

SPECIAL COUNCIL MEETING MINUTES

Via Telephone and Video Conference

**Held on Thursday December 2, 2021 and
 Thursday December 9, 2021 at 4:00 PM**

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Doug Wark, Manager of Community Services
	Dennis O'Connor	David Armstrong, Manager of Public Works
	David Osmond	Gordon Howard, Fire Chief
		Scott Gee, Police Chief
		Robert Kennedy, Superintendent of Parks and Facilities (December 9 th , 2021, only)

1.	Call Meeting to Order
	<ul style="list-style-type: none"> Mayor Lojko called the Special Council meeting to order at 4:00 PM on December 2nd, 2021. Mayor Lojko reconvened the Special Council meeting at 4:00 PM on December 9th, 2021.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Public Question / Comment – None
4.	Presentation of Operating and Capital Budgets
	Melanie Kirkby, Treasurer
	2021 Operating Budget – Introduction/Overview
	<ul style="list-style-type: none"> Melanie Kirkby, Treasurer, provided an overview of the Budget process.
	**At this point, Council addressed Tab 11.
Department Operating Budgets	
Tab 1	Council
	<ul style="list-style-type: none"> Melanie Kirkby, Treasurer, presented the Council Operating Budget.
Tab 2	Corporate Services
	<ul style="list-style-type: none"> Melanie Kirkby, Treasurer, presented the Corporate Operating Budget.
Tab 3	Fire / Crossing Guards
	<ul style="list-style-type: none"> Gordon Howard, Fire Chief presented the Fire Services and Crossing Guards Operating Budget.
Tab 4	Police
	<ul style="list-style-type: none"> Scott Gee, Police Chief, presented the Police Services Operating and Capital Budgets.
**The Chair called a ten (10) minute recess at 6:20 PM.	
**The meeting resumed at 6:30 PM.	
Tab 5	Building / By-law Enforcement / Animal Control / Parking
	<ul style="list-style-type: none"> Brenda Guy, Manager of Planning and Development, presented the Building, By-law Enforcement and Animal Control Operating Budgets.
Tab 6	Public Works / Waste Management
	<ul style="list-style-type: none"> David Armstrong, Manager of Public Works, presented the Public Works Operating Budget.

Tab 7	Planning / Committee of Adjustment (COA) <ul style="list-style-type: none"> Brenda Guy, Manager of Planning and Development, presented the Planning, Development and COA Operating Budgets.
Tab 8	Economic Development / Visitor Centre / Municipal Accommodation Tax (MAT) <ul style="list-style-type: none"> Doug Wark, Manager of Community Services presented the Economic Development / Visitor Centre and MAT Budgets.
Tab 9	Recreation / Arena / Marina <ul style="list-style-type: none"> Doug Wark, Manager of Community Services presented the Recreation Operating Budget.
Tab 10	External Agencies <ul style="list-style-type: none"> Melanie Kirkby, Treasurer, presented the Joint Services Operating Budget.
Tab 11	Grants (Library / Museum / Community and Council) <p>The following representatives appeared before Council regarding their Council Grant Applications submitted for consideration in the 2022 Budget:</p> <ol style="list-style-type: none"> Deirdre Crichton, Library CEO, 2022 Library Operating Budget. Cliff Byrnes, President, Wheels of Care (request for \$10,000). Joan McKinnon, Gananoque Horticultural Society representative (request for \$2,000). Abby Mcilquham and Dr. Chris Simpson, University Hospitals Kingston Foundation (request for \$100,000 over five years). <p>***It was generally agreed that Council would consider all Council Grant Applications during the Thursday, December 9th, 2021, meeting.</p>
<p>***As noted above, the following was considered on Thursday, December 9th, 2021 with respect to Council Grants.</p>	
	<p>Motion #21-205 – Council Grant – Royal Canadian Legion–Military Service Recognition Book Moved by: Councillor Anderson Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$0.00, TO THE ROYAL CANADIAN LEGION FOR AN ADVERTISEMENT IN ITS MILITARY SERVICE RECOGNITION BOOK.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #21-206 – Council Grant – Gananoque Horticultural Society Moved by: Deputy Mayor Osmond Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,000, TO THE GANANOQUE HORTICULTURAL SOCIETY FOR ITS 100TH ANNIVERSARY PLANTING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #21-207 – Council Grant – Girl’s Inc. of Upper Canada Moved by: Councillor Anderson Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$1,250 TO GIRL’S INC. OF UPPER CANADA FOR ITS SUMMER PROGRAM FOR GIRLS IN GANANOQUE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>Motion #21-208 – Council Grant – 1000 Islands Chamber of Commerce – Santa Claus Parade Moved by: Deputy Mayor Osmond Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,500, TO THE 1000 ISLANDS CHAMBER OF COMMERCE FOR THE 2022 SANTA CLAUS PARADE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

	<p>Motion #21-209 – Council Grant – Gananoque Curling Club Moved by: Deputy Mayor Osmond Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$4,596, TO THE GANANOQUE CURLING CLUB TO ASSIST IN OFFSETTING SOME COSTS ASSOCIATED WITH THE SENIOR AND YOUTH CURLING LEAGUES.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<p>**Moved by Deputy Mayor Osmond and Seconded by Councillor Haird to insert the amount of “\$7,500” to the Wheels of Care.</p> <p style="text-align: right;">DEFEATED – 2 Ayes, 5 Nays</p>
	<p>**Moved Councillor Anderson and Seconded by Councillor Harper to insert the amount of “\$10,000” to the Wheels of Care.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 2 Nays</p>
	<p>Motion #21-210 – Council Grant – Wheels of Care Moved by: Councillor Anderson Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$10,000, TO THE WHEELS OF CARE TO ASSIST IN ITS PROGRAMS.</p> <p style="text-align: right;">CARRIED – 5 Ayes, 2 Nays</p>
	<p>Motion #21-211 – Council Grant – University of Kingston Hospital Foundation Moved by: Councillor Haird Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A COUNCIL GRANT IN THE AMOUNT OF \$2,500, TO THE UNIVERSITY OF KINGSTON HOSPITAL FOUNDATION TO ASSIST IN UPGRADING ITS PATIENT CARE INFRASTRUCTURE.</p> <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p>
Tab 12	<p>Properties</p> <ul style="list-style-type: none"> • Melanie Kirkby, Treasurer, presented the Properties budget.
	<p>***It was generally agreed that the following items be added to the 2022 Operating Budget discussions for Thursday, December 9, 2021:</p> <ol style="list-style-type: none"> 1. Include an increase of \$3,000 to the Heritage Advisory Panel Budget for additional Heritage Designations. 2. Add an additional \$5,000 to the Artefact Oversight Committee budget for the upkeep of Engine 500 (Susan Push).
	<p>Motion #21-195 – Business Improvement Area (BIA) Budget – Return to Board for Reconsideration Moved by: Mayor Lojko Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SEND THE BUSINESS IMPROVEMENT AREA (BIA) BUDGET BACK TO THE BIA BOARD TO CONDUCT A REVIEW TO ENSURE THAT ALL CORE EXPENDITURES HAVE BEEN ACCOUNTED FOR IN THE 2022 BUDGET,</p> <p>AND FURTHER, PRIOR TO ITS FURTHER RELEASE TO THE BIA MEMBERS FOR ADOPTION, AND SUBSEQUENTLY RESUBMISSION FOR COUNCIL’S CONSIDERATION, REQUESTS THAT THE BOARD MEET WITH THE TOWN’S TREASURER TO CONFIRM THAT THE BIA BUDGET REFLECTS THE CORE EXPENDITURES FOR 2022.</p> <p style="text-align: right;">CARRIED – 6 Ayes, 1 Nay</p>
	<p>**Moved by Deputy Mayor Osmond to recess the Special Council meeting of December 2nd, 2021, at 8:43 PM, and further that Council will reconvene on December 9th, 2021, at 4:00 PM.</p>
	<p>***At this point, The Special Council meeting reconvened and Council addressed Tab 11 – Grants (Library / Museum / Community and Council).</p>

