



TOURISM ADVISORY PANEL (TAP) MINUTES

On Thursday, September 2, 2021 at 10:30 AM Online through **WebEx**
Teleconference

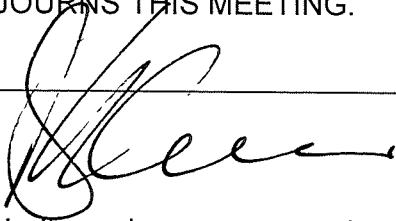
PANEL MEMBERS PRESENT		STAFF COUNCIL PRESENT
Chair:	Dennis O'Connor	Melanie Kirkby, Treasurer
	Lori Higgs	Doug Wark, Manager of Community Services
	Kathrine Christenson	Emily Parker, Community Services Coordinator
	Jeff Brown	
	Lisa Robichaud	
	John Nagy	
	Bill Stewart	
	Peter Sweet	
Non-Voting	Meg Dabros	
Regrets:		Councillor Matt Harper
		Amanda Trafford, Business Development Coordinator

1.	Call Meeting to Order – Chair called meeting to order at 10:32am	
2.	Disclosure of Pecuniary Interest & General Nature Thereof	NONE
3.	<p>MATTAP Motion #2021-32 – Approval of Minutes from August 5, 2021</p> <p>Moved by: Kathrine Christenson Seconded by: John Nagy</p> <p>BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL ADOPTS THE MINUTES OF THURSDAY, AUGUST 5, 2021 MEETING.</p> <p style="text-align: right;">CARRIED</p>	
	<p>MATTAP Motion #2021-33 – Approval of Minutes from August 19, 2021</p> <p>Moved by: Kathrine Christenson Seconded by: Peter Sweet</p> <p>BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL ADOPTS THE MINUTES OF THURSDAY, AUGUST 19, 2021 MEETING.</p> <p style="text-align: right;">CARRIED</p>	

4.	Public Question/Comment (Only Addressing Items on the Agenda)	NONE
5.	Disclosure of Additional Items	NONE
6.	Delegations	NONE
7.	Presentations by Staff/Others	NONE
8.	Municipal Accommodation Tax Year-to-Date	
	<ol style="list-style-type: none"> 1. Melanie Kirkby provided an overview of the General Ledger Trial Balance as per attachment in the meeting agenda. 2. Confirmed that the Gananoque Arts Network funding will be moved from Events to Marketing within Year-to-date document. 	
9.	Unfinished Business	
	<ol style="list-style-type: none"> 1. Gananoque 401 Signs <ul style="list-style-type: none"> - A Tender Document from the Community Services containing Plan A: Construction/Landscape, Plan B: Plants and Flowers; and Plan C: Ongoing Maintenance Costs which will be posted (to close Sept 21). 	
	<ol style="list-style-type: none"> 2. Canada 150 Arena <ul style="list-style-type: none"> - Proposal to use extra TAP funding for signage, branding, score clock (approximate costs of \$25,000) with TIAP support of \$7,500 fundraised. - TIAP to submit an application/ask to the Committee for potential funding for Canada 150 Arena signage, branding and score clock. 	
10.	Correspondence	NONE
11.	New Business	
	<ol style="list-style-type: none"> 1. Tourism Advisory Panel Funding Applications <ul style="list-style-type: none"> - The Sub-Committee will meet to discuss the application from the Tunis Shriners No.179 	
	<ol style="list-style-type: none"> 2. Inquiry re TAP Funding to place Bubble Lights on King Street West. <ul style="list-style-type: none"> - Community Services Dpt. to investigate the structural stability of the lamp posts and load capacity of the electrical system as well as any other necessary procedures to consider. 	
	<ol style="list-style-type: none"> 3. Festival of Lights 2021 - Inquiry for TAP Funding availability. <ul style="list-style-type: none"> - Discussion for Funding available from Municipal Capital Budget. 	
12.	Discussion of Additional Items	
13.	Next Regular Meeting - Thursday, October 7, 2021 at 10:30 am.	

14.	Adjournment	
	<p>MATTAP Motion #2021-34 To Adjourn Meeting</p> <p>Moved by: Peter Sweet</p> <p>BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL HEREBY ADJOURNS THIS MEETING.</p> <p style="text-align: right;">CARRIED</p>	

Chair:



Date:

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

