


## REGULAR COUNCIL MEETING MINUTES

On June 20, 2017 @ 5:45 PM  
 At Emergency Services Building – 340 Herbert St


Item	Title/Description	
<b>COUNCIL MEMBERS PRESENT</b>		<b>STAFF PRESENT</b>
<b>MAYOR:</b>	Erika Demchuk	Shellee Fournier, CAO
<b>COUNCILLORS:</b>	Joe Jansen	Linda Robinson, Deputy Clerk
	Brian Brooks	Melanie Kirkby, Treasurer
	Anne Warren	Linda Sicoli, Economic Development Manager
	Jan Hayes	Brenda Guy, Manager of Community Development
	Jeff Girling	Sherri Ogilvie, Supervisor of Public Utilities
		Terry Gilmer, Manager of Parks & Recreation
		Paul McMunn, Manager of Public Works
		Gary Bullock, Fire Chief
<b>REGRETS:</b>	Dwayne Fletcher	Kelly Shipclark, Clerk
1	<b>CALL MEETING TO ORDER</b>	
	Mayor Demchuk called the Regular Council meeting to order at 5:45 PM	
2	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF - NONE</b>	
3	<b>CLOSED MEETING OF COUNCIL</b>	
	<p><b>RESOLUTION No. 2017-073 Moved by: Councillor Jansen Seconded by: Councillor Brooks</b></p> <p>Be it resolved that Council move into closed session for:  <b>Litigation or potential Litigations, including matters before administrative tribunals, affecting the municipality or local board</b>                      One Item</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>	
	<b>MOVE OUT OF CLOSED SESSION</b>	
	<p><b>RESOLUTION No. 2017-074 Moved by: Councillor Jansen Seconded by: Councillor Brooks</b></p> <p>Be it resolved that Council move out of closed session.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>	
4	<b>MATTERS ARISING FROM CLOSED SESSION - NONE</b>	
	A Closed meeting was held tonight. There was an item considered under litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board. There is nothing to report out.	
5	<b>PRESENTATIONS/AWARDS/DEPUTATION - NONE</b>	
6	<b>MAYOR'S DECLARATIONS</b>	
7	<b>UNFINISHED BUSINESS</b>	
	RDS-2017-02 – Accessible Beach Ramp – Lions Club Project	
	RDS-2017-03 – LAS Sewer and Water Line Warranty	

Item	Title/Description
	CAO-2017-01 - Customs House Quit Claim
	<p><b>RESOLUTION No. 2017-075 Moved by:</b> Councillor Jansen <b>Seconded by:</b> Councillor Brooks</p> <p>Be it resolved that By-law 2017-047 being a By-law to acknowledge the Quit Claim Instrument of grant with the Federal Government to accept the Customs House effective on the date of signing be read three times and finally passed this 20<sup>th</sup> day of June 2017.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
	CAO-2017-02 - Community Service Escorted Temporary Absences/Work Release Program MOU
	<b>PUBLIC MEETING - NONE</b>
8	<b>CONSENT AGENDA</b>
	<p><b>RESOLUTION No. 2017-076 Moved by:</b> Councillor Warren <b>Seconded by:</b> Councillor Jansen</p> <p>Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>
	<b>BY-LAWS INCLUDED IN THE CONSENT AGENDA</b>
	2017-037 – Amending Agreement to the Current Capital Facilities Agreement with the Thousand Islands Foundation for the Performing Arts (3 Readings) 
	2017-038 – MOU with Joyceville Institution Correctional Service of Canada - Work Release Program (3 Readings) 
	2017-039 –MOU with CUPE Local 1701 – Work Release Program (3 Readings) 
	2017-040 – Agreement with Zycom Technology Inc. – IT Services (3 Readings) 
	2017-041 – Agreement with Jardine Lloyd Thompson Canada Inc. – Insurance 1 Year Renewal (3Readings) 
	2017–042 – Agreement with Honk Mobile (3 Readings) 
	2017-043 – Amend the Traffic and Parking By-law 2015-070 (3 Readings) 
	2017-044 – Agreement with LAS – Sewer and Water Line Warranty (3 Readings) 
	<b>Motions</b>
	<b>Approval of Council Minutes – June 6, 2017</b>
	Be it resolved that the Council of the Town of Gananoque hereby approves the minutes for June 6, 2017.
	<p><b>Correspondence - Approve Donation to UCDSB Champions for Kids Foundation Golf Tournament</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque give a donation of \$ 300.00 to the UCDSB Champion for Kids Foundation, 10<sup>th</sup> Annual Golf Tournament, funded through Council Grants (1-5-16810-5613).</p>
	<p><b>Correspondence – Support Recommendation passed by the Town of Prescott re: AED’s in schools</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque support the resolution passed by the Town of Prescott regarding Automated External Defibrillators in schools.</p>
	<b>Receive Accounts Payable from May 9<sup>th</sup> to May 30<sup>th</sup>, 2017</b>
	Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from May 9 <sup>th</sup> , 2017 to May 30 <sup>th</sup> , 2017 totaling \$337,640.57 as presented.

Item	Title/Description
	<p><b>Approve Committee of the Whole Report – 2017-01 Playhouse Insurance</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque approves the Thousand Islands Foundation for the Performing Arts (Playhouse) request to purchase property insurance coverage for the Firehall Theatre and Springer Theatre lands through the Town’s insurance carrier to satisfy Clause 3g) of the Lease Agreement made between the Town and the Playhouse dated May 20, 2014;</p> <p>And further, that the Playhouse issue to the Town \$10,000 (\$2,000/yr for 5 years) to be held in a reserve to be applied to the deductible in the event of a claim, as presented in Committee of the Whole Report CAO-2017-01.</p>
	<p><b>Approve Committee of the Whole Report CAO–2017-02 Work Release Program MOU</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque:</p> <ol style="list-style-type: none"> <li>1. Authorize the Mayor and Clerk to execute a Memorandum of Understanding (MOU) with the Joyceville Institution Correctional Service of Canada for a Community Service Escorted Temporary Absences/Work Release Program; and,</li> <li>2. Authorize the Mayor and Clerk to execute a Memorandum of Understanding (MOU) with the CUPE Local 1701,</li> </ol> <p>As presented in Committee of the Whole report CAO-2017-02.</p>
	<p><b>Approve the Committee of the Whole Report LIB-2017-01 – Library Quarterly Report</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque receive the Gananoque Public Library Quarterly Report, as presented in Committee of the Whole report LIB-2017-01.</p>
	<p><b>Approve the Committee of the Whole Report RDS–2017-04 – Honk Mobile – Parking App</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque authorize the Mayor and Clerk to enter into a one (1) year agreement with Honk Mobile Inc.</p> <p>And further, that By-law 2015-070, being a bylaw to regulate traffic and parking on roadways be amended accordingly, as presented in Committee of the Whole report RDS-2017-04.</p>
	<p><b>Approve the Committee of the Whole Report RDS – 2017- 05 – LAS Sewer and Water Line Warranty</b></p> <p>Be it resolved, as recommended by Committee of the Whole, that the Council of the Town of Gananoque:</p> <ol style="list-style-type: none"> <li>1. Endorses a sewer and water line warranty program offered through LAS (local authority services) for residents of Gananoque;</li> <li>2. Grants approval for the usage of the Town corporate logo;</li> <li>3. Forwards the 5% royalty on to the property owner in the form of a reduction on their monthly/annual bill;</li> </ol> <p>As presented in Committee of the Whole report RDS-2017-05.</p>
	<p><b>Approve the Committee of the Whole Report RECM-2017-06 - Arena Capital Update</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque:</p> <ol style="list-style-type: none"> <li>1. Approve the draft plans for the arena upgrades;</li> <li>2. Approve the \$15,000 donation from the Rotary Club in recognition for granting the club naming rights (name to be determined) for the bump-out, as presented in Committee of the Whole report RECM-2017-06.</li> </ol>
	<p><b>Approve the Committee of the Whole Report RECM–2017-07 – Sculpture Park Fountain – Budget Deviation</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve a budget deviation in the amount of up to \$15,000 to replace the water fountain in Sculpture Park to be drawn from the contingency reserve fund, as presented in Committee of the Whole Report RECM-2017-07.</p>



Item	Title/Description
	<p><b>Approve the Committee of the Whole Report FIN-2017-17 – 2017 1<sup>st</sup> Quarter Financial Results</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receives the 2017 First Quarter Financial Results, as presented in Committee of the Whole Report FIN-2017-17.</p>
	<p><b>Approve the Committee of the Whole Report FIN-2017-18 – 2017 PSAB Compliant Budget</b></p> <p>Be it resolved, as recommended by the Committee of the Whole that the Council of the Town of Gananoque hereby approve and adopt the 2017 PSAB Compliant Budget, as presented in Committee of the Whole Report FIN-2017-18.</p>
	<p><b>Approve the Committee of the Whole Report FIN-2017-19 – 2017 Municipal Insurance Renewal</b></p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approves the renewal of the Municipal Insurance Policy with Jardine Lloyd Thompson Canada Inc. for 1 year, effective July 1, 2017, as presented in Committee of the Whole Report FIN-2017-19.</p>
	<p><b>Approve the Committee of the Whole Report FIN-2017-20 – 2017 IT Services Renewal</b></p> <p>Be it resolved, as recommended by the Committee of the Whole hereby recommends that the Council of the Town of Gananoque authorize the Mayor and Clerk to sign a 3-year agreement with Zycom Technology Inc. for the Town’s IT Services, as presented in Committee of the Whole Report FIN-2017-20.</p>
	<p><b>Approve the Council Report RDS-2017-02 - Accessible Beach Ramp – Lions Club Project</b></p> <p>Be it resolved that Council amend motion 2017-061, to approve the installation of interlock paving stone for the pathway leading to the accessible beach ramp (as opposed to concrete), as presented in Council report RDS-2017-02.</p>
	<p><b>Approve the Council Report RDS-2017-03 - LAS Sewer and Water Line Warranty</b></p> <p>Be it resolved that the Council of the Town of Gananoque Pass By-law 2017-024 to:</p> <ol style="list-style-type: none"> <li>1. Authorize the Mayor and Clerk to execute a marketing license agreement with Service Line Warranties of Canada Inc.,</li> </ol> <p>As presented in Council report RDS-2017-03.</p>
	<p><b>Save and Except</b></p>
	<p>By-law 2017-040 – Extension Agreement with Zycom Technology Inc. – IT Services</p>
	<p>Committee of the Whole report FIN-2017-20 – 2017 IT Service Renewal</p>
	<p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
	<p><b>RESOLUTION No. 2017-077 Moved by:</b> Councillor Warren <b>Seconded by:</b> Councillor Brooks</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque authorize the Mayor and Clerk to sign a 3-year agreement with Zycom Technology Inc. for the Town’s IT Services, as presented in Committee of the Whole report FIN-2017-20;</p> <p>Further that By-law 2017-040 being a By-law to enter into an agreement with Zycom Technology Inc. for the Town’s IT Services be read three times and finally passed this 20<sup>th</sup> day of June, 2017.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
<p>9</p>	<p><b>MOTIONS (Council Direction to Staff) - NONE</b></p>
<p>10</p>	<p><b>NOTICE REQUIRED UNDER THE NOTICE BY-LAW - NONE</b></p>
<p>11</p>	<p><b>COMMITTEE UPDATES (COUNCIL REPS) - NONE</b></p>

Item	Title/Description
12	<b>MISCELLANEOUS BUSINESS</b>
<p>Mayor advised of the Public Information Night regarding the Bay Road Options that is being held at the Library on June 21, 2017 from 7:00 PM to 9:00 PM. She also advised of the Public Open House on Thursday June 22, 2017 at the Arena from 6:00 PM to 7:30 PM</p>	
13	<b>CONFIRMATION BY-LAW</b>
<p><b>RESOLUTION No. 2017-078 Moved by:</b> Councillor Warren <b>Seconded by:</b> Councillor Brooks</p> <p>Be it resolved that By-law 2017-045 being a By-law to confirm the proceedings of Council at its meeting held on June 20<sup>th</sup>, 2017 be read three times and finally passed this 20<sup>th</sup> day of June, 2017. </p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>	
14	<b>ADJOURNMENT</b>
<p><b>Moved by:</b> Councillor Hayes</p> <p>Be it resolved that Council adjourn this regular meeting of Council at 6:50 PM.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>	
	
Mayor, Erika Demchuk	Deputy Clerk, Linda Robinson