



## REGULAR COUNCIL MEETING MINUTES



On December 19, 2017 @ 6:00 PM  
 At Emergency Services Building – 340 Herbert Street

Item	Title/Description	
<b>COUNCIL MEMBERS PRESENT</b>		<b>STAFF PRESENT</b>
<b>MAYOR:</b>	Erika Demchuk	Shellee Fournier, CAO
<b>COUNCILLORS:</b>	Anne Warren	Linda Robinson, Deputy Clerk
	Brian Brooks	Linda Sicoli, Interim Economic Development Manager
	Joe Jansen	Melanie Kirkby, Treasurer
	Jan Hayes	Steve Tiernan, Fire Chief
	Jeff Girling	Paul McMunn, Manager of Public Works
		Terry Gilmer, Manager of Parks & Recreation
		Sherri Ogilvie, Public Utilities Supervisor
		Penny Kelly, Clerk-CEMC
<b>REGRETS:</b>	Dwayne Fletcher	Brenda Guy, Manager of Community Development
1	<b>CALL MEETING TO ORDER</b>	
	Mayor Demchuk called the Regular Council meeting to order at 6:00 PM	
2	<b>DISCLOSURE OF PECUNIARY INTEREST &amp; GENERAL NATURE THEREOF - NONE</b>	
3	<b>CLOSED MEETING OF COUNCIL - NONE</b>	
4	<b>MATTERS ARISING FROM CLOSED SESSION - NONE</b>	
5	<b>ADDITIONAL ITEMS</b>	
	Mayor Demchuk introduced and welcomed Penny Kelly as the Town's new Clerk-CEMC.	
6	<b>PRESENTATIONS/AWARDS/DEPUTATION</b>	
	Mayor Demchuk presented Mark Moorhead and Terry Gilmer with their Certified Ice Technician Designations from the Ontario Recreation Facilities Association.	
7	<b>MAYOR'S DECLARATIONS</b>	
	Mayor Demchuk advised that she would be permitting public questions and comments related to Item CAO-2017-04 – Award Town Hall Tender	
	Several members of the public spoke to Council Report CAO-2017-04	
8	<b>UNFINISHED BUSINESS</b>	
	<b>Linda Sicoli, Interim Economic Development Manager</b>	
	ED-2017-07 - RiverLaunch Business Incubator Project Management	
	<b>RESOLUTION NO. 2017-174 MOVED by:</b> Councillor Warren <b>Seconded by:</b> Councillor Jansen	
	Be it resolved that the Council of the Town of Gananoque endorses that the Town's Economic Development Department assume the project manager role in developing the RiverLaunch Business Incubator and authorizes the Mayor and Clerk to execute the collaborative economic development projects funding agreement for up to \$100,000 from Northumberland Business Development Assistance Corporation as per By-law 2017-057 and repeal By-law 2017-058;	

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	<p>And further, that the project be granted temporary use of the vacant portion of the building located at 400 Stone Street North (former Kinsmen Building) until such time as the Town has completed its preparation work on the proposed sale of the property, as presented in Council Report ED-2017-07.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p>ED-2017-08 – Business Community Improvement Plan Application – 66 King Street East</p>
	<p><b>RESOLUTION No. 2017-175 MOVED by:</b> Councillor Jansen <b>Seconded by:</b> Councillor Warren</p> <p>Be it resolved that the Council of the Town of Gananoque pass By-law 2017-099 authorizing the Mayor and Clerk to enter into an agreement for a \$10,000 loan and \$8,500 grant under the Community Improvement Plan for Natasha Lux via owners Joe McCauley and Jean McDonald at 66 King Street East, as presented in Council Report ED-2017-08.</p> <p>And further, that By-law 2017-099 be read three times and finally passed this 19<sup>th</sup> day of December 2017.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	<p><b>Shellee Fournier, CAO</b></p>
	<p>CAO-2017-04 – Award Town Hall Tender</p>
	<p><b>RESOLUTION No. 2017-176 MOVED by:</b> Councillor Girling <b>Seconded by:</b> Councillor Jansen</p> <p>Be it resolved that the Council of the Town of Gananoque pass By-law 2017-095 being a By-law to award the Tender for the Town Hall Addition to David J. Cupido Construction Limited in the amount of \$3,400,000 (plus the Town’s portion of the HST);</p> <p>And further, that the Letter of Intent and Change Order #1 in the amount of \$340,268.08 be concurrently approved thereby reducing the cost of the project to \$3,059,731.92 (plus the Town’s portion of the HST, as presented in Council Report CAO-2017-04.</p> <p>And further, that By-law 2017-095 be read three times and finally passed this 19<sup>th</sup> day of December 2017.</p> <p><b>RESOLUTION No. 2017-176a MOVED by:</b> Councillor Brooks <b>Seconded by:</b> Councillor Jansen</p> <p>Be it resolved that the Council of the Town of Gananoque amend the motion regarding CAO Council Report-2017-04-“Award Town Hall Tender” to add:</p> <p>“And further, direct the Treasurer to bring forward funding options for the Town Hall renovations/addition project, to the January 9<sup>th</sup>, 2018, Committee of the Whole meeting for Committee review and consideration.”</p> <p style="text-align: right;"><b>CARRIED</b></p> <p><b>RESOLUTION No. 2017-176, as Amended.</b></p> <p><b>MOVED by:</b> Councillor Girling <b>Seconded by:</b> Councillor Jansen</p> <p>Be it resolved that the Council of the Town of Gananoque pass By-law 2017-095 being a By-law to award the Tender for the Town Hall Addition to David J. Cupido Construction Limited in the amount of \$3,400,000 (plus the Town’s portion of the HST);</p> <p>And further, that the Letter of Intent and Change Order #1 in the amount of \$340,268.08 be concurrently approved thereby reducing the cost of the project to \$3,059,731.92 (plus the Town’s portion of the HST, as presented in Council Report CAO-2017-04.</p>

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	<p>And further, direct the Treasurer to bring forward funding options for the Town Hall renovations/additions project, to the January 9<sup>th</sup>, 2018, Committee of the Whole meeting for Committee review and consideration.</p> <p>And further, that By-law 2017-095 be read three times and finally passed this 19<sup>th</sup> day of December 2017.</p> <p>Councillor Girling requested a recorded vote.</p> <table border="1" data-bbox="656 620 1198 943"> <thead> <tr> <th>RECORDED VOTE:</th> <th>Yea</th> <th>Nay</th> </tr> </thead> <tbody> <tr> <td>Warren A.</td> <td>*</td> <td></td> </tr> <tr> <td>Jansen J.</td> <td>*</td> <td></td> </tr> <tr> <td>Girling J.</td> <td></td> <td>*</td> </tr> <tr> <td>Hayes J.</td> <td>*</td> <td></td> </tr> <tr> <td>Brooks B.</td> <td>*</td> <td></td> </tr> <tr> <td>Demchuk E</td> <td>*</td> <td></td> </tr> <tr> <td><b>TOTALS</b></td> <td><b>5</b></td> <td><b>1</b></td> </tr> </tbody> </table> <p style="text-align: right;"><b>CARRIED</b></p>	RECORDED VOTE:	Yea	Nay	Warren A.	*		Jansen J.	*		Girling J.		*	Hayes J.	*		Brooks B.	*		Demchuk E	*		<b>TOTALS</b>	<b>5</b>	<b>1</b>
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	<p><b>Paul McMunn, Public Works Manager</b></p>																								
	<p>RDS-2017-07 – Extension Agreement with Progressive Waste Solutions Canada Inc.</p>																								
	<p><b>RESOLUTION No. 2017-177 MOVED by:</b> Councillor Warren <b>Seconded by:</b> Councillor Jansen</p> <p>Be it resolved that the Council of the Town of Gananoque approves By-law 2017-101 with respect to extending the solid waste collection, disposal, and recycling contract for one (1) year with the option to extend for up to four (4), one (1) year periods, as presented in Council Report RDS-2017-07.</p> <p>And further, that By-law 2017-101 be read three times and finally passed this 19<sup>th</sup> day of December 2017.</p> <p style="text-align: right;"><b>CARRIED</b></p>																								
<p>9</p>	<p><b>CONSENT AGENDA</b></p>																								
	<p><b>RESOLUTION No. 2017-178 Moved by:</b> Councillor Warren <b>Seconded by:</b> Councillor Jansen Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:</p>																								
	<p><b>BY-LAWS INCLUDED IN THE CONSENT AGENDA</b></p>																								
	<p>By-law 2017-100 – Appoint the Clerk-Community Emergency Management Coordinator (3 readings)</p>																								
	<p>By-law 2017-102 – Tenant Agreement Renewal – 10 King Street East (3 readings)</p>																								
	<p>By-law 2017-103 – Artefact Agreement – Collection Policy Amendment (3 readings)</p>																								
	<p>By-law 2017-104 – Award HVAC Tender for Library – 10 King Street East (3 readings)</p>																								
	<p><b>Motions</b></p>																								
	<p><b>Approval of Council Minutes – December 5, 7&amp;8, 2017</b> Be it resolved that the Council of the Town of Gananoque hereby adopt the minutes from the December 5, 2017 and December 7 &amp; 8, 2017 meetings.</p>																								
	<p><b>Receive Accounts Payable from November 17, 2017 to November 30, 2017</b> Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque receives the Statement of Accounts Payable for cheques issued from November 17, 2017 to November 30, 2017 totalling \$311,391.26, as presented.</p>																								

Item	Title/Description
	<p><b>FIN-2017-34 – 2016 TLTI Arena Cost Sharing Invoice</b>                      Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby selects Option 1 with regards to the 2016 TLTI Arena cost sharing invoice, as presented in Committee of the Whole report FIN-2017-34.</p>
	<p><b>FIN-2017-35 – 2018 Draft Water Wastewater Operating and Capital Budgets</b>                      Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby receives for information the 2018 draft water wastewater operating and capital budget and user rates report, as presented in Committee of the Whole report FIN-2017-35.</p>
	<p><b>CAO-2017-08 – Arthur Child Heritage Museum Funding Proposal</b>                      Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby refer the Arthur Child Heritage Museum (ACHM) Funding Proposal in the amount of \$46,690 to the 2018 budget process, as presented in Committee of the Whole report CAO-2017-08.</p>
	<p><b>ED-2017-17 – Tenant Agreement Renewals – 10 King Street East</b>                      Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby authorize the Mayor and Clerk to execute the tenant agreements with the Thousand Islands Accommodation partners, Gananoque and the Thousand Islands Chamber of Commerce, and the Gananoque BIA for 10 King Street East, as presented in Committee of the Whole report ED-2017-17.</p>
	<p><b>ED-2017-18 – Artefact Agreement – 2017 Review and 2018 Proposed Work Plan/Collection Policy Amendment</b>                      Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby approve the proposed amendment to the Artefact expenditures and authorize the 2018 artefact budget;</p> <p>And further, that Council approve the proposed amendment to the Artefact Collection Management Policy, as presented in Committee of the Whole report ED-2017-18.</p>
	<p><b>CD-2017-22 – Award HVAC Tender for Library – 10 King Street East</b>                      Be it resolved, as recommended by the Committee of the Whole, that the Council of the Town of Gananoque hereby authorize the Mayor and Clerk to execute an agreement with Alex McCoy Plumbing Ltd. in the amount of \$64,290.00 plus HST for the HVAC System at the Library, 10 King Street East;</p> <p>And further, that Council authorize staff to allocate a portion of the remaining funds for the eavestroughs and to address modifications to the building at 10 King Street East estimated to be \$15,000.00 plus HST, as presented in Committee of the Whole report CD-2017-22.</p>
	<b>CARRIED</b>
	<p><b>RESOLUTION No. 2017-179 MOVED by: Councillor Jansen Seconded by: Councillor Girling</b></p> <p>Be it resolved, as recommended by the Committee of the Whole that the Council of the Town of Gananoque hereby receives the Town Hall Addition Update Report for information purposes, as presented in Council Report CAO-2017-07.</p>
	<b>CARRIED</b>
10	<b>MOTIONS (Council Direction to Staff) - NONE</b>
11	<b>NOTICE REQUIRED UNDER THE NOTICE BY-LAW - NONE</b>
12	<b>COMMITTEE UPDATES (COUNCIL REPS) - NONE</b>
13	<b>DISCUSSION OF ADDITIONAL ITEMS - NONE</b>
14	<b>MISCELLANEOUS BUSINESS - NONE</b>
15	<b>CONFIRMATION BY-LAW</b>

Item	Title/Description
	<p><b>RESOLUTION No. 2017-180 Moved by:</b> Councillor Jansen <b>Seconded by:</b> Councillor Girling</p> <p>Be it resolved that By-law 2017-105 being a By-law to confirm the proceedings of Council at its meeting held on December 19, 2017 be read three times and finally passed this 19<sup>th</sup> day of December, 2017.</p> <p style="text-align: right;"><b>CARRIED</b></p>
16	ADJOURNMENT
	<p><b>Moved by:</b> Councillor Girling</p> <p>Be it resolved that Council adjourn this regular meeting of Council at 6:54 PM.</p> <p style="text-align: right;"><b>CARRIED</b></p>
	
Mayor, Erika Demchuk	Deputy Clerk, Linda Robinson