

## ECONOMIC DEVELOPMENT ADVISORY PANEL MINUTES

On, June 11, 2019 @ 5:30 PM  
 Town Hall Boardroom

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	<b>CALL TO ORDER</b>	Chair, Dave Osmond called meeting to order at 5:34 pm	
<b>Committee Members Present:</b>		Anne-Marie Koiner Kate Selleck Brian McNamee Dave Osmond Cyndi Forrest	
<b>Staff:</b>		Cyril Cooper Amanda Trafford	
<b>Regrets:</b>		Joe Dorrington Ted Lojko	
2	<b>ADOPTION OF THE AGENDA</b>	<b>Motion No. 2019-05</b> moved by: Dave, Seconded by: Brian CARRIED	<b>Motion No. 2019-05</b>
3	<b>HEALTH SAFETY &amp; WELLNESS</b>		None
4	<b>COMMUNITY SUCCESS STORY</b>	<ul style="list-style-type: none"> <li>• New e-bike business</li> <li>• Crafts on the Bridge – every Saturday</li> <li>• Art Barrels located throughout King Street, created by local artists</li> </ul>	
5	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; THE GENERAL NATURE THEREOF</b>		None
6	<b>PUBLIC QUESTION/COMMENT</b>		None
7	<b>DEPUTATIONS</b>		None
<b>REPORTS/NEW BUSINESS</b>			
8	Parking <ul style="list-style-type: none"> <li>• Sub committee</li> </ul>	<ul style="list-style-type: none"> <li>• Dave explained the purpose of the parking sub group</li> </ul>	<b>Motion No. 2019-06</b>

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		<ul style="list-style-type: none"> <li>• Create a survey for input &amp; provide info before survey to make sure people are properly informed.</li> <li>• Reviewed Brenda’s parking report from council on Jan 8/19</li> <li>• Be it resolved that the economic development advisory panel of the Town of Gananoque pass <b>Motion No. 2019-06</b>, being a motion to: Appointment the following members to a sub-committee of the economic development advisory panel – Town of Gananoque Parking Study:               <ol style="list-style-type: none"> <li>1. Cyndi Forrest</li> <li>2. Kate Selleck</li> <li>3. Anne-Marie Koiner</li> <li>4. Dave Osmond</li> </ol> </li> <li>• Amanda to speak with Penny to determine how we create the parking sub group with general public</li> </ul>	
	MAT ( Municipal Accommodation Tax)	<ul style="list-style-type: none"> <li>• Dave explained Kingston is going to develop a plan for Air B n’ B’s</li> <li>• Currently set to be implemented in October 31, 2019 in Gananoque</li> <li>• Potential to contact Air B n’ B about facilitating communication/suggestion about implementing MAT</li> </ul>	
	Questions Regarding <ul style="list-style-type: none"> <li>• Town of Gananoque Strategic Plan</li> <li>• Economic Development Plan 2016-2019</li> <li>• Business Gap Analysis- 2018</li> </ul>	<ul style="list-style-type: none"> <li>• Briefly discussed each of these</li> <li>• Gave the group more time to review</li> <li>• Will touch base at later meetings with any questions</li> </ul>	
	Moving forward Items	<ul style="list-style-type: none"> <li>• Host a Business Chronicles event in conjunction with fall Small Business week</li> <li>• Cyril gave an overview of the website and gen lead projects taking place with ICCI grant</li> </ul>	

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		<ul style="list-style-type: none"> <li>• Touch base with Business to see if Business Chronicles help their business.</li> </ul>	
	Current Economic Development Activities	<ul style="list-style-type: none"> <li>• Cyril let group know we will potentially be hosting the Ontario East AGM</li> <li>• October 17<sup>th</sup> is the Fall Small Business Workshop at the Casino, Cyndi to help. Amanda to connect her with Laura</li> <li>• Working to update the Economic Development Strategic Plan</li> <li>• Potentially host a public meeting</li> </ul>	
9	<b>CORRESPONDENCE</b>		None
	<b>SET NEXT MEETING</b>	<ul style="list-style-type: none"> <li>• August 13, 2019 at 5:30pm at Town Hall</li> </ul>	
10	<b>MINUTES OF COMMITTEE (ADOPTION)</b>	<b>Motion No. 2019-07</b> to adopt minutes Moved by: Cyndi Seconded By: Brian CARRIED	<b>Motion No. 2019-07</b>
11	<b>MEMBERS OF THE PRESS QUESTIONS OR COMMENTS</b>		
12	<b>ADJOURNMENT</b>	<b>MOTION No. 2019-08</b> TO ADJOURN MOVED BY: ANNE-MARIE SECONDED BY: CYNDI CARRIED	<b>MOTION No. 2019-08</b>