



COMMITTEE OF THE WHOLE MEETING MINUTES

On Tuesday, November 19, 2019

At Town Hall Council Chambers, 2nd Floor, 30 King Street East

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
Chair:	Matt Harper	Shellee Fournier, CAO (left the meeting at 7:25 PM)
Members:	Ted Lojko	Chanti Birdi, Interim Deputy Clerk
	Dave Anderson	Brenda Guy, Manager of Planning and Development
	Adrian Haird	Melanie Kirkby, Treasurer
	Mike Kench	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	
Regrets:		Penny Kelly, Clerk/CEMC
		Steve Tiernan, Fire Chief

1.	Call Meeting to Order Councillor Harper chaired the meeting. The meeting was called to order at 6:49 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Approval of Minutes – November 5, 2019 Moved by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COMMITTEE OF THE WHOLE ADOPTS THE MINUTES FROM THE TUESDAY, NOVEMBER 5 TH , 2019 MEETING. CARRIED – UNANIMOUS
4.	Public Question / Comment (Only addressing Reports on Agenda) • A member of the public spoke to an item on the Agenda.
5.	Disclosure of Additional Items 1. RMP Construction Site Update – Councillor Harper
6.	Public Meeting – None
7.	Unfinished Business – None

8.	<p>Delegations</p>
	<p>1. Lorie Goldfinger – CrossCurrent Energy Corp. – Reduction in Rent – Rooftop Solar Project</p> <ul style="list-style-type: none"> • Lorie Goldfinger, President of CrossCurrent Energy Corporation presented a PowerPoint presentation entitled “Shading Analysis” to the Committee of the Whole and requested that a rate reduction be considered regarding the roof rental on the Playhouse and Firehall Theaters which house the solar power panels. • The following recommendation was considered.
	<p>CrossCurrent Energy Corp. – Reduction in Rent – Rooftop Solar Project</p> <p>Moved by: Deputy Mayor Osmond</p> <p>AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO REVIEW THE LEASE AGREEMENT WITH CROSSCURRENT ENERGY CORP., AND REPORT BACK TO THE COMMITTEE OF THE WHOLE REGARDING THE PROPOSAL TO REDUCE THE RENT WITH RESPECT TO THE ROOFTOP SOLAR PANELS AT THE THOUSAND ISLANDS PLAYHOUSE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>2. Joanne van Dreumel – Artefact Oversight Committee – Artefact Agreement (+Ref. Report COW-CAO-2019-08), and; Arthur Child Heritage Museum Funding Proposal (+Ref. Report COW-CAO-2019-09)</p> <ul style="list-style-type: none"> • Joanne van Dreumel, Executive Director, 1000 Islands History Museum, appeared before the Committee of the Whole and presented two (2) PowerPoint presentations entitled “1000 Islands History Museum – A Year In Review”, and; Artefact Oversight Committee.
	<p>3. Susanne Richter – Thousand Islands Boat Museum (TIBM) – 2019 Overview</p> <ul style="list-style-type: none"> • Susanne Richter, Executive Director, Thousand Island Boat Museum (TIBM) appeared before the Committee of the Whole and presented a PowerPoint presentation entitled “Thousand Islands Boat Museum (TIBM)”.
9.	<p>Presentations By Staff (Others)</p>
	<p>1. 2019 Visitor Centre Season Report – Jennifer Baril, Tourism Coordinator</p> <ul style="list-style-type: none"> • Jennifer Baril, Town of Gananoque Tourism Coordinator appeared before the Committee of the Whole and presented a PowerPoint presentation entitled “2019 Visitor Centre Season Report”.
10.	<p>Correspondence</p>
	<p>1. Accounts Payable – October 24 to November 12, 2019</p>
	<p>2. Lana Marion – Maplecroft Court Sidewalk – Request to Reconsider</p>
	<p>3. Local Planning Appeal Tribunal (LPAT) – Island Harbour Club Inc. – Community Planning Permit</p>

	4. Ministry of Natural Resources and Forestry – Environmental Registry Notice (019-0732) by the Ministry of Natural Resources and Forestry regarding Proposal to Amend Three Statutes and Make a New Regulation
11.	Staff Reports
COW-CAO-2019-08 – Artefact Agreement – Five (5) Year Renewal	
	<p>Moved by: Deputy Mayor Osmond AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ACCEPTS THE ARTEFACT REPORT BY THE ARTHUR CHILD HERITAGE MUSEUM/THOUSAND ISLANDS HISTORY MUSEUM;</p> <p>AND FURTHER, SUBJECT TO BUDGET APPROVAL, PASS A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN ARTEFACT RENEWAL AGREEMENT WITH THE ARTHUR CHILD HERITAGE MUSEUM (ACHM)/THOUSAND ISLANDS HISTORY MUSEUM (TIHM) FOR A FIVE (5) YEAR TERM AND APPROVE FUNDING FOR \$15,000 ANNUALLY, AS PRESENTED IN COW REPORT CAO-2019-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Moved by: Deputy Mayor Osmond AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW TO ADD THE RIVETS AND RIVET HOLDER, BOX OF NAILS, AND TROPHY COLLECTIONS OF THE GANANOQUE CANOE CLUB TO THE TOWN’S CIVIC COLLECTION, AS PRESENTED IN COW REPORT CAO-2019-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
COW-CAO-2019-09 – Arthur Child Heritage Museum Thousand Islands History Museum Funding Proposal	
	<p>Moved by: Deputy Mayor Osmond AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REFERS THE ARTHUR CHILD HERITAGE MUSEUM (ACHM)/THOUSAND ISLANDS HISTORY MUSEUM FUNDING PROPOSAL IN THE AMOUNT OF \$48,575 TO THE 2020 BUDGET DELIBERATION PROCESS, AS PRESENTED IN COW REPORT CAO-2019-09.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
COW-CAO-2019-10 – Human Resources Policy Amendments/Updates	
	<p>Moved by: Deputy Mayor Osmond AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO AMEND THE HUMAN RESOURCES POLICY, AS PRESENTED IN COW REPORT CAO-2019-10.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

COW-RDS-2019-07 – Purchase of a Total Station – Budget Deviation in Intent

Moved by: Deputy Mayor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES A BUDGET DEVIATION BY INTENT IN THE AMOUNT OF \$24,914.24 (INCLUSIVE OF HST) TO PURCHASE A FOCUS 35 ROBOTIC TOTAL STATION AND ALL APPLICABLE APPURTENANCES, AS PRESENTED IN COW REPORT-RDS-2019-07.

CARRIED – 4 Ayes, 3 Nays

COW-CSC-2019-04 – Council and Committee of the Whole 2020 Meeting Schedule

Moved by: Deputy Mayor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE 2020 COUNCIL AND COMMITTEE OF THE WHOLE MEETING SCHEDULE, AS PRESENTED IN COW REPORT CSC-2019-04.

CARRIED – UNANIMOUS

COW-CSC-2019-05 – Emergency Management Program and Emergency Response Plan Review

Moved by: Deputy Mayor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS A BY-LAW, BEING A BY-LAW TO ADOPT AN EMERGENCY MANAGEMENT PROGRAM, EMERGENCY RESPONSE PLAN, AND MEET OTHER REQUIREMENTS UNDER THE *EMERGENCY MANAGEMENT AND CIVIL PROTECTION ACT*, AND; REPEAL BY-LAW NOS. 2014-107, 2015-109, 2016-102, 2016-104 and; 2017-088, AS PRESENTED IN COW REPORT CSC-2019-05.

CARRIED – UNANIMOUS

COW-FIN-2019-41 – 2019 Third Quarter Financial Results

Moved by: Deputy Mayor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE 2019 THIRD (3RD) QUARTER FINANCIAL RESULTS, AS PRESENTED IN COW REPORT FIN-2019-41.

CARRIED – UNANIMOUS

COW-FIN-2019-42 – Capital Matters Pending

Moved by: Deputy Mayor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COW REPORT FIN-2019-42.

CARRIED – UNANIMOUS

COW-ED-2019-12 – Lease Agreements – 10 King Street East

Moved by: Deputy Mayor Osmond

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAWS TO AUTHORIZE THE MAYOR AND CLERK TO SIGN LEASE AGREEMENTS WITH THE CHAMBER OF COMMERCE AND THE THOUSAND ISLANDS ACCOMMODATION PARTNERS (TIAP) AS PER OPTION# B, (EXTEND THE EXPIRY DATES TO DECEMBER 31, 2020 AT A RATE OF \$12 PER SQUARE FOOT BASE RATE FOR THE GANANOQUE AND THOUSAND ISLANDS CHAMBER OF COMMERCE AND THE THOUSAND ISLANDS ACCOMMODATION PARTNERS LEASES) AS IT RELATES TO RENTAL SPACE LOCATED AT 10 KING STREET EAST, AS PRESENTED IN COW REPORT ED-2019-12.

CARRIED – UNANIMOUS

12. Discussion of Additional Items

1. RMP Construction Site Update – Councillor Harper

Moved by: Councillor Kench

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO REQUEST THAT RMP REMOVE THEIR EQUIPEMENT/MATERIAL FROM SURROUNDING WORKSITE OF WATER, KATE AND ST. LAWRENCE STREETS BY JANUARY 30TH, 2020.

CARRIED – 5 Ayes, 2 Nays

13. Next Meeting – December 3, 2019

14. Questions from the Media – None

15. Adjournment

Moved by: Deputy Mayor Osmond:

Be it resolved that the Committee of the Whole hereby adjourns the November 19th, 2019, meeting at 9:21 PM.

CARRIED – UNANIMOUS



Matt Harper, Chair



Chanti Birdi, Interim Deputy Clerk