












## COMMITTEE OF THE WHOLE MEETING MINUTES

On September 19, 2017  
 At Emergency Services Building – 340 Herbert St

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
<b>CHAIR:</b>	Anne Warren	Shellee Fournier, CAO
<b>MEMBER:</b>	Joe Jansen	Kelly Shipclark, Clerk
	Erika Demchuk	Brenda Guy, Manager of Community Development
	Brian Brooks	Linda Sicoli, Economic Development Manager
	Dwayne Fletcher	Paul McMunn, Manager of Public Works
		Terry Gilmer, Manager of Parks & Recreation
		Sherri Ogilvie, Supervisor of Public Utilities
<b>REGRETS:</b>	Jan Hayes	Steve Tiernan, Fire Chief
	Jeff Girling	Melanie Kirkby, Treasurer
1	<b>CALL MEETING TO ORDER</b>	
	Councillor Warren chaired the meeting. The meeting was called to order at 6:19 PM	
2	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF</b>	
	Councillor Brooks declared a conflict of interest on report RECM-2017-11 – Canada Day Funding Request; due to him being a current member of the Gananoque Lions Club and volunteer coordinator for the Gananoque Ribfest Committee.	
3	<b>APPROVAL OF MINUTES (ADOPTION)</b>	
	<b>Moved by:</b> Councillor Jansen Be it resolved that the Committee of the Whole hereby adopt the minutes from the September 5, 2017 meeting.	
	<b>CARRIED</b>	
4	<b>PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)</b>	
	One member of the public spoke to reports on the agenda.	
5	<b>UNFINISHED BUSINESS - NONE</b>	

6	<b>DISCLOSURE OF ADDITIONAL ITEMS - NONE</b>
7	<b>PUBLIC MEETINGS - NONE</b>
8	<b>DELEGATIONS - NONE</b>
9	<b>PRESENTATIONS BY STAFF (OTHERS) - NONE</b>
10	<b>CORRESPONDENCE</b>
	Community Grants Minutes – September 6, 2017 
	Police Services Board Minutes – April 28, 2017 
	Police Services Board Minutes – June 2, 2017 
11	<b>STAFF REPORTS</b>
	<b>Accounts Payable from August 30, 2017 to September 13, 2017</b>  <b>Moved by:</b> Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from August 30, 2017 to September 13, 2017 totalling \$195,947.21 as presented. <b>CARRIED - UNANIMOUS</b>
	<b>Shellee Fournier, CAO presented on behalf of Melanie Kirkby, Treasurer</b>
	<b>FIN-2017-26 – Capital Matters Pending</b>  <b>Moved by:</b> Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque receive the Capital Matters Pending update, as presented in Committee of the Whole report FIN-2017-26. <b>CARRIED - UNANIMOUS</b>
	<b>FIN-2017-27 – 2018 Budget Guidelines and Process</b>  <b>Moved by:</b> Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the 2018 Budget Guideline and Process, as presented in Committee of the Whole report FIN-2017-27. <b>CARRIED - UNANIMOUS</b>
	<b>Terry Gilmer, Manager of Parks and Recreation</b>
	<b>RECM-2017-11 - Canada Day Celebrations – Request for Funding</b>  Councillor Brooks refrained from discussion and voting on the Canada Day funding request. <b>Moved by:</b> Councillor Jansen Be it resolved that the Committee of the Whole hereby recommends that the Council of the Town of Gananoque approve the 1000 Islands Family Ribfest request for up to \$9,000 in funding for the 2018

	Canada Day Celebrations, to be taken from Parks and Recreation Special Events Budget (1-5-16550-5400), as presented in Committee of the Whole report RECM-2017-11. <b>DEFERRED</b>
12	<b>DISCUSSION OF ADDITIONAL ITEMS</b>
13	<b>NEXT MEETING</b> – October 3, 2017
14	<b>QUESTIONS FROM THE MEDIA - NONE</b>
15	<b>ADJOURNMENT</b>
	<b>Moved by:</b> Councillor Brooks Be it resolved that the Committee of the Whole hereby adjourn the September 5 <sup>th</sup> meeting at 6:32 p.m. <b>CARRIED - UNANIMOUS</b>
	 
Chair, Councillor Warren	Clerk, Kelly Shipclark