

ECONOMIC DEVELOPMENT ADVISORY COMMITTEE MINUTES

On October 5th, 2016 @ 6:00 PM
 Emergency Services Building, 340 Herbert St

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	CALL TO ORDER – Chair call meeting to order at 6:03 PM		
COMMITTEE MEMBERS PRESENT			
PUBLIC MEMBERS:		Ken Wilson, Chair	
		Anne-Marie Koiner	
		Matt Harper	
		Richard Mangan	
STAFF:		Shelley Hirstwood	
COUNCIL:		Dwayne Fletcher, Jeff Girling	
2	ADOPTION OF THE AGENDA		
	MOTION No. 2016- 21 Moved by: Jeff Girling Seconded by: Dwayne Fletcher Be it resolved that the EDC agenda for October 5, 2016 is hereby adopted.		CARRIED
3	HEALTH SAFETY & WELLNESS		
4	COMMUNITY SUCCESS STORY -Appreciation for façade improvements 134 King St East -Welcome to new business Snacks to Go		
5	DISCLOSURE OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF		
6	PUBLIC QUESTION/COMMENT - NONE		
7	DEPUTATIONS - NONE		
8	REPORTS/NEW BUSINESS		
*	First Impressions Exchange Report/Presentation Action Items: Gateway Signs: Add solar lights on the North gate – to be passed on to appropriate staff. Downtown Gateways Signs: To be discussed with the BIA		

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	<p>Retail Mix: BIA Coupon Book, provide information for bus guides (what is in it for them), business mixer (funders, real estate, potential businesses)</p> <p>Window Displays: School art department</p> <p>Paid Parking: Determine the BIA perspective, review bylaw costs, look at models Ideas include looking at European models and allocate parking revenue to a long term solution.</p> <p>Business Incubator Feasibility Study</p> <ul style="list-style-type: none"> - RFP Issued and selected consultant Second Order - Received funding through EODP <p>Committee Member Replacement</p> <p>MOTION No. 2016-22 Moved by: Anne-Marie Koiner Seconded by: Matt Harper Be it resolved that the Economic Development Advisory Committee recommend to Council that the vacant committee position be filled for the remainder of the 2014-2018 term.</p> <p style="text-align: right;">CARRIED</p> <p>Economic Development Update</p> <ul style="list-style-type: none"> - Update on upcoming business workshops - Overview of tourism information - Gas Dock Business Case RFQ - Note: Alex Bay has 6 marine gas facilities and Clayton has 4 <p>CORRESPONDENCE NONE</p>		
9	MINUTES OF COMMITTEE (ADOPTION)		
10	<p>MOTION No. 2016- 23 Moved by: Dwayne Fletcher Seconded by: Jeff Girling Be it resolved that the EDC minutes for May 16, 2016 are hereby adopted.</p> <p style="text-align: right;">CARRIED</p> <p>MEMBERS OF THE PRESS QUESTIONS OR COMMENTS</p>		
11	<p>ADJOURNMENT</p> <p>MOTION No. 2016-24 Moved by: Jeff Girling Be it resolved that the EDC adjourn the October 5, 2016 meeting.</p> <p>CARRIED</p>		