



ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MINUTES

On, June 3rd, 2015 @ 6:00 PM
 Emergency Services Building – 340 Herbert St

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – Chair call meeting to order at 6:00 PM		
COMMITTEE MEMBERS PRESENT			
PUBLIC AT LARGE:	James Garrah		
	Richard Mangan		
	Anne-Marie Koiner		
	Matt Harper		
COUNCILLORS:	Jeff Girling		
STAFF:	Shelley Hirstwood		
REGRETS:	Dwayne Fletcher		
	Ken Wilson		
2	ADOPTION OF THE AGENDA		
	MOTION No. 2015- 06 Moved by: Richard Mangan Seconded by: Anne-Marie Koiner Be it resolved that the EDC agenda for June 3, 2015 is hereby adopted as posted.		CARRIED
3	HEALTH SAFETY & WELLNESS		
Snow removal should be the highest priority in the business area. Concern with sidewalk accessibility in winter months.			
4	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		
5	PUBLIC QUESTION/COMMENT		
6	DEPUTATIONS		
	None		
7	REPORTS/NEW BUSINESS		
*	Shelley Hirstwood		
	Reviewed the Strategic Plan with revisions.		
	MOTION No. 2015- 07 Moved by: Matt Harper Seconded by: Richard Mangan		

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	<p>Be it resolved that the Economic Development Advisory Committee recommend to Council that the Economic Development Strategic Plan as revised 2015 be approved in principal.</p>	CARRIED	
	<p>Business Ambassador Program -Division of business zones -Staff will prepare a letter of introduction -Staff will create business cards for committee members with key phone numbers on the back -EDC members will sign confidentiality agreements</p>		
	<p>Economic Monthly Update -Notice of upcoming business workshops -Torch Relay/OLG Community Recognition July 2nd 5:00–6:30pm -Suggestions for MC include Doug Jefferies and Joe Jansen -Suggestion to recognize business community -2 new businesses; Sotherby’s and Begger’s Banquet Books -Circulated invitation to the Town’s strategic planning session</p>		
10	CORRESPONDENCE		
	None		
14	MINUTES OF COMMITTEE (ADOPTION)		
	<p>May 6, 2015 MOTION No. 2015- 08 Moved by: Anne-Marie Koiner Seconded by: Matt Harper Be it resolved that the EDC minutes for May 6, 2015 are hereby adopted as revised to include the invitation to the CAO to attend a future EDC meeting.</p> <p style="text-align: right;">CARRIED</p>		
21	MEMBERS OF THE PRESS QUESTIONS OR COMMENTS		
	-Notice of Accessibility Workshop June 17 th		
23	<p>ADJOURNMENT MOTION No. 2015-09 Moved by: Matt Harper Be it resolved that the EDC adjourn the June 3, 2015 meeting.</p> <p style="text-align: right;">CARRIED</p>		