

**TOURISM ADVISORY PANEL (TAP) MINUTES**

On Thursday, December 2, 2021 at 10:30 AM Online through **WebEx**  
**Teleconference**

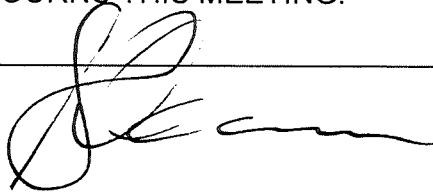
PANEL MEMBERS PRESENT		STAFF COUNCIL PRESENT
<b>Chair:</b>	Dennis O'Connor	Melanie Kirkby, Treasurer
	Meg Dabros (TIAP alternate)	Emily Parker, Community Services Coordinator
	Jeff Brown	
	John Nagy	
	Peter Sweet	
	Councillor Matt Harper	
<b>Non-Voting:</b>		
<b>Regrets:</b>	Lisa Robichaud	Amanda Trafford, Business Development Coordinator
	Bill Stewart	Doug Wark, Manager of Community Services

<b>1.</b>	<b>Call Meeting to Order</b> – Chair called meeting to order at 10:33 AM	
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof</b>	
	a. Meg Dabros declared a pecuniary interest with respect to the Canada 150 Rink funding application from TIAP.	
	b. Jeff Brown declared a pecuniary interest with respect to the Canada 150 Rink funding application from TIAP.	
<b>3.</b>	<b>MATTAP Motion #2021-44 – Approval of Minutes from November 4, 2021</b>  <b>Moved by:</b> Peter Sweet <b>Seconded by:</b> John Nagy BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL ADOPTS THE MINUTES OF THURSDAY, NOVEMBER 4, 2021 MEETING.  <div style="text-align: right;"><b>CARRIED</b></div>	
<b>4.</b>	<b>Public Question/Comment</b> (Only Addressing Items on the Agenda)	<b>NONE</b>
<b>5.</b>	<b>Disclosure of Additional Items</b>	
	1. Tourism Advisory Panel Report – 2021-05 Sub-Committee Recommendations for two (2) funding applications. - TIAP Funding Application – Gord Brown Memorial Canada 150 Outdoor Rink - ESEO Funding Application – Gananoque Blues Fest 2022	

6.	<b>Delegations</b>	NONE
7.	<b>Presentations by Staff/Others</b>	NONE
8.	<b>Municipal Accommodation Tax Year-to-Date</b>	
	a. Treasurer, Melanie, provided an update of 2020-2021 Municipal Accommodation Tax (MAT) financial statements and year-to-date funding.	
9.	<b>Unfinished Business</b>	
	1. Tourism Advisory Panel Funding Application - Gord Brown Memorial Canada 150 Arena TIAP Application.	
	<b>MATTAP Motion #2021-45 – Fund the Thousand Islands Accommodation Partners (TIAP) - \$5,000.00</b>  <b>Moved by:</b> Peter Sweet <b>Seconded by:</b> John Nagy BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL (TAP) HEREBY APPROVES THE FUNDING OF THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) FOR THE GORD BROWN MEMORIAL CANADA 150 OUTDOOR RINK SIGNAGE/BANNERS IN THE AMOUNT OF <b>\$5,000.00</b> . AS PRESENTED IN THE TOURISM ADVISORY PANEL REPORT 2021-05. SUBJECT TO ALL REQUIRED DOCUMENTS RECEIVED UNDER THE MUNICIPAL FACILITY USE POLICY AND APPROVALS FROM THE TOWN.  <b>CARRIED</b>	
10.	<b>Correspondence</b>	
	1. Panel reviewed the Letter of Thanks sent to TAP by Jayne Curtis of the Gananoque Curling Club.	
11.	<b>New Business</b>	
	1. Tourism Advisory Panel Funding Application Gananoque Blues Fest 2022 - Epilepsy South Eastern Ontario Application.	
	<b>MATTAP Motion #2021-46 – Fund the ESEO for the 2022 Gananoque Blues Fest - \$8,000.00</b>  <b>Moved by:</b> Jeff Brown <b>Seconded by:</b> Matt Harper BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL HEREBY APPROVES THE FUNDING OF THE EPILEPSY SOUTH EASTERN ONTARIO (ESEO) IN THE AMOUNT OF <b>\$8,000.00</b> . AS PRESENTED IN THE TOURISM ADVISORY PANEL REPORT 2021-05. SUBJECT TO ALL REQUIRED DOCUMENTS RECEIVED UNDER THE MUNICIPAL FACILITY USE POLICY AND APPROVALS FROM THE TOWN.  <b>CARRIED</b>	

	2. Treasurer, Melanie, responded to questions concerning the MATTAX process.	
	3. Updates from the Community Services Department – the Request for Proposals (RFP) will be re-posted with a deadline set for the first week of January, 2022. TAP will re-visit the Motion #2021-26 funding decision once project details have been confirmed.	
<b>12.</b>	<b>Discussion of Additional Items</b>	
<b>13.</b>	<b>Next Regular Meeting - Thursday, January 6, 2021 at 10:30 am.</b>	
<b>14.</b>	<b>Adjournment</b>	
	<p><b>MATTAP Motion #2021-47 To Adjourn Meeting</b></p> <p><b>Moved by: Peter Sweet</b>  <b>BE IT RESOLVED THAT THE TOURISM ADVISORY PANEL HEREBY ADJOURNS THIS MEETING.</b></p> <p style="text-align: right;"><b>CARRIED</b></p>	

Chair:



Date:

The Town invites and encourages people with disabilities to attend and voice their comments in relation to accessibility related reports. For those who are unable to attend, the Town encourages the use of the Customer Feedback Form found on the Accessibility Page on the Town's website.

