

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, April 4, 2023 at 5:00PM Closed Session
 and 6:00PM Open Session

Held via WebEx Video, Teleconference and In-person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Shellee Fournier, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk/CEMC
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Patrick Kirkby	Melanie Kirkby, Treasurer
	Anne-Marie Koiner	Doug Wark, Manager of Parks and Recreation
	Vicky Leakey	David Armstrong, Manager of Public Works
	David Osmond	Gord Howard, Fire Chief
		Scott Gee, Police Chief

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:05 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
	1. Councillor Brown declared a pecuniary interest with respect to Public Meeting Item #13.2, entitled “Proposed Class III Development – Brown’s Hospitality – 399 King Street East (+Report Council PD-2023-05)”, as the owner / applicant is his father.
	2. Councillor Osmond declared a pecuniary interest with respect to Report Council-2023-RDS-07, entitled “Purchase Two (2) Half-Ton Trucks – Award of Tender”, as Gananoque Motors Ltd., financially supported Le FestivILES event.
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	Move into Closed Session
	Moved by Councillor Koiner that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:05 PM for the purpose of discussing one (1) item under Security of Property of the Municipality or local Board, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. CARRIED – UNANIMOUS
4.	Move Out of Closed Session at 5:37 PM
	Council resumed the Open Session at 6:00 PM
5.	Reporting Out of Closed Session – Matters Arising
	A Closed Meeting was held. Council discussed one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board. There is nothing to report out on this item. Council also considered one (1) item under Security of Property of Municipality or Local Board. The following matter was considered:

	<p>By-law No. 2023-039 – Zycom Solutions – Agreement to Purchase IT Software</p> <p>Moved By: Councillor Koiner Seconded By: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-039, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ZYCOM TECHNOLOGIES TO PURCHASE AN INFORMATION TECHNOLOGY (IT) SOFTWARE, AT A COST OF \$39,627 (INCLUDING THE TOWN’S PORTION OF HST), TO BE FUNDED FROM CAPITAL RESERVES, AS PRESENTED IN COUNCIL REPORT FIN-2023-IC-01 AND FIN-2023-IC-02.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
6.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was played.
7.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement
8.	Public Question / Comment (Only Addressing Notice of Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> A Member of the public addressed a Report on the Agenda.
9.	Disclosure of Additional Items – None
10.	Delegations – None
11.	Presentations / Awards / Deputations – None
12.	Mayor’s Declaration
	<p>1. Pitch-In Canada Week – April 16 to 23, 2023</p> <ul style="list-style-type: none"> Mayor Beddows declared the week of April 16 to 23, 2023 to be observed as “Pitch-In Canada Week” and encouraged everyone to participate in a community-wide Pitch-In event on April 20, 2023 at 9:00 AM, gathering at the Lou Jeffries Arena, to clean up debris throughout the areas of Town.
13.	Public Meeting
	<p>1. Proposed Class III Development – Tennant’s Welding Ltd. – 200 James A. Brennan Road (+Report Council PD-2023-04)</p>
	<ul style="list-style-type: none"> A Public Meeting was held with respect to a Proposed Class III Development Permit Application (DP2023-02) received from Mike Tennant, Applicant and Owner of Tennant’s Welding Ltd., requesting a Development Permit to develop the lands municipally known as 200 James A. Brennan Road (CON 1 PT LOT 12 PT AND LOT 13 RP; 28R9649 PARTS 1 & 2 TOWN OF GANANOQUE), to contain a new temporary storage structure. The Chair requested the Manager of Planning and Development present the Application to Council. <ul style="list-style-type: none"> Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2023-04.
	<ul style="list-style-type: none"> The Chair asked the Applicant/Owner if they had anything to add to the Staff overview. <ul style="list-style-type: none"> The Applicant / Owner was not in attendance.

	<ul style="list-style-type: none">• The Chair asked if any member of Council had any questions or comments<ul style="list-style-type: none">• Councillor Harper asked if this was the same type of structure at the Public Works yard. Brenda Guy confirmed that the structure is no longer at Public Works, however, the Applicant is requesting the same type of structure.• Mayor Beddows asked for clarity if it was a condition that the Town is imposing is that the lots be joined together into a single property and be held by a single owner. Brenda Guy confirmed that this was correct.
	<ul style="list-style-type: none">• The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant. <p>The Chair asked if any member of the public had any questions or comments. – None</p>
	<ul style="list-style-type: none">• The Chair asked if the Applicant / Owner had any additional questions or comments – None – not in attendance.
	<ul style="list-style-type: none">• Council considered the following recommendation.
	<p>Motion #23-073 – Class III Development Permit – Tennant’s Welding Ltd. – 200 James A. Brennan Road – DP2023-02</p> <p>Moved By: Councillor Koiner Seconded By: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DP2023-02 TENNANT’S WELDING LTD. – 200 JAMES A. BRENNAN ROAD, FOR THE ADDITION OF A TARPULIN STRUCTURE TO THE NORTH OF THE EXISTING MAIN BUILDING, ON THE CONDITIONS THAT:</p> <ul style="list-style-type: none">• THE TWO (2) PROPERTIES BE MERGED ON TITLE AS ONE (1) LEGAL ENTITY UNDER THE CIVIC ADDRESS OF 200 JAMES A. BRENNAN ROAD;• THE OWNERS ENTER INTO AN AMENDING DEVELOPMENT PERMIT AGREEMENT WITHIN ONE (1) YEAR OF THE NOTICE OF DECISION OR THE APPROVAL MAY LAPSE; AND• ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER, <p>AS PRESENTED IN COUNCIL REPORT PD-2023-04.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>2. Proposed Class III Development – Brown’s Hospitality – 399 King Street East (+Report Council PD-2023-05)</p>
	<p>***Councillor Brown declared a conflict of interest and left the room, as the Owner/Applicant is his father.</p>
	<ul style="list-style-type: none">• A Public Meeting was held with respect to a Proposed Class III Development Permit Application (DP2023-03) received from the Owner / Application 995423 Ontario Inc., requesting a Development Permit to develop the existing building located at 399 King Street East (PLAN 223 LOT 1137 LOT 1138 PLAN 28R-7427 PART 2 TOWN OF GANANOQUE), to accommodate a new restaurant.• The Chair requested the Manager of Planning and Development present the Application to Council.<ul style="list-style-type: none">• Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2023-05.

	<ul style="list-style-type: none">• The Chair asked the Applicant/Owner if they had anything to add to the Staff overview.<ul style="list-style-type: none">• The Applicant / Owner, Jeff Brown thanked Council for considering the Application, and advised that the Brown family is excited to do another project in Gananoque. The building will be freshened up, and the inclusion of a walkway on King Street for pedestrians to access Popeye's will be a benefit. The restaurant will also provide employment.
	<ul style="list-style-type: none">• The Chair asked if any member of Council had any questions or comments – None
	<ul style="list-style-type: none">• The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant.• The Chair asked if any member of the public had any questions or comments – None.
	<ul style="list-style-type: none">• The Chair asked if the Applicant / Owner had any additional questions or comments<ul style="list-style-type: none">• The Chair asked if the Applicant / Owner had any additional questions or comments<ul style="list-style-type: none">• Mr. Brown advised that the opening goal date of Popeye's is July 1, 2023.
	<ul style="list-style-type: none">• Council considered the following recommendation.
	<p>Motion #23-074 – Class III Development Permit – Brown’s Hospitality – 399 King Street East – DP2023-03 Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DP2023-03 POPEYES RESTAURANT – 399 KING STREET EAST, FOR THE CONVERSION OF THE EXISTING STRUCTURE TO ACCOMMODATE THE NEW RESTAURANT SUBJECT TO THE FOLLOWING CONDITIONS:</p> <ul style="list-style-type: none">• A FINAL SET OF DRAWINGS BE SUBMITTED PRIOR TO THE REGISTRATION OF THE DEVELOPMENT PERMIT AGREEMENT TO INCLUDE TREE BUFFERING, PEDESTRIAN WALKWAY INCLUDING PAINTING AND DEPRESSED CURBING FROM KING STREET EAST TO THE RESTAURANT AND MINOR CHANGES FOR CLARIFICATION;• THE OWNER ENTER INTO AN AMENDING DEVELOPMENT PERMIT AGREEMENT WITHIN ONE (1) YEAR OF THE NOTICE OF DECISION OR THE APPROVAL MAY LAPSE; AND• ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER, <p>AS PRESENTED IN COUNCIL REPORT PD-2023-05.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting</p>
***Councillor Brown returned to the room.	
	<p>3. Proposed Class III Development – Thousand Islands Foundation – 690 Charles Street (+Report Council PD-2023-06)</p>
	<ul style="list-style-type: none">• A Public Meeting was held with respect to a Proposed Class III Development Permit Application (DP2023-04) received from the 1000 Islands Foundation, Owner, and; Applicant Brett Christopher, requesting a Development Permit to repair and replace the structure and reconfigure the deck area layout on the property located at 690 Charles Street South (PLAN 86 PT LOT 668 PT LOT 669 PT LOT 670 TOWN OF GANANOQUE).

	<ul style="list-style-type: none"> • The Chair requested the Manager of Planning and Development present the Application to Council. <ul style="list-style-type: none"> • Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2023-06.
	<ul style="list-style-type: none"> • The Chair asked the Applicant/Owner if they had anything to add to the Staff overview. <ul style="list-style-type: none"> • Brett Christopher, Applicant, thanked the Manager of Planning & Development, Brenda Guy and Council for considering the Application. • Mr. Christopher provided an overview of the events leading up to the request for a Development Permit to repair and replace the structure and reconfigure the deck area layout.
	<ul style="list-style-type: none"> • The Chair asked if any member of Council had any questions or comments - None
	<ul style="list-style-type: none"> • The Chair advised that under the Development Permit By-law, comments may be made by the public, however, once a Permit has been approved the only party able to appeal to the Ontario Land Tribunal is the Applicant. <p>The Chair asked if any member of the public had any questions or comments:</p> <ul style="list-style-type: none"> • Emery Groen, owner of the boat house located on the Town’s waterlot, adjacent to the Playhouse, noted that the placement of the deck was slightly larger than the previous deck along the shoreline and was concerned about access to his boathouse. • Brett Christopher responded that he was going to discuss this further with the contractor. • Mayor Beddows noted that this was a matter between the two parties.
	<ul style="list-style-type: none"> • The Chair asked if the Applicant / Owner had any additional questions or comments – None
	<ul style="list-style-type: none"> • Council considered the following recommendation.
	<p>Motion #23-075 – Class III Development – Thousand Islands Foundation – 690 Charles Street (DP2023-04) Moved By: Councillor Koiner Seconded By: Councillor Harper</p> <p>WHEREAS THE COUNCIL OF THE TOWN OF GANANOQUE APPROVED THE SALE OF 690 CHARLES STREET SOUTH AND 175 SOUTH STREET AND AUTHORIZED THE PLAYHOUSE TO ACT AS THE TOWN’S AGENT TO APPLY TO THE GOVERNMENT OF CANADA TO OBTAIN THEIR CONSENT TO TRANSFER THE WATER LOT;</p> <p>NOW THEREFORE BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES AN APPLICATION BY THE 1000 ISLANDS FOUNDATION TO RECONFIGURE THE ABOVE GRADE LAYOUT.</p> <p>AND FURTHER THAT COUNCIL APPROVES DP2023-04 THOUSAND ISLANDS PLAYHOUSE - 690 CHARLES STREET SOUTH FOR THE PROPOSING NEW DECKING AND SEATING/STAIRS AREA WITH EXCEPTION OF THE ELEVATED SEATING/VIEW AREA IDENTIFIED AS PHASE I (ALL WORKS EXCLUDING ELEVATED VIEWING/SEATING AREA).</p> <p>CONDITIONS ATTACHED TO THE DEVELOPMENT PERMIT:</p> <ul style="list-style-type: none"> • A FINAL SET OF DRAWINGS BE SUBMITTED PRIOR TO THE REGISTRATION OF THE DEVELOPMENT PERMIT AGREEMENT. • ALL PERMITS BE OBTAINED FROM THE CATARAQUI REGION CONSERVATION AUTHORITY (CRCA) ONTARIO REGULATION 148/06 BE OBTAINED AND SUBMITTED;

<p>***At this point, Council considered Council Report RDS-2023-07 entitled “Purchase Two (2) Half-Ton Trucks – Award of Tender”.</p>	
<p>Council-CAO-2023-06 – Amend By-law No. 2011-104 – Sale and Disposition of Land Policy</p>	
	<p>By-law No. 2023-044 – Amend By-law No. 2011-104 – Sale and Disposition of Land Policy Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-044, BEING A BY-LAW TO AMEND BY-LAW NO. 2011-104, THE SALE AND DISPOSITION OF LAND POLICY, AS PRESENTED IN COUNCIL REPORT CAO-2023-06. <p style="text-align: right;">CARRIED – UNANIMOUS</p> </p>
15.	<p>Approval of Minutes – March 17, 21 and 28, 2023</p>
	<p>Motion #23-072 – Approval of Minutes – March 17, 21 and 28, 2023 Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, MARCH 21ST, 2023, MEETING, AND ITS SPECIAL MINUTES OF FRIDAY, MARCH 17TH, AND; TUESDAY, MARCH 28TH, 2023, MEETINGS. <p style="text-align: right;">CARRIED – UNANIMOUS</p> </p>
16.	<p>Staff Reports</p>
<p>Council-FIN-2023-15 – 2023 Tax Rates and Ratios</p>	
	<p>By-law No. 2023-045 – 2023 Tax Rates and Ratios Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-045, BEING A BY-LAW TO APPROVE THE 2023 TAX RATES AND RATIOS, AS PRESENTED IN COUNCIL REPORT FIN-2023-15. <p style="text-align: right;">CARRIED – UNANIMOUS</p> </p>
<p>Council-FIN-2023-16 – Long Term Debt Schedule</p>	
	<p>Motion #23-077 – Long Term Debt Schedule Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2023 LONG TERM DEBT SCHEDULE, AS PRESENTED IN COUNCIL REPORT FIN-2023-16. <p style="text-align: right;">CARRIED – UNANIMOUS</p> </p>
<p>Council-RDS-2023-07 – Purchase Two (2) Half-Ton Trucks – Award of Tender</p>	
<p>***Councillor Osmond declared a pecuniary interest and left the room, as Gananoque Motors Ltd., financially supported Le FestivILES event.</p>	
<p>***Moved by Councillor Brown and seconded by Councillor Harper to remove “JAMES BRADEN FORD LTD.” in its entirety and replace with “GANANOQUE MOTORS LTD.”, and remove in its entirety the amount of “\$122,832.46”, and replace with “\$124,181.80”, and that the following be added “BASED ON THE PERFORMANCE CHARACTERISTICS OF THE VEHICLE TYPES PRESENTED BY BOTH BIDDERS, AND IN LIGHT OF THE TOWN’S INTENDED USE OF THE VEHICLES, GANANOQUE MOTORS LTD. SHALL BE AWARDED THE TENDER”</p> <p style="text-align: right;">CARRIED – 4 Ayes, 2 Nays, by those voting</p>	

	<p>By-law No. 2023-046 – Purchase Two (2) Half-Ton Trucks – Award of Tender Moved By: Councillor Brown Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-046, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH GANANOQUE MOTORS LTD., FOR THE PROCUREMENT OF TWO (2) HALF-TON TRUCKS IN THE AMOUNT OF \$124,181.80 (INCLUSIVE OF TOWN PORTION OF HST), AS OUTLINED IN THEIR SUBMISSION TO TENDER RDS-2023-01, BASED ON THE PERFORMANCE CHARACTERISTICS OF THE VEHICLE TYPES PRESENTED BY BOTH BIDDERS, AND IN LIGHT OF THE TOWN'S INTENDED USE OF THE VEHICLES, GANANOQUE MOTORS LTD., SHALL BE AWARDED THE TENDER.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 1 Nay, by those voting</p>
<p>***Councillor Osmond returned to the room.</p>	
<p>17.</p>	<p>Motions (Council Direction to Staff)</p>
	<p>1. Direction to Staff – Strategic Plan – Mayor Beddows</p> <p>Motion #23-078 – Direction to Staff – Strategic Plan Moved By: Mayor Beddows Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PRODUCE A REPORT WITH RECOMMENDATIONS ON METHODS AND COSTING FOR THE CONDUCT OF A REVIEW OF THE TOWN OF GANANOQUE STRATEGIC PLAN BY THIS COUNCIL.</p> <p style="text-align: right;">CARRIED – 4 Ayes, 3 Nays</p>
<p>18.</p>	<p>Correspondence</p>
	<p>1. Accounts Payable – March 14 to 24, 2023</p> <p>2. Kathleen Warburton and Karen Wand – Request for Amendment to Parking By-law at Agnes Maule Machar Park</p> <p>Motion #23-079 – Overnight Parking at Agnes Maule Machar Park – Direction to Staff Moved By: Councillor Koiner Seconded By: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO INVESTIGATE OVERNIGHT PARKING AT AGNES MAULE MACHAR PARK AND BRING BACK A COUNCIL REPORT FOR COUNCIL'S CONSIDERATION, AS PER CORRESPONDENCE RECEIVED FROM KAREN WAND AND KATHLEEN WARBURTON, DATED MARCH 28, 2023.</p> <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p> <p>3. Brigitte Bachmann – Dog Garbage Bins</p> <p>4. Township of South Glengarry – Accuracy of Voters List</p> <p>5. Township of South Glengarry – Barriers for Women in Politics</p> <p>6. Ministry for Seniors and Accessibility – Ontario Senior of the Year Award – Nominations Open</p> <p>7. Media Release – Leeds, Grenville and Lanark District Health Unit – Every Kid in Our Communities to Honor “Asset Builders” – Seeking Nominations</p> <p>8. Volunteer Fair Invitation to Residents & Students – April 25, 2023</p> <p>9. Attorney General – Update on Modernization Initiatives – <i>Provincial Offences Act</i> (POA) Courts</p> <p>10. Media Release – Leeds, Grenville and Lanark District Health Unit – Minister Officially Appoints Local Medical Officer of Health</p> <p>11. Media Release – United Counties of Leeds and Grenville – Highlight from Joint Services Committee (JSC) Meeting – March 23, 2023</p>
<p>19.</p>	<p>Notice Required Under the Notice By-law – None</p>

20.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> Members of Council provided their updates.
21.	Discussion of Additional Items – None
22.	Questions from the Media – None
23.	Confirmation By-law
	<p>By-law No. 2023-043 – Confirming By-law – April 4, 2023 Moved By: Councillor Koiner Seconded By: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-043, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, APRIL 4TH, 2023, BE READ THREE TIMES AND FINALLY PASSED THIS 4TH DAY OF APRIL 2023.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
24.	Next Meeting – Tuesday, April 18, 2023 at 6:00 PM
25.	Adjournment
	<p>Moved By: Councillor Koiner</p> <p>Be it resolved that Council hereby adjourns this regular meeting of Council at 9:51 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-top: 1px solid black; margin-top: 20px;">John Beddows, Mayor</div> <div style="width: 45%; border-top: 1px solid black; margin-top: 20px;">Penny Kelly, Clerk</div> </div>	