

SPECIAL COUNCIL MEETING MINUTES
 Held on Wednesday, March 25, 2020 at 9:00am
 Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
Councillors:	Dave Anderson (connected at 9:20 AM)	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper (connected at 9:17 AM)	Garry Hull, Chief of Police
	Mike Kench	Melanie Kirkby, Treasurer
	Dennis O'Connor	Kari Lambe, Manager of Community Services
	David Osmond	Paul McMunn, Manager of Public Works
		Steve Tiernan, Fire Chief

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 9:05 AM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Pandemic Influenza Reports
Council-CAO-2020-01 – Amend Procedural By-law No. 2016-014 due to Pandemic	
	<p>By-law No. 2020-039 – Amend Procedural By-law No. 2016-094 – COVID 19 Pandemic</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW 2020-039, BEING A BY-LAW TO AMEND THE PROCEDURAL BY-LAW NO. 2016-094, TO INCLUDE ELECTRONIC PARTICIPATION RESPONDING TO EMERGENCIES AND MATTERS CRITICAL TO COMMUNITY WELFARE, AS PRESENTED IN COUNCIL REPORT CAO-2020-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
**Deputy Mayor Harper entered the video / teleconference at 9:17 AM.	
	<p>Motion #20-053 – Planning Advisory Committee (PAC) – Terms of Reference – Temporarily Set Aside – Allow Planning Applications</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE TEMPORARILY SET ASIDE THE PLANNING ADVISORY COMMITTEE (PAC) TERMS OF REFERENCE TO ALLOW PLANNING APPLICATIONS TO BE APPROVED DIRECTLY BY COUNCIL WITH ELECTRONIC INPUT RECEIVED BY THE MEMBERS OF THE PLANNING ADVISORY COMMITTEE IN LIEU OF PAC MEETINGS, AS PRESENTED IN COUNCIL REPORT CAO-2020-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>
**Councillor Anderson entered the video / teleconference at 9:20 AM.	
	<p>Motion #20-054 – Committees of Council / Advisory Panel Meetings – Temporarily Postpone</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE TEMPORARILY POSTPONES ADVISORY PANEL MEETINGS RECOGNIZING THE HEALTH AND WELFARE OF ITS MEMBERS AND STAFF, UNTIL SUCH TIME AS THE PROVINCE LIFTS THE COVID-19 PANDEMIC STATE OF EMERGENCY, AS PRESENTED IN COUNCIL REPORT CAO-2020-01.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

Council-FIN-2020-04 – Pandemic Financial Relief Report

Motion #20-055 – Pandemic Financial Relief – Direction to Staff

Moved by: Councillor Haird **Seconded by:** Councillor Osmond
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDES RELIEF DURING THE COVID-19 PANDEMIC AS FOLLOWS:

1. THAT THE DUE DATE FOR THE FIRST INSTALLMENT FOR THE 2020 INTERIM BILL BE DEFERRED TO MAY 29TH, 2020.
2. THAT THE APRIL AND MAY 2020 PENALTY AND INTEREST ON PAST DUE TAXES NOT BE APPLIED.
3. THAT 1 BAG OF CURBSIDE WASTE BE ACCEPTED WITHOUT A BAG TAG PER HOUSEHOLD FOR THE MONTHS OF APRIL AND MAY 2020.
4. THAT PARKING FEES BE WAIVED UNTIL MAY 31, 2020.
5. THAT THE DUE DATE FOR MARINA SLIP PAYMENTS BE EXTENDED TO JUNE 1, 2020.
6. THAT THE DUE DATE FOR FEES AT THE VISITOR CENTER FOR RACK CARDS BE EXTENDED TO JUNE 1, 2020.
7. THAT THE LEASE RATE FOR THE 1000 ISLANDS KAYAKING BE EXTENDED TO DECEMBER 31, 2020.
8. THAT THE CANCELLATION FEE BE WAIVED FOR ANY RECREATIONAL BOOKINGS DURING THE STATE OF EMERGENCY.

AS OUTLINED IN COUNCIL REPORT FIN-2020-04.

CARRIED – UNANIMOUS

12. Consent Agenda

Moved by: Councillor Haird **Seconded by:** Councillor Osmond

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

BY-LAWS:

2020-020 – Video Surveillance Policy and Repeal By-law No. 2011-093

2020-035 – 2020 Water and Wastewater Operating and Capital Budget (1st and 2nd Reading)

2020-036 – Amend General Fees and Rates By-law – Schedule ‘H’ – King Street Pedestrian Bridge

MOTIONS:



#20-049 – Approval of Minutes – Tuesday, March 3 and 10, 2020

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, MARCH 3RD, 2020, AND THE SPECIAL MINUTES OF TUESDAY, MARCH 10TH, 2020 MEETINGS.

#20-050 – Video Streaming at Lou Jeffries Arena

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO ISSUE A REQUEST FOR PROPOSAL (RFP) SEEKING A PROPONENT TO PROVIDE LIVE STREAMING SERVICES AT THE LOU JEFFRIES ARENA AND REPORT BACK TO COMMITTEE OF THE WHOLE, AS PRESENTED IN COW REPORT CS-2020-10.

<p>#20-051 – Statement of the Treasurer – 2019 Council Remuneration and Expenses AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE STATEMENT OF THE TREASURER WITH REGARDS TO THE 2019 COUNCIL REMUNERATION AND EXPENSES, AS PRESENTED IN COW REPORT FIN-2020-10.</p>	
<p>#20-052 – Long Term Debt Schedule AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2020 LONG TERM DEBT SCHEDULE, AS PRESENTED IN COW REPORT FIN-2020-11.</p>	
<p>CARRIED – UNANIMOUS</p>	
14.	<p>Notice Required Under the Notice By-law</p>
	<p>Tuesday, April 7, 2020: Third and Final Reading of 2020 Water and Wastewater Operating and Capital Budget</p> <ul style="list-style-type: none"> • Mayor Lojko provided notice that By-law No. 2020-035, being the 2020 Water and Wastewater Operating and Capital Budget will be considered for its third and final reading on Tuesday, April 7, 2020.
17.	<p>Staff Report</p>
<p>Council-CS-2020-04 – Amend Economic Development Advisory Panel Terms of Reference – Membership</p>	
	<p>By-law No. 2020-037 – Amend Economic Development Advisory Panel Terms of Reference – Membership</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-037, BEING A BY-LAW TO AMEND THE ECONOMIC DEVELOPMENT ADVISORY PANEL TERMS OF REFERENCE SECTION 4. MEMBERSHIP TO REMOVE AND REPLACE SUBSECTION 4.1. WITH THE FOLLOWING: “4.1. THE ADVISORY PANEL WILL BE COMPOSED OF ONE (1) MEMBER OF COUNCIL AND SIX (6) MEMBERS OF THE PUBLIC FROM THE VARIOUS BUSINESS SECTORS.”, AS PRESENTED IN COUNCIL REPORT CS-2020-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #20-056 – Advertisement – Economic Development Advisory Panel – Seeking Two (2) Members</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PLACE AN ADVERTISEMENT ON THE TOWN’S WEBSITE AND SOCIAL MEDIA SEEKING TWO (2) MEMBERS, FROM THE VARIOUS BUSINESS SECTORS, TO THE VACANCIES ON THE ECONOMIC DEVELOPMENT ADVISORY PANEL, AND REPORT BACK TO COUNCIL, AS PRESENTED IN COUNCIL REPORT CS-2020-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
18.	<p>Confirmation By-law</p>
	<p>By-law No. 2020-038 – Confirming By-law – March 25, 2020 (3 Readings)</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-038, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS SPECIAL MEETING HELD ON MARCH 25TH, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 25TH DAY OF MARCH, 2020.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
19.	<p>Questions from the Media</p> <ul style="list-style-type: none"> • Heddy Sorour, reporter from Post Media requested guidance on accessing the Town Reports on the Website.

20.	Next Meeting – April 7, 2020
21.	Adjournment
	<p>Moved by: Councillor Haird Be it resolved that Council hereby adjourns this regular meeting of Council at 9:53 AM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p style="text-align: center;"></p> <hr/> <p>Ted Lojko, Mayor</p>	<p style="text-align: center;"></p> <hr/> <p>Penny Kelly, Clerk</p>