



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, November 5, 2019

At Town Hall – Council Chambers – 2nd Floor – 30 King Street East

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	Ted Lojko	Shellee Fournier, CAO/Deputy Clerk
Councillors:	Dave Anderson	Penny Kelly, Clerk/CEMC
	Adrian Haird	Brenda Guy, Manager of Planning and Development
	Matt Harper	Melanie Kirkby, Treasurer
	Mike Kench	Kari Lambe, Manager of Community Services
	Dennis O'Connor	Steve Tiernan, Fire Chief
	David Osmond	
Regrets:		Paul McMunn, Manager of Public Works

1.	Call Meeting to Order
	Mayor Lojko called the meeting to order at 5:02 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof
3.	Closed Meeting of Council
	Move Into Closed Session <ul style="list-style-type: none">Moved by Deputy Mayor Osmond that the Council of the Town of Gananoque in accordance with Section 239.2 of the <i>Municipal Act</i>, move into Closed Session at 5:02 PM for the purpose of discussing two (2) items under A Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied In Confidence to the Municipality or Local Board, which, if Disclosed, Could Reasonably Be Expected to Prejudice Significantly the Competitive Position or Interfere Significantly With the Contractual or Other Negotiations of a Person, Group of Persons, or Organization, and; one (1) item Labour Relations or Employee Negotiations. <p style="text-align: right;">CARRIED – UNANIMOUS</p>
4.	Move Out of Closed Session at 6:06 PM
	The Open Session of Council began at 6:08 PM.
5.	Matters Arising Out of Closed Session
	<ul style="list-style-type: none">A Closed Meeting was held tonight. Council considered one (1) item under Labour Relations or Employee Negotiations. There is nothing to report out.Council also considered one (1) item regarding A Trade Secret or Scientific, Technical, Commercial, Financial or Labour Relations Information, Supplied In Confidence to the Municipality or Local Board, which, if Disclosed, Could Reasonably Be Expected to Prejudice Significantly the Competitive Position or Interfere Significantly With the Contractual or Other Negotiations of a Person, Group of Persons, or Organization. Council considered the following.

Motion #19-232 – Thousand Islands Playhouse – Request for Letter of Support Community, Culture and Recreation Funding Stream – Investing in Canada Infrastructure Program

Moved by: Deputy Mayor Osmond

Seconded by: Councillor O'Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PROVIDES A LETTER OF SUPPORT TO THE THOUSAND ISLANDS PLAYHOUSE REGARDING THEIR APPLICATION TO THE COMMUNITY, CULTURE AND RECREATION FUNDING STREAM OF THE INVESTING IN CANADA INFRASTRUCTURE PROGRAM.

CARRIED – UNANIMOUS

****Mayor Lojko announced that due to time constraints the Closed Session meeting has been recessed and Council will immediately reconvene following the Committee of the Whole meeting.**

6. Disclosure of Additional Items – None


7. Presentations / Awards / Deputations – None

8. Mayor's Declaration – None

9. Public Meetings – None

10. Unfinished / New Business – None

****Deputy Mayor Osmond, requested to provide a statement with respect to By-law No. 2019-110 – Awarding of Request for Proposal (RFP) for Water Meter Replacement, prior to reading the Consent Agenda. The statement addressed correspondence received that was placed on the Committee of the Whole Agenda from Mr. Chris McDonald regarding the replacement of water meters.**

- The statement entitled "Comments to address Mr. McDonald's Correspondence" was read aloud and is attached to the Minutes. 

11. Consent Agenda

Moved by: Deputy Mayor Osmond

Seconded by: Councillor O'Connor

Be it resolved that the By-laws and Motions listed on the Consent Agenda be passed accordingly:

BY-LAWS:

2019-109 – Lease Agreement – 340 Herbert Street with Cogeco

2019-110 – Awarding of Request for Proposal (RFP) for Water Meter Replacements

MOTIONS:

#19-223 – Approval of Minutes – Tuesday, October 15 and 23, 2019

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR MINUTES OF TUESDAY, OCTOBER 15TH, AND SPECIAL MINUTES OF WEDNESDAY, OCTOBER 23RD, 2019 MEETINGS.

#19-224 – Notice of Motion – Joint Recreation Committee Council Appointment

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS THE CLERK TO SUBMIT CORRESPONDENCE TO THE TOWNSHIP OF LEEDS AND THOUSAND ISLANDS (TLTI) INVITING TWO (2) MEMBERS OF THEIR COUNCIL TO THE JOINT RECREATION COMMITTEE.

#19-225 – City of Hamilton – Consumer Packaging – Request for Support

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE CITY OF HAMILTON'S CORRESPONDENCE DATED SEPTEMBER 30, 2019, REGARDING THE CITY OF KITCHENER'S RESOLUTION REQUESTING THE LOBBYING OF THE FEDERAL GOVERNMENT TO REVIEW THE REGULATIONS RELATED TO CONSUMER PACKAGING ON SINGLE-USE WIPES TO REMOVE THE WORD "FLUSHABLE".

#19-226 – 480 Charles Street South – Heritage Register List – Property of Interest

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECOGNIZE THE CULTURAL HERITAGE VALUE OF 480 CHARLES STREET SOUTH BY ADDING IT TO THE MUNICIPAL REGISTER OF CULTURAL HERITAGE PROPERTIES AS A PROPERTY OF INTEREST AND THAT STAFF PROVIDE NOTICE TO THE OWNER OF THE ADDITION OF THEIR PROPERTY TO THE REGISTRY AS A PROPERTY OF INTEREST, AS PRESENTED IN COMMITTEE OF THE WHOLE REPORT ED-2019-11.

#19-227 – Capital Matters Pending

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE CAPITAL MATTERS PENDING UPDATE, AS PRESENTED IN COW REPORT FIN-2019-38.

#19-228 – Water and Wastewater Third (3rd) Quarter Report

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES THE WATER AND WASTEWATER THIRD (3RD) QUARTER REPORT FOR INFORMATION, AS PRESENTED IN COW REPORT UTIL-2019-03.

CARRIED – UNANIMOUS

SAVE AND EXCEPT:

#19-229 – Gananoque Royals Minor Hockey – Request to Waive Fees

Moved by: Deputy Mayor Osmond

Seconded by: Councillor O’Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2 (DENY GANANOQUE ROYALS MINOR HOCKEY REQUEST FOR THE WAIVING OF FEES AND CHARGE AS PER THE GENERAL RATES AND FEES BY-LAW), AS PRESENTED IN COW REPORT RECM-2019-19.

CARRIED – 5 Ayes, 2 Nays

#19-230 – Steelworkers Park Sport Court Relocation Update #2 – Postponed

Moved by: Deputy Mayor Osmond

Seconded by: Councillor O’Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2C (RELOCATE THE SPORTS COURT BEHIND THE LOU JEFFRIES ARENA (ORIGINAL LOCATION FOR GBM FACILITY)), AS PRESENTED IN COW REPORT RECM-2019-20.

POSTPONED– UNANIMOUS

#19-231 – Emergency Service (ES) Building Roof Repair – Option #1 – Call for Tenders

Moved by: Deputy Mayor Osmond

Seconded by: Councillor O’Connor

AS RECOMMENDED BY THE COMMITTEE OF THE WHOLE, BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #1 (IMMEDIATELY CALL FOR TENDERS TO INSTALL A NEW ROOF ON THE MAIN BUILDING, INCLUDING A THIRD PARTY ROOFING CONTRACTOR, AND REPAIR THE DRYWALL AT AN ESTIMATED COST OF \$200,000, TO BE FUNDED IN 2019 FROM THE CASINO CONTINGENCY RESERVE FUND. THIS FUND CURRENTLY HAS A BALANCE OF \$275,000. NOTE: THIS DOES NOT INCLUDE THE ROOF OVER THE FIRE TRUCKS) CONCERNING THE EMERGENCY SERVICES BUILDING ROOF, AS PRESENTED IN COW REPORT FIRE-2019-05.

CARRIED – UNANIMOUS

12. Motions (Council Direction to Staff) – None

13. Notice Required Under the Notice By-law – None

14. Committee Updates (Council Reps)

- Councillors reported on activities / meetings that took place over the last two (2) week period.
- Councillor Haird requested that the following recommendation be considered with respect to the Affordable Housing Project.

Motion #19-233 – Motion to Direct Staff – Request a Staff Report – 50 Birch Street

Moved by: Deputy Mayor Osmond

Seconded by: Councillor O’Connor

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO PREPARE A REPORT OUTLINING THE PROCESS/FEASIBILITY OF DEVELOPING THE MUNICIPALLY OWNED PROPERTY LOCATED AT 50 BIRCH STREET FOR AN AFFORDABLE HOUSING PROJECT.

CARRIED – UNANIMOUS

15. Discussion of Additional Items – None

16. Miscellaneous – None

****Moved by Deputy Mayor Osmond that the Council of the Town of Gananoque hereby recess the November 5th, 2019, regular meeting at 6:30 PM, and will reconvene following the Committee of the Whole.**

CARRIED – UNANIMOUS

Comments to address Mr. McDonald's Correspondence

Mr. McDonald is correct. The Provincial Government is investing modernization funds to small and rural municipalities "to improve service delivery by being smarter and finding more efficient ways of performing municipal functions"

The proposed water meter replacement program will move the Town from analog water meters to smart meters. This will accomplish exactly what the province is encouraging. It will allow technology to replace the need for the Town's licensed, trained and experienced water operators to manually perform the task of hand reading over 1300 remaining analog meters. This is an in-efficient use of their time, skills and abilities. This time can, and should, be better-utilized conducting required maintenance of our aging water system and all of its components.

At last night's Council training session, Council learned of its Statutory Standard of Care regarding the Town's drinking water system. Tonight we will be endorsing the Operational Plan. Two of the Town's Three Quality Management System objectives in the Plan are:

- "to ensure the effective management and operations of the water system"
- "Achieve continuous improvement of the QMS and the water system performance"

Under the Commitments and Endorsement Element, the system owner (Council) supports the ongoing development, implementation, maintenance and continual improvement of the Drinking Water Quality Management System.

The referenced \$76,658.40 are in 2019 dollars and are effectively "wasted dollars". It includes the full value of staff time to perform the duties of reading meters over a 12-month period. This includes:

- 40 hours per week at the Operator #3 rate of pay
- 1 week per month for normal reads
- 1 week per month for final reads and rereads for metres that didn't register a read the 1st time
- 2 weeks per month for either metre replacement or swapping broken metres.

Of note, there are currently over 100 non-readable water meters resulting in unbilled revenues that staff are working to address. The new smart meters will resolve this matter.

Mr. McDonald suggests that there is no "actual savings" because the Town will still employ the staff; however, the Town is currently contracting out work that is not being completed at a much higher rate than we pay our water operators. For example with regards to the hydrant testing, the Town will have to pay a contractor \$1,600 per day because the Town is required to perform annual testing and these tasks are not done. To that end, once the smart meters are installed these required tasks can now be completed in house at a much lower rate.