



## COMMITTEE OF THE WHOLE MEETING MINUTES

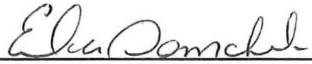
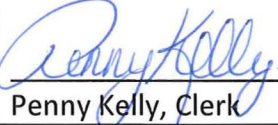
On April 17, 2018

At Emergency Services Building – 340 Herbert Street

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
<b>CHAIR:</b>	Erika Demchuk	Shellee Fournier, CAO
<b>MEMBERS:</b>	Joe Jansen	Penny Kelly, Clerk/CEMC
	Anne Warren	Melanie Kirkby, Treasurer
	Brian Brooks	Paul McMunn, Manager of Public Works
	Jeff Girling	Brenda Guy, Community Development Manager
	Jan Hayes	Terry Gilmer, Manager of Parks & Recreation
		Steve Tiernan, Fire Chief
<b>REGRETS:</b>	Dwayne Fletcher	Sherri Ogilvie, Supervisor of Public Utilities
1	<b>CALL MEETING TO ORDER</b>	
	Mayor Demchuk chaired the meeting. The meeting was called to order at 6:33 PM.	
2	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF – NONE</b>	
3	<b>APPROVAL OF MINUTES - April 3, 2018 (ADOPTION)</b>	
	<p><b>Moved by:</b> Councillor Warren                      Be it resolved that the Committee of the Whole hereby adopt the minutes from the April 3, 2018 meeting.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>	
4	<b>PUBLIC QUESTION/COMMENT (Only addressing Reports on Agenda)</b>	
	Mr. McDonald spoke to items on the Agenda.	
5	<b>UNFINISHED BUSINESS</b>	
	<b>Shellee Fournier, Chief Administrative Officer (CAO)</b>	
	<b>COW-CAO-2018-03 – Proposed Heritage Designation – Blinkbonnie – 50 Main Street</b>	
	<p><b>Moved by:</b> Councillor Brooks                      As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque authorize staff to proceed with the Heritage Designation process for the Blinkbonnie located at 50 Main Street, as presented in COW Report ED-2018-03.</p> <p style="text-align: right;"><b>DEFEATED – 2 Ayes, 4 Nays</b></p>	

6	<b>DISCLOSURE OF ADDITIONAL ITEMS – NONE</b>
7	<b>DELEGATIONS – NONE</b>
8	<b>PRESENTATIONS BY STAFF – NONE</b>
9	<b>CORRESPONDENCE</b>
	<p><b>Upper Canada District School Board (UCDSB) – Champions for Kids Foundation – 11<sup>th</sup> Annual Golf Tournament – Request for Sponsorship</b></p> <p><b>Moved by:</b> Councillor Brooks  As recommended by the Committee of the Whole, be resolved that the Council of the Town of Gananoque approve a donation in the amount \$0.00, to be funded through Council Grants, for the Upper Canada District School Board (UCDSB) Champion for Kids Foundation, 11th Annual Golf Tournament.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>Federation of Canadian Municipalities (FCM) – Report on the Use of the Municipal Emergency Fund for Haiti</b></p>
10	<b>STAFF REPORTS</b>
	<p><b>Accounts Payable from March 14<sup>th</sup> to April 11<sup>th</sup>, 2018</b></p> <p><b>Moved by:</b> Councillor Warren  As recommended by the Committee of the Whole be it resolved that the Council of the Town of Gananoque receive the Statement of Accounts Payable for cheques issued from March 14<sup>th</sup> to April 11<sup>th</sup>, 2018 totalling \$1,094,473.36, as presented.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
	<p><b>COW-CAO-2018-06 – Conference Convention Travel and Operational Expense Policy Amendment</b></p> <p><b>Moved by:</b> Councillor Warren  As recommended by the Committee of the Whole, be resolved that the Council of the Town of Gananoque pass By-law No. 2018-038, being a By-law to amend By-law No. 2011-123, the Conference, Convention, Travel and Operational Expense Policy, as presented in COW Report CAO-2018-06.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
	<p><b>COW-FIN-2018-13 – Capital Matters Pending</b></p> <p><b>Moved by:</b> Councillor Warren  As recommended by the Committee of the Whole, be it resolved that the Council of the Town of Gananoque receive the Capital Matters Pending update, as presented in COW Report FIN-2018-13.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>

	<p><b>COW-RECM-2018-04 – Municipal Alcohol and Facility User Policy – Amendment</b></p> <p><b>Moved by:</b> Councillor Brooks  As recommended by the Committee of the Whole, be resolved that the Council of the Town of Gananoque pass:</p> <ol style="list-style-type: none"> <li>1. By-law No. 2018-039, being a By-law to establish the Town of Gananoque’s Municipal Alcohol Policy, previously approved under Motion #2000-029, and;</li> <li>2. By-law No. 2018-040, being a By-law to amend By-law No. 2016-070, the Municipal Facility Use Policy,</li> </ol> <p>as presented in COW Report RECM-2018-04.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p> <hr/> <p><b>COW-RECM-2018-05 – Nickel Cup Request to Waive Fees</b></p> <p><b>Moved by:</b> Councillor Brooks  As recommended by the Committee of the Whole, be resolved that the Council of the Town of Gananoque approve the Nickel Cup’s request to waive fees in the amount of approximately \$3,280, to assist them with bringing the 2018 event to Gananoque, and;</p> <p>Approve the Nickel Cup’s request to use the Steel Workers Park as a campground for RV parking from June 1 to 3, 2018, as presented in COW Report RECM-2018-05.</p> <p>***Moved by Councillor Brooks to amend the recommendation to remove the words “Steel Workers Park” and insert “Arena Parking Lot”. – <b>CARRIED – UNANIMOUS</b></p> <p><b>Nickel Cup Request to Waive Fees – As Amended</b>  <b>Moved by:</b> Councillor Brooks  As recommended by the Committee of the Whole, be resolved that the Council of the Town of Gananoque approve the Nickel Cup’s request to waive fees in the amount of approximately \$3,280, to assist them with bringing the 2018 event to Gananoque, and;</p> <p>Approve the Nickel Cup’s request to use the Arena Parking Lot as a campground for RV parking from June 1 to 3, 2018, as presented in COW Report RECM-2018-05.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS, as amended</b></p> <hr/> <p><b>COW-FIRE-2018-04 – First (1st) Quarter 2018 Fire Report</b></p> <p><b>Moved by:</b> Councillor Brooks  As recommended by the Committee of the Whole, be resolved that the Council of the Town of Gananoque receive the 2018 First (1<sup>st</sup>) Quarter Fire Report for information purposes, as presented in COW Report FIRE-2018-04.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
12	<b>DISCUSSION OF ADDITIONAL ITEMS – NONE</b>
13	<b>NEXT MEETING – May 1, 2018</b>

14	<b>QUESTIONS FROM THE MEDIA – NONE</b>
15	<b>ADJOURNMENT</b>
	<p><b>Moved by:</b> Councillor Brooks          Be it resolved that the Committee of the Whole hereby adjourn the April 17, 2018 meeting at 7:43 PM.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
 <hr/> Erika Demchuk, Chair	 <hr/> Penny Kelly, Clerk