

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, April 7, 2020 at 1:00 PM
Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench (Connected at 1:06 PM)	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Paul McMunn, Manager of Public Works
	David Osmond	

1. Call Meeting to Order
Mayor Lojko called the meeting to order at 1:02 PM.
2. Disclosure of Pecuniary Interest & General Nature Thereof
3. Public Question / Comment (Only Addressing Reports on the Agenda) <ul style="list-style-type: none"> Marion Sprenger requested clarification on the Public Information Session proposed for the Town Park Plan. It was explained that the Session would take place once the Covid-19 Pandemic State of Emergency has been lifted by the Province.
4. Additional Items – None
5. Presentations / Awards / Deputations – None
6. Mayor's Declaration – None
7. Public Meetings
Council-PD-2020-03 – Creation of New Lot – B01-20 – 50 Ontario Street – Davis
1. Creation of New Lot – B01-20 – 50 Ontario Street – Davis <ul style="list-style-type: none"> A Public Meeting was held regarding a Consent Application B1/20 through the Committee of Adjustment to create a new lot from a property municipally known as 50 Ontario Street. Staff provided an overview indicating that the severed and retained parcels would meet the intent of the Provincial Policy Statement, Official Plan and Development Permit By-law. Council members sought clarification on the request of the easement. Staff recommended approval of the consent only. The request for easement, should be a second application, however staff recommended that this could create a potential hindrance to new construction on a newly created lot.
Motion #20-058 – Creation of New Lot – B01-20 – 50 Ontario Street – Davis Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COMMITTEE OF ADJUSTMENT (COUNCIL) APPROVES THE CONSENT APPLICATION B01-20 FOR THE PROPERTY AT 50 ONTARIO STREET (DAVIS) FOR THE CREATION OF A NEW LOT ONLY, PROVIDED THE FOLLOWING CONDITIONS ARE MET: <ul style="list-style-type: none"> NEW DEEDS PREPARED AND SUBMITTED TO THE TOWN; PAYMENT BE MADE FOR CASH-IN-LIEU OF PARKLAND FOR THE NEW LOT;

- ALL COSTS RELATED TO FULFILLING THE CONDITIONS ARE BORNE BY THE APPLICANT;
- THAT THE BALANCE OF ANY OUTSTANDING TAXES, INCLUDING PENALTIES AND INTEREST (AND ANY LOCAL IMPROVEMENT CHARGES) SHALL BE PAID TO THE TOWN OF GANANOQUE, AND;
- THAT ALL CONDITIONS OF THIS DECISION BE FULFILLED, AND THE DOCUMENTS PRESENTED TO THE TOWN FOR ISSUANCE OF THE CERTIFICATE OF CONSENT WITHIN A PERIOD NOT TO EXCEED 12 MONTHS FROM THE DATE OF THE DECISION.

AS PRESENTED IN COUNCIL REPORT PD-2020-03.

CARRIED – UNANIMOUS

Council-PD-2020-04 – Easement – B02-20 – 222 King Street West – Campey / Nagy

2. Easement – B02-20 – 222 King Street West – Campey / Nagy

- A Public Meeting was held regarding an Application through the Committee of Adjustment in order to register a private utility easement in favour of the adjacent property, municipally known as 250 King Street West.
- Staff provided an overview indicating that the request for the easement was to satisfy a legal requirement by Eastern Ontario Power. It is their requirement that the easement be secured in order to undertake a service connection.

Motion #20-059 – Easement – B02-20 – 222 King Street West – Campey / Nagy

Moved by: Councillor Haird

Seconded by: Councillor Osmond

BE IT RESOLVED THAT THE COMMITTEE OF ADJUSTMENT (COUNCIL) APPROVES THE CONSENT APPLICATION B02-20 FOR THE PROPERTY AT 222 KING STREET WEST FOR THE REGISTRATION OF AN EASEMENT IN FAVOUR OF 250 KING STREET WEST, PROVIDED THE FOLLOWING CONDITIONS ARE MET:

- THAT THE APPLICANT'S SOLICITOR PROVIDE A COPY OF THE PREPARED DRAFT TRANSFER DOCUMENT TO CONFIRM THE LEGAL DESCRIPTION AND PIN OF THE SUBJECT LANDS. THE EASEMENT SHALL BE REGISTERED ON THE PROPERTY OF 222 KING STREET WEST AND 250 KING STREET WEST,
- THAT THE BALANCE OF ANY OUTSTANDING TAXES, INCLUDING PENALTIES AND INTEREST (AND ANY LOCAL IMPROVEMENT CHARGES) SHALL BE PAID TO THE TOWN OF GANANOQUE, AS REQUIRED,
- THAT ALL CONDITIONS OF THIS DECISION BE FULFILLED AND THE DOCUMENTS PRESENTED TO THE TOWN FOR ISSUANCE OF THE CERTIFICATE OF CONSENT WITHIN A PERIOD NOT TO EXCEED 12 MONTHS FROM THE DATE OF DECISION,
- ALL COSTS RELATED TO FULFILLING THE CONDITIONS ARE BORNE BY THE APPLICANT,

AS PRESENTED IN COUNCIL REPORT PD-2020-04.

CARRIED – UNANIMOUS

Council-PD-2020-05 – Development Permit – DP2020-01 – 165 Main Street – Coyle

3. Development Permit – DP2020-01 – 165 Main Street – Coyle

- A Public Meeting was held regarding an Application for a Development Permit Amendment to amend the existing site plan to permit the construction of a new deck and to expand the base of the existing outdoor oven.
- Staff provided an overview of the application indicating that the use of the property is in keeping with the Provincial Policy Statement, Official Plan and Development Permit By-law. The expansion requires a review of the parking provisions. Cash-in-lieu of parking is an option for the applicant if spaces cannot be provided on site or secured elsewhere.

- Members of Council discussed the Lowertown parking as well as other areas that do not require parking such as the Commercial Traditional Core as it falls within the BIA.
- Kerry Coyle, Owner/Applicant indicated that she was seeking a level playing field similar as the BIA area when it comes to parking requirements.

***Mayor Lojko declared a pecuniary interest and refrained from voting.**

****Moved by Councillor Haird and Seconded by Deputy Mayor Harper to amend the recommendation as presented in Report Council PD-2020-05, to remove the second bullet "OWNER OBTAIN APPROVAL FOR RELIEF OF PARKING BY MEANS OF CASH-IN-LIEU OF PARKING OR OFF-SITE PARKING," and replace with "DEFER IMPLEMENTING CASH-IN-LIEU OF PARKING TO A LATER DATE/TIME,".**

CARRIED – UNANIMOUS, by those voting

Motion #20-060 – Development Permit – DP2020-01 – 165 Main Street – Coyle

Moved by: Councillor Haird **Seconded by:** Councillor Osmond
 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES DEVELOPMENT PERMIT APPLICATION DP2020-01 FOR THE PROPERTY AT 165 MAIN STREET (COYLE), PROVIDED THE FOLLOWING CONDITIONS ARE MET:

- OWNER ENTER INTO AN AMENDING AGREEMENT WITH THE TOWN WITHIN ONE YEAR OF APPROVAL,
- DEFER IMPLEMENTING CASH-IN-LIEU OF PARKING TO A LATER DATE/TIME,
- COMPLIANCE OBTAINED BY THE FIRE DEPARTMENT FOR THE OUTDOOR OVEN,
- ALL COSTS ARE BORNE BY THE OWNER,

AS PRESENTED IN COUNCIL REPORT PD-2020-05.

CARRIED – UNANIMOUS, as amended and by those voting

8. Correspondence

1. Accounts Payable – February 29 to March 30, 2020

2. **Thousand Islands Youth Boxing Club – Council Grant Request**

Motion #20-061 – Thousand Island Youth Boxing Club – Council Grant Request

Moved by: Councillor Haird **Seconded by:** Councillor Osmond
 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT TO THE THOUSAND ISLANDS YOUTH BOXING CLUB, IN THE AMOUNT OF \$0.00.

CARRIED – UNANIMOUS

3. Thousand Islands Youth Boxing Club – Request to Waive Rent During Pandemic (Ref. Council Report 2020-CAO-02)

4. Thousand Islands Daycare Centre – Request for Rent Relief During Pandemic (Ref. Council Report 2020-CAO-02)

5. My Broadcasting Corporation – Rent Payments During COVID-19 (Ref. Council Report 2020-CAO-02)

6. Marion Sprenger – Water / Wastewater Budget By-law No. 2020-035 – Postpone By-law Third Reading to End of Pandemic

- This item was discussed with no action taken.

7. Leeds & Grenville Community Family Health Team – Primary Care Request to the United Counties of Leeds and Grenville – Emergency Declaration


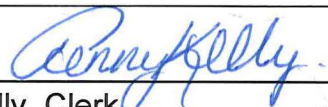

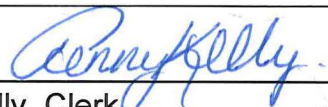

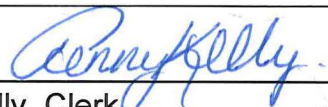
8. **Patrick Knopp and Heather McColm – 383 Georgiana Street – Request for Inspection of Culverts and Ditches**

Motion #20-062 – Patrick Knopp and Heather McColm – 383 Georgiana Street – Request for Inspection of Culverts and Ditches

Moved by: Councillor Haird **Seconded by:** Councillor Osmond
 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REQUESTS THE MANAGER OF PUBLIC WORKS TO CONTACT PATRICK

	<p>KNOPP AND HEATHER MCCOLM REGARDING THE FLOODING CONCERNS AT 383 GEORGIANA STREET, AS REQUESTED IN THEIR CORRESPONDENCE DATED MARCH 26, 2020.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
9.	Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary – February 27, 2020
10.	Municipal Property Assessment Corporation (MPAC) – Postponing 2020 Assessment Update
11.	Ministry of Transportation Ontario (MTO) – Gananoque South Commercial Vehicle Inspection Facility
12.	Minutes – Heritage Advisory Panel – January 23, 2020
13.	Minutes – Trees & Trails Advisory Panel – February 10, 2020
14.	Minutes – Police Services Board – January 24, 2020
9.	Unfinished Business – None
10.	Consent Agenda
<p>**Deputy Mayor Harper left the video conference at 2:34 PM.</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond Be it resolved that the By-law and Motion listed on the Consent Agenda be passed accordingly:</p>	
BY-LAW:	
2020-035 – 2020 Water and Wastewater Operating and Capital Budget (3rd and Final Reading)	
MOTION:	
<p>#20-057 – Approval of Minutes – Wednesday, March 25, 2020 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE SPECIAL MINUTES OF WEDNESDAY, MARCH 25TH, 2020 MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those present</p>	
<p>**Deputy Mayor Harper returned to the video conference at 2:35 PM.</p>	
11.	Motions (Council Direction to Staff) - None
12.	Notice Required Under the Notice By-law – None
13.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> • Councillors provided their updates.
14.	Disclosure of Additional Items – None
15.	Staff Report
Council-CAO-2020-02 – Deferral of Rent for Tenants of Town-Owned Facilities	
<p>**Councillor Kench abstained from voting.</p> <p>Motion #20-063 – Deferral of Rent for Tenants of Town-Owned Facilities</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DEFERS RENTAL PAYMENTS FOR THE MONTHS OF APRIL AND MAY 2020 FOR ALL TOWN OWNED FACILITIES RENTED BY VARIOUS TENANTS, AS PRESENTED IN COUNCIL REPORT CAO-2020-02.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, by those voting.</p>	
Council-CAO-2020-03 – Delegation of Powers and Duties during COVID-19 Pandemic Emergency	
<p>By-law No. 2020-041 – Delegation of Powers and Duties during COVID-19 Pandemic Emergency</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-041, BEING A BY-LAW TO DELEGATE COUNCIL'S</p>	

	<p>AUTHORITY TO THE CHIEF ADMINISTRATIVE OFFICER (CAO) DURING THE COVID-19 PANDEMIC EMERGENCY, AS PRESENTED IN COUNCIL REPORT CAO-2020-03.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-CS-2020-05 – Town Park Working Group Update</p>	
	<p>Motion #20-064 – Town Park Working Group Update</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PROCEED WITH PUBLIC CONSULTATION FOR THE PROPOSED DESIGN OF TOWN PARK, INCLUDING THE THREE (3) OPTIONS, AND REPORT BACK TO COMMITTEE OF THE WHOLE, AS PRESENTED IN COUNCIL REPORT CS-2020-05.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-CS-2020-06 – Results of Expression of Interest (EOI) – Bike Rental Operator</p>	
	<p>By-law No. 2020-042 – Results of Expression of Interest (EOI) – Bike Rental Operator</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECOMMEND OPTION A (ENTER INTO AN AGREEMENT WITH I-CITY ELECTRIC BIKE CO. FOR THE FOLLOWING: LOCATE THE KIOSK AND PARKING SPACE TOWARDS THE REAR OF THE BUILDING. THIS OPTION MAINTAINS PARKING OPTIONS NEAR THE VISITOR CENTRE AND KING STREET EAST WHILE ALLOWING THE OPERATOR THE NEEDED SPACE TO OPERATE; TRIAL PERIOD, AGREEMENT TO TERMINATE OCTOBER 12, 2020, AND; \$50 PER MONTH),</p> <p>AND FURTHER PASS BY-LAW NO. 2020-042, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A LEASE AGREEMENT WITH I-CITY ELECTRIC BIKE CO., AS PRESENTED IN COUNCIL REPORT CS-2020-06.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-PD-2020-06 – Castlegrove – Street Name – Wilmer Avenue</p>	
	<p>Motion #20-065 – Castlegrove – Street Name – Wilmer Avenue</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE STREET NAME “WILMER AVENUE” IN THE CASTLEGROVE SUBDIVISION (SD2019/01), AS PRESENTED IN COUNCIL REPORT PD-2020-06.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-UTIL-2020-03 – Removal of Accumulated Biosolids and Vegetation – Award of Contract</p>	
	<p>By-law No. 2020-043 – Removal of Accumulated Biosolids and Vegetation – Award of Contract</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-043, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH 1770888 ONTARIO INC. O/A GEO-DREDGING AND DEWATERING INC., TO PROCEED WITH THE WORK PLAN AS OUTLINED IN YEAR 1 (2020) OF THE PROPOSED PLAN TO AN UPSET LIMIT OF \$442,135 (INCLUSIVE OF NET HST), SUBJECT TO THE FINAL PASSAGE OF THE 2020 WATER AND WASTEWATER OPERATING AND CAPITAL BUDGETS, AS PRESENTED IN COUNCIL REPORT UTIL-2020-03.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<p>Council-FIN-2020-05 – Community Grants 2020 – Second Intake</p>	
	<p>Motion #20-066 – Community Grants 2020 – Second Intake – Postpone</p> <p>Moved by: Councillor Anderson Seconded by: Deputy Mayor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE POSTPONES REPORT COUNCIL-2020-05 ENTITLED “COMMUNITY GRANTS 2020 – SECOND INTAKE TO JUNE 2020.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

Council-FIN-2020-06 – Capital Matters Pending			
	<p>Motion #20-067 – Capital Matters Pending Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COUNCIL REPORT FIN-2020-06.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>		
Council-FIN-2020-07 – Award of Multiple Tenders for Various Projects			
	<p>By-law Nos. 2020-044, 2020-045, 2020-046 and 2020-047 – Award of Multiple Tenders for Various Projects</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS THE FOLLOWING BY-LAWS AUTHORIZING THE MAYOR AND CLERK TO SIGN THE AWARD OF TENDER AGREEMENTS, AS FOLLOWS:</p> <ol style="list-style-type: none"> 1. BY-LAW NO. 2020-044, BEING A BY-LAW TO AWARD THE MUNICIPAL MARINA 200 SERIES DOCK REPLACEMENT TO KEHOE MARINE CONSTRUCTION, IN THE AMOUNT OF \$81,300 PLUS HST; 2. BY-LAW NO. 2020-045, BEING A BY-LAW TO AWARD THE EMERGENCY SERVICES ROOF REPLACEMENT TO DAFOE ROOFING FOR \$188,847.00 PLUS HST; 3. BY-LAW NO. 2020-046, BEING A BY-LAW TO AWARD CONTRACT UTIL-2020-01, FOR THE EAST END PUMPING STATION (EEPS) STAND-BY POWER SYSTEMS UPGRADES, TO EMMONS & MITCHELL CONSTRUCTION (2000) LTD., IN THE AMOUNT OF 461,000.00 PLUS HST; 4. BY-LAW NO. 2020-047, BEING A BY-LAW TO AWARD CONTRACT CORP-2020-01, SERVICE DELIVERY REVIEW, TO OPTIMUS SBR INC., IN THE AMOUNT OF \$58,650 PLUS HST. <p>AS PRESENTED IN COUNCIL REPORT FIN-2020-07.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>		
16.	Confirmation By-law		
	<p>By-law No. 2020-040 – Confirming By-law – April 7, 2020 (3 Readings)</p> <p>Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-040, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON APRIL 7TH, 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 7TH DAY OF APRIL, 2020.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>		
17.	Questions from the Media		
	<ul style="list-style-type: none"> • Tim Baltz, MyFM, requested clarification regarding Community Grants and the distribution of masks. • The Mayor responded that the Town’s Community Grants Program Intake Two has been postponed until the State of Emergency has been revoked. The masks received were distributed to Carveth Care Centre, St. Lawrence Lodge and Gananoque Emergency Services. 		
18.	Next Meeting – April 21, 2020 at 1:00 PM		
19.	Adjournment		
	<p>Moved by: Councillor Haird Be it resolved that Council hereby adjourns this regular meeting of Council at 3:50 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>		
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;">  <hr/> Ted Lojko, Mayor </td> <td style="width: 50%; text-align: center;">  <hr/> Penny Kelly, Clerk </td> </tr> </table>		 <hr/> Ted Lojko, Mayor	 <hr/> Penny Kelly, Clerk
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