



COMMITTEE OF THE WHOLE MEETING MINUTES

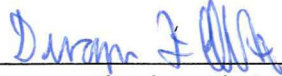

On March 20, 2018

At Emergency Services Building – 340 Herbert Street

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
CHAIR:	Dwayne Fletcher	Shellee Fournier, CAO
MEMBERS:	Brian Brooks	Penny Kelly, Clerk/CEMC
	Jan Hayes	Melanie Kirkby, Treasurer
	Joe Jansen	Paul McMunn, Manager of Public Works
	Anne Warren	Brenda Guy, Community Development Manager
		Terry Gilmer, Manager of Parks & Recreation
		Linda Sicoli, Economic Development Manager
		Sherri Ogilvie, Supervisor of Public Utilities
		Steve Tiernan, Fire Chief
REGRETS:	Erika Demchuk	
	Jeff Girling	
1	CALL MEETING TO ORDER	
	Councillor Fletcher chaired the meeting. The meeting was called to order at 6:11 PM.	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF <ul style="list-style-type: none"> • Councillor Brooks is a current member of the Gananoque Lions Club and Chair of the 2018 Ribfest Sub-Committee and therefore, declared a conflict of interest on the following items on the Agenda <ol style="list-style-type: none"> 1. Brian Tunnicliffe's delegation regarding the Gananoque Ribfest 2018, Rotary Club/Lion Clubs request to re-purchase the "Ribfest Stage", and; 2. Report COW-RECM-2018-02, entitled "Ribfest Stage – Proposed Sale". 	
3	APPROVAL OF MINUTES - March 6, 2018 (ADOPTION)	
	Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby adopt the minutes from the March 6, 2018 meeting.	
	CARRIED - UNANIMOUS	
4	PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)	
	Members from the public spoke to several items on the Agenda.	

5	UNFINISHED BUSINESS
	Penny Kelly, Clerk/CEMC
	<p>COW-CSC-2018-01 – Naming of Town Hall Council Chambers Contest – Establish an Adhoc Committee</p> <p>Moved by: Councillor Warren</p> <p>As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque approve Option #2, to authorize staff to advertise for Town residents to submit an Application to sit on the Town Hall Council Chambers Naming Adhoc Committee, and approve a budget to an upset limit of \$400, to be taken from the 2018 Community Grants Budget, as presented in COW Report-CSC-2018-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6	DISCLOSURE OF ADDITIONAL ITEMS – NONE
7	DELEGATIONS
	<p>Shannon Russell – We Own It – Keep Public Services Public</p> <ul style="list-style-type: none"> Ms. Russell appeared before the Committee of the Whole and presented a PowerPoint presentation entitled “We Own It – Keep Public Services Public”.
	<p>Brian Tunncliffe, Chairman – Gananoque Ribfest 2018 – Rotary Club/Lion Clubs Request to Re-Purchase “Ribfest Stage” (+Ref. Report COW-RECM-2018-02)</p> <p>***Councillor Brooks declared a pecuniary interest and refrained from any discussion on this item.</p> <ul style="list-style-type: none"> Mr. Tunncliffe appeared before the Committee of the Whole and requested that the Committee of the Whole consider selling the “Ribfest Stage” to the Rotary Club/Lion Club in the amount of \$2.00. <p>***Report COW-RECM-2018-02 entitled “Ribfest Stage – Proposed Sale” was dealt at this point.</p>
	<p>Pam Hudson – 1000 Islands Writers Festival – April 27 to 29, 2018 – Overview and Request for Funding</p> <ul style="list-style-type: none"> Ms. Hudson and Ms. Dunn appeared before the Committee of the Whole and provided an overview of the 1000 Islands Writers Festival being held from April 27 to 29, 2018. The 1000 Island Writers Festival requested that the Committee consider a request for funding in the amount of \$500.
	<p>1000 Islands Writers Festival – April 27 to 29, 2018 – Overview and Request for Funding</p> <p>Moved by: Councillor Warren</p> <p>As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque approve the 1000 Islands Writers Festival funding request in the amount of \$500.00, to be taken from the Council Community Grants budget.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>

8	PRESENTATIONS BY STAFF – NONE
9	CORRESPONDENCE
	Town of Essex – User Pay Childcare Services at AMO and FCM Conferences
	United Counties of Leeds and Grenville – Media Release – Homelessness Enumeration Press Release
	AMO – Cannabis Implementation – Municipal Funding Announcements
	Chris McDonald – Gananoque River, Water Lots & Docks
	J.E. Garrah – Market Street
	Alfred Read – Vandalism Costs in our Parks Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque direct staff to bring back a report regarding the installation of security camera(s) in the Joel Stone Park/Splash Pad area and related recording equipment. And further, investigate related costs and suggested camera locations. CARRIED - UNANIMOUS
	Upper Canada District School Board (UCDSB) – Determination and Distribution of Trustees for the Upper Canada District School Board for the 2018 Municipal Election Report
10	STAFF REPORTS
	Accounts Payable from February 27, 2018 to March 12, 2018 Moved by: Councillor Warren As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receive the Statement of Accounts Payable for cheques issued from February 27 to March 12, 2018 totalling \$230,826.29, as presented. CARRIED - UNANIMOUS
	COW-FIN-2018-09 – 2018 Business Improvement Area (BIA) Draft Budget Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque pass By-law No. 2018-024, being a By-law to approve the Business Improvement Area (BIA) Operating and Capital Budgets, as presented in COW Report-FIN-2018-009. CARRIED – UNANIMOUS
	COW-FIN-2018-10 – 2018 Tax Rates and Ratios Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque pass By-law 2018-025, being a By-law to approve the 2018 Tax Rates and Ratios, as presented in COW Report FIN-2018-010. CARRIED - UNANIMOUS

	<p>COW-FIN-2018-11 – Capital Matters Pending</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque receive the Capital Matter Pending update, as presented in COW Report-FIN-2018-011.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
	<p>COW-CAO-2018-04 – Human Resources Policy Update</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque pass By-law 2018-026, being a By-law to amend the Human Resources Policy, as presented in COW Report CAO-2018-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>COW-RECM-2018-02 – Ribfest Stage – Proposed Sale (+Delegation) ***Councillor Brooks declared a pecuniary interest and refrained from voting.</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque pass By-law No. 2018-027, being a By-law to authorize the Mayor and Clerk to sign an Agreement for the sale of the Ribfest Stage back to Rotary Club/Lions Club, care of the Ribfest Committee in the amount of \$2.00, including an indemnification clause exonerating the Town from any future liability, as presented in COW Report RECM-2018-002.</p> <p style="text-align: right;">CARRIED, by those voting.</p>
	<p>COW-RECM-2018-03 – Rink of Dreams – Sens Foundation</p> <p>Moved by: Councillor Warren As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque support, in principle, the proposal of a Sens Rink, subject to the satisfactory resolution of various items, including determining an appropriate location and the presentation of preliminary drawings and site plan, as presented in COW Report-RECM-2018-003.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
12	DISCUSSION OF ADDITIONAL ITEMS - NONE
13	NEXT MEETING – April 3, 2018
14	QUESTIONS FROM THE MEDIA – NONE
15	ADJOURNMENT
	<p>Moved by: Councillor Warren Be it resolved that the Committee of the Whole hereby adjourn the March 20, 2018 meeting at 7:46 PM.</p> <p style="text-align: right;">CARRIED - UNANIMOUS</p>
<p> Dwayne Fletcher, Chair</p> <p> Penny Kelly, Clerk</p>	