



## HERITAGE COMMITTEE MINUTES

On, April 15<sup>th</sup> 2014 @ 6:00 PM  
At Town Hall – 30 King Street East

Item	Title/Description	Recommended Action / Attachment	Draft Motion
1	<b>CALL TO ORDER</b> – Chair call meeting to order at 6:00 PM		
<b>COMMITTEE MEMBERS PRESENT</b>			
<b>PUBLIC AT LARGE:</b>	Linda Mainse		
	David Anderson		
	Linda Dunford		
	Alan Fitzhugh		
	Derryl Wood		
	Jared Trombetta		
<b>COUNCILLORS:</b>	Jeff Girling		
<b>STAFF:</b>	Shelley Hirstwood		
<b>REGRETS:</b>			
2	<b>ADOPTION OF THE AGENDA</b>		
	<b>MOTION No. 2015- 01 Moved by:</b> Linda Mainse <b>Seconded by:</b> Linda Dunford Be it resolved that the Heritage Committee agenda for April 15, 2015 is hereby adopted with the addition of the Artifact Committee.		<b>CARRIED</b>
3	<b>HEALTH SAFETY &amp; WELLNESS</b>		
Caution with changing seasons and flooding			
4	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; THE GENERAL NATURE THEREOF</b>		
Alan Fitzhugh – Declared pecuniary interest regarding the St. Andrew’s Presbyterian Church Designation			
5	<b>PUBLIC QUESTION/COMMENT</b>		
6	<b>DEPUTATIONS</b>		
	None		
7	<b>REPORTS/NEW BUSINESS</b>		
*	<b>Shelley Hirstwood</b>		

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	Terms of Reference <ul style="list-style-type: none"> <li>Overview of Committee Responsibilities</li> <li>Overview of Heritage Applications, Designation Process and the Non Designation Policy</li> </ul>	Receive for Info	
	1812 Plaque and Event <ul style="list-style-type: none"> <li>Linda Mainse provided update regarding the event surrounding the unveiling of the Willowbank Joel Stone Monument, 1812 Plaque at International Square and the Joel Stone Park Diorama Story Boards.</li> <li>Committee needs to determine what they would like to do at International Square – to be discussed at next meeting.</li> </ul>	Tabled to Next Meeting	
	St. Andrew’s Presbyterian Church Designation  <b>MOTION No. 2015- 02 Moved by:</b> Linda Dunford <b>Seconded by:</b> Derryl Wood Be it resolved that the Heritage Committee proceed with the designation process for St. Andrew’s Presbyterian Church.  <p style="text-align: right;"><b>CARRIED</b></p>		
	Artifact Committee <ul style="list-style-type: none"> <li>Linda Mainse provided over view regarding the Artifact Committee</li> <li>Committee to plan a tour of artifacts at a later date</li> </ul> <b>MOTION No. 2015- 03 Moved by:</b> Linda Mainse <b>Seconded by:</b> Jeff Girling Be it resolved that the Heritage Committee nominate Linda Dunford to sit on the Artifact Committee as the Heritage Committee representative.  <p style="text-align: right;"><b>CARRIED</b></p>		
	Heritage Walking Tour Brochure <ul style="list-style-type: none"> <li>Alan Fitzhugh, Linda Dunford and Derryl Wood will review the old brochure and revise content for Committee Review</li> <li>Linda Mainse to request Museum Staff Marcia to assist with review</li> <li>Final content will be provided to Pam for design</li> </ul>	Committee Members to Review	
	Suzy Push <ul style="list-style-type: none"> <li>Staff will request a quote on restoration</li> <li>Once quote is received the Committee will decide on process forward</li> </ul>	Tabled till quote received	
	Designated/Non Designated Properties <ul style="list-style-type: none"> <li>Committee to review list at next meeting and prioritize properties</li> </ul>	Tabled till next meeting	
	Heritage Application Guidelines <ul style="list-style-type: none"> <li>Jared to research and bring back to Committee</li> </ul>		
	2015 Heritage Committee Budget		

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	<p><b>MOTION No. 2015- 04 Moved by:</b> Jeff Girling <b>Seconded by:</b> Derryl Wood                      Be it resolved that the Heritage Committee approve the budget as identified below.</p> <table border="1" data-bbox="240 411 1162 743"> <thead> <tr> <th data-bbox="240 411 899 449">Potential Projects</th> <th data-bbox="899 411 1162 449">Estimated Cost</th> </tr> </thead> <tbody> <tr> <td data-bbox="240 449 899 487">Designation of Property (background report and ads)</td> <td data-bbox="899 449 1162 487">\$2000</td> </tr> <tr> <td data-bbox="240 487 899 525">New Project TBD</td> <td data-bbox="899 487 1162 525">\$675</td> </tr> <tr> <td data-bbox="240 525 899 562">Heritage Walking Tour Brochure</td> <td data-bbox="899 525 1162 562">\$1500</td> </tr> <tr> <td data-bbox="240 562 899 600">Arthur Child Heritage Museum Membership</td> <td data-bbox="899 562 1162 600">\$100</td> </tr> <tr> <td data-bbox="240 600 899 638">Community Heritage Ontario Membership</td> <td data-bbox="899 600 1162 638">\$75</td> </tr> <tr> <td data-bbox="240 638 899 676">Gananoque Historical Society Membership</td> <td data-bbox="899 638 1162 676">\$50</td> </tr> <tr> <td data-bbox="240 676 899 714">Miscellaneous</td> <td data-bbox="899 676 1162 714">\$100</td> </tr> <tr> <td data-bbox="240 714 899 743"><b>TOTAL</b></td> <td data-bbox="899 714 1162 743"><b>\$4500</b></td> </tr> </tbody> </table>	Potential Projects	Estimated Cost	Designation of Property (background report and ads)	\$2000	New Project TBD	\$675	Heritage Walking Tour Brochure	\$1500	Arthur Child Heritage Museum Membership	\$100	Community Heritage Ontario Membership	\$75	Gananoque Historical Society Membership	\$50	Miscellaneous	\$100	<b>TOTAL</b>	<b>\$4500</b>	<p><b>CARRIED</b></p>	
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10	<p><b>CORRESPONDENCE</b>                      CHO Newsletter Distributed</p>																				
14	<p><b>MINUTES OF COMMITTEE (ADOPTION)</b></p>																				
21	<p><b>MEMBERS OF THE PRESS QUESTIONS OR COMMENTS</b></p>																				
23	<p><b>ADJOURNMENT</b>  <b>MOTION No. 2015-05 Moved by:</b> Linda Mainse                      Be it resolved that the Heritage Committee adjourn the April 15, 2015 meeting.</p>		<p><b>CARRIED</b></p>																		