

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MINUTES

On February 16, 2017 @ 6:00 PM
 Town Hall Boardroom

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – Chair call meeting to order at 6:15 PM		
COMMITTEE MEMBERS PRESENT			
PUBLIC MEMBERS:		Ken Wilson, Chair	
		Anne-Marie Koiner	
		Matt Harper	
STAFF:		Shelley Hirstwood	
COUNCIL:		Jeff Girling, Dwayne Fletcher	
2	ADOPTION OF THE AGENDA		
	MOTION No. 2017- 04 Moved by: Jeff Girling Seconded by: Matt Harper Be it resolved that the EDC agenda for February 17, 2017 is hereby adopted.		CARRIED
3	HEALTH SAFETY & WELLNESS Drive safe in winter conditions		
4	COMMUNITY SUCCESS STORY -Literary Festival -Chamber AGM and positive direction -Big River Technology located about Socialist Pig		
5	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		
6	PUBLIC QUESTION/COMMENT – NONE		
7	DEPUTATIONS – NONE		
8	REPORTS/NEW BUSINESS		
	Business Incubator Update <ul style="list-style-type: none"> - Feasibility Study complete and circulated to committee - Council has approved to proceed with Business Plan - RFP for business plan complete with a total of 2 submissions - Timeline for business plan completion is mid-April 		

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	<p>Home Coming Week</p> <ul style="list-style-type: none"> - (Friday/Saturday event) - Tentative date: September 9 – 10 to correspond with Music in Sculpture Park - TIAP identified as potential for seed funding - Identified potential sub committee members - Next EDC meeting will include a subcommittee meeting with the extended invitation to subcommittee members <p>MOTION No. 2017- 05 Moved by: Anne-Marie Koiner Seconded by: Jeff Girling Be it resolved that the EDC establish a sub committee with the objective to facilitate the Home Coming Event.</p> <p style="text-align: right;">CARRIED</p>		
	<p>Pitch in Clean Up/VIA Clean Up</p> <ul style="list-style-type: none"> - Pitch in week April 22 – 29 - Goal is the encourage participation and build awareness - Committee will select a day to promote clean up. Anne-Marie to research best day for partnership with school and service clubs - Everyone is in favour of working with TLI EDC for joint VIA Clean Up 		
	<p>Economic Development Update</p> <ul style="list-style-type: none"> - Vacancy Rebate - Gas Dock Business Case update - St Lawrence College Marketing Students March 20 – April 28 - Gananoque Open House Event and Passport 		
	CORRESPONDENCE		
9	MINUTES OF COMMITTEE (ADOPTION)		
10	<p>MOTION No. 2017- 06 Moved by: Dwayne Fletcher Seconded by: Matt Harper Be it resolved that the EDC minutes for January 10, 2017 are hereby adopted.</p>	CARRIED	
	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		
11	<p>ADJOURNMENT MOTION No. 2017-07 Moved by: Jeff Girling Be it resolved that the EDC adjourn the February 16, 2017 meeting. CARRIED</p>		