CAN BE ELIGIBLE FOR UP TO 50% OF THEIR ANNUAL EXPENSE TO A MAXIMUM OF \$1000. ANY APPLICANT THAT RECEIVES THIS FUNDING MUST ALSO AGREE TO USE ONLY GREEN/BIODEGRADABLE FOOD PACKAGING WITHIN 60 DAYS OF RECEIVING THE FUNDING.

BE IT FURTHER RESOLVED THAT APPLICATIONS ARE DUE ON AUGUST 31, 2019, AND WILL BE ASSESSED AND SCORED, AND FUNDING ALLOCATED BASED ON RESULTS OF THE SCORING MATRIX.

#19-156 – St. Lawrence Corridor Economic Development Commission (SLCEDC) Membership – Motion to Postpone

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THAT THE COUNCIL OF THE TOWN OF GANANOQUE DECLINES THE REQUEST TO PARTICIPATE IN THE ST. LAWRENCE CORRIDOR ECONOMIC DEVELOPMENT COMMISSION (SLCEDC) AT THIS TIME, AS PRESENTED IN COW REPORT ED-2019-06.

As presented at the regular Council Meeting held this 2nd day of July, 2019.

Approved: July 2, 2019

Ted Lojko, Mayor

Unanimous

Carried

Ayes _____

Nays _____



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, June 18, 2019

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
Councillors:	Dave Anderson (arrived at 5:05 PM)	Penny Kelly, Clerk/CEMC
	Adrian Haird	Cyril Cooper, Manager of Economic Development
	Matt Harper	Brenda Guy, Manager of Community Development
	Mike Kench (arrived at 5:04 PM)	Melanie Kirkby, Treasurer
	Dennis O'Connor	Kari Lambe, Manager of Parks and Recreation
	David Osmond (arrived at 5:01 PM)	Paul McMunn, Manager of Public Works
		Steve Tiernan, Fire Chief
Regrets:		

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 5:00 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Closed Meeting of Council
	<p>Move Into Closed Session</p> <ul style="list-style-type: none"> Moved by Councillor Harper that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, move into Closed Session at 5:00 PM for the purpose of discussing two (2) items under Personal Matters Concerning an Identifiable Individual, including Municipal or Board Employees; one (1) item under Labour Relations or Employee Negotiations, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
4.	Move Out of Closed Session at 6:15 PM
	The Open Session of Council began at 6:16 PM.
5.	Matters Arising Out of Closed Session
	<ul style="list-style-type: none"> Mayor Lojko reported that Council considered two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, a recommendation regarding the Appointment of the Business Improvement Area (BIA) Board of Directors will be considered, with respect to the second item, there is nothing to report out. Council also considered one (1) item under Labour Relations or Employee Negotiations, and a Motion with respect to a second full-time Engineering Technician will be considered. Lastly, Council considered one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. There is nothing to report out. Council will now consider the following By-law and Motion.
	<p>By-law No. 2019-064 – Appointments to the Business Improvement Area (BIA) Board of Directors</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-064, BEING A BY-LAW TO APPOINT THE FOLLOWING MEMBERS TO THE BUSINESS</p>

4.	Confirmation By-law
	<p data-bbox="334 155 1260 190">By-law No. 2019-065 – Confirming By-law – June 20, 2019 (3 Readings)</p> <p data-bbox="334 236 1398 271">Moved by: Councillor Harper Seconded by: Councillor Osmond</p> <p data-bbox="334 276 1463 424">BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-065 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS SPECIAL MEETING HELD ON JUNE 20TH, 2019, BE READ THREE TIMES AND FINALLY PASSED THIS 20TH DAY OF JUNE, 2019.</p> <p data-bbox="1166 470 1490 505" style="text-align: right;">CARRIED – UNANIMOUS</p>
5.	Next Meeting – July 2, 2019
6.	Adjournment
	<p data-bbox="334 612 721 647">Moved by: Councillor Harper</p> <p data-bbox="334 653 1455 688">Be it resolved that Council hereby adjourns this regular meeting of Council at 5:30 PM.</p> <p data-bbox="1166 733 1490 768" style="text-align: right;">CARRIED – UNANIMOUS</p>
<p data-bbox="237 881 716 921">_____</p> <p data-bbox="237 889 464 921">Ted Lojko, Mayor</p>	<p data-bbox="854 881 1365 921">_____</p> <p data-bbox="854 889 1089 921">Penny Kelly, Clerk</p>

Date: June 20, 2019

IN CAMERA

Subject: Asset Management Plan Schedule B – Strategic Policies

Author: Melanie Kirkby, Treasurer

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE ASSET MANAGEMENT PLAN SCHEDULE B, STRATEGIC POLICES, AS PRESENTED IN COUNCIL REPORT FIN-2019-03.

STRATEGIC PLAN COMMENTS:

Sector 3 – Financial Sustainability – Strategic Initiative #1 – Ensure that Gananoque is and remains an affordable place to do business and raise a family. Action F) Develop and Implement a Long Term Financial Plan. Action J) Address the Infrastructure Gap through the development of a Long Term Capital / Financial Plan. Action L) Develop financial controllership policies in consultation with the Municipal Auditor.

BACKGROUND:

In 2013, the Province required all Ontario Municipalities to approve an Asset Management Plan that included roads, bridges, water and wastewater systems.

In 2016 the Province required the addition of schedule A, which itemizes all purchases and projects within the AMP. Projects and purchases not listed are not eligible for Provincial or Federal grant funding.

In 2018 the Province further legislated a series of enhancements to Municipal Asset Management Plans. The first of these requirements is a document detailing Strategic Policies which address how the AMP will be enacted. This schedule is due July 1st, 2019.

INFORMATION/DISCUSSION:

The Some of the key points that need to be addressed in these Strategic Policies include;

- Relationship between the AMP and the annual capital budget
- Identification of Gananoque Strategic Plan Initiatives which are related to the AMP
- Approach to adopting appropriate asset management levels
- Principals that guide the implementation of asset management
- Level of Service Guidelines

The following notice was distributed by AMO regarding this legislation:

“On December 13, 2017, the Province approved the regulation that took effect January 1, 2018. Although no provisions take immediate effect.

O. Reg 588/2017 sets out new requirements for undertaking asset management planning. The proposed phase-in timelines for the preparation of new asset management plans that were part of a previous consultation process has increased from four to six years. Please note the dates below.

a) July 1, 2019 – all municipal governments to have a finalized initial strategic asset management policy. Section 3 of the regulation sets out 12 matters that this policy must include and the policy must be reviewed every 5 years.

b) July 1, 2021: all municipal governments to have an adopted asset management plan for core assets (roads, bridges and culverts, water, wastewater and stormwater management) that discusses current levels of service and the cost of maintaining those services. The regulation sets out both qualitative descriptions and technical metrics for each of the core assets.

c) July 1, 2023: Municipal governments to an adopted asset management plan for all of its other municipal infrastructure assets, which also discusses current levels of service and the cost of maintaining those services. The municipality is to set the technical metrics and qualitative descriptions for its other assets (e.g., culture and recreation facilities).

For both b) and c) above, there are some different requirements for municipal governments above and below 25,000 population as well as those within the Greater Golden Horseshoe growth plan area.

d) July 1, 2024: The asset management plans shall include a discussion of proposed levels of service, the assumptions related to the proposed levels of service, what activities will be required to meet proposed levels of service, and a strategy to fund the activities. (AMO believes that this funding strategy will further identify the gap between municipal own source revenues and the need. AMO’s current fiscal analysis for 2016 – 2025 shows a \$4.9 billion gap in municipal operating costs and capital needs.)”

Attached is Schedule B of the Town of Gananoque Asset Management Plan which staff feel address the necessary criteria to satisfy the Provincial requirement.

All deliverables in this legislation must be implemented to ensure receipt of gas tax, OCIF grants and are criteria for any Provincial and Federal grants.

The increasing pressure from the Province to optimize asset management is to guide Municipalities to becoming self-funding through cost effective capital funding.

APPLICABLE POLICY/LEGISLATION:

Ontario Regulation 588-17 – Asset Management Planning for Municipal Infrastructure

FINANCIAL CONSIDERATIONS:

As Described.

CONSULTATIONS:

Paul McMunn, Manager of Public Works

ATTACHMENTS:

Draft Asset Management Plan - Schedule B – Strategic Policies

APPROVAL	<p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council’s own policies and guidelines and the Municipal Act and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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Town of Gananoque
Asset Management Plan
Schedule B
Strategic Asset Management Policies



June 20, 2019



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Introduction

The Town of Gananoque, the Gateway to the 1000 Islands, is internationally recognized as one of Eastern Ontario's most stunning waterfront communities and is thoroughly enjoyed by residents, tourists and the local business community. The Town's population, based on the 2016 census is 5,200 housed within 2,516 households. The Town is approximately 7 square km, with King St spanning 3.8 km.

The Town of Gananoque was incorporated in 1890. The Town operates as a single tier government in the United Counties of Leeds and Grenville. Gananoque provides municipal services including; police, fire, public works, public utilities, planning, recreation, library, museums and various other general government functions.

Since 2009, the Town of Gananoque has been identifying and valuing its assets to meet the requirements of the Public Sector Accounting Board (PSAB) 3150 requirements, which requires information to be included on the financial statements from 2009 onwards.

The Town developed Roads, Bridges, Water and Wastewater Infrastructure AMP in 2013. The 2016 Asset Management Plan schedule A included Facilities and Fleet Assets. This schedule documents the Town of Gananoque's Strategic Asset Management Policies.



State of Local Infrastructure

To obtain an overview of the Town's current state of assets, asset inventory, valuation, and age are recorded annually. The Town's inventory of assets types and respective current replacement value can be seen below:

Asset	Inventory	Historical Cost	Net Book Value	Portion of Remaining Value
Roads ¹	80 kms	\$35,363,654	\$17,983,754	51%
Bridges ¹	7	\$3,819,584	\$2,392,767	63%
Buildings ²	24	\$33,493,758	\$18,497,332	55%
Water System	33 kms	\$14,778,075	\$6,557,776	44%
Wastewater System	27 kms	\$11,463,973	\$5,678,635	49%
Storm Sewer System ²	20 kms	\$4,363,892	\$1,491,695	34%
Streetlights ⁵	643	\$655,881	\$547,074	83%

Levels of Service Guidelines:

The purpose of the Levels of Service (LOS) Guidelines is to manage assets to ensure they perform optimally in the provision of Municipal services. These best practices, when followed, facilitate decision making regarding the assets, based on the service that they provide rather than simply on their condition.

Some of the more important factors affecting LOS that are considered by the Town include:

- Strategic goals for the Town
- Legislation and regulatory requirements
- Community expectations
- Affordability

The Town will be developing formal LOS measures which will be refined in future schedules of the AMP. An overview of the level of service guidelines for each asset category are detailed below.

LOS Targets:

Department	Assets	Current Level	Target Level
Public Utilities	Water Treatment Plant	Repair and Replace major components as they begin to fail	Inspect major components and plan for replacement as appropriate for the expected life span
Public Utilities	Wastewater System	Meet all legislative requirements	Meet all legislative requirements
Public Utilities	Wastewater System	Partial rate recovery in accordance with 10 year water / wastewater plan 2016	Full cost recovery through rate study

Department	Assets	Current Level	Target Level
Properties	Buildings	Repair and Replace major components as they begin to fail	Inspect buildings every 5 years to plan for annual preventative maintenance at a cost savings over reactive damage repairs

Department	Assets	Current Level	Target Level
Various	Vehicles	Repair and Replace major components as they begin to fail	Annually record condition of vehicles and review annual maintenance costs to accurately compare cost of continued repairs vs purchase of replacement vehicle
Various	Vehicles	Observe regular preventative maintenance, i.e. oil changes, tire rotation, brake replacement	Observe regular preventative maintenance, i.e. oil changes, tire rotation, brake replacement

Some LOS (LOS) for the Town are regulated by documents developed in the industry and by internally focusing on technical requirements that meet generally expected levels of operation and safety:

Asset Management Strategy

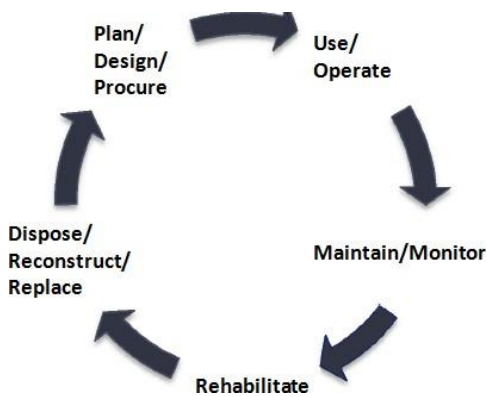
The purpose of the Town’s Asset Management Strategy is to evaluate current practices and establish future practices that will be cost-effective and sustainable, and provide risk management to meet its desired LOS for its residents and other interested parties. This Asset Management Strategy considers asset and maintenance infrastructure solutions. These solutions can be used to identify renewal, growth and improvement, and maintenance projects, and to support the development of a transparent and defensible 10-year plan, optimizing the maintenance of the Town’s infrastructure while continuing to meet target LOS.

This schedule details asset management strategies for the assets from capital maintenance, operational maintenance, effective procurement, and risk management perspectives.

Asset Life Cycle Management

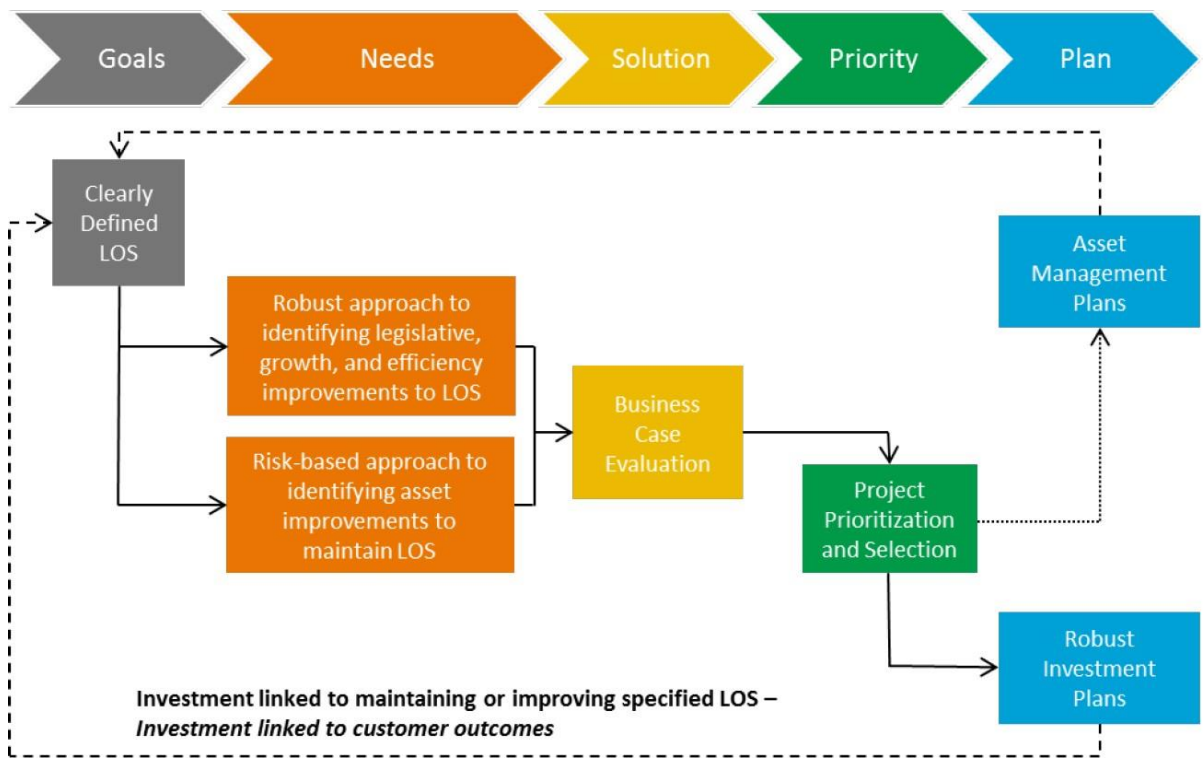
An asset lifecycle management strategy provides a comprehensive and effective approach to asset management (Figure 5-1). It manages and optimizes the cost and performance of an asset by considering the whole lifecycle.

The asset lifecycle management strategy allows the Town to focus on the entire lifecycle of the asset, ‘from cradle to grave,’ and to make better-informed and optimized decisions that consider a wider spectrum of solutions. Key components of this strategy include:



Investment Planning

The Investment Planning Process below supports the Town’s ability to provide target LOS and implement the delivery plan. This process focuses on linking investment decisions on infrastructure to customer-oriented service delivery. Overall, the Town follows the Investment Planning Process by identifying goals/objectives, establishing needs, evaluating a variety of feasible solutions, prioritizing the solutions, and developing investment plans based on the selected options.



Condition Assessment

Investment Planning Process

Accurate and comprehensive data on an asset’s current condition are fundamental to good asset management practices. Complete information regarding the infrastructure mitigates premature replacement or failure of assets. Sound management decisions regarding capital expenditures, and operations and maintenance activities are based on a clear understanding of an assets condition and performance.

Integrating condition assessment programs into asset management practices provides many benefits. A better understanding of asset condition leads to more sound management practices, and allows for the minimization of unnecessary expenditures. It also enables accurate asset reporting of asset valuations and service life, contributes to the maintenance of target LOS, and enables better decision making.

Combined with risk management frameworks, it allows for the identification of potential future failures, leading to the establishment and scheduling of repairs, preventative maintenance, and rehabilitation programs in a financially accountable and transparent manner.

Procurement Methodologies

As detailed in the Town's Procurement By-law 2015-087, the Town strives to obtain the best value when procuring goods and services and disposing of surplus goods. The Procurement By-law encourages competition in bids, to obtain the highest quality of goods and services at a cost-effective price and to assure fairness, objectivity, accountability, and transparency in the procurement process.

Purchases greater than \$50,000 are issued for tender and are approved by bylaw. Purchases greater than \$5,000 and less than \$50,000 require 3 quotes.

Where possible, the Town partners with other municipalities for the procurement of goods and services to maximize purchasing power and to avoid duplication of work.. The annual budget is typically approved by Town Council in December of the previous year to allow the tender process to begin early in the year, when contractors are not as busy and pricing is more competitive.

Knowledge Retention

As the Town struggles with Staff retention, it is critical that all documents and studies pertaining to Asset Management are stored in accordance with records retention policy. The Town is currently working on strategies intended to mitigate some of the risks posed by staff turnover and vacancies.

“Affordability” versus LOS

The biggest risk to the Asset Management Strategy is the deterioration in LOS if the annual capital budgets does not support the AMP.

Capital maintenance budgets have increased over the last few years, but current projections suggest that it is still not enough. The Town will need to make an informed decision about the tradeoff between higher spend, and potentially higher taxes, or lower LOS.

The Town is looking to establish an asset lifecycle provision as part of its policies. This will formalize a practice that is already occurring of setting aside a fund reserve for maintaining assets through their expected lifecycle at the time they are purchased.

Strategies By Asset Class

Roads

Current Targets and Goals:

- Expand the Asphalt, Concrete, Milling and Paving Program, as prescribed in the Town of Gananoque Roads needs study.
- Synchronize Road reconstruction projects with Water and Wastewater reconstruction projects.
- Adopt a holistic road maintenance schedule which co-ordinates sidewalk and drainage plans.
- Undertake an updated comprehensive Roads Needs Study every 5 years

Approach to Minimizing Lifecycle Costs:

- Implement small, low cost renewals early in lifecycle.
- Improvements to Asset Management strategy slow the rate of deterioration, but capital maintenance budgets will need to ultimately rise.
 - The Town's current approach to minimizing the roads' lifecycle costs covers both operational and capital activities.
 - Operations staff routinely fill potholes and minor defects. After a period of time, the road surface has deteriorated and road sections are selected for resurfacing

Key Risks to Asset Management Strategy for Roads:

- Deterioration of LOS if capital maintenance budgets remain the same. The Town will need to make an informed decision about the tradeoff between higher spending, and potentially higher taxes, or lower LOS.
- Climate change resulting in severe weather events may cause damage to municipal infrastructure. Drainage systems may be unable to cope with strength and frequency of storms. In recent years repetitive freeze thaw cycles have damaged roads, particularly around culverts.

Coordination with Utilities and Other Municipalities

The activities of water and wastewater utilities have a big impact on the road surface and traffic disruption. An integrated schedule of construction projects is fully coordinated, and underground utilities projects are completed in conjunctions with major resurfacing or reconstruction work.

The Town also coordinates maintenance and renewal activities with other municipalities where boundary roads exist

Bridges



Current Targets and Goals:

- Maintain the safety and serviceability of bridges and culverts, in accordance with engineer recommendations in the bi-annual OSIM inspection reports. OSIM inspections are performed by qualified structural engineers in accordance with the Provincial guidelines and regulations, as set forth by the Ontario Structure Inspection Manual. In addition to the formal inspections, operations staff perform monthly, routine visual inspections of roadway surfaces of bridges.
- There is a backlog of maintenance issues arising from the inspections that will be gradually dealt with through the capital maintenance program.
- The Hudson bridge will be completely replaced in 2019.

- The King St pedestrian bridge is slated for full replacement by 2025 due to structural failures.
- Occasionally it may be determined that the function of a bridge no longer justifies the cost of replacement as the priority relates to other asset needs. Decommissioning of the asset should then be considered by Council.

Buildings



Current Targets and Goals:

- The Town will implement a planned maintenance program that uses external service contracts with licensed professionals who perform maintenance to meet legislative standards.
 - Every five years, an external consultant completes condition assessments and audits of the facilities and their components. The results of the assessments separate the needs across a 25-year time span, identifying the current needs, i.e. addressing and health and safety issues and future needs which are used to inform the budget forecast. The Town is actively incorporating the requirements for legislative items, such as the Green Energy Act, as a part of their facility condition audit to help identify corrective actions that need to be addressed. Additionally, the Town performs an Accessibility Audit bi-annually to identify areas where retrofit is required or there is a need for accessibility to conform with AODA requirements. The condition assessments are used to monitor the performance

of an asset and compare its notional remaining service life with its actual remaining service life, to better inform the timeline for maintenance or replacement/rehabilitation activities.

- **Current** operational work is completed with the intention to defer capital, and to extend the life of and/or to improve overall performance of the facilities and their respective components. The facilities staff has a comprehensive overview of the current state of the facilities, and regularly evaluates critical areas where a failure could cause service interruptions. They use this assessment to inform and validate the forecasting and planning process.
- **The Town** has a planned maintenance program that uses external service contracts with licensed professionals who perform maintenance to meet legislative standards. The maintenance program includes a work plan which supports inspections and maps out preventative maintenance activities on a daily, weekly and monthly schedule. Maintenance work is optimized to consider coordination with external contracted work, seasonal effects, and scheduled around programs to minimize service disruptions.
- **An area** of improvement the Town has identified for their operational maintenance practices is to proactively identify the utilization of the various facilities on a regular basis. Doing this will better inform maintenance planning decisions, and validate whether the Town is meeting aspects of its target customer LOS.

Approach to Minimizing Lifecycle Costs:

- Preventative Maintenance Contracts – Recommendations from the preventative maintenance inspections inform the capital planning process of actual remaining service life of the assets and validate the forecast model in the Capital Plan

Investment Decision Considerations

The facilities staff integrate customer needs into decisions by considering public opinion and having ongoing discussions with program staff. These discussions enable the identification of emerging trends, program needs, or changes in program content that result in changes in the facility and are considered in the capital planning process.

Occasionally it may be determined that the function of a facility is no longer desired by the general public, resulting in declined usage. Decommissioning of the asset should then be considered by Council so that further investments into the facility can be redirected to other assets.

In addition to asset condition and customer needs, investment decisions may also be driven by the availability of grant programs. A project slated for future years may displace a current or subsequent year project due to the availability of a subsidizing grant.

Key Risks to Strategy for Facilities

Reserves for Replacement

Past practice has been to fund facility replacement on a pay as you go basis. Capital reserves contribution are not indexed by replacement costs. In particular, there are no reserves for replacement of the arena. Starting in 2020, the Town will index reserve and capital funding to replacement costs.

Water and Wastewater Systems



Current Targets and Goals:

- Synchronize Road reconstruction projects with Water and Wastewater reconstruction projects.
- Enact the user fee schedules and capital replacement schedules as detailed in the 10 year water wastewater plan which is submitted to the Province within the application for license to provide Municipal drinking water.
- Complete annual inspections of above ground infrastructure to identify necessary preventative maintenance to avoid costly replacements, which include rentals of critical equipment during repairs.

Approach to Minimizing Lifecycle Costs:

- Implement small, low cost renewals early in lifecycle.
- Improvements to Asset Management strategy slow the rate of deterioration, but capital maintenance budgets will need to ultimately rise.

Key Risks to Asset Management Strategy for Water and Wastewater Systems:

- Water standards are legislated by the Province and must be achieved.

Streetlights

The Town undertook a comprehensive streetlight LED conversion in 2016. The streetlights are expected to have a 22 year lifespan. After the 5 year loan for the Streetlight Project is satisfied, the amount of the annual loan payments will be transferred to capital reserve in anticipation of the 2038 replacement. The hydro cost savings are funding the loan payments, which provides an excellent return on investment.

Fleet



Preventative Maintenance

The Town's fleet undergoes regular day-to-day maintenance that follows a regimented preventative maintenance system. The system is monitored through commercial vehicle operation registration. The schedule is based on the kilometres of service and is prescribed based on legislative, commercial, and manufacturer-suggested vehicle maintenance.

Current maintenance work is completed with the intention to defer capital, and extend the life of and/or improve overall performance of the vehicles.

How Infrastructure Supports the Town's Goals

Municipalities are unique compared to most businesses, in the sense that they provide a multitude of services. To effectively deliver these services, they require a diverse portfolio of infrastructure assets.

Asset management will support the delivery of the Town's strategic goals by enabling a better understanding of the existing assets' current lifecycle costs and providing a better understanding of the trigger points for future investment

The Town's Strategic Plan 2020, adopted by Bylaw 2015-085, details the following goals and associated objectives which pertain to Asset Management:

Strategic Initiative #1

Assess the Town's current infrastructure to ensure sufficient capacity exists to support future growth.

Actions

A) Expand the Asset Management Plan to list and prioritize infrastructure replacement based on age, state of repair, number of homes serviced.

B) Identify all municipal services and document their existing conditions. Map the Town's infrastructure using Geographic Information Systems (Piggyback on County system). Verify "as built" vs "construction designs – location verification. Streamline the updating process.

C) Develop a plan to require homeowners to divert sump pump discharge. Realign storm water discharge. Investigate a (Submerged Attached Growth Reactor) SAGR system to enhance the

- efficiency of the Lagoon System.
-

Strategic Initiative #2

Identify ways to connect the Downtown to other parts of Town.

Actions

A) Identify future parking lot needs and opportunities.

C) Create accessible pathways when constructing or reconstructing roads and sidewalks.

D) Create bicycle pathways when constructing or reconstructing roads and sidewalks.

Strategic Initiative #3

Identify ways to increase Transient Dockage to support tourism and revenue generation.

Actions

- A) Investigate ways to increase day use slips.
- B) Investigate the creation of additional docks for seasonal dockage to address the current 3 year waiting list. – William Street South with parking.
- C) Investigate outside breakwater opportunities for transient docking (Seadoos).
- D) Explore public/private ventures of leasing or building additional docks.

Strategic Initiative #4

Identify ways to improve Gananoque's Road Design.

Actions

- A) Investigate implementing sidewalks on only one side with parking on the other side.
- B) Conduct a Drainage Study to identify proper storm sewers and along alleys/lanes and roadways.
- D) Design a typical road construction standards

Strategic Initiative #6

Seek ways to reduce energy costs at Town-Owned infrastructure.

Actions

- B) On an ongoing basis participate in a municipal energy tracking system of all Town buildings/property.
- C) Explore Solar Power opportunities on Town-owned buildings. Example: Net metering program.

SECTOR #3**Financial Sustainability****Strategic Initiative #1**

Ensure that Gananoque is and remains an affordable place to do business and raise a family.

- J) Address the Infrastructure Gap through the development of a long term capital financing plan.

Relationship to Other Municipal Planning and Financial Documents

The AMP contains strategic information that integrates with other corporate planning documents such as:

- **Town of Gananoque Official Plan** – The AMP will use and influence policy directions for long-term growth and development as outlined in the Official Plan.
- **Annual Budgets** – The AMP will identify construction, operation, maintenance, rehabilitation, replacement, expansion, and disposal of assets, which will be considered in the development of annual capital and operating budgets.

- **Facility Infrastructure Inspections** – Regular facility infrastructure inspections will provide data for the AMP in regard to the condition of facility assets and the funding requirements to maintain, rehabilitate, replace, or expand assets to meet defined LOS.

Asset Management Plan Reviews

The AMP should be a living document that will continue to reflect the evolution of asset management practices within the Town. A key aspect of good asset management practice is to continually evaluate, review, and enhance its practices. This continual improvement approach will result in periodic updates to the AMP, as a better understanding of the asset base and its needs are obtained.

The AMP is also a strategic document that should ultimately encompass the full lifecycle of the assets included herein. The AMP will continue to be further developed to include information about all Town- owned assets. This AMP will be updated every 4 to 5 years to coincide with other strategic planning documents. If significant changes arise within this timeframe that impact the AMP, an interim review could be undertaken.

The proposed frequency of reviews for the AMP and associated documents.

Document	Frequency
Asset Management Policy	Every 10 years
Asset Management Plan	Every 4 to 5 years
Capital Budget	Annually

Plan Monitoring

The AMP is a living document that will continue to reflect the evolution of asset management practices within the Town. A key aspect of good practice asset management is to continually evaluate, review and enhance its practices. This continual improvement approach will result in periodic updates to the AMP as a better understanding of the asset base and its needs is obtained.

The following indicators can be monitored to measure the effectiveness of this AMP.

- Compliance with legislative requirements
- Quality of Service Delivery –100 percent compliance with service targets or targets exceeded
- Capital project delivery outputs delivered to schedule (or better) and on budget (or better)
- Operational and maintenance budgets met (or better)
- Quality of Risk Management—No events occurring outside the risk profile

- benchmarking with comparable Departments in other municipalities—Maintain performance

AMP Improvement

The proposed regulatory framework as outlined in the current draft regulation provides fairly prescriptive multi-year targets for the Town that will result in numerous enhancements to the asset management framework that is currently in place.

- Updated asset condition and lifecycle replacement studies – during the next few years the Town is currently anticipating updates to its existing state of the infrastructure studies in areas such as pavement, bridges and structures, facilities and stormwater. In finalizing the terms of reference for these studies it will be important to ensure alignment with the information requirements from the updated legislation and the forecasting outputs that will allow for less reliance on PSAB for major asset categories.
- Technology – opportunity exists to leverage existing and emerging technological solutions for the purpose of planning, monitoring and reporting on assets, as well as to pursue lifecycle cost savings and deferral opportunities in the delivery of services and rehabilitation of infrastructure.
- Service level measurement – defining service level measures, establishing processes in order to track and report them on a timely basis, and incorporating the resulting information into the Town’s strategic decision making processes offers an opportunity to allocate limited resources in a targeted manner.
- Service Delivery – continue to investigate opportunities to maximize efficiency, create value, manage risk, increase service level and/or minimize overall cost (including infrastructure renewal cost) through service delivery models.
- Resources – the new planning and reporting requirements that are anticipated in the upcoming regulations will create an on-going demand that may need to be addressed through the allocation of new or re-purposed internal staff resources, and/or the allocation of additional funds for expanded third-party services.

Financing Strategy

A long-term financing strategy is an important step in putting the AMP into action. A LTFP that reflects the timely rehabilitation and maintenance of assets allows the Town of Gananoque to identify the financial resources required for sustainable asset management based on long term needs and desired LOS.

The Town of Gananoque LTFP will be adopted in 2019 and will become Schedule C of the AMP.



Council Report – RECM-2019-06

Date: June 20th, 2019 **IN CAMERA**

Subject: Construction of Gord Brown Memorial 150 Rink – Award of Tender

Author: Adam McCluskey, Project Manager **OPEN SESSION**

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZE STAFF TO PURSUE NEGOTIATIONS AND VALUE ENGINEERING WITH GORDON BARR LIMITED AS THE PROPONENT WITH THE LOWEST BID FOR THE CONSTRUCTION OF THE GORD BROWN MEMORIAL 150 RINK, AS PRESENTED IN COUNCIL REPORT RECM-2019-06.

STRATEGIC PLAN COMMENTS:

Sector #4 – Quality of Life – Strategic Initiative #1 – To ensure the recreation needs of our community are being met in fiscally responsible manner.

BACKGROUND:

The Town of Gananoque received the award of the Canada 150 Rink in September of 2018. Thanks to the efforts of staff and volunteers on the fundraising committee, several grants were secured to help cover costs for the construction of the NHL sized rink at the Lou Jeffries Arena site. Eastern Engineering was awarded the contract as lead consultant for the design and construction of the GBM 150 outdoor rink. The Town has previously bulk purchased construction materials to take advantage of funding deadlines and also hired a refrigeration specialist separately to design the infrastructure for refrigeration plant. As the last step in the completing phase 1 of the Gord Brown Memorial Canada 150 rink, a constructor is now needed to commence the physical work to bring this project to reality.

INFORMATION/DISCUSSION

The Town advertised tender 8610 on biddingo.com and the Town’s website on June 10th, 2019, Construction of Gord Brown Memorial 150 Rink with a closing date and time of June 19th, 2019 at 4:00 pm. The Town received three (3) bids for this RFQ. The quote was opened at Town Hall at 4:00 pm on June 19th, 2019 with Treasurer Melanie Kirkby in attendance. There were three (3) bidder in attendance.

The submission is as follows:

Bidder	Amount
Gordon Barr Limited	\$1,217,349.00
SEAWAY Construction & Management Inc.	\$1,241,744.88
Len Corcoran Excavating LTD.	\$1,433,812.00

Staff reviewed the submissions thoroughly ensuring that the proposal met the spirit and specifications required in the Tender.

Eastern Engineering produced a comprehensive tender including the rink pad, adjacent parking lot, and landscaping. Staff have broken down the tender into these three sections so that Council may consider each component in isolation and priority.

The following chart breaks down the lowest bid into the three above noted categories.

Component	Amount
Ice Pad	\$450,000
Parking Lot	\$617,363
Landscaping	\$149,986
Total	\$1,217,349.00

Forgiving the normal elements of including a recreational amenity on a site such as parking lot, parking lot lighting, storm water management, etc., when we focus solely on physical construction of the rink pad and necessary infrastructure, staff in conjunction with their consultants have estimated a final cost for construction to be less than \$450,000. With authorization from Council, staff recommend notifying Gordon Barr Limited that they were the lowest bid and begin a formal negotiation to finalize the Ice Pad only component.

Staff also recommend removing two pieces of the scope, lighting and board installation and procure those items individually to further be able to fund these items separately.

APPLICABLE POLICY/LEGISLATION:

Procurement By-law No. 2015-087

FINANCIAL CONSIDERATIONS:

All capital costs for the construction of the GBM150 are 100% grant or fund risen. Below is a chart of monies received from either grants or the fund raising committee to date, note that other amounts have been confirmed but not yet received so they are not currently reported.

Source	Amount
1000 Islands CDC	\$112,227
Thousand Islands Accommodation Partners	\$175,000
Canada 150 Grant	\$150,000
Town Capital (Zamboni)	\$109,220.12
Donations	\$164,557.52
Total	\$711,004.64

Below is a of expenditures all already incurred for the GBM 150 project

Source	Amount
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Eastern Engineering	\$99,075
Building Materials	\$119,915.06
Site Work (Survey, Topographical study, etc)	\$11,781.83
Zamboni	\$109,220.12
CIMCO	\$150,000.00
Total	\$489,992.01

Source	Amount
Funds Received to date	\$536,004.64
TIAP Contribution pending	\$175,000.00
Expenditures to date	\$489,992.01
Balance Remaining for Construction	\$221,012.63

While more donations have been secured, but not received the current sum of money is not sufficient to cover the estimated cost of the final contract through negotiations. TIAP has confirmed that an additional \$175,000 will be submitted to the Town by Monday of next week.

Staff will complete negotiations as quickly as possible while working to receive the committed sums in order to complete the project.

CONSULTATIONS:

Melanie Kirkby - Treasurer

ATTACHMENTS:

None

APPROVAL	<p>_____</p> <p>Adam McCluskey, Project Manager</p> <p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council’s own policies and guidelines and the Municipal Act and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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MOTION / RESOLUTION OF COUNCIL

DATE: July 2, 2019	
Subject: Confirming By-law – July 2, 2019	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-070, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON JULY 2ND, 2019, BE READ THREE TIMES AND FINALLY PASSED THIS 2ND DAY OF JULY, 2019.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Postponed: _____

 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		