

ECONOMIC DEVELOPMENT ADVISORY PANEL MINUTES

On, March 10, 2020 @ 6:30 PM
Town Hall Boardroom

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – 6:31 pm by Chair Dave Osmond		
2	Attendance: <ul style="list-style-type: none"> • Dave Osmond • Cyndi Forrest • Anne-Marie Koiner • Brian McNamee • Joe Dorrington • Ted Lodjko Staff: <ul style="list-style-type: none"> • Kari Lambe • Amanda Trafford Regrets: <ul style="list-style-type: none"> • Kate Selleck 		NONE
3	ADOPTION OF THE AGENDA	Motion No. 2020 – 05 Moved by: Cyndi Seconded: Anne-Marie	Motion No. 2020 – 05
4	COMMUNITY SUCCESS STORY	<ul style="list-style-type: none"> • Amanda discussed the EDCO Award won by the Town Ec Dev team • MARCOM award won by LTR for video series they did for the Town • Dave met with Doug Girvin from Big River Tech and he is interested in being a part of the EDAP 	
5	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		NONE
6	PUBLIC QUESTION/COMMENT		NONE
7	DEPUTATIONS		NONE
8	REPORTS/NEW BUSINESS <ul style="list-style-type: none"> • Kari and Ted discussed property at the end of Herbert St. Working with a grant writer to work towards certified site to move forward with applying for future grants • Ted discussed the public transit and the potential to introduce into our community. Working with Queens school of business on business plan 		

	<ul style="list-style-type: none"> Local mayors are looking to safeguard properties against high water Kari discussed Marina Masterplan work coming up. Will be seeking Community involvement, via survey. 	
	<p>Parking</p> <ul style="list-style-type: none"> Amanda reviewed the parking map, updates made to reflect 2020 parking options Potential to provide free parking in BIA Brenda discussed parking, By-law reports to Brenda and they issue the tickets. By-law is outsourced through Frontenac By-Law. They work 30 hours a week in the summer and 15 hours a week in the winter months \$120,000 in revenue last year, parking pays for by-law every year Even with free parking we still need to pay for by-law enforcement Marina parking addressed in Marina Master plan Motion No. 2020-06 be it resolved that the Economic Development Advisory Panel hereby Recommended that the traffic and parking by-law be reviewed. <ul style="list-style-type: none"> 1. More honk mobile pay options 2. Garden st. and Pine st. available for bia business parking 3. Review additional paid parking on main st. and stone st. 4. Parking pass options, include at least hourly, daily, monthly, and annual pass options Moved by: Cyndi Seconded by: Anne-Marie CARRIED 	Motion No. 2020-06
	<p>CIP (Community Improvement Plan)</p> <ul style="list-style-type: none"> Brenda Guy Manager of Planning and Development provided an overview of the CIP program that has no expired. CIP for BIA area There have been 2 CIP programs in place, current one just expired Money from the CIP was geared towards building improvements EDAP would like to know more about the amount of building who have utilized the CIP Motion No. 2020-07 be it resolved that the Economic Development Advisory Panel hereby request further information regarding CIP statistical data & report back to advisory panel at next meeting. Moved by: Cyndi Seconded by: Joe CARRIED 	Motion No. 2020-07
	<p>Economic Development Activities</p> <ul style="list-style-type: none"> Amanda gave an update of the past 2 years of RED projects and what the next 2 years will look like in terms of projects 	
	<p>Eastern Ontario Economic Development Fund</p> <ul style="list-style-type: none"> https://www.ontario.ca/page/eastern-ontario-development-fund Reviewed the purpose of this The Eastern Ontario Development Fund provides support for projects and investments to businesses, municipalities and not-for-profit organizations for economic development in eastern Ontario. 	
	<p>Tweed</p> <ul style="list-style-type: none"> Private funding Grants in Smith Falls area for community groups to tap into 	
	<p>Moving forward items</p> <ul style="list-style-type: none"> Parking CIP 	
10	CORRESPONDENCE	NONE
11	MINUTES OF COMMITTEE (ADOPTION)	Motion No. 2020-08 Moved by: Cyndi Motion

		Seconded by: Joe CARRIED	No. 2020-08
12	SET NEXT MEETING DATE – May 12, 2020 6:00pm		
13	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		NONE
14	ADJOURNMENT - Motion No. 2020-09 Moved by: Anne- Marie Seconded by: Brian CARRIED		Motion No. 2020-