

### **REGULAR COUNCIL MEETING MINUTES**

Held on Tuesday, August 11, 2020 at 6:00 PM **Held via WebEx Video and Teleconference** 

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Paul McMunn, Manager of Public Works
	Dennis O'Connor	
	David Osmond	
Regrets:		Kari Lambe, Manager of Community Services

Call Meeting to Order  Mayor Lojko called the meeting to order at 5:00 PM.  Pisclosure of Pecuniary Interest & General Nature Thereof	
2 Disabassas of Danswicks Interest 9 Canada Natura Thomas	
Disclosure of Pecuniary Interest & General Nature Thereof	
Councillor Kench declared a pecuniary interest regarding Council-CS-2020-20 — Video Streaming at the Lou Jeffries Arena — Award of Tender, due to his association with Sportsheadz Inc.	
Closed Meeting of Council	
<ul> <li>Move Into Closed Session</li> <li>Moved by Councillor O'Connor that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, moves into Closed Session at 5:00 PM for the purpose of discussing one (1) item under Labour Relations or Employee Negotiations, and; one (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board.</li> </ul>	
CARRIED – UNANIMOUS	
4. Move Out of Closed Session at 5:43 PM	
The Open Session of Council began at 6:00 PM.	
5. Matters Arising Out of Closed Session	
Mayor Lojko reported that Council considered one (1) item under Labour Relations or Employee Negotiations, and; one (1) item under Litigation or Potential Litigation, including Matters Before Administrative Tribunals, Affecting the Municipality or Local Board. There is nothing to report out.	
Public Question / Comment (Only Addressing Reports on the Agenda)  • Members of the public spoke to items on the Agenda.	
7. Disclosure of Additional Items – None	
8. Presentations / Awards / Deputations	
<ol> <li>Debbie Bellinger, Nelligan O'Brien Payne LLP – Island Harbour Club Parking Garage – Joint Use, Maintenance and Cost Sharing Agreement (+Ref. Council Report PD-2020-22)</li> <li>Debbie Bellinger of Nelligan O'Brien Payne LLP, appeared before Council and provided an overview of the Joint Use, Maintenance and Cost Sharing Agreement with Island Harbour Club with respect to the parking garage.</li> </ol>	
**At this point, Council Report PD-2020-22 was considered.	

- 9. Delegations None10. Mayor's Declaration None
- 11 Dublic Meetings None
- 11. | Public Meetings None
- 12. | Correspondence
  - 1. Accounts Payable July 14 to August 6, 2020
  - 2. 1000 Island Youth Boxing Club Rent Deferral Request

Motion #20-173 – 1000 Island Youth Boxing Club – Rent Deferral Request Moved by: Mayor Lojko

Seconded by: Councillor Haird

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DEFERS RENT FOR THE 1000 ISLAND YOUTH BOXING CLUB UNTIL OCTOBER 31<sup>ST</sup>, 2020.

**CARRIED – UNANIMOUS** 

- 3. Leeds & Grenville Labour Council Request for Support
- 4. Samantha Pike Development Permit and Short-Term Accommodation By-laws
- 5. Canadian Blood Services #NovaScotiaStrong Blood Donor Campaign
- 6. Association of Municipalities of Ontario (AMO) Blue Box Program
- 7. Ministry of Municipal Affairs and Housing (MMAH) Bill 184 Protecting Tenants and Strengthening Community Housing
- 3. United Counties of Leeds and Grenville (UCLG) Highlights of Council Meeting Thursday, July 23, and; Committee of the Whole Meeting July 7 and 15, 2020
- 13. Unfinished Business

Council-CS-2020-20 - Video Streaming at the Lou Jeffries Arena - Award of Tender

\*\*Councillor Kench declared a pecuniary interest and refrained from voting.

# By-law No. 2020-091 – Video Streaming at the Lou Jeffries Arena – Award of Tender

**Moved by:** Councillor O'Connor **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-091, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH SPORTSHEADZ INC. FOR OPTION #2 AS PRESENTED IN THEIR PROPOSAL, TO PROCEED WITH THE INSTALLATION OF VIDEO STREAMING SERVICES AT THE LOU JEFFRIES ARENA, AS PRESENTED IN COUNCIL REPORT CS-2020-20.

CARRIED – UNANIMOUS, by those voting

# Council-CAO-2020-17 – Urban Hen By-law and Amend General Fees and Rates By-law

\*\*Moved by Councillor Haird and Seconded by Councillor Osmond to postpone the recommendation presented in Council Report CAO-2020-17.

DEFEATED - 2 Ayes, 5 Nays

\*\*Moved by Mayor Lojko and Seconded by Councillor O'Connor that By-law No. 2020-092, Subsection 3.4., be amended to remove "3 M FROM THE REAR LOT LINE AND AT LEAST 2 M FROM ANY SIDE LOT LINE", and replaced with "1.2 M FROM THE REAR LOT LINE AND AT LEAST 1.2 M FROM ANY SIDE LOT LINE"

#### CARRIED – UNANIMOUS

\*\*Moved by Councillor O'Connor and Seconded by Councillor Anderson that By-law No. 2020-092, be further amended to amend Subsection 3.20 to remove the last sentence "NEIGHBOUR NOTIFICATION FORM MUST BE INCLUDED WITH APPLICATION FOR A PERMIT." and replaced with "NEIGHBOUR NOTIFICATION AND SIGNED CONSENT FORM MUST BE INCLUDED WITH APPLICATION FOR A PERMIT."

CARRIED – 4 Ayes, 3 Nays

By-law No. 2020-092 - Urban Hen By-law

**Moved by:** Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-092, BEING A BY-LAW TO ESTABLISH AN URBAN HEN BY-LAW FOR THE TOWN OF GANANOQUE, AS PRESENTED IN COUNCIL REPORT CAO-2020-17, AS AMENDED.

**CARRIED – UNANIMOUS** 

## By-law No. 2020-093 – Amend General Fees and Rates By-law No. 2016-047 – Include Hen Permit Fees

Moved by: Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-093, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, SCHEDULE 'A', FEES FOR GENERAL LICENSES AND PERMITS, TO INCLUDE A START UP URBAN HEN PERMIT FEE OF \$100.00 AND AN ANNUAL RENEWAL FEE OF \$25.00, AS PRESENTED IN COUNCIL REPORT CAO-2020-17.

CARRIED - 5 Ayes, 2 Nays

### Council-PD-2020-20 - Waterlot Lease - Agnes Maule Machar Woods Park

# Motion #20-174 - Waterlot Lease - Agnes Maule Machar Woods Park - Retain Waterfront Lot

**Moved by:** Mayor Lojko **Seconded by:** Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RETAINS THE WATERFRONT LOT AT AGNES MAULE MACHAR WOODS PARK.

CARRIED - 5 Ayes, 2 Nays

# Council-PD-2020-21 – Amend General Fees and Rates By-law – Include Outdoor Patio Fees

\*\*Moved by Councillor O'Connor and Seconded by Councillor Anderson to amend the Fees and Rates By-law No. 2016-047, Schedule 'A', regarding Outdoor Patio Fees to come into effect on January 1, 2021.

**CARRIED – UNANIMOUS** 

## By-law No. 2020-094 – Amend General Fees and Rates By-law – Include Outdoor Patio Fees

**Moved by:** Councillor O'Connor **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-094, BEING A BY-LAW TO AMEND THE GENERAL FEES AND RATES BY-LAW NO. 2016-047, SCHEDULE 'A', TO INCLUDE FEES AND RATES FOR OUTDOOR PATIOS, AS PRESENTED IN REPORT 2020-21, AS AMENDED.

**CARRIED - UNANIMOUS** 

# Council-PD-2020-22 – Island Harbour Parking Garage – Joint Use, Maintenance and Cost Sharing Agreement (+Presentation)

### By-law No. 2020-095 – Island Harbour Parking Garage – Joint Use, Maintenance and Cost Sharing Agreement

Moved by: Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-095, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A JOINT USE, MAINTENANCE AND COST SHARING AGREEMENT WITH ISLAND HARBOUR CLUB FOR THE PARKING GARAGE LOCATED AT 175 ST. LAWRENCE STREET, AS PRESENTED IN COUNCIL REPORT PD-2020-22.

**CARRIED - UNANIMOUS** 

# Council-FIN-2020-26 – Municipal Accommodation Tax (MAT) Tourism Advisory Panel – Request for 2020 Funding

## Motion #20-175 – Municipal Accommodation Tax (MAT) Tourism Advisory Panel – Request for 2020 Funding

Moved by: Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES UP TO \$25,000, FOR THE MUNICIPAL ACCOMMODATION TAX (MAT) TOURISM ADVISORY PANEL FOR EVENT/PROGRAMMING FOR THE REMAINDER OF THE 2020 TOURISM SEASON, TO BE FUNDED FROM MUNICIPAL ACCOMMODATION TAX (MAT), SUBJECT TO AN APPROVED 2020 MUNICIPAL ACCOMMODATION TAX (MAT) ACTION PLAN, AS PRESENTED IN COUNCIL REPORT FIN-2020-26.

CARRIED - 6 Ayes, 1 Nay

#### Council-FIN-2020-27 - Draft Water Rate Study

Motion #20-176 – Draft Water Rate Study – Postpone

**Moved by:** Councillor O'Connor **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES AND ADOPTS THE 2020 WATER RATE STUDY, AS PRESENTED IN COUNCIL REPORT FIN -2020-27.

POSTPONED - UNANIMOUS

#### 14. | Consent Agenda

**Moved by:** Councillor O'Connor **Seconded by:** Councillor Anderson Be it resolved that the Motion listed on the Consent Agenda be passed accordingly:

#### **MOTION:**

### #20-172 - Approval of Minutes - July 21st and 31st, 2020

**Moved by:** Councillor O'Connor **Seconded by**: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, JULY 21<sup>ST</sup>, 2020, AND; THE SPECIAL MINUTES OF FRIDAY, JULY 31<sup>ST</sup>, 2020, MEETINGS.

**CARRIED - UNANIMOUS** 

- **15. Motions** (Council Direction to Staff)
- Notice of Motion Youth and Family Outreach Position Direction to Staff Deputy Mayor Harper

Motion #20-177 - Notice of Motion - Youth and Family Outreach Position - Direction to Staff - Postpone

**Moved by:** Deputy Mayor Harper **Seconded by:** Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING A REPORT BACK TO COUNCIL REGARDING THE FEASIBILITY (FINANCIALLY AND OPERATIONALLY) OF HIRING A FULL-TIME STAFF PERSON AS A YOUTH, SENIOR AND FAMILY OUT REACH POSITION. THIS POSITION WOULD INCLUDE, BUT NOT LIMITED TO, YOUTH PROGRAMMING AND VOLUNTEER SCHEDULING.

AND FURTHER THAT STAFF EXPLORE APPLICABLE GRANT/FUNDING OPPORTUNITIES RELATED TO FAMILY SERVICES.

**POSTPONED - UNANIMOUS** 

- \*\*The Chair called a recess at 8:15 PM
- \*\*The meeting resumed at 8:22 PM.
- 2. Notice of Motion Reconsider Sport Court Location Suspend the Rules Procedural Councillor Haird

Motion #20-178 - Suspend the Rules - Procedure By-law No. 2016-094 - Section 32

Moved by: Councillor Haird Seconded by: Councillor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUSPEND THE RULES OF THE PROCEDURAL BY-LAW NO. 2016-094, AS PER SECTION 32, WHEREAS IN RARE INSTANCES, COUNCIL MAY SUSPEND THE RULES OF THE PROCEDURE BY-LAW WITH A TWO-THIRDS VOTE OF COUNCIL TO ALLOW, IN A ONE (1) YEAR PERIOD, A SECOND RECONSIDERATION OF A MOTION REGARDING THE SPORT COURT LOCATION.

DEFEATED - 4 Ayes, 2 Nays, 1 Abstained

- **16.** Notice Required Under the Notice By-law None
- 17. Committee Updates (Council Reps)
  - Councillors provided their updates.

#### 18. COVID-19 Update – Mayor Lojko

- Mayor Lojko advised that following the Province lifting its State of Emergency, the Mayor, on Monday, August 10, 2020, terminated the Town's Declaration of Emergency.
- The Mayor also reported that Minister Steve Clark, MPP, sent a Certificate of Appreciation to the Town of Gananoque thanking everyone for serving and caring for our community during the COVID-19 Pandemic.
- **19. Disclosure of Additional Items** None
- 20. Staff Report

#### Council-CS-2020-19 – Special Events Coordinator Progress Update

Motion #20-179 – Special Events Coordinator Progress Update

Moved by: Councillor O'Connor Seconded by: Councillor Anderson
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES FOR INFORMATION THE SPECIAL EVENTS COORDINATOR
PROGRESS UPDATE, AS PRESENTED IN COUNCIL REPORT CS-2020-19.

CARRIED – UNANIMOUS

Council-RDS-2020-10 – Cold Milling of Existing Asphalt and Hot Mix Paving on Streets at Various Locations – Award of Tender

By-law No. 2020-096 – Cold Milling of Existing Asphalt and Hot Mix Paving on Streets at Various Locations – Award of Tender

Moved by: Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-096, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AGREEMENT WITH G. TACKABERRY & SONS CONSTRUCTION COMPANY LIMITED IN THE AMOUNT OF \$406,515.30 (EXCLUDING HST) FOR COLD MILLING OF EXISTING ASPHALT AND HOT MIX PAVING ON STREETS AT VARIOUS LOCATIONS, AS PRESENTED IN COUNCIL REPORT RDS-2020-10.

**CARRIED – UNANIMOUS** 

Council-UTIL-2020-08 - Water and Wastewater Second (2nd) Quarter Report

Motion #20-180 – Water and Wastewater Second (2nd) Quarter Report Moved by: Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE WATER AND WASTEWATER SECOND (2ND) QUARTER REPORT FOR INFORMATION, AS PRESENTED IN COUNCIL REPORT UTIL-2020-08.

**CARRIED - UNANIMOUS** 

### Council-FIN-2020-28 - Community Grants 2020 - Third Intake

Motion #20-181 - Community Grants 2020 - Third Intake - Gananoque Canoe Club

**Moved by:** Councillor O'Connor **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COMMUNITY GRANT TO THE GANANOQUE CANOE CLUB, IN THE AMOUNT OF \$3,389.93 TOWARDS THE COST OF SIX (6) KAYAKS, AS PRESENTED IN COUNCIL REPORT FIN-2020-28.

**CARRIED - UNANIMOUS** 

### Council-FIN-2020-29 - 2020 Second Quarter Operating Income Statement

Motion #20-182 – 2020 Second Quarter Operating Income Statement
Moved by: Councillor O'Connor Seconded by: Councillor Anderson
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE
RECEIVES THE 2020 SECOND QUARTER OPERATING INCOME STATEMENT
AT JUNE 30, 2020, AS PRESENTED IN COUNCIL REPORT FIN-2020-29.

**CARRIED - UNANIMOUS** 

Council-PD-2020-23 – Amend Terms of Reference – Planning Advisory Committee (PAC)			
	By-law No. 2020-097 – Amend Terms Committee (P.		
	AS RECOMMENDED BY THE PLANN RESOLVED THAT THE COUNCIL OF LAW NO. 2020-097, BEING A BY-LAW COMMITTEE / COMMITTEE OF ADJU	Seconded by: Councillor Anderson ING ADVISORY COMMITTEE, BE IT THE TOWN OF GANANOQUE PASS BY-1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/1/	
		CARRIED – UNANIMOUS	
21.	Questions from the Media		
	There being none, the Chair moved	on to the next order of business.	
22.			
	<b>By-law No. 2020-090– Confirming By-law – August 11, 2020</b> (3 Readings) <b>Moved by:</b> Councillor O'Connor Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2020-090, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON AUGUST 11 <sup>TH</sup> , 2020, BE READ THREE TIMES AND FINALLY PASSED THIS 11 <sup>TH</sup> DAY OF AUGUST 2020. <b>CARRIED – UNANIMOUS</b>		
23.	Next Meeting – Tuesday, September 1, 2020 at 6:00 PM.		
24.	Adjournment		
	Moved by: Councillor O'Connor  Be it resolved that Council hereby adjourns this regular meeting of Council at 9:11 PM.  CARRIED – UNANIMOUS		
Ted Lojko, Mayor		Penny Kelly, Clerk / CEMC	