

## MUNICIPAL ACCOMMODATION TAX TOURISM ADVISORY PANEL MINUTES

Thursday, January 7, 2021 9:00 AM

## Held via WebEx Video and Teleconference

IEMBERS PRESENT	STAFF/COUNCIL PRESENT
Dennis O'Connor	Kari Lambe, Manager of Community Services
Jean Cutcliffe	Melanie Kirkby, Treasurer
Jeff Brown	Penny Kelly, Clerk
John Nagy	Jennifer Baril, Tourism Coordinator
Lisa Robichaud	
Kathrine Christensen	
Meg Dabros	
Amy Kirkland	
Don Matthews	
	Dennis O'Connor  Jean Cutcliffe  Jeff Brown  John Nagy  Lisa Robichaud  Kathrine Christensen  Meg Dabros  Amy Kirkland

1.	Call Meeting to Order	
	Chair Dennis O'Connor called the meeting to order at 9:02 am.	
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None	
3.	MATTAP Motion #2021-01 – Approval of Minutes November 19, 2020	
	Moved by: John Nagy  BE IT RESOLVED THAT A MOTION WAS PASSED TO ADOPT THE MINUTES OF THE THURSDAY, NOVEMBER 19, 2020 MEETING.	
	CARRIED	
4.	Public Question/Comment (Only Addressing Items on the Agenda) - None	
5.	Disclosure of Additional Items (to be discussed later in the meeting, #11 on the agenda) - None	
6.	Delegations - None	
7.	Presentations by Staff/Others - None	
8.	Unfinished Business	
	Procedural By-law Clarification	
	<ul> <li>Clerk, Penny Kelly, outlined the requirements for writing the agenda and minutes as documented in the Procedural By-law. Penny noted that minutes are to be without note or comment. No action was required.</li> </ul>	
	2. Terms of Reference	

	Community Services Manager, Kari Lambe, provided an overview of council reports going forward January 12. The panel generally agreed with the recommendations and no action was required.	
9.	Correspondence - None	
10.	New Business	
	Poker Runs of America Event	
	<ul> <li>Meg Dabros spoke to the 2021 Poker Runs of America Event organizers are seeking \$30,000 in funding. Once more detailed information is available the panel agreed to revisit this item. No action was required.</li> </ul>	
	<ul> <li>The Advisory Panel discussed putting together a document to assist organizers with what information is required to submit a request for funding. It was generally agreed that samples from other organizations should be forwarded to the Recording Secretary who would then forward them to the panel along with the minutes. To be discussed at the next meeting,</li> </ul>	
11.	Discussion of Additional Items -	
	John Nagy inquired as to the process of replacing panel members.	
	Staff to clarify with the clerk and report back at the next meeting.	
12.	Next Regular Meeting – Thursday, February 4, 2021 - 9 AM	
13.	Adjournment	
	MATTAP Motion #2020-02	
	Moved by: Kathrine Christensen	
	BE IT RESOLVED THAT THE MUNICIPAL ACCOMMODATION TAX (MAT) TOURISM ADVISORY PANEL HEREBY ADJOURNS THIS MEETING AT 9:57AM.	
$\vdash \leftarrow$	CARRIED	
	Ellen	
Denn	O'Connor, Chair Jennifer Baril, Recording Secretary	

J. M. M.