



## COMMITTEE OF THE WHOLE MEETING MINUTES

On December 5, 2017

At Emergency Services Building – 340 Herbert St **DRAFT**

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
<b>CHAIR:</b>	Anne Warren	Shellee Fournier, CAO
<b>MEMBERS:</b>	Erika Demchuk	Linda Robinson, Deputy Clerk
	Brian Brooks	Melanie Kirkby, Treasurer
	Jeff Girling	Brenda Guy, Manager of Community Development
	Jan Hayes	Linda Sicoli, Economic Development Manager
	Dwayne Fletcher	Paul McMunn, Manager of Public Works
		Terry Gilmer, Manager of Parks & Recreation
		Sherri Ogilvie, Supervisor of Public Utilities
		Steve Tiernan, Fire Chief (arrived at 6:40PM)
<b>REGRETS:</b>	Joe Jansen	
1	<b>CALL MEETING TO ORDER</b>	
	Councillor Warren chaired the meeting. The meeting was called to order at 6:05 PM.	
2	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF- NONE</b>	
3	<b>APPROVAL OF MINUTES (ADOPTION)</b>	
	<b>Moved by:</b> Councillor Fletcher Be it resolved that the Committee of the Whole hereby adopt the minutes from the November 21, 2017 meeting. <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>	
4	<b>PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)</b>	
	Two members of the public spoke to reports on the agenda.	
5	<b>UNFINISHED BUSINESS - NONE</b>	

6	<b>DISCLOSURE OF ADDITIONAL ITEMS - NONE</b>
7	<b>PUBLIC MEETINGS - NONE</b>
8	<b>DELEGATIONS</b>
	Joanne Van Dreumel – Artifact Oversight Committee
	Joanne Van Dreumel – Arthur Child Heritage Museum
9	<b>PRESENTATIONS BY STAFF -NONE</b>
10	<b>CORRESPONDENCE</b>
	Minister of Health and Long-Term Care - \$230,000 Funding for Leeds, Grenville & Lanark District Health Unit
	Township of Ignace – Provincial Flood Insurance Program
	Minister of Municipal Affairs – Transient Accommodation Tax
11	<b>STAFF REPORTS</b>
	<p><b>Accounts Payable from November 17, 2017 to November 30, 2017</b></p> <p><b>Moved by:</b> Councillor Brooks</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from November 17, 2017 to November 30, 2017 totalling \$311,391.26, as presented.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
	<b>Melanie Kirkby, Treasurer</b>
	<p><b>FIN-2017-34 – 2016 TLTI Arena Cost Sharing Invoice</b></p> <p><b>Moved by:</b> Councillor Brooks</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque select option 1 with regards to the 2016 TLTI Arena cost sharing invoice, as presented in Committee of the Whole report FIN-2017-34.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
	<p><b>FIN-2017-35 - 2018 Draft Water Wastewater Operating and Capital Budgets</b></p> <p><b>Moved by:</b> Councillor Brooks</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives for information the 2018 draft water wastewater operating and capital budget and user rates report, as presented in Committee of the Whole report FIN-2017-35.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>

**Shellee Fournier, CAO**

**CAO-2017-07 - Town Hall Addition Update**

**Moved by:** Councillor Fletcher

Be it resolved that the Committee of the Whole hereby receives the Town Hall Addition Update Report for information purposes, as presented in Committee of the Whole report CAO-2017-07.

**CARRIED**

**CAO-2017-08 - Arthur Child Heritage Museum Funding Proposal**

**Moved by:** Councillor Fletcher

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque refer the Arthur Child Heritage Museum (ACHM) Funding Proposal in the amount of \$46,690 to the 2018 budget process, as presented in Committee of the Whole report CAO-2017-08.

**CARRIED - UNANIMOUS**

**Linda Sicoli, Interim Economic Development Manager**

**ED-2017-17 - Tenant Agreement Renewals – 10 King Street East**

**Moved by:** Councillor Brooks

Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque authorize the Mayor and Clerk to execute the tenant agreements with Thousand Islands Accommodation partners, Gananoque and Thousand Island Chamber of Commerce, and the Gananoque BIA for 10 King Street East, as presented in report COW-ED-2017-17.

**CARRIED - UNANIMOUS**

**ED-2017-18 - Artefact Agreement – 2017 Review and 2018 Proposed Work Plan/Collection Policy Amendment**

**Moved by:** Councillor Brooks

Be it resolved that the Committee of The Whole hereby recommends that Council approve the proposed amendment to the Artefact expenditures and authorize the 2018 artefact budget;

And further, that Council approve the proposed amendment to the Artefact Collection Management Policy, as presented in report COW-ED-2017-18, as amended, to strike paragraph 18.2.

**CARRIED - UNANIMOUS**

**Brenda Guy, Community Development Manager**

	<p><b>CD-2017-22 – Award HVAC Tender for Library - 10 King Street East</b></p> <p><b>Moved by:</b> Councillor Fletcher</p> <p>Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque authorize the Mayor and Clerk to execute an agreement with Alex McCoy Plumbing Ltd. in the amount of \$64,290.00 plus HST for the HVAC System at the Library, 10 King Street East;</p> <p>And further, that Council authorize staff to allocate a portion of the remaining funds for the eavestroughs and to address modifications to the building at 10 King Street East estimated to be \$15,000.00 plus HST, as presented in Committee of the Whole report CD-2017-22.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
12	<b>DISCUSSION OF ADDITIONAL ITEMS - NONE</b>
13	<b>NEXT MEETING – December 19, 2017</b>
14	<b>QUESTIONS FROM THE MEDIA</b>
	Wayne Lowrie sought clarification on Town Hall Addition Report.
15	<b>ADJOURNMENT</b>
	<p><b>Moved by:</b> Councillor Fletcher</p> <p>Be it resolved that the Committee of the Whole hereby adjourn the December 5<sup>th</sup> meeting at 7:20 p.m.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
Chair, Councillor Warren	Deputy Clerk, Linda Robinson