








REGULAR COUNCIL MEETING MINUTES



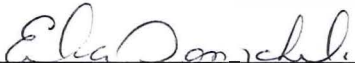

On September 5, 2017 @ 5:00 PM
 At Emergency Services Building – 340 Herbert St

Item	Title/Description	
COUNCIL MEMBERS PRESENT		STAFF PRESENT
MAYOR:	Erika Demchuk	Shellee Fournier, CAO
COUNCILLORS:	Joe Jansen	Linda Robinson, Deputy Clerk
	Brian Brooks	Linda Sicoli, Interim Economic Development Manager
	Anne Warren	Brenda Guy, Manager of Community Development
	Jan Hayes	Paul McMunn, Manager of Public Works
	Jeff Girling	Gary Bullock, Acting Fire Chief
		Melanie Kirkby, Treasurer
		Terry Gilmer, Manager of Parks & Recreation
		Steve Tiernan, Fire Chief
REGRETS:	Dwayne Fletcher	Kelly Shipclark, Clerk
		Sherri Ogilvie, Public Utilities Supervisor
1	CALL MEETING TO ORDER	
	Mayor Demchuk called the Regular Council meeting to order at 5:00 PM	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF	
	Councillor Brooks declared a conflict of interest on item identified on this meeting's agenda as Integrity Commissioner; due to him being the former Banker/Account Manager for Templeman/Menninga Law Firm.	
3	CLOSED MEETING OF COUNCIL	
	RESOLUTION No. 2017-113 Moved by: Councillor Hayes Seconded by: Councillor Warren Be it resolved that Council move into closed session for: Personal matters concerning an identifiable individual, including Municipal or Board employee Integrity Commissioner Staffing Re-organization <div style="text-align: right;">CARRIED</div>	
	RESOLUTION No. 2017-114 Moved by: Councillor Jansen Seconded by: Councillor Warren Be it resolved that the Council of the Town of Gananoque hereby move out of closed session. <div style="text-align: right;">CARRIED</div>	
4	MATTERS ARISING FROM CLOSED SESSION	
	A Closed meeting was held tonight. There were 2 items being considered. Both items were concerning personal matters concerning an identifiable individual, including Municipal or Board employee. The following motions are to be considered.	

Item	Title/Description
	<p>Councillor Brooks refrained from voting.</p> <p>RESOLUTION No. 2017-115 Moved by: Councillor Warren Seconded by: Councillor Jansen</p> <p>WHEREAS, the Town has received a complaint brought under the Council Code of Conduct,</p> <p>AND WHEREAS, there is a right for investigation provided in the Town’s said Code of Conduct,</p> <p>AND WHEREAS, Bill 68 is not yet in force and effect,</p> <p>NOW THEREFORE, Be it resolved that the Council of the Town of Gananoque hereby pass By-law 2017-070 being a by-law to appoint William Hunter of Vice & Hunter LLP as the Integrity Commissioner for the Town of Gananoque for a period commencing immediately through to the end of December 31st 2018, be read three times and finally passed this 5th day of September, 2017.</p> <p style="text-align: right;">CARRIED</p>
	<p>RESOLUTION No. 2017-116 Moved by: Councillor Warren Seconded by: Councillor Jansen</p> <p>Be it resolved that the Council of the Town of Gananoque hereby approve the hiring of a Public Works Project Coordinator in lieu of an Administrative Assistant.</p> <p style="text-align: right;">CARRIED</p>
5	PRESENTATIONS/AWARDS/DEPUTATION
	<p>Mayor Demchuk introduced the Town’s New Fire Chief, Steve Tiernan. Acting Chief Bullock to said a few words.</p>
	<p>Acting Fire Chief Bullock and Fire Chief, Steve Tiernan – Fire Fighter Amanda Smith was presented with 2 certificates</p>
6	MAYOR’S DECLARATIONS
7	UNFINISHED BUSINESS
	<p>RDS-2017-05 - Ontario Community Infrastructure Fund (OCIF) Top Up - Hudson Bridge Replacement</p> <p>RESOLUTION No. 2017-117 Moved by: Councillor Jansen Seconded by: Councillor Brooks</p> <p>Be it resolved that the Council of the Town of Gananoque hereby authorize staff to submit the Hudson Bridge Replacement Project as the project for the 2017 Intake of Ontario Community Infrastructure Fund Top-Up Application;</p> <p>And further, that Council authorize the Mayor and Clerk to execute an agreement with Golder Associates Ltd. at a cost of \$10,549 plus HST to perform a Cultural Heritage Evaluation report and Heritage Impact Assessment to support the OCIF application requirements;</p> <p>And further, that funds from the 2017 Capital Reserve (Hudson Bridge) be used to support the required assessments, as presented in Council report RDS-2017-05.</p> <p style="text-align: right;">CARRIED</p>
	<p>RESOLUTION No. 2017-118 Moved by: Councillor Brooks Seconded by: Councillor Jansen</p> <p>Be it resolved that By-law 2017-071 being a By-law to authorize the Town of Gananoque to enter into an agreement with Golder Associates Ltd. to perform a Cultural Heritage Evaluation report and Heritage Impact Assessment of the Hudson Bridge be read three times and finally passed this 5th day of September, 2017.</p> <p style="text-align: right;">CARRIED</p>
	<p>ED-2017-04 - RiverLaunch Funding Support</p> <p>RESOLUTION No. 2017-119 Moved by: Councillor Warren Seconded by: Councillor Jansen</p> <p>Be it resolved that the Council of the Town of Gananoque authorize the allocation of \$60,000 from the Economic Development Casino Reserve to be used as matching funds for a Grant Application through the Thousand Islands Community Development</p>

Item	Title/Description
	Corporation to further support the development of the Riverlaunch Business Incubator, as presented in Council report ED-2017-04. <p style="text-align: right;">CARRIED</p>
	CONSENT AGENDA
	RESOLUTION NO. 2017-120 MOVED by: Councillor Jansen Seconded by: Councillor Warren Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:
	BY-LAWS INCLUDED IN THE CONSENT AGENDA
	By-law 2016-075 - CIP - Tax Cancellation By-law - 15 Clarence St (3 rd Reading) 
	By-law 2016-077 - CIP - Tax Cancellation By-law - 185 Mill St (3 rd Reading) 
	By-law 2016-079 - CIP - Tax Cancellation By-law - 60 Mill St (3 rd Reading) 
	By-law 2017-063 – Amend Committee Appointments (3 Readings) 
	By-law 2017-064 – Amend By-law 2010-046 - Noise By-law (3 Readings) 
	By-law 2017-065 – Agreement with Home Ice Advantage – Arena Canteen (3 Readings) 
	By-law 2017-066 – Amend By-law 2016-046 – Arena and Marina Rates (3 Readings) 
	By-law 2017-068 - Agreement Extension - Clarence Street Development (3 Readings) 
	By-law 2017-069 - Agreement Intelivote Systems Inc. - Electronic and Telephone Voting (3 Readings) 
	Motions
	Approval of Council Minutes – August 22, 2017
	Be it resolved that the Council of the Town of Gananoque hereby approve the minutes for August 22, 2017.
	Direct Staff to Send a Letter to the Ministry of Environment and Climate Change supporting Bill 141 – Sewage Bypass Reporting Act, 2017.
	Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque direct staff to send a letter to the Ministry of Environment and Climate Change supporting the private member’s Bill 141 – Sewage Bypass Reporting Act, 2017.
	Receive Accounts Payable from July 11, 2017 to August 11, 2017
	Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque receives the Statement of Accounts Payable for Cheques issued from July 11, 2017 to August 11, 2017 totalling \$726,042.19 as presented.
	Approve Option 1 in Committee of the Whole Report CSC-2017-07 - Electronic Voting Services for the 2018 Municipal Election
	Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve Option 1 (set aside procurement By-law and enter agreement with Intelivote Systems Inc. for the 2018 election) with regards to the Electronic Voting Service for the 2018 election, as presented in Committee of the Whole report CSC-2017-07.
	Receive Committee of the Whole Report FIN-2017-23 – Capital Matters Pending
	Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Capital Matters Pending update, as presented in Committee of the Whole report FIN-2017-23.
	Receive Committee of the Whole Report FIN-2017-24 – 2017 2nd Quarter Financial Results
	Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the 2017 Second Quarter Financial Results, as presented in Committee of the Whole report FIN-2017-24.
	Approve Committee of the Whole Report ED-2017-13 - Marine Fueling Business Case
	Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Marine Fueling Business Case completed by McLaren

Item	Title/Description
	Municipal Consulting and direct staff to proceed with the Consultant's way forward approach, as presented in Committee of the Whole report ED-2017-13.
	<p>Receive Committee of the Whole Report FIRE-2017-04 - 2nd Quarter Fire Report</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive this report for information purposes, as presented in the Committee of the Whole report FIRE-2017-04.</p>
	<p>Receive Committee of the Whole Report UTIL-2017-06 - Public Utilities 2nd Quarter Report</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receive the Utilities Second Quarter Report for information purposes, as presented in Committee of the Whole report UTIL-2017-06.</p>
	<p>Approve Committee of the Whole Report RDS-2017-06 - Proposed Location - Rogers Telecommunication Site</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby authorizes the new location of the Rogers Communication Ltd., Telecommunication Tower, as presented in Committee of the Whole report RDS-2017-06.</p>
	<p>Approve Committee of the Whole Report RECM-2017-10 - Fees and Rates – Community Recreational Services & Marina</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approves By-Law 2017-066 Being a By-Law to amend the General Fees & Rates By-Law for Schedules "H" And "K" for Community Recreational Services and the Marina, as presented in Committee of Whole report RECM-2017-010, as amended.</p>
	<p>Approve Committee of the Whole Report RECM-2017-11 – Oak Street Park - Community Garden</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve the Brockville and District Association for Community Involvement's request for the addition of a Community Garden in Oak Street Park, as presented in Committee of the Whole report RECM-2017-11, subject to approval by Public Health and/or Ministry of the Environment.</p>
	<p>Approve Committee of the Whole Report CD-2017-11 - Noise By-law 2010-046 - Application by Ainley Group</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby adopt By-law 2017-064 amending By-law 2010-046 being a By-law to prohibit and to regulate noise for the purpose of a noise exemption to the Ministry of Transportation, as presented in Committee of the Whole report CD-2017-11.</p>
	<p>Approve Committee of the Whole Report CD-2017-12 - Purchase and Sale Agreement - Clarence Street Developments</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve a timeline extension to July 1, 2018 with Clarence Street Developments for 15 Clarence Street as per the Purchase and Sale Agreement, and further authorize the Mayor and Clerk to sign the Extension Agreement, as presented in Committee of the Whole report CD-2017-12.</p>
	<p>Approve Committee of the Whole Report CD-2017-13 - Community Improvement Plan – Brownfields - Clarence Street Developments</p> <p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby adopt third and final reading of the following By-laws:</p> <ul style="list-style-type: none"> • By-law 2016-075 (15 Clarence Street), • By-law 2016-077 (185 Mill Street) and • By-law 2016-079 (60 Mill Street) <p>for the purpose of cancelling Municipal and Educational Taxes as per the Minister of Finance approval letter dated August 8, 2017, as presented in Committee of the Whole report CD-2017-13.</p>
	CARRIED
	Councillor Brooks refrained from voting.
	RESOLUTION No. 2017-121 Moved by: Councillor Hayes Seconded by: Councillor Warren

Item	Title/Description
	<p>Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve Option 1 (share the 2017 invoice costs) regarding the cost of the Structural Review Invoice for the Stage for the 2017 Ribfest, as presented in Committee of the Whole report RECM-2017-09.</p> <p style="text-align: right;">CARRIED</p>
9	MOTIONS (Council Direction to Staff)
10	NOTICE REQUIRED UNDER THE NOTICE BY-LAW - NONE
11	COMMITTEE UPDATES (COUNCIL REPS) - NONE
12	MISCELLANEOUS BUSINESS
	<p>Appoint the Fire Chief for the Town of Gananoque – By-law 2017-067 </p> <p>RESOLUTION No. 2017-122 Moved by: Councillor Hayes Seconded by: Councillor Warren</p> <p>Be it resolved that By-law 2017-067 being a By-law to appoint Steve Tiernan as Fire Chief for the Town of Gananoque be read three times and finally passed this 5th day of September, 2017.</p> <p style="text-align: right;">CARRIED</p>
	Paul McMunn, Manager of Public Works
	<p>UTIL-2017-03 - Emergency 6" Knife Gate Valve Repair - Pumping Station #2 </p> <p>RESOLUTION No. 2017-123 Moved by: Councillor Brooks Seconded by: Councillor Jansen</p> <p>Be it resolved that the Council of the Town of Gananoque hereby authorize the emergency repair of a broken valve and associated expenses at Pumping Station #2 in the amount of \$29,402.12 (Plus HST), to be funded from the wastewater reserves, as presented in Council report UTIL-2017-03.</p> <p style="text-align: right;">CARRIED</p>
13	CONFIRMATION BY-LAW
	<p>RESOLUTION No. 2017-124 Moved by: Councillor Jansen Seconded by: Councillor Brooks</p> <p>Be it resolved that By-law 2017-072 being a By-law to confirm the proceedings of Council at its meeting held on September 5, 2017 be read three times and finally passed this 5th day of September, 2017.</p> <p style="text-align: right;">CARRIED</p>
14	ADJOURNMENT
	<p>Moved by: Councillor Hayes</p> <p>Be it resolved that Council adjourn this regular meeting of Council at 6:30 PM.</p> <p style="text-align: right;">CARRIED</p>
	
Mayor, Erika Demchuk	Deputy Clerk, Linda Robinson