



## ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MINUTES

On July 8<sup>th</sup>, 2015 @ 6:00 PM  
 Emergency Services Building – 340 Herbert St

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	<b>CALL TO ORDER</b> – Chair call meeting to order at 6:00 PM		
<b>COMMITTEE MEMBERS PRESENT</b>			
<b>PUBLIC AT LARGE:</b>	James Garrah		
	Richard Mangan		
	Anne-Marie Koiner		
	Ken Wilson		
<b>COUNCILLORS:</b>	Dwayne Fletcher		
<b>STAFF:</b>	Shelley Hirstwood		
<b>REGRETS:</b>	Jeff Girling		
	Matt Harper		
2	<b>ADOPTION OF THE AGENDA</b>		
	<b>MOTION No. 2015- 10 Moved by:</b> Jim Garrah <b>Seconded by:</b> Anne-Marie Koiner Be it resolved that the EDC agenda for July 8, 2015 is hereby adopted as posted.		<b>CARRIED</b>
3	<b>HEALTH SAFETY &amp; WELLNESS</b>		
None			
4	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; THE GENERAL NATURE THEREOF</b>		
5	<b>PUBLIC QUESTION/COMMENT</b>		
Comment regarding the Business Ambassador program and opportunity to promote accessibility particularly if the business is already in a construction phase.			
6	<b>DEPUTATIONS</b>		
None			
7	<b>REPORTS/NEW BUSINESS</b>		
*	<b>Shelley Hirstwood</b>		
	Designation of Chairperson Due to absente members the designation is deferred to the next meeting.	Deferred	

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	<p>Demolition Bylaw                      Jim Garrah presented information on demolition bylaw. During the discussion it was noted that:</p> <ul style="list-style-type: none"> <li>• the bylaw preserves housing stock and heritage properties</li> <li>• the bylaw relates to the economic development vision as it notes heritage</li> <li>• the bylaw was previously addressed by Council and EDC in 2014</li> <li>• Heritage Committee is working on adding buildings to the non-designated list.</li> </ul> <p><b>MOTION No. 2015- 11 Moved by:</b> Jim Garrah <b>Seconded by:</b> Richard Mangan                      Be it resolved that the Economic Development Advisory Committee recommend to Council that they investigate a demolition control bylaw.</p> <p style="text-align: right;"><b>CARRIED</b></p>		
	<p>Business Ambassador Program</p> <ul style="list-style-type: none"> <li>• Review of packages</li> <li>• Discussion of accessibility with action items including promoting awareness especially during construction and for those in the BIA zone to inform businesses of CIP funding</li> <li>• Jim Garrah discussed his experience (businesses positive about program)</li> <li>• Discussion regarding process which will include introduction, project overview, opportunity to convey information and learn about concerns. No direct survey questions at this time.</li> <li>• Staff will maintain a matters pending, as presented, of comments which will be reviewed at the meetings</li> </ul>		
	<p>Economic Monthly Update                      -3 new businesses include Niki’s Consignment Shop, 1000 Islands Thrift Co and Vaga.</p>		
	<b>CORRESPONDENCE</b>		
10	<p>Reminder of Strategic Planning Session July 14<sup>th</sup>                      Reminder to review parking bylaw</p>		
	<b>MINUTES OF COMMITTEE (ADOPTION)</b>		
14	<p>June 3, 2015  <b>MOTION No. 2015- 12 Moved by:</b> Ken Wilson <b>Seconded by:</b> Richard Mangan                      Be it resolved that the EDC minutes for June 3, 2015 are hereby adopted.</p> <p style="text-align: right;"><b>CARRIED</b></p>		
21	<b>MEMBERS OF THE PRESS QUESTIONS OR COMMENTS</b>		
23	<p><b>ADJOURNMENT</b>  <b>MOTION No. 2015-13 Moved by:</b> Richard Mangan                      Be it resolved that the EDC adjourn the July 8, 2015 meeting.</p> <p style="text-align: right;"><b>CARRIED</b></p>		

