

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, March 2, 2021 at 6:00 PM

Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench (connected at 5:01 PM)	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	Gord Howard, Fire Chief

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 5:00 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	<p>Move Into Closed Session</p> <ul style="list-style-type: none"> Moved by Councillor Haird that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 5:00 PM for the purpose of discussing: <ol style="list-style-type: none"> Two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board with respect to a property matter and shared services. One (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality regarding an acquisition of property matter. Three (3) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees with respect to the Poet Laureate, 2021 Woman of the Year Award, member appointments to the Tourism Advisory Panel (TAP) and Municipal Heritage Advisory Panel. One (1) item under Labour Relations or Employee Negotiations regarding a labour matter. <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
4.	Move Out of Closed Session at 5:56 PM
	The Open Session of Council began at 6:00 PM
5.	Matters Arising from Closed Session
	<p>Council held a Closed Meeting to discuss:</p> <ul style="list-style-type: none"> Two (2) items under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board, regarding a Property Matter and Shared Services, and; one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality regarding a land acquisition matter. There is nothing to report out on these items.

- Kate McLean, member from the public, thanked both Brenda Guy and Jeff Brown for responding to her questions via email and telephone. She stated that she had no further questions or comments.

- The following recommendation was considered by Council.

Motion #21-031 – Development Permit Application – DP2021-02 – 787 King Street East

Moved by: Councillor Kench

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2021-02 FOR THE PROPERTY AT 787 KING STREET EAST (995423 ONTARIO INC), AS PRESENTED IN COUNCIL REPORT PD-2021-02.

CARRIED – UNANIMOUS

2. Development Permit Application – DP2021-03 – 95 King Street West - Council Report PD-2021-03

- A Public Meeting was held regarding a Class III Development Permit Application submitted by the property owner of 95 King Street West, requesting to convert the existing Heritage Tourist Inn into a six (6) room Retirement Home.
- Staff provided an overview of the Application and Report Council-PD-2021-03.
- Brenda Boudreau and Michael Jensen, Applicants, were present at the meeting and stated that they are available to answer any questions from Council and/or the public.
- Council had no questions or comments.
- No questions or comments were made by the public.

- The following recommendation was considered by Council.

Motion #21-032 – Development Permit Application – DP2021-03 – 95 King Street West

Moved by: Councillor Kench

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2021-03 FOR THE PROPERTY AT 95 KING STREET WEST (JENSEN/BOUDREAU), AS PRESENTED IN COUNCIL REPORT PD-2021-03.

CARRIED – UNANIMOUS

12. Correspondence

1. Accounts Payable – February 12 to 22, 2021
2. Business Improvement Area (BIA) – Snow Removal in Downtown Core
 - Council discussed this item and generally agreed to maintain the status quo of snow removal in the BIA Downtown Core.
3. Technical Standards & Safety Authority (TSSA) – Carbon Monoxide Awareness Campaign
4. *Accessibility for Ontarians with Disability Act (AODA) – Desk Audit Compliance*
5. **Royal Canadian Legion Ontario Command – Military Service Recognition Book – Request for Donation**

Motion #21-042 – Royal Canadian Legion Ontario Command – Military Service Recognition Book – Request for Donation

Moved by: Councillor Anderson

Seconded by: Deputy Mayor Osmond

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$340.00, AS A DONATION TO THE ROYAL CANADIAN LEGION ONTARIO COMMAND MILITARY SERVICE RECOGNITION BOOK.



CARRIED – 6 Ayes, 1 Nay

6. Minutes – Planning Advisory Committee (PAC) – January 26, 2021

7. Minutes – Heritage Advisory Panel – January 22 and February 18, 2021

13.	Unfinished Business
	Council-CS-2021-16 – Community Improvement Plan (CIP) – Recommendation from Economic Development Advisory Panel
	**Councillor Kench declared a pecuniary interest as he has applied under the CIP with respect to Brownfield(s), and refrained from any discussion and voting.
	<p>Motion #21-033 – Community Improvement Plan (CIP) – Recommendation from Economic Development Advisory Panel</p> <p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE COMMUNITY IMPROVEMENT PLAN (CIP) – RECOMMENDATION FROM ECONOMIC DEVELOPMENT ADVISORY PANEL FOR INFORMATION AND THAT NO CHANGES TO THE COMMUNITY IMPROVEMENT PLAN BE MADE AT THIS TIME, AS PRESENTED IN COUNCIL REPORT CS-2021-16.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting</p>
14.	Consent Agenda
	<p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird</p> <p>Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:</p> <p>MOTION:</p> <p>#21-030 – Approval of Minutes – Tuesday, February 16, 2021</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, FEBRUARY 16TH, 2021 MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
15.	Motions (Council Direction to Staff) – None
16.	Notice Required Under the Notice By-law – None
17.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> • Councillors provided their updates.
18.	Discussion of Additional Items – None
19.	Staff Reports
	Council-CS-2021-17 – Reconnect Festival and Event Program Agreement
	<p>By-law No. 2021-030 – Reconnect Festival and Event Program Agreement</p> <p>Moved by: Councillor Kench Seconded by: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-030, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE TRANSFER PAYMENT AGREEMENT WITH THE MINISTRY OF HERITAGE, SPORT, TOURISM AND CULTURE INDUSTRIES FOR THE RECONNECT FESTIVAL AND EVENT PROGRAM GRANT FOR THE “A WONDERFUL LIFE IN GANANOQUE” EVENT, AS PRESENTED IN COUNCIL REPORT CS-2021-17.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	Council-CS-2021-18 – Tourism Economic Development and Recovery Funding Agreement
	By-law No. 2021-031 – Tourism Economic Development and Recovery Funding Agreement
	<p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Kench</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-031, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN THE TRANSFER PAYMENT AGREEMENT WITH THE MINISTRY OF HERITAGE, SPORT, TOURISM AND CULTURE INDUSTRIES FOR THE TOURISM ECONOMIC DEVELOPMENT AND RECOVERY FUND FOR THE “TOWN OF GANANOQUE DISCOVERY EXPERIENCE” PROGRAM;</p>

	<p>AND FURTHER THAT THE 2021 TOWN OF GANANOQUE EXPENSES OF UP TO \$16,750 BE FUNDED FROM THE ECONOMIC DEVELOPMENT RESERVE;</p> <p>AND FURTHER THAT COUNCIL PRE-APPROVE THE PROGRAM EXPENSES OF \$47,000 TO BE INCLUDED IN THE 2022 OPERATING BUDGET AND \$14,250 IN THE 2023 OPERATION BUDGET,</p> <p>AS PRESENTED IN COUNCIL REPORT-CS-2021-18.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-CS-2021-19 – 4th Town Gate – Recommendation from Economic Development Advisory Panel	
	<p>Motion #21-034 – 4th Town Gate – Recommendation from Economic Development Advisory Panel</p> <p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES 4TH TOWN GATE – RECOMMENDATION FROM ECONOMIC DEVELOPMENT ADVISORY PANEL FOR INFORMATION;</p> <p>AND FURTHER THAT THE ECONOMIC DEVELOPMENT ADVISORY PANEL RECOMMENDATION BE REVIEWED AS PART OF THE MARINA MASTER PLAN, AS PRESENTED IN COUNCIL REPORT CS-2021-19.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2021-07 – Capital Matters Pending	
	<p>Motion #21-035 – Capital Matters Pending</p> <p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2021-07.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
Council-FIN-2021-08 – Community Grants 2021 – First Intake	
<p>**Moved by Deputy Mayor Osmond and Seconded by Councillor Haird to amend the recommendation to remove the amount of \$5,000 and replace with \$2,500.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
	<p>Motion #21-036– Community Grants 2021 – First Intake – Gananoque Flag Football</p> <p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE FLAG FOOTBALL LEAGUE, IN THE AMOUNT OF \$2,500 TOWARDS THE COST OF STARTING THE PROGRAM, AS PRESENTED IN COUNCIL REPORT FIN-2021-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, as amended</p>
	<p>Motion #21-037 – Community Grants 2021 – First Intake – King Street Productions / First Peoples’ Performing Arts Festival</p> <p>Moved by: Councillor Anderson Seconded by: Councillor O’Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE KING STREET PRODUCTIONS / FIRST PEOPLES’ PERFORMING ARTS FESTIVAL, IN THE AMOUNT OF \$2,500 TOWARDS THE COST OF THE 2021 EVENT, AS PRESENTED IN COUNCIL REPORT FIN-2021-08.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
20.	Questions from the Media
	<ul style="list-style-type: none"> • There being none, the Chair moved on to the next item.

21.	Confirmation By-law
	<p>By-law No. 2021-029– Confirming By-law – March 2, 2021 (3 Readings)</p> <p>Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-029, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, MARCH 2ND, 2021, BE READ THREE TIMES AND FINALLY PASSED THIS 2ND DAY OF MARCH 2021.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
22.	Next Meeting: Tuesday, March 16, 2021 at 6:00 PM.
23.	Adjournment
	<p>Moved by: Deputy Mayor Osmond</p> <p>Be it resolved that Council hereby adjourns this regular meeting of Council at 7:59 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
 <hr/> Ted Lojko, Mayor	 <hr/> Penny Kelly, Clerk / CEMC