



COMMITTEE OF THE WHOLE MEETING MINUTES
 On Tuesday, June 18, 2019
 At Town Hall Council Chambers, 2nd Floor, 30 King Street East

COMMITTEE MEMBER PRESENT		STAFF PRESENT
Chair:	Adrian Haird	Shellee Fournier, CAO/Deputy Clerk
Members:	Ted Lojko	Penny Kelly, Clerk/CEMC
	Dave Anderson	Cyril Cooper, Manager of Economic Development
	Matt Harper	Brenda Guy, Manager of Community Development
	Mike Kench	Melanie Kirkby, Treasurer
	Dennis O'Connor	Kari Lambe, Manager of Parks and Recreation
	David Osmond	Paul McMunn, Manager of Public Works
		Steve Tiernan, Fire Chief
Regrets:		

1.	Call Meeting to Order
	Councillor Haird chaired the meeting. The meeting was called to order at 7:16 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof <ul style="list-style-type: none"> Deputy Mayor Osmond declared a conflict of interest regarding the St. Lawrence Corridor Economic Development Commission (SLCEDC) – Report COW-ED-2019-06, as his direct supervisor is involved with SLCEDC, as a non-voting member.
3.	Approval of Minutes – June 4, 2019
	Moved by: Councillor O'Connor BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE ADOPTS THE MINUTES FROM TUESDAY, JUNE 4 TH , 2019 MEETING. <p align="right">CARRIED – UNANIMOUS, by those voting</p>
**Delegations and Presentations By Staff (Others) were dealt with at this point.	
4.	Public Question / Comment (Only addressing Reports on Agenda)
	<ul style="list-style-type: none"> Members of the public spoke to Reports listed on the Agenda.
5.	Disclosure of Additional Items – None
6.	Public Meeting – None

7.

Notice(s) of Motion

Climate Change Emergency – Mayor Ted Lojko

Moved by: Councillor O'Connor

WHEREAS the UN intergovernmental Panel on Climate Change 'Global Warming of 1.5°C' report states that we have less than 12 years to avert the worst impacts of climate change and identifies cities and urban areas as one of four critical global systems that can accelerate and upscale climate action;

AND WHEREAS cities around Canada and the world are taking the lead on acting on climate change;

AND WHEREAS The Corporation of the Town of Gananoque is a member of the Federation of Canadian Municipalities which adopted a resolution in 2016 recognizing the need to pursue efforts to limit global temperature increases to 1.5°C;

AND WHEREAS The Corporation of the Town of Gananoque is making important progress in areas such as sustainable transportation that will assist in meeting carbon reduction goals;

AND WHEREAS there are significant economic opportunities if the Corporation of the Town of Gananoque to become a leader on climate change mitigation, adaptation and technology in Eastern Ontario;

AND WHEREAS The Corporation of the Town of Gananoque is already experiencing large and rising costs and risks from climate change impacts such as extreme weather events and flooding;

AND WHEREAS climate change solutions not only reduce carbon output, but they also offer multiple benefits including improved health and air quality, greater community resilience, economic development and reduced costs;

NOW THEREFORE BE IT RESOLVED that the Corporation of the Town of Gananoque officially declare a climate emergency to name and deepen our commitment to protecting our economy, our eco systems, and our community from climate change;

BE IT FURTHER RESOLVED that the Corporation of the Town of Gananoque include action on climate change as a strategic priority in the Town's Strategic Plan 2020 under Sector Infrastructure/Environment;

BE IT FURTHER RESOLVED that the Corporation of the Town of Gananoque direct staff, via the Environment Advisory Panel, to bring a report to the Town Council for its consideration before the end of 2019 that describes an approach for creating a Climate Change Adaptation & Mitigation Plan that includes adaptation or mitigation measures including, but not limited to:

- a. The reduction of municipal carbon emissions including the identification of specific targets and, ultimately, net zero carbon emissions by 2050;
- b. Policy choices that increase the proportion of residents that can choose active transportation modes or public transit for their daily needs;
- c. Operating standards for municipal facilities and technical specifications for municipal construction contracts that reduce carbon pollution;
- d. The development of measurement and reporting systems for energy utilization and carbon reduction to inform policy and budgeting choices;
- e. Collaboration with other governments, institutions and industry associations to improve standards and protocols that can positively address climate adaptation and mitigation;
- f. The potential to create an advisory committee that provides guidance and support for the Town's efforts to respond to the climate emergency;
- g. A business Case for the consideration as part of the 2020 Budget that secures the resources required to develop the Plan.
- h. Create a campaign that will reduce the use of single use plastic water bottles by promoting the quality of Gananoque's drinking water. This campaign will include the design and creation of a Gananoque Water themed reusable water bottle program with the intent of providing both visitors and residents an alternative to using single use plastic water bottles.

CARRIED – UNANIMOUS

Climate Change Emergency – Plastic and Styrofoam Food Packaging – Deputy Mayor Osmond

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AND WHEREAS there are significant economic opportunities if the Corporation of the Town of Gananoque we to become a leader on climate change mitigation, adaptation and technology in Eastern Ontario;

AND WHEREAS The Corporation of the Town of Gananoque is already experiencing large and rising costs and risks from climate change impacts such as extreme weather events and flooding;

AND WHEREAS climate change solutions not only reduce carbon output, but they also offer multiple benefits including improved health and air quality, greater community resilience, economic development and reduced costs;

NOW THEREFORE BE IT RESOLVED that the Corporation of the Town of Gananoque implement a by-law that will ensure that all restaurants, food trucks and carts licensed to operate in Gananoque use only green/biodegradable food packaging starting on January 1, 2020 with the intent to eliminate plastic and styrofoam containers.

BE IT FURTHER RESOLVED that the Corporation of the Town of Gananoque allocate up to \$12,000 of the 2019 Council Grant Funds to support restaurants, food trucks and cart employers in the transition away from plastic and or styrofoam food packaging. After providing reasonable proof (as determined by the treasurer) of their annual expenses related to plastic/styrofoam packaging the applicant can be eligible for up to 50% of their annual expense to a maximum of \$1000. Any applicant that receives this funding must also agree to use only green/biodegradable food packaging within 60 days of receiving the funding.

BE IT FURTHER RESOLVED that Applications are due on August 31, 2019, and will be assessed and scored, and funding allocated based on results of the scoring matrix.

CARRIED – 6 Ayes, 1 Nay

****Councillor Kench left the room at 8:24 PM and returned 8:27 PM.**

Amend Municipal Alcohol Policy to Allow Licensed Events at Joel Stone Park – Mayor Ted Lojko

Moved by: Councillor O'Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECT STAFF TO BRING BACK A REPORT TO AMEND THE MUNICIPAL ALCOHOL POLICY TO ALLOW LICENSED EVENTS AT JOEL STONE PARK.

CARRIED – UNANIMOUS

• The Chair called at recess at 8:24 PM. The meeting resumed at 8:35 PM.

8.	Unfinished Business
COW-RECM-2019-06 – Town Park Plan	
	<p>Moved by: Councillor O'Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #3 (CREATE A TOWN PARK WORKING GROUP OF COUNCIL TO LEAD THE CREATION OF A NEW PLAN) CONCERNING TOWN PARK, AS PRESENTED IN COW REPORT RECM-2019-06.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
COW-RECM-2019-07 – Steelworkers Park Sport Court Relocation Study	
	<p>Moved by: Councillor O'Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONE REPORT COW-RECM-2019-07, UNTIL FURTHER INFORMATION IS RECEIVED FROM THE MINISTRY OF ENVIRONMENT (MOE) AND PROJECT CONSULTANT.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
COW-ED-2019-06 – St. Lawrence Corridor Economic Development Commission (SLCEDC) Membership	
**Deputy Mayor Osmond declared a conflict of interest and left the room at 8:57 PM.	
	<p>Moved by: Councillor O'Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THAT THE COUNCIL OF THE TOWN OF GANANOQUE DECLINES THE REQUEST TO PARTICIPATE IN THE ST. LAWRENCE CORRIDOR ECONOMIC DEVELOPMENT COMMISSION (SLCEDC) AT THIS TIME, AS PRESENTED IN COW REPORT ED-2019-06.</p> <p style="text-align: right;">POSTPONED, by those present and voting</p>
**Deputy Mayor Osmond returned to the room at 9:08 PM.	
9.	Delegations
	<p>1. 1000 Islands Pride Inc. – Bill Seymour – 2019 Pride</p> <ul style="list-style-type: none"> • Bill Seymour from 1000 Island Pride Inc., appeared before the Committee of the Whole and invited members of Council to participate in the Pride Parade taking place on Sunday, July 21, 2019, and; to attend the events / festivities scheduled at Joel Stone Park.
10.	Presentations By Staff (Others)
	<p>1. Howard Allan, Allan and Partners LLP – 2018 Audited Financial Statements (+Ref. Report COW-FIN-2019-23)</p> <ul style="list-style-type: none"> • Mr. Allan appeared before the Committee of the Whole and provided an overview of the 2018 Audited Financial Statements for the Town of Gananoque.

11.	Correspondence
	1. Leeds, Grenville & Lanark District Health Unit – Board of Health Special Meeting Summary – June 6, 2019
	2. Gananoque Curling Club – Thank-You
	3. Minutes – Police Services Board (PSB) – Thursday, April 25, 2019
	4. Minutes – Municipal Heritage Advisory Panel – May 29, 2019
12.	Staff Reports
Accounts Payable – May 30 to June 12, 2019	
	<p>Moved by: Councillor O’Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE STATEMENT OF ACCOUNTS PAYABLE FOR CHEQUES ISSUED FROM MAY 30 TO JUNE 12, 2019 TOTTALLING \$246,098.16, AS PRESENTED.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
COW-CAO-2019-04 – Civil Marriage Solemnization Services	
	<p>Moved by: Councillor O’Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS THE FOLLOWING:</p> <ol style="list-style-type: none"> 1. A BY-LAW TO AUTHORIZE THE TOWN CLERK, AND DESIGNATES, TO PROVIDE CIVIL MARRIAGE SOLEMNIZATION SERVICES, AND; 2. A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, SCHEDULE ‘E’ – CORPORATE SERVICES TO INCLUDE FEES FOR CIVIL MARRIAGE SOLEMNIZATION SERVICES, <p>AS PRESENTED IN REPORT COW-CAO-2019-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
COW-FIN-2019-22 – Municipal Insurance Policy – 2019 Renewal	
	<p>Moved by: Councillor O’Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO ENTER INTO AN AGREEMENT WITH JARDINE LLOYD THOMPSON CANADA INC., AND HALPENNY INSURANCE FOR THE PROVISION OF THE TOWN OF GANANOQUE’S 2019 INSURANCE POLICY RENEWAL, AS PRESENTED IN COW REPORT FIN-2019-22.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
COW-FIN-2019-23 – 2018 Management Letter and Financial Statement	
	<p>Moved by: Councillor O’Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2018 FINANCIAL STATEMENTS</p>

	<p>AND MANAGEMENT LETTER, AS PRESENTED BY HOWARD ALLAN, OF ALLAN AND PARTNERS LLP, AND; AS PRESENTED IN COW REPORT FIN-2019-23.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>COW-FIN-2019-24 – 2019 Draft Business Improvement Area (BIA) Budget</p>	
	<p>Moved by: Councillor O’Connor: AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE, PASS A BY-LAW, BEING A BY-LAW TO APPROVE THE BUSINESS IMPROVEMENT AREA (BIA) 2019 OPERATING AND CAPITAL BUDGETS, AS PRESENTED IN COW REPORT FIN-2019-24.</p> <p style="text-align: right;">DEFEATED – UNANIMOUS</p>
<p>Business Improvement Area (BIA) Budget – Direction to BIA Board of Directors</p>	
	<p>Moved by: Mayor Lojko AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS THAT THE BUSINESS IMPROVEMENT AREA (BIA) BOARD OF DIRECTORS RESUBMIT THEIR ANNUAL BUDGET WITH A LARGER PERCENT (50-60%) BEING ALLOCATED FOR BEAUTIFICATION.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>COW-FIN-2019-25 – Capital Matters Pending</p>	
	<p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COW REPORT FIN-2019-25.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>COW-RECM-2019-08 – Volunteers Removing Tennis Court Fencing</p>	
	<p>Moved by: Councillor O’Connor AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES COW REPORT RECM-2019-08; AND</p> <p>THAT THE REMOVAL OF TENNIS COURT FENCING BE DONE BY THE GENERAL CONTRACTOR RESPONSIBLE FOR PHASE 1 OF THE CONSTRUCTION OF THE GORD BROWN MEMORIAL CANADA 150 OUTDOOR RINK; AND;</p> <p>THAT THE FENCING BE SALVAGED AND STORED TO BE USED DURING CONSTRUCTION OF THE NEW COURTS, AS PRESENTED IN COW REPORT RECM-2019-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

COW-LIB-2019-02 – Appointment of Youth Representative to Library Board

Moved by: Councillor O'Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-022, TO APPOINT COMMUNITY MEMBERS TO THE GANANOQUE PUBLIC LIBRARY BOARD, TO ADD JANEVRA PIER, AS THE YOUTH REPRESENTATIVE ON THE LIBRARY BOARD, AS PRESENTED IN COW REPORT LIB-2019-02.

CARRIED – UNANIMOUS

13. Discussion of Additional Items – None

14. Next Meeting – July 2, 2019

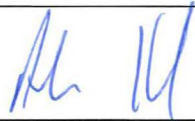
15. Questions from the Media – None

16. Adjournment

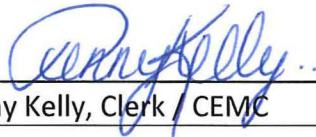
Moved by: Councillor O'Connor:

Be it resolved that the Committee of the Whole hereby adjourns the June 18, 2019, meeting at 9:40 PM.

CARRIED – UNANIMOUS



Adrian Haird, Chair



Penny Kelly, Clerk / CEMC