



Heritage Advisory Panel Minutes
 On Thursday, June 24, 2021 at 6:00pm
 Join via Zoom

<https://us02web.zoom.us/j/89149557041?pwd=aVV1WFJaNkFMSUE2MmpZMnpaZ1NDZz09>

PANEL MEMBERS PRESENT		STAFF COUNCIL PRESENT
Chair:	Councillor Dave Anderson	Amanda Trafford, Business Development Coordinator
	Christine Milks	
	Debbi Morrison	
	Joanne Van Dreumel	
	Derryl Wood	
	Mathew Thivierge	
Regrets:	Therese Conway	Doug Wark, Manager of Community Services

1.	Call Meeting to Order – Chair called to order at 6:03pm	
2.	Disclosure of Pecuniary Interest & General Nature Thereof	NONE
3.	Approval of Minutes MINUTES OF COMMITTEE (ADOPTION) Motion No. 2021-17 – Approval of Minutes from May 27, 2021 Moved by: Mathew Thivierge Seconded by: Joanne Van Dreumel <div style="text-align: right;">CARRIED</div>	
4.	Public Question/Comment (Only Addressing Items on the Agenda)	NONE
5.	Disclosure of Additional Items	
6.	Delegations	NONE
7.	Presentations by Staff/Others	NONE
8.	Unfinished Business	
	<ul style="list-style-type: none"> • Susan Push upgrades <ul style="list-style-type: none"> ○ Derryl to email out the quote for the Susan Push \$2365.00 plus HST to have the Plexiglass installed. This price includes installation. Installation would need to be installed on the inside of the train, this price includes 13 pieces of plexiglass. ○ Amanda to reach out to the company and discuss installation date. <p>Motion No. 2021-17 to approve up to \$3000 towards plexiglass installation in the Susan Push train.</p>	

	<p>Moved by: Christine Milks Seconded by: Derryl Wood</p>	CARRIED
	<ul style="list-style-type: none"> • Susan Push Sub-committee, new member appointment. <ul style="list-style-type: none"> ○ Committee to work as whole on Susan Push, will set sub committee at a later date if needed. ○ Potential to weld engine panels shut, this would be the type of weld that can be removed easily later. ○ Dave relocked the Susan Push with a new lock and Dave has the key. ○ As discussed at previous meeting, Susan is owned by the Town but not part of the artifact collection and not currently designated. Bringing it into the collection may not open up more funding through the Town. Could open it up to potential conservation grants. ○ Joanne and Dave to discuss at the next Artifacts oversight committee and will go through the process of officially accepting it into the collection. ○ Currently a hydro pole that it set to come down. Would like to see if Hydro would allow us to use it to help light up Susan Push in order to protect from Vandalism. Would also like to illuminate the interior of Susan Push. ○ Robert is having a facilities assessment done and the Susan Push Umbrella is included in this which will tell us what is needed in order to fix the umbrella. Can apply for TAP funding after we have this assessment. 	
9.	Correspondence	NONE
10.	<p>New Business</p> <ul style="list-style-type: none"> • Tourism Advisory Panel Application <ul style="list-style-type: none"> ○ Can apply for TAP funding after we have this assessment done on Umbrella. TAP indicated they would be interested in helping with this project. • Potential for financial support for property designation • Potential for financial support property designation – King Street Walking bridge. <ul style="list-style-type: none"> ○ Amanda and Dave to chat with TAP about submitting application for King Street bridge designation 	
11.	<p>Discussion of Additional Items</p> <ul style="list-style-type: none"> • Group to look at the plaques and provide all details and changes to Amanda and review by next meeting again. Want to make sure plaques are ready for print • AOC Monday June 26th online course to discuss changes. 1-2:00pm. Christine to send everyone an email 	
12.	<p>Next Regular Meeting – July 22, 2021 at 6:00pm – Potentially in person outside at the Firehall. Amanda to confirm availability.</p>	
13.	<p>Adjournment</p> <p>Motion No. 2021-18 to Adjourn</p> <p>Moved by: Joanne Van Dreumel Seconded by: Derryl Wood</p>	CARRIED