REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, December 7, 2021 at 6:00 PM Held via WebEx Video and Teleconference

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	David Armstrong, Manager of Public Works
	Matt Harper	Brenda Guy, Manager of Planning and Development
	Mike Kench	Gord Howard, Fire Chief
	Dennis O'Connor	Doug Wark, Manager of Community Services
	David Osmond	Scott Gee, Chief of Police
Regrets:		Melanie Kirkby, Treasurer

1.	Call Meeting to Order		
	Mayor Lojko called the meeting to order at 5:02 PM, with the following Council Members present: Deputy Mayor Osmond, Councillor Anderson, Councillor Harper and Councillor O'Connor.		
2.	Disclosure of Pecuniary Interest & General Nature Thereof		
	 Deputy Mayor Osmond declared a pecuniary interest regarding the Public Meeting with respect to the Plan of Subdivision – SD2021-01 – Vacant Lands East of Garfield – RGH Developments Inc. and Report Council PD-2021-19, as he resides on Garfield Street. 		
	 Councillor O'Connor declared a pecuniary interest with respect to Report Council-CAO-2021-18, as his Gallery landlord owns/resides at 130 King Street East. 		
3.	Closed Meeting of Council (Beginning at 5:00 PM)		

Motion #21-204 – Closed Session – Additional Item for Discussion

Moved by: Deputy Mayor Osmond

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE EXERCISE

ITS RIGHT UNDER THE PROCEDURE BY-LAW NO. 2016-094, SECTION 17.10, TO ADD

AN ADDITIONAL ITEM TO THE CLOSED SESSION AGENDA WITH RESPECT TO ONE

(1) ITEM UNDER PERSONAL MATTERS CONCERNING AN IDENTIFIABLE INDIVIDUAL,

INCLUDING MUNICIPAL OR BOARD EMPLOYEES, WITH RESPECT TO A

COUNCILLOR VACANCY ON THE 1000 ISLANDS HISTORY MUSEUM BOARD OF

DIRECTORS.

CARRIED – UNANIMOUS, by those present

Move into Closed Session Moved by Deputy Mayor Osmond that the Council of the Town of Gananoque in accordance with Section 239.2 of the *Municipal Act*, moves into Closed Session at 5:03 PM for the purpose of discussing: Three (3) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding the naming of Corporate Assets, Tourism Advisory Panel vacancy / appointment and; a Council vacancy on the 1000 Island History Museum Board of Directors; One (1) item under a Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried on or to be Carried On By or on Behalf of the Municipality or Local Board, and; One (1) item under a Proposed or Pending Acquisition or Disposition of Land by the Municipality.

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4.	Move Out of Closed Session at 5:43 PM			
	Council resumed the Open Session at 6:00 PM			
5.	Matters Arising from Closed Session			
	 A Closed Meeting was held tonight. Council discussed one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board, and; one (1) item under A Proposed or Pending Acquisition or Disposition of Land by the Municipality. There was nothing to report out on these items. 			
	Council also discussed three (3) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding Naming of Corporate Assets, and; a vacancy/appointment on the Tourism Advisory Panel. There was nothing to report out on these items.			
	Council also discussed an additional item under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees regarding a Council vacancy on the 1000 Island History Museum Board of Directors. The following recommendation was considered.			
	By-law No. 2021-124 – 1000 Islands History Museum Board of Directors – Councillor Representative Appointment Moved by: Deputy Mayor Osmond Seconded by: Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2021-124, BEING A BY-LAW TO AMEND BY-LAW NO. 2018-111, SECTION 1.1.14, TO REMOVE "COUNCILLOR DENNIS O'CONNOR", AS THE COUNCIL REPRESENTATIVE ON THE 1000 ISLANDS HISTORY MUSEUM BOARD OF DIRECTORS AND REPLACE WITH "COUNCILLOR DAVE ANDERSON".			
	CARRIED – UNANIMOUS			
7.	Land Acknowledgement Statement			
	Mayor Lojko read the Land Acknowledgement Statement			
8.	Public Question / Comment (Only Addressing Reports on the Agenda) - None			
9.	Disclosure of Additional Items – None			
10.	Delegations			
	 Volunteer Centre of St. Lawrence/Rideau – Tamara Baldwin, Board Chair and Mary Lynn Villeneuve, Centre Manager Bill Rogerson, Board member and Mary Lynn Villeneuve, from the Volunteer Centre of St. Lawrence / Rideau appeared before Council and presented a PowerPoint presentation that provided an overview of the Centre's programs. Respectfully, Council was asked to consider a grant in the amount of \$1,000 for its tax filing for low income program. 			
	Motion #21-197 – Volunteer Centre of St. Lawrence/Rideau – Community Grant Moved by: Deputy Mayor Osmond Seconded by: Councillor Haird BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A 2021 COMMUNITY GRANT IN THE AMOUNT OF \$1,000.00, TO THE VOLUNTEER CENTRE OF ST. LAWRENCE/RIDEAU FOR ITS TAX FILING FOR LOW INCOME PROGRAM. CARRIED – UNANIMOUS			
11.	Presentations / Awards / Deputations			
	Visitor Centre – 2021 End of Season Report – Jennifer Baril, Tourism Coordinator Jennifer Baril, Tourism Coordinator presented a PowerPoint providing an overview of the 2021 Tourism Year.			

12. Mayor's Declaration

- 1. Year of the Garden 2022 100th Anniversary of the Canadian Nursery Landscape Association January 1 to December 31, 2022
 - Mayor Lojko proclaimed 2022 as the Year of the Garden and further proclaimed that Saturday, June 18, 2022, be recognized as Garden Day in the Town of Gananoque.

2. Remembering Peter Murray

 Mayor Lojko, on behalf of Council, recognized the passing of Peter Murray on November 18, 2021, and the legacy that Peter left behind by establishing the Gananoque Trails and rebuilding Gananoque's Urban Forest. Peter will be greatly missed.

13. Public Meetings

*Deputy Mayor Osmond declared a pecuniary interest as he resides on Garfield Street and disconnected from the meeting.

- 1. Plan of Subdivision SD2021-01 Vacant Lands East of Garfield RGH Developments Inc. (+Council Report PD-2021-19)
 - A Public Meeting was held with respect to a Plan of Subdivision pursuant to Section 51 of the Planning Act, R.S.O. 1990 regarding a Plan of Subdivision received from RGH Development Inc., File No. SD2021-01, for the property municipally and legally described as Vacant Lands East of Garfield Street to develop the subject lands with twenty-six (26) single family dwellings and two (2) semi-detached dwellings.
 - Mayor Lojko read the Public Meeting statement and; requested that the Manager of Planning and Development present the proposed Plan of Subdivision.
 - Brenda Guy, Manager of Planning and Development provided an overview of Report Council-2021-PD-2021-19,
 - Ms. Guy noted that there were public concerns/submissions received from Laurie and Gerard Cadue (90 Birch Street), and; Bruce and Marian McLeod (75 Garfield Street), regarding stormwater management and blasting at the property and; prior to the meeting on December 7th, 2021, staff received another concern regarding the above, plus a traffic flow concern from Doug and Karen Pattimore.
 - The Conditions of Draft Subdivision approval must be met prior to the registration of the Plan, and; as part of the 55 conditions the Town is required to seek a Traffic Background Study.
 - Through the Chair, Brenda requested that Kyle Nielissen from Forefront Engineering address the blasting and stormwater management concerns.
 - The Chair invited Mr. Nielissen to provide an overview.
 - Mr. Nielissen presented a slide with respect to the comments that were received by Forefront Engineering Inc., responding to the rock excavation and blasting. He informed that the Ontario Provincial Standard Specification (OPSS). MUNI 120 sets out:
 - The regulation for use of explosives onsite.
 - That contractors are required to hire a third-party consultant within the specified areas to conduct a pre-blast survey (i.e. depth of blasting, type of rock in proximity etc.).
 - The third-party Blast Monitoring Consultant monitors the entire operation with four (4) vibration monitors recording the vibration levels on an ongoing basis.
 - Typically, the blasting load maximums would be far below the allowable limits.
 - All blasting personnel onsite will be licensed and have specific training to work in urban areas.
 - The blasting contractor carries specific insurance for blasting.
 - Any complaints and/or property damage inquiries are investigated by the contractor and third-party consultant.
 - Mr. Nielissen indicated that there would be some blasting, but it is not anticipated that there will be a lot due to the existing sewer inverts and lay of the land leads to the site be raised up substantially.

- Mr. Nielissen reiterated that a Traffic Impact Brief is a condition of draft approval, and; that existing and proposed traffic volumes have been reviewed.
- Mr. Nielissen noted that Ms. Guy addressed the drainage in the overview provided and added the following:
 - A Grading Plan is required as a condition of draft approval.
 - Forefront has completed a Stormwater Management Report.
 - The CRCA and G.D. Jewell Engineering completed multiple peer review of the Stormwater Management Reports.
 - Existing drainage issues have been brought to Forefront's attention and are addressed within the proposed Plan.
- Ms. Guy summarized by advising that this Application was reviewed by the Planning Advisory Committee (PAC) during its November 30, 2021 meeting.

The Chair asked if any member of Council had any questions or comments?

- Q: Councillor Anderson asked if dwellings would have basements or be slab?
- A: Mr. Nielissen advised that at this time he cannot confirm if the dwellings will have basement or be slab-on-grade. It is expected that due to the topography and shallow sanitary connections there will be a combination of both. This will be brought forward during the final approval process.
- Q: Councillor Kench asked if Forefront Engineering and/or the Developer could address the "cut-sheet" of the road and sidewalk to put in a small boulevard or make a more gradual decline for ease of access for persons with disabilities?
 - Mayor Lojko advised that during the PAC meeting the Manager of Planning and Development noted this for further review, however; due to the timing of this meeting and the PAC meeting, the Developer, Engineer or staff may not have had time to discuss this matter.
- A: Ms. Guy advised that the matter had been noted in the PAC Minutes, and at this time discussions have not yet taken place.
- A: Mr. Nielissen stated they will develop some road cross sections for review by Town staff during the final subdivision process prior to the detailed subdivision design being released. There are options to push the sidewalks back to the property design if this option is desired.
- The Chair asked if any member of the public had any questions or comments?
 - There being none the Chair moved on to the next item on the Public Meeting.
- The Chair asked if the Owner or Applicant have any additional questions or comments?
 - Mr. Nielissen thanked members of Council and staff for considering the Plan of Subdivision and hoped that this project will be very successful in Gananoque.
- The public meeting adjourned at 7:15 PM.

***At this point, Council considered the recommendation in Report Council-PD -2021-19.

14. Correspondence

***At this point, Deputy Mayor Osmond reconnected to the meeting

- 1. Accounts Payable November 11 to 29, 2021
- United Counties of Leeds and Grenville Point in Time (PiT) Count Homelessness Report

Motion #21-198 – United Counties of Leeds and Grenville – Point in Time (PiT) Count Homelessness Report

Moved by: Councillor O'Connor **Seconded by:** Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE REFERS THE UNITED COUNTIES OF LEEDS AND GRENVILLE POINT IN TIME

(PIT) COUNT HOMELESSNESS REPORT TO THE COMMUNITY SAFETY AND WELL-BEING WORKING GROUP.

CARRIED - UNANIMOUS

- 3. United Counties of Leeds and Grenville Highlight from Council Meeting Thursday, November 25, 2021
- 4. United Counties of Leeds and Grenville Support for Families Accessing Licensed Child Care Programs
- 5. Leeds, Grenville & Lanark District Health Unit Board of Health Meeting Summary November 18, 2021
- 6. Gana Rock Way 2021 Final Report
- 7. Ministry of Infrastructure *Building Broadband Faster Act* Guideline and Regulations
- 8. South Eastern Ontario Production Accelerator Fund (SEOPAF) Request for Letter of Support

Motion #21-199 – South Eastern Ontario Production Accelerator Fund (SEOPAF) – Request for Letter of Support

Moved by: Councillor O'Connor Seconded by: Mayor Lojko BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AUTHORIZES THE MAYOR TO FORWARD A LETTER OF SUPPORT TO THE PREMIER'S OFFICE, MINISTER OF FINANCE, MINISTER OF ECONOMIC DEVELOPMENT, JOB CREATION AND TRADE, AND; THE LOCAL MPP'S OFFICE, AS REQUESTED BY THE SOUTH EASTERN ONTARIO PRODUCTION ACCELERATOR FUND (SEOPAF), IN ITS CORRESPONDENCE DATED NOVEMBER 2021.

CARRIED - UNANIMOUS

- 9. Minutes Tourism Advisory Panel (TAP) November 4, 2021
- 10. Minutes Police Services Board September 15 and October 21, 2021

15. Call for Nominations for Deputy Mayor and Election

- Penny Kelly, Clerk, advised of the Nomination and Voting process for the position of Deputy Mayor.
- The Clerk then called for nominations from the floor.

Nominated by Councillor Haird and Seconded by Councillor Kench, that the current Deputy Mayor David Osmond be nominated for the position of Deputy Mayor.

Councillor Osmond accepted the nomination.

Nominated by Deputy Mayor Osmond and Seconded by Councillor Harper, that Councillor Dave Anderson be nominated for the position of Deputy Mayor.

Councillor Anderson accepted the nomination.

*At this point, the nominations were closed and the Clerk moved on to the voting process.

Motion #21-202 – Appointment of Deputy Mayor – Period of January 1st to November 14, 2022

Moved by: Councillor Haird **Seconded by:** Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS DEPUTY MAYOR OSMOND TO THE POSITION OF DEPUTY MAYOR FOR THE PERIOD OF JANUARY 1ST TO NOVEMBER 14, 2022 (END OF COUNCIL TERM).

DEFEATED - 3 Ayes, 4 Nays

Motion #21-203 – Appointment of Deputy Mayor – Period of January 1st to November 14, 2022

Moved by: Deputy Mayor Osmond **Seconded by:** Councillor Harper BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPOINTS COUNCILLOR ANDERSON TO THE POSITION OF DEPUTY MAYOR FOR THE PERIOD OF JANUARY 1ST TO NOVEMBER 14, 2022 (END OF COUNCIL TERM).

CARRIED - 4 Ayes, 3 Nays

The Clerk confirmed Councillor David Anderson's appointment to the position of Deputy Mayor for the period of January 1st to November 14th, 2022 (end of Council 16. Unfinished Business - None 17. Motion #21-194 – Approval of Minutes – Tuesday, November 16, 2021 Motion #21-194 – Approval of Minutes – Tuesday, November 16, 2021 Moved by: Councillor Harper Seconded by: Councillor Kench BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, NOVEMBER 16TH, 2021, MEETING. **CARRIED – UNANIMOUS 18. Motions (Council Direction to Staff) 1. Notice of Motion – Reduce Council Composition for 2022 Municipal Election Motion #21-200 - Reduce Council Composition for 2022 Municipal Election Moved by: Mayor Loiko Seconded by: Deputy Mayor Osmond BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING BACK A BY-LAW FOR COUNCIL'S CONSIDERATION ON DECEMBER 21, 2021, TO CHANGE THE COMPOSITION OF COUNCIL OF THE CORPORATION OF THE TOWN OF GANANOQUE BY REDUCING THE NUMBER OF COUNCIL MEMBERS FROM SEVEN (7) TO FIVE (5), ONE OF WHOM SHALL BE THE HEAD OF COUNCIL. DEFEATED - 1 Ayes, 5 Nays, 1 Abstain 19. Notice Required Under the Notice By-law - None Committee Updates (Council Reps) 20. · Councillors provided their updates. 21. Discussion of Additional Items - None Staff Reports Council-PD-2021-19 - Plan of Subdivision - SD2021-01 - Vacant Lands East of Garfield (+Public Meeting) *Deputy Mayor Osmond declared a pecuniary interest regarding the Rocky Acres Subdivision Phase IV, as he resides on Garfield Street and refrained from discussions and voting. Motion #21-197 - Plan of Subdivision - SD2021-01 - Vacant Lands East of Garfield Moved by: Councillor Kench Seconded by: Councillor Anderson BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES THE PLANNING ADVISORY COMMITTEE RECOMMENDATION TO ISSUE DRAFT PLAN APPROVAL FOR APPLICATION SD2021-01 (ROCKY ACRES), SUBJECT TO A SECONDARY REVIEW OF THE STORMWATER MANAGEMENT BY PUBLIC WORKS, CATARAQUI REGION CONSERVATION AUTHORITY (CRCA) TO INCLUDE ANY PEER REVIEW, AND FURTHER, THAT ALL OTHER DRAFT CONDITIONS, PRESENTED IN THE PLANNING REPORT DATED NOVEMBER 30, 2021 BE IMPLEMENTED, AND AS PRESENTED IN COUNCIL REPORT-PD-2021-19. CARRIED – UNANIMOUS, by those voting Council-FIN-2021-39 – Community Grants 2021 – Rural Fetal Alcohol Spectrum Disorder (FASD) Support Network Motion #21-201 - Community Grants 2021 - Rural Fetal Alcohol Spectrum Disorder (FASD) Support Network Moved by: Councillor Haird Seconded by: Councillor O'Connor BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A 2021 COMMUNITY GRANT TO THE RURAL FETAL ALCOHOL

SPECTRUM DISORDER (FASD) SUPPORT NETWORK, IN THE AMOUNT OF \$2,000, AS PRESENTED IN COUNCIL REPORT FIN-2021-39.

CARRIED - 5 Ayes, 2 Nays

Council-CAO-2021-18 – Amend Water By-law No. 2008-020 – Allow for Capital Charge in Lieu of Meters

**Councillor O'Connor declared a pecuniary interest as his Gallery landlord owns/resides at 130 King Street East and refrained from discussions and voting.

By-law No. 2021-121 – Amend Water By-law No. 2008-020 – Allow for Capital Charge in Lieu of Meters

Moved by: Councillor Haird

Seconded by: Councillor Kench
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2021-121, BEING A BY-LAW TO AMEND BY-LAW NO. 2008-20, AS
AMENDED, TO ALLOW A GRANDFATHERING OF EXISTING PROPERTIES BUILT
BEFORE DECEMBER 7, 2021 THAT DO NOT HAVE A SEPARATE SERVICE AND
WATER METER TO BE EXEMPT FROM SECTION 15.8 PROVIDED THAT THE
BUILDING OWNER PAYS ALL OPERATING AND CAPITAL WATER AND
WASTEWATER RATE CHARGES ON A PER UNIT BASIS;

AND FURTHER SHALL INSTALL ONE (1) SERVICE AND WATER METER / REMOTE PER UNIT AT SUCH TIME AS THE BUILDING IS RECONSTRUCTED OR RENOVATED, UNLESS THE TOWN EXTENDS THE EXEMPTION IN WRITING PRIOR TO ISSUANCE OF A BUILDING PERMIT FOR THE WORK, AS PRESENTED IN COUNCIL REPORT CAO-2021-18.

CARRIED - UNANIMOUS, by those voting

Council-CAO-2021-19 – Recreation Cost Sharing Agreement – Lou Jeffries Community Centre

By-law No. 2021-122 – Recreation Cost Sharing Agreement – Lou Jeffries Community Centre

Moved by: Councillor Kench

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2021-122, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND
CLERK TO SIGN A ONE (1) YEAR RECREATION COST SHARING AGREEMENT
WITH THE TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) FOR
THE LOU JEFFRIES COMMUNITY CENTRE, AS PRESENTED IN COUNCIL
REPORT CAO-2021-19.

CARRIED - UNANIMOUS

23. Questions from the Media

• There being none, the Chair moved on to the next order of business.

24. Confirmation By-law

By-law No. 2021-120 – Confirming By-law – December 7, 2021 (3 Readings)
Moved by: Councillor Kench Seconded by: Councillor Harper
BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS
BY-LAW NO. 2021-120, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, DECEMBER 7TH,
2021, BE READ THREE TIMES AND FINALLY PASSED THIS 7TH DAY OF
DECEMBER 2021.

CARRIED - UNANIMOUS

25. Next Meeting – Thursday, December 9, 2021 – Budget Deliberations at 4:00 PM Tuesday, December 21, 2021 – Regular Council at 6:00 PM

26.	Adjournment
	Moved by: Deputy Mayor Osmond Be it resolved that Council hereby adjourns this regular meeting of Council at
	8:02 PM. CARRIED – UNANIMOUS
Ted I	Lojko, Mayor Penny Kelly, Clerk / CEMC