The Corporation of the Town of

GANANOQUE

REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, September 21, 2021 at 6:00 PM

Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Doug Wark, Manager of Community Services
	Dennis O'Connor	Gord Howard, Fire Chief
	David Osmond	Scott Gee, Chief of Police

1.	**Call Meeting to Order**
	Mayor Lojko called the meeting to order at 5:00 PM.
2.	**Disclosure of Pecuniary Interest & General Nature Thereof** – None
3.	**Closed Meeting of Council (Beginning at 5:00 PM)**
	Move Into Closed Session • Moved by Deputy Mayor Osmond that the Council of the Town of Gananoque in accordance with Section 239.2 of the *Municipal Act*, moves into Closed Session at 5:00 PM for the purpose of discussing: 1. One (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose, and; 2. One (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees. **CARRIED – UNANIMOUS**
4.	**Move Out of Closed Session at 5:38 PM**
	Council resumed the Open Session at 6:00 PM
5.	**Matters Arising from Closed Session**
	• A Closed Session meeting was held. Council discussed one (1) item under Advice that is Subject to Solicitor-client Privilege, including Communications Necessary for that Purpose. There was nothing reported out on this item. As well, Council considered one (1) item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, and considered the following recommendation.
	Motion #21-151 – Accounts Receivable Uncollectable Amount – Write-Off **Moved by**: Councillor Kench **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO WRITE OFF $467.82 OF UNCOLLECTABLE ICE RENTAL FEES FOR JOHN FEDDEMA, AS PRESENTED IN CLOSED SESSION. **CARRIED – *6 Ayes, 1 Abstain***
6.	**Public Question / Comment** (Only Addressing Reports on the Agenda) • There being none, the Chair moved on to the next order of business.
7.	**Disclosure of Additional Items** – None

8.	**Delegations** – None
9.	**Presentations / Awards / Deputations** – None
10.	**Mayor's Declaration** – None
11.	**Public Meetings** – None
12.	**Correspondence**
	1. Accounts Payable – September 1 to 14, 2021
	2. Municipality of Trent Lakes – OHIP Eye Care – Request for Support
	3. Ministry of Municipal Affairs and Housing (MMAH) – Site Plan Guide
13.	**Unfinished Business**

Council-CAO-2021-17 – Town Park Revitalization – Award of Contract

By-law No. 2021-097 – Town Park Revitalization – Award of Contract

Moved by: Councillor Haird **Seconded by:** Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #3 (CANCEL THE AWARD OF THE TENDER, AND ADVISE THE BIDDERS THAT THE TOWN IS EXERCISING ITS RIGHT TO NOT AWARD THE TENDER), AS PRESENTED IN COUNCIL REPORT RDS-2021-09.

DEFEATED – *1 Aye, 6 Nays*

By-law No. 2021-097 – Town Park Revitalization – Award of Contract

Moved by: Councillor O'Connor **Seconded by:** Councillor Anderson
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2 (PASS BY-LAW NO. 2021-097, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH ENVIRONMENTALL CONTRACTING SERVICES INC., FOR THE TOWN PARK REVITALIZATION PROJECT, IN THE AMOUNT OF $555,924.60 (PLUS THE TOWN'S PORTION OF HST), AND FURTHER, AUTHORIZES THE TREASURER TO DRAW $187,583.68 FROM GENERAL RESERVES), AS PRESENTED IN COUNCIL REPORT RDS-2021-09.

****Councillor Haird requested a Recorded Vote.**

RECORDED VOTE:	Aye	Nay
Anderson, D.	X	
Haird, A.		X
Harper, M.	X	
Kench, M.	X	
O'Connor, D.	X	
Osmond, D.	X	
Lojko, T.	X	
TOTALS	6	1

CARRIED – *6 Ayes, 1 Nay*

****At this point, Councillor Anderson disconnected from the meeting.**

Council-FIN-2021-28 – 2022 Budget Deliberations

Motion #21-147 – 2022 Budget Deliberations – Direction to Staff

Moved by: Deputy Mayor Osmond **Seconded by:** Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE THE 2022 OPERATING BUDGET WITH A TAX LEVY INCREASE OF 2%, AS PRESENTED IN COUNCIL REPORT FIN-2021-27, AND COUNCIL REPORT FIN-2021-28.

CARRIED – *5 Ayes, 2 Nays*

14.	**Motion #21-146 – Approval of Minutes – Tuesday, September 7, 2021**

Motion #21-146 – Approval of Minutes – Tuesday, September 7, 2021

Moved by: Deputy Mayor Osmond **Seconded by:** Councillor Haird
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, SEPTEMBER 7, 2021, MEETING.

CARRIED – UNANIMOUS

15. **Motions** (Council Direction to Staff)

1. Motion to Reconsider – Procedure By-law No. 2020-121 – Reading of Land Acknowledgement Statement – Councillor O'Connor (+Report Council-CS-2020-30 – Amend Procedural By-law – Include Land Acknowledgment Statement)

Moved by Mayor Lojko and seconded by Councillor Kench to amend the recommendation presented in Report Council-CS-2020-30, to remove the words **"AND ITS STANDING COMMITTEES".

CARRIED – UNANIMOUS

By-law No. 2020-021 – Amend Procedural By-law – Include Land Acknowledgement Statement

Moved by: Councillor O'Connor **Seconded by:** Mayor Lojko
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-121, BEING A BY-LAW TO AMEND BY-LAW NO. 2016-094, THE PROCEDURAL BY-LAW, TO INCORPORATE THAT A LAND ACKNOWLEDGEMENT STATEMENT BE READ ALOUD BY THE PRESIDING OFFICER AT THE START OF ALL MEETINGS OF COUNCIL; AT CIVIC CELEBRATIONS; AND, OTHER OFFICIAL EVENTS HOSTED BY THE MUNICIPALITY, AS PRESENTED IN COUNCIL REPORT CS-2020-30, AND RECONSIDERED ON SEPTEMBER 21, 2021.

CARRIED – *5 Ayes, 1 Nay, as amended*

2. Notice of Motion – Vaccine Passport System – Councillor Kench

Motion #21-152 – Notice of Motion – Vaccine Passport System

Moved by: Councillor Kench **Seconded by:** Councillor Haird
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE INVITES PARALEGAL, JANE SCHARF, TO SPEAK AS A DELEGATION AT THE OCTOBER 5TH COUNCIL MEETING TO OFFER HER THOUGHTS ON ANY POTENTIAL LIABILITY EXPOSURE TO THE CORPORATION OF THE TOWN OF GANANOQUE WHEN THE VACCINE PASSPORT SYSTEM COMES INTO EFFECT AT THE GANANOQUE AND TLTI COMMUNITY CENTRE AS LEGISLATED BY THE PROVINCE BEGINNING ON SEPTEMBER 22ND, 2021.

****Councillor Kench requested a recorded vote.**

RECORDED VOTE:	Aye	Nay
Haird, A.		X
Harper, M.	X	
Kench, M.	X	
O'Connor, D.		X
Osmond, D.		X
Lojko, T.		X
TOTALS	2	4

DEFEATED – *2 Ayes, 4 Nays*

	3. Notice of Motion – Federal Rural Transit Solutions Fund
	Motion #21-153 – Notice of Motion – Federal Rural Transit Solutions Fund **Moved by:** Mayor Lojko **Seconded by:** Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE TOWN TO WORK WITH THE CITY OF KINGSTON TO APPLY FOR A GRANT FOR FUNDING TO THE FEDERAL RURAL TRANSIT SOLUTIONS FUND. **CARRIED – UNANIMOUS**
16.	**Notice Required Under the Notice By-law** – None
17.	**Committee Updates** (Council Reps)
	• Councillors provided their updates.
18.	**Discussion of Additional Items** – None
19.	**Staff Reports**
Council-FIN-2021-29 – Community Grants 2021 – Girl's Hockey Association and Girls Inc.	
	Motion #21-148 – Community Grants 2021 – Girl's Hockey Association **0.Moved by:** Councillor Kench **Seconded by**: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A 2021 COMMUNITY GRANT TO THE GANANOQUE GIRL'S HOCKEY ASSOCIATION, IN THE AMOUNT OF $5,000, AS PRESENTED IN COUNCIL REPORT FIN-2021-29. **CARRIED – UNANIMOUS**
	Motion #21-149 – Community Grants 2021 – Girls Inc. **Moved by:** Deputy Mayor Osmond **Seconded by**: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A 2021 COMMUNITY GRANT TO GIRLS INC., IN THE AMOUNT OF $1,250, AS PRESENTED IN COUNCIL REPORT FIN-2021-29. **CARRIED – UNANIMOUS**
Council-FIN-2021-30 – Appointment of Auditor – Allan Partners LLP	
	By-law No. 2021-101 – Appointment of Auditor – Allan Partners LLP **Moved by:** Mayor Lojko **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE ADOPT BY-LAW NO. 2021-101, BEING A BY-LAW TO APPOINT ALLAN AND PARTNERS LLP AS THE AUDITOR FOR THE TOWN OF GANANOQUE FOR A 5 YEAR TERM, AS PRESENTED IN COUNCIL REPORT FIN-2021-30. **CARRIED – *5 Ayes, 1 Nay***
Council-CAO-2021-11 – FCM–ICLEI Partners for Climate Protection Program	
	Motion #21-150 – FCM–ICLEI Partners for Climate Protection (PCP) Program **Moved by:** Mayor Lojko **Seconded by**: Councillor Kench **WHEREAS** THE FEDERATION OF CANADIAN MUNICIPALITIES (FCM) AND ICLEI–LOCAL GOVERNMENTS FOR SUSTAINABILITY (ICLEI CANADA) HAVE ESTABLISHED THE PARTNERS FOR CLIMATE PROTECTION (PCP) PROGRAM TO PROVIDE A FORUM FOR MUNICIPAL GOVERNMENTS TO SHARE THEIR KNOWLEDGE AND EXPERIENCE WITH OTHER MUNICIPAL GOVERNMENTS ON HOW TO REDUCE GHG EMISSIONS; **AND WHEREAS** OVER 350 MUNICIPAL GOVERNMENTS ACROSS CANADA REPRESENTING MORE THAN 65% OF THE POPULATION HAVE ALREADY COMMITTED TO REDUCING CORPORATE AND COMMUNITY GHG EMISSIONS THROUGH THE PCP PROGRAM SINCE ITS INCEPTION IN 1994;

	AND WHEREAS THE PCP PROGRAM IS BASED ON A FIVE-MILESTONE FRAMEWORK THAT INVOLVES COMPLETING A GHG INVENTORY AND FORECAST, SETTING A GHG REDUCTION TARGET, DEVELOPING A LOCAL ACTION PLAN, IMPLEMENTING THE PLAN, AND MONITORING PROGRESS AND REPORTING RESULTS; **NOW THEREFORE BE IT RESOLVED** THAT THE MUNICIPALITY OF THE CORPORATION OF THE TOWN OF GANANOQUE REVIEW THE GUIDELINES ON PCP MEMBER BENEFITS AND RESPONSIBILITIES AND COMMUNICATE TO FCM AND ICLEI CANADA ITS PARTICIPATION IN THE PCP PROGRAM AND ITS COMMITMENT TO ACHIEVING THE MILESTONES SET OUT IN THE PCP FIVE-MILESTONE FRAMEWORK; **BE IT FURTHER RESOLVED** THAT THE MUNICIPALITY OF THE CORPORATION OF THE TOWN OF GANANOQUE APPOINT THE CAO (CORPORATE STAFF PERSON) AND THE DEPUTY MAYOR (ELECTED OFFICIAL) TO OVERSEE IMPLEMENTATION OF THE PCP MILESTONES AND BE THE POINTS OF CONTACT FOR THE PCP PROGRAM WITHIN THE MUNICIPALITY, AS PRESENTED IN COUNCIL REPORT-CAO-2021-11. **CARRIED – UNANIMOUS**
20.	**Questions from the Media**
	• There being none, the Chair moved on to the next item.
21.	**Confirmation By-law**
	By-law No. 2021-100 – Confirming By-law – September 21, 2021 (3 Readings) **Moved by:** Councillor Harper **Seconded by**: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-100, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, SEPTEMBER 21ST, 2021, BE READ THREE TIMES AND FINALLY PASSED THIS 21ST DAY OF SEPTEMBER 2021. **CARRIED – UNANIMOUS**
22.	**Next Meeting:** Tuesday, October 5, 2021 at 6:00 PM.
23.	**Adjournment**
	Moved by: Councillor O'Connor Be it resolved that Council hereby adjourns this regular meeting of Council at 7:17 PM. **CARRIED – UNANIMOUS**

_____ Ted Lojko, Mayor	_____ Penny Kelly, Clerk / CEMC