



**REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, March 7, 2023 at 5:00PM Closed

Session and 6:00PM Open Session

**Held via WebEx Video, Teleconference and In-person**

COUNCIL MEMBERS PRESENT		STAFF PRESENT
<b>Mayor:</b>	John Beddows	Shellee Fournier, CAO
<b>Councillors:</b>	Matt Harper	Penny Kelly, Clerk/CEMC
	Patrick Kirkby	Brenda Guy, Manager of Planning and Development
	Anne-Marie Koiner	Doug Wark, Manager of Parks and Recreation
	Vicky Leakey	David Armstrong, Manager of Public Works
	David Osmond	Gord Howard, Fire Chief
<b>Regrets:</b>	Colin Brown	Melanie Kirkby, Treasurer
		Scott Gee, Police Chief

<b>1.</b>	<b>Call Meeting to Order</b>
	Mayor Beddows called the meeting to order at 5:01 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Closed Meeting of Council (Beginning at 5:00 PM)</b>
	<b>Move into Closed Session</b>
	Moved by Deputy Mayor Leakey that the Council of the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:02 PM for the purpose of discussing one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board.
	<b>CARRIED – UNANIMOUS</b>
<b>4.</b>	<b>Move Out of Closed Session at 5:59 PM</b>
	<b>Council resumed the Open Session at 6:10 PM</b>
<b>5.</b>	<b>Reporting Out of Closed Session – Matters Arising</b>
	A Closed Meeting was held. Council discussed one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. There was nothing to report out on this item.
<b>6.</b>	<b>Land Acknowledgement Statement</b>
	<ul style="list-style-type: none"> <li>Mayor Beddows read the Land Acknowledgement Statement</li> </ul>
<b>7.</b>	<b>Public Question / Comment (Only Addressing Notice of Motion(s) or Reports on the Agenda)</b>
	<ul style="list-style-type: none"> <li>A Member of the public addressed a Report on the Agenda.</li> </ul>
<b>8.</b>	<b>Disclosure of Additional Items – None</b>
<b>9.</b>	<b>Delegations – None</b>
<b>10.</b>	<b>Presentations / Awards / Deputations – None</b>
<b>11.</b>	<b>Mayor’s Declaration</b>
	1. Mayor Beddows declared March 26, 2023, National Epilepsy Awareness Day and encouraged everyone to wear purple to show support for this cause.
<b>12.</b>	<b>Public Meeting – None</b>

<b>13.</b>	<b>Unfinished Business</b>
<b>Council-CAO-2023-02 – Consumption of Liquor in Public Places – Proposed Amendment</b>	
	<p><b>By-law No. 2023-023 – Consumption of Liquor in Public Places – Proposed Amendment</b></p> <p><b>Moved By:</b> Councillor Osmond                      <b>Seconded By:</b> Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-023, BEING A BY-LAW TO AMEND THE CONSUMPTION OF LIQUOR IN PUBLIC PLACES BY-LAW NO. 2022-101, TO EXCLUDE SCHEDULED/BOOKED EVENTS IN JOEL STONE PARK TO ALLOW THE ORGANIZER OF ANY EVENT THE ABILITY TO DETERMINE IF THEY WANT PUBLIC ALCOHOL TO BE ALLOWED OR NOT, AS PRESENTED IN COUNCIL REPORT CAO-2023-02.</p> <p style="text-align: right;"><b>CARRIED – 5 Ayes, 1 Nay</b></p>
<b>Council-CSC-2023-05 – Amend Procedural By-law – Order of Business</b>	
	<p><b>By-law No. 2023-024 – Amend Procedural By-law – Order of Business</b></p> <p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS BY-LAW NO. 2023-024, A FIRST AND SECOND TIME ON TUESDAY, MARCH 7, 2023, BEING A BY-LAW TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, SECTION 12. “ORDER OF BUSINESS – GENERAL FORMAT” TO MOVE THE “STAFF REPORT” SECTION TO FOLLOW “UNFINISHED BUSINESS”,</p> <p>AND FURTHER THAT THE THIRD READING OF BY-LAW NO. 2023-024, TAKE PLACE ON TUESDAY, MARCH 21, 2023, AS PRESENTED IN COUNCIL REPORT CSC-2023-05.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-REC-2023-08 – Cut Smart and Live Better While Reducing Costs – Grass Cutting Green Alternatives</b>	
	<p><b>Motion #23-053 – Cut Smart and Live Better While Reducing Costs – Grass Cutting Green Alternatives</b></p> <p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES RECOMMENDATIONS #1 THROUGH #3 AS PART OF THE CUT SMART AND LIVE BETTER WHILE REDUCING COSTS – GRASS CUTTING GREEN ALTERNATIVES, AS PRESENTED IN COUNCIL REPORT REC -2023-08.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>14.</b>	<b>Consent Agenda</b>
	<p><b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond</p> <p>Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly:</p>
	<p><b>Motion #23-052 – Approval of Minutes – Tuesday, February 21, 2023</b></p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, FEBRUARY 21<sup>ST</sup>, 2023 MEETING.</p>
	<p><b>By-law No. 2023-021 – 2023 Business Improvement Area (BIA) Operating and Capital Budget (3<sup>rd</sup> Reading)</b></p> <p>BEING A BY-LAW TO ADOPT THE 2023 BUSINESS IMPROVEMENT AREA (BIA) OPERATING AND CAPITAL BUDGET.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

15.	<b>Staff Reports</b>
<p><b>**At this point, the Chair invited David Armstrong, Manager of Public Works and Steve Saxton from J.L. Richards to provide comments/information with respect to Reports Council-UTIL-2023-06 and UTIL-2023-08.</b></p>	
<p><b>Council-UTIL-2023-06 – Lagoon Biosolids Removal Award of Contract</b></p>	
	<p><b>By-law No. 2023-025 – Lagoon Biosolids Removal Award of Contract</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-025, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH BISHOP WATER INC., FOR THE PROCUREMENT OF SERVICES TO COMPLETE THE FIELD TRIAL WORKS AND DISPOSE OF THE BIOSOLIDS, IN THE AMOUNT OF \$814,241.75 (EXCLUDING HST), AS PRESENTED IN COUNCIL REPORT UTIL-2023-06.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<p><b>Council-UTIL-2023-07 – Award of Contract – Water Treatment Plant (WTP) Electrical and Pump Upgrades</b></p>	
	<p><b>By-law No. 2023-026 – Award of Contract – Water Treatment Plant (WTP) – Highlift Pump and Electrical Upgrades</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-026, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH BLACK &amp; MACDONALD LTD., FOR THE PROCUREMENT OF SERVICES TO COMPLETE THE WATER TREATMENT PLANT HIGHLIFT PUMP AND ELECTRICAL UPGRADES OF \$452,367.97 (INCLUDING THE TOWN'S PORTION OF HST) AS PRESCRIBED IN TENDER UTIL-2022-04, AND AS PRESENTED IN COUNCIL REPORT UTIL-2023-07.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>By-law No. 2023-027 – Award of Contract – Water Treatment Plant (WTP) – Overhaul Highlift Pump #5 and Vibration De-tuning Plates</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-027, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH BLACK &amp; MACDONALD LTD., FOR THE PROCUREMENT OF PROVISIONAL SERVICES TO OVERHAUL HIGH LIFT PUMP #5 AND PROVIDE VIBRATION DE-TUNING PLATES FOR THE ADDITIONAL COST OF \$107,223.49 (INCLUDING THE TOWN'S PORTION OF HST), AS PRESCRIBED IN TENDER UTIL 2022-04, AND AS PRESENTED IN COUNCIL REPORT UTIL-2023-07.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>Motion #23-054 – Water Treatment Plant (WTP) – Pre-Draw from Water Reserves for Upgrades</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE PRE-DRAW OF \$86,591.46 FROM THE WATER RESERVES TO COVER THE FUNDING SHORTFALL OF THE WATER TREATMENT PLANT ELECTRICAL AND PUMP UPGRADES, AS PRESENTED IN COUNCIL REPORT UTIL-2023-07.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>

<b>Council-UTIL-2023-08 – Budget Deviation by Intent – Acti-Zyme Application at Lagoon</b>	
	<p><b>By-law No. 2023-032 – Agreement with Acti-Zyme Products Ltd. – Sludge Build-Up and Air Quality – Lagoon Site</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-032, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SOLE SOURCE AND SIGN AN AGREEMENT WITH ACTI-ZYME PRODUCTS LTD., FOR THE PROCUREMENT OF THEIR PRODUCTS TO UNDERTAKE A PILOT PROGRAM TO IMPROVE THE SLUDGE BUILD-UP AND AIR QUALITY AT THE LAGOON SITE, IN THE AMOUNT OF \$111,880.03 (INCLUSIVE OF TOWNS PORTION OF HST), AS OUTLINED IN THEIR PROPOSAL, AND AS PRESENTED IN COUNCIL REPORT UTIL-2023-08.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
	<p><b>Motion #23-055 – Budget Deviation by Intent – Acti-Zyme Application at Lagoon</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVE ADDITIONAL FUNDING DRAWN FROM THE WASTEWATER RESERVE FOR MITIGATING PRODUCTS AND SERVICES REQUIRED AT THE LAGOON TO AN UPSET LIMIT OF \$40,000.00, AS PRESENTED IN COUNCIL REPORT UTIL-2023-08.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-FIRE-2023-04 – Participation of Gananoque Fire Department in Mutual Aid Plan</b>	
	<p><b>By-law No. 2023-028 – Participation of Gananoque Fire Department in Mutual Aid Plan</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-028, BEING A BY-LAW TO AUTHORIZE THE GANANOQUE FIRE DEPARTMENT TO PARTICIPATE IN THE MUTUAL AID PLAN FOR LEEDS AND GRENVILLE AS PART OF THE ONTARIO MUTUAL AID PLAN, AS PRESENTED IN COUNCIL REPORT FIRE-2023-04.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-POL-2023-01 – Court Security and Prisoner Transportation Program</b>	
	<p><b>By-law No. 2023-029 – Court Security and Prisoner Transportation Program</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-029, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A COURT SECURITY AND PRISONER TRANSPORTATION PROGRAM TRANSFER AGREEMENT WITH THE MINISTRY OF COMMUNITY SAFETY AND CORRECTIONAL SERVICES IN THE AMOUNT OF \$71,638.04, AS PRESENTED IN COUNCIL REPORT POL-2023-01.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<b>Council-REC-2023-09 – Establish a Grass Maintenance Quality Standards Policy</b>	
	<p><b>By-law No. 2023-030 – Establish a Grass Maintenance Quality Standards Policy</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-030, BEING A BY-LAW TO ESTABLISH A GRASS MAINTENANCE QUALITY STANDARDS POLICY, AS PRESENTED IN COUNCIL REPORT REC-2023-09.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>



	<p><b>3. Marion Sprenger – National Anthem at Council Meetings</b></p>
	<p><b>Motion #23-057 – National Anthem at Council Meetings – Direction to Staff</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PLAY THE NATIONAL ANTHEM AT COUNCIL MEETINGS.  <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p> </p>
	<p>4. United Way Leeds &amp; Grenville – Invitation to a Community Conversation – March 16, 22 and 23, 2023</p>
	<p>5. Ministry of Natural Resources and Forestry (MNRF) – Floating Accommodations and Camping on Water Over Public Lands Proposal</p>
	<p><b>Motion #23-058 – Ministry of Natural Resources and Forestry (MNRF) – Floating Accommodations and Camping on Water Over Public Lands Proposal</b>  <b>Moved By:</b> Councillor Koiner                      <b>Seconded By:</b> Councillor Leakey  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ANALYZE AND REPORT BACK ON THE IMPLICATIONS OF MNRF FLOATING ACCOMMODATIONS AND CAMPING ON WATER OVER PUBLIC LANDS PROPOSAL DATED FEBRUARY 24, 2023.  <p style="text-align: right;"><b>CARRIED – 4 Ayes, 2 Nays</b></p> </p>
	<p>6. United Counties of Leeds and Grenville (UCLG) – Highlights of UCLG Council Meeting – February 23, 2023</p>
	<p>7. Minutes – Police Services Board (PSB):  a) November 22, 2022  b) December 20, 2022, and;  c) Unadopted Minutes of January 23, 2023</p>
	<p>8. Minutes – Business Improvement Area (BIA) – February 1, 2023</p>
	<p>9. Unadopted Minutes – Business Improvement Area (BIA) – February 8, 2023</p>
	<p><b>18. Notice Required Under the Notice By-law</b></p>
	<p><b>19.</b> • Mayor Beddows advised that a third reading to amend the Procedural By-law regarding the Order of Business will be considered at the next Council meeting scheduled for Tuesday, March 21, 2023.</p>
	<p><b>20. Committee Updates (Council Reps)</b></p>
	<p>• Members of Council provided their updates.</p>
	<p><b>21. Discussion of Additional Items – None</b></p>
	<p><b>22. Questions from the Media – None</b></p>
	<p><b>23. Confirmation By-law</b></p>
	<p><b>By-law No. 2023-022 – Confirming By-law – March 7, 2023</b>  <b>Moved By:</b> Deputy Mayor Leakey                      <b>Seconded By:</b> Councillor Osmond  BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-022, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MARCH 7<sup>TH</sup>, 2023, BE READ THREE TIMES AND FINALLY PASSED THIS 7<sup>TH</sup> DAY OF MARCH 2023.  <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p> </p>
	<p><b>24. Next Meeting – Tuesday, March 21, 2023 at 6:00 PM</b></p>

<b>25.</b>	<b>Adjournment</b>
	<p><b>Moved By:</b> Councillor Harper Be it resolved that Council hereby adjourns this regular meeting of Council at 8:23 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<hr/> <p>John Beddows, Mayor</p>	<hr/> <p>Penny Kelly, Clerk</p>