

The Corporation of the Town of



REGULAR COUNCIL MEETING AGENDA

Held on February 19, 2019 at 6:00 PM

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

1	Call Meeting to Order
2	Disclosure of Pecuniary Interest & General Nature Thereof
3	Closed Meeting of Council – None
4	Additional Items
5	Presentations/Awards/Deputations – None
6	Mayor’s Declarations – None
7	Public Meetings – None
8	Unfinished / New Business
	Penny Kelly, Clerk / CEMC
	Council-CSC-2019-01 – Amend Procedural By-law No. 2016-094 – Definition of Deputy Mayor, Meeting Location and Role of Presiding Officer or Chair
9	Consent Agenda
9a	Minutes of Council – Approval of Council Minutes – Tuesday, February 5, 2019
10	Motions (Council Direction to Staff)
11	Notice Required Under the Notice By-law – None
12	Committee Updates (Council Reps)
13	Discussion of Additional Items
14	Miscellaneous – None
15	Confirmation By-law
	By-law No. 2019-024 – Confirm the proceedings of Council for the meeting held on Tuesday, February 19, 2019 (3 Readings)
16	Next Meeting – Tuesday, March 5, 2019
17	Adjournment



Council Report CSC-2019-01

Date: February 19, 2019

IN CAMERA

Subject: Amend Procedural By-law No. 2016-094 – Definition of Deputy Mayor, Meeting Location and Role of Presiding Officer or Chair

Author: Penny Kelly, Clerk / CEMC

OPEN SESSION

RECOMMENDATION:

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE, PASS BY-LAW NO. 2019-023, BEING A BY-LAW TO AMEND PROCEDURAL BY-LAW NO. 2016-094, TO REPLACE THE DEFINITION OF DEPUTY MAYOR, THE LOCATION OF MEETINGS AND; THE ROLE OF THE PRESIDING OFFICER OR CHAIR, AS PRESENTED IN COUNCIL REPORT CSC-2019-01.

STRATEGIC PLAN COMMENTS:

Sector 6 – Governance – Strategic Initiative #4 – Town Council will ensure openness and transparency in its operations. Action B) Review the Town’s Procedural By-law.

BACKGROUND:

On December 18, 2018, Council Report CSC-2018-04, entitled “Amend Procedural By-law No. 2016-094 – Direction to Staff” was presented for Council’s consideration. Subsequently, Council unanimously passed Motion #18-169 and Motion #18-170. Motion #18-168 with respect to the Definition of Deputy Mayor was postponed to the next meeting of Council being held on January 8, 2019.

INFORMATION/DISCUSSION:

On January 8, 2019, Motion #18-168, was brought back to Council for consideration and the Motion with respect to the Definition of Deputy Mayor was further amended to insert “**TO APPOINT FOR A ONE (1) YEAR TERM AND TO BE SELECTED BY A SECRET VOTE BALLOT.**”

Prior to posting Council’s intent to amend the Procedural By-law, as per the Public Notice Policy, it was noted that the *Municipal Act*, Section 244, states:

“... no vote shall be taken by ballot or by any other method of secret voting, and every vote so taken is of no effect.”

In order to maintain compliance with the *Act*, staff recommend that the Definition of Deputy Mayor read as follows:

2.22 "Deputy Mayor" means a person holding the seat of Deputy Mayor in the proper rotation. The Deputy Mayor seat will be appointed for a one (1) year term.

APPLICABLE POLICY/LEGISLATION:

Municipal Act, and;
Procedural By-law No. 2016-094

FINANCIAL CONSIDERATIONS:

None.

CONSULTATIONS:

Shellee Fournier, Chief Administrative Officer (CAO)

ATTACHMENTS:

By-law No. 2019-023, Amend Procedural By-law No. 2016-094

APPROVAL	<p>_____</p> <p>Penny Kelly, Clerk-CEMC</p> <p>_____</p> <p>Melanie Kirkby, Treasurer</p> <p>Certifies that unless otherwise provided for in this report the funds are contained within the approved Budgets and that the financial transactions are in compliance with Council's own policies and guidelines and the Municipal Act and regulations.</p> <p>_____</p> <p>Shellee Fournier, CAO</p>
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THE CORPORATION OF THE TOWN OF GANANOQUE

BY-LAW NUMBER 2019-023

BEING A BY-LAW TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, TO REPLACE THE DEFINITION OF DEPUTY MAYOR, THE LOCATION OF MEETINGS AND; THE ROLE OF THE PRESIDING OFFICER OR CHAIR

WHEREAS by Section 5 of the *Municipal Act*, 2001 , S.O. 2001 , c. 25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the *Municipal Act*, 200 1, S.O. 200 1, c. 25, provides that the powers of every Council are to be exercised by By-law;

AND WHEREAS the Council of the Town of Gananoque reviewed Council Report CSC-2018-04, and Council Report CSC-2019-01, and concurs with the staff recommendation to amend the Procedural By-law No. 2016-094, to remove and replace the definition of Deputy Mayor, the location of meetings and the Role of the Presiding Officer or Chair;

AND WHEREAS the Council of the Town of Gananoque deems it appropriate to amend the Procedural By-law, as cited above.

NOW THEREFORE the Corporation of the Town of Gananoque hereby enacts as follows:

1. **AUTHORIZATION:**

1.1. That the Procedural By-law No. 2016-094, be hereby amended as follows:

- a) That Section 2. **DEFINITIONS**, Subsection 2.22, be removed and replaced with the following:
2.22 **“Deputy Mayor”** means a person holding the seat of Deputy Mayor in the proper rotation. The Deputy Mayor’s seat will be appointed for a one (1) year term.
- b) That Section 5.3 **REGULAR MEETINGS**, Subsection 5.3.2, be removed and replaced with the following:
5.3.2 Meeting Locations – Council / Committee of the Whole: Regular Council and Committee of the Whole meetings shall generally be in the Council Chambers located at Town Hall at 30 King Street East, 2nd Floor, in accordance with the Council meeting Schedule. The venue may change from time-to-time due to items on the agenda for discussion.
- c) That Section 7. **ROLE OF THE PRESIDING OFFICER OR CHAIR**, Subsection 7.2, be removed and replaced with the following:
7.2 Chair to Preside – Committee of the Whole: The Chair of the Committee of the Whole shall preside over all meetings of Committee of the Whole, preserve order and decorum and decide questions related to the rules of order subject to an appeal by a member to the Committee.

The Chair shall rotate among Councillors in alphabetical order, using the Councillor’s surname, starting with A and moving forward to Z, with each member serving for a *six (6) month period*. That circulation will be continual until the end of the Term of Council. The Mayor shall not be included in the rotation.

2. **EFFECTIVE DATE:**

2.1. This By-law come into full force and effect on the date of passing.

READ THREE TIMES and finally passed this 19th day of February, 2019.

Ted Lojko, Mayor

Penny Kelly, Clerk

(Seal)

The Corporation of the Town of



Consent Agenda Items

Moved by:

Seconded by:

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

BY-LAWS:

2019-015 – 2019 Operating and Capital Budget (3 Readings)

2019-017 – Amend General Fees & Rates By-law No. 2016-047 – Schedule ‘K’ – Municipal Marina Services Rates (3 Readings)

2019-026 – Establish an Environmental Advisory Panel and Terms of Reference (3 Readings)

2019-027 – Establish a Gord Brown Memorial Canada 150 Outdoor Rink Advisory Panel and Terms of Reference (3 Readings)

MOTIONS:

#19-044 – Mayor Portfolio

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE MAYOR’S PORTFOLIO; PASS A BY-LAW TO ESTABLISH AN ENVIRONMENT ADVISORY PANEL AND ITS ASSOCIATED TERMS OF REFERENCE, AND; DIRECTS THE CLERK TO ADVERTISE TO FILL THE POSITIONS ON THE PANEL, AS PRESENTED IN COW REPORT T.LOJKO-2019-01.

#19-045 – Community and Social Services Portfolio – Councillor Haird

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE COMMUNITY AND SOCIAL SERVICES PORTFOLIO, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT A.HAIRD-2019-01.

#19-046 – Gananoque Waterfront Portfolio – Councillor Harper

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE GANANOQUE WATERFRONT PORTFOLIO, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT M.HARPER-2019-01.

#19-047 – Sports and Recreation Portfolio – Councillor Kench

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE SPORTS AND RECREATION PORTFOLIO; PASS A BY-LAW TO ESTABLISH A GORD BROWN MEMORIAL CANADA 150 OUTDOOR RINK ADVISORY PANEL AND ITS ASSOCIATED TERMS OF REFERENCE, AND; DIRECTS THE CLERK TO ADVERTISE TO FILL THE POSITIONS ON THE PANEL, AS PRESENTED IN COW REPORT M.KENCH-2019-01.

#19-048 – Arts and Culture Portfolio – Councillor O’Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE GANANOQUE ARTS AND CULTURE PORTFOLIO, AS PRESENTED IN COW REPORT D.OCONNOR-2019-01.

#19-049 – Economic Development Portfolio – Councillor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE ECONOMIC DEVELOPMENT PORTFOLIO, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT D.OSMOND-2019-01.

#19-050 – Notice of Motion – Municipal Accommodation Tax (MAT)

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE MAYOR, CAO, AND TREASURER TO EXPLORE THE CONCEPT OF THE MUNICIPAL ACCOMMODATION TAX (MAT) FOR THE TOWN OF GANANOQUE (TO INCLUDE PRELIMINARY CONSULTATION WITH THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) AND BRING BACK A REPORT OF FINDINGS FOR COUNCIL’S CONSIDERATION.

#19-051 – Approval of Minutes – Tuesday, February 5, 2019

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE MINUTES OF TUESDAY, FEBRUARY 5TH, 2019, MEETING.

#19-052 – Accounts Payable – January 19, 2019 to January 28, 2019

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM JANUARY 19, 2019 TO JANUARY 28, 2019 TOTALLING \$251,750.48, AS PRESENTED.

Save and Except:

#19-053 – 290 King Street East – Milano’s Pizzeria

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE UPHOLDS PROVISIONS OF BY-LAW NO. 2008-20, BEING A BY-LAW TO REGULATE WATER WORKS, AS PRESENTED IN COW REPORT-UTIL-2019-01.

As presented at the regular Council Meeting held this 19th day of February, 2019.

Approved: February 19th, 2019

Ted Lojko, Mayor

Unanimous

Carried

Ayes _____

Nays _____

	<p>Motion #19-041 – Appointments to Economic Development Advisory Panel</p> <p>Moved by: Councillor O’Connor Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS THE FOLLOWING COMMUNITY MEMBERS TO THE ECONOMIC DEVELOPMENT ADVISORY PANEL FOR THE TERM OF COUNCIL (2019 TO 2022):</p> <ol style="list-style-type: none"> 1. KATE SELLECK 2. ANNE-MARIE KOINER 3. JOE DORRINGTON 4. CYNDI FORREST 5. BRIAN MCNAMEE <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #19-042 – Appointments to Municipal Heritage Advisory Panel</p> <p>Moved by: Councillor O’Connor Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS THE FOLLOWING COMMUNITY MEMBERS TO THE MUNICIPAL HERITAGE ADVISORY PANEL FOR THE TERM OF COUNCIL (2019 TO 2022):</p> <ol style="list-style-type: none"> 1. THERESE CONWAY KILLEN 2. CHRISTINE MILKS 3. ART THIVIERGE 4. DERRYL WOOD <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>By-law No. 2019-018 – Appointments to Planning Advisory Committee (PAC) / Committee of Adjustments / Property Standards (3 Readings)</p> <p>Moved by: Councillor O’Connor Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW TO APPOINT THE FOLLOWING COMMUNITY MEMBERS TO THE PLANNING ADVISORY COMMITTEE (PAC) / COMMITTEE OF ADJUSTMENTS / PROPERTY STANDARDS FOR THE TERM OF COUNCIL (2019 TO 2022):</p> <ol style="list-style-type: none"> 1. LYNDA GARRAH 2. EMERY GROEN 3. BERNIE LATREMOUILLE 4. CHRIS MCDONALD 5. ANGIE TINGREN-WATKINS 6. JOHN S. BEDDOWS 7. JANA MILLER <p>AND FURTHER, AMEND THE TERMS OF REFERENCE TO INCREASE THE NUMBER OF COMMUNITY MEMBERS FROM FIVE (5) TO SEVEN (7).</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>By-law No. 2019-021 – Appointment to Police Services Board</p> <p>Moved by: Councillor O’Connor Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW TO APPOINT THOMAS (TOM) HANEY TO THE POLICE SERVICES BOARD FOR THE TERM OF COUNCIL (2019-2022).</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>By-law No. 2019-022 – Appointments to the Gananoque Public Library</p> <p>Moved by: Councillor O’Connor Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW TO APPOINT THE FOLLOWING COMMUNITY MEMBERS TO THE GANANOQUE PUBLIC LIBRARY BOARD FOR THE TERM OF COUNCIL (2019 TO 2022):</p> <ol style="list-style-type: none"> 1. RICHARD BARNETT 2. JOE JANSEN 3. CHRIS MCDONALD 4. MARIAN H. MCLEOD

	5. JANA MILLER 6. LINDA PILKEY	CARRIED – UNANIMOUS
6.	Disclosure of Additional Items	
	1. Amend By-law No. 2018-111 – Cataraqui Region Conservation Authority (CRCA) Council Representative	
7.	Presentations / Awards / Deputations	
	Economic Development Council of Ontario (EDCO) – 2018 Award of Excellence for Publications Print or Electronic – Town of Gananoque Award Recipient <ul style="list-style-type: none"> Mayor Lojko congratulated the Economic Development Department for receiving the Economic Development Council of Ontario (EDCO) 2018 Award of Excellence for Publications, Print or Electronic. Amanda Trafford accepted the award on behalf of the Economic Development Department. 	
8.	Mayor’s Declaration – None	
9.	Public Meetings – None	
10.	Unfinished / New Business – None	
11.	Consent Agenda	
	Moved by: Councillor O’Connor	Seconded by: Councillor Harper
	Be it resolved that the Motions listed on the Consent Agenda be passed accordingly:	
	Motions:	
	#19-024 – Council Grant – Brockville General Hospital (BGH) Foundation AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$0.00, TO THE BROCKVILLE GENERAL HOSPITAL (BGH) FOUNDATION TOWARDS REDEVELOPMENT OF THE HOSPITAL.	
	#19-025 – Council Grant – Gananoque Curling Club AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$10,000, TO THE GANANOQUE CURLING CLUB FOR THE PURPOSE OF YOUTH AND SENIOR PROGRAM ASSISTANCE.	
	#19-026 – Council Grant – Gananoque Horticultural Society AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE HORTICULTURAL SOCIETY TO CONTRIBUTE TO PROGRAMMING.	
	#19-027 – Council Grant – Girls Inc. Upper Canada AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$1,500, TO THE GIRLS INC. UPPER CANADA TO CONTRIBUTE TO PROGRAMMING.	
	#19-028 – Council Grant – 1000 Islands Writers Festival AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN THE AMOUNT OF \$5,000, TO THE 1000 ISLANDS WRITERS FESTIVAL, TO CONTRIBUTE TO THE EVENT.	
	#19-029 – Council Grant – Welcome Wagon AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY AUTHORIZES A COUNCIL GRANT IN KIND TO THE WELCOME WAGON TO COVER THE COSTS OF TWO (2) GARBAGE BAGS PER BASKET.	
	#19-030 – 2019 Budget Direction AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE TREASURER, CAO AND MAYOR TO FIND ADDITIONAL COST SAVINGS THAT BRINGS THE TAX LEVY IN AT A MAXIMUM 1.5% INCREASE.	

MOTION / RESOLUTION OF COUNCIL

DATE: February 19, 2019	
Subject: Confirming By-law – February 19, 2019	
MOVED BY:	
SECONDED BY:	
<p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2019-024 BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON FEBRUARY 19TH, 2019, BE READ THREE TIMES AND FINALLY PASSED THIS 19TH DAY OF FEBRUARY, 2019.</p>	

Ayes _____ **Nays** _____

Carried: _____

Defeated: _____

Tabled/Deferred: _____

 Ted Lojko, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:	Aye	Nay
Anderson, D.		
Haird, A.		
Harper, M.		
Kench, M.		
O'Connor, D.		
Osmond, D.		
Lojko, T.		
TOTALS		