

REGULAR COUNCIL MEETING MINUTES
 Held on Tuesday, December 19, 2023, at 5:00 PM
 Closed Session and 6:00 PM Open Session
 Held via WebEx Video, Teleconference and In-Person

COUNCIL MEMBERS PRESENT		STAFF PRESENT
Mayor:	John Beddows	Shellee Fournier, CAO
Councillors:	Colin Brown	Penny Kelly, Clerk/CEMC
	Matt Harper	Melanie Kirkby, Treasurer
	Patrick Kirkby	Jeff Johnston, Manager of Parks and Recreation
	Vicky Leakey	Brenda Guy, Manager of Planning and Development
	David Osmond	
Regrets:	Anne-Marie Koiner	David Armstrong, Manager of Public Works
		Scott Gee, Police Chief
		Gord Howard, Fire Chief

1.	Call Meeting to Order
	Mayor Beddows called the meeting to order at 5:00 PM.
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Closed Meeting of Council (Beginning at 5:00 PM)
	Move into Closed Session
	Moved by Deputy Mayor Leakey that the Council of the Town of Gananoque, in accordance with Section 239.2 of the <i>Municipal Act</i> , moves into Closed Session at 5:01PM for the purpose of discussing two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding Human Resources Matters, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding 400 Stone Street North.
	CARRIED – UNANIMOUS
4.	Move Out of Closed Session at 5:53 PM
	Council resumed the Open Session at 6:04 PM.
5.	Reporting Out of Closed Session – Matters Arising
	A Closed Meeting was held. Council discussed two (2) items under Personal Matters Concerning an Identifiable Individual, Including Municipal or Board Employees, regarding Human Resources Matters, and; one (1) item under A Position, Plan, Procedure, Criteria or Instruction to be Applied to any Negotiations Carried On or to be Carried on by or on Behalf of the Municipality or Local Board regarding 400 Stone Street North. There was nothing to report out on these items.
6.	Canadian National Anthem
	<ul style="list-style-type: none"> The National Anthem was sung.
7.	Land Acknowledgement Statement
	<ul style="list-style-type: none"> Mayor Beddows read the Land Acknowledgement Statement.
8.	Public Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)
	<ul style="list-style-type: none"> Members of the public addressed Reports listed on the Agenda.

9.	Disclosure of Additional Items
	1. Council-CSC-2023-14 – Penny Kelly – Next Generation 9-1-1 (NG9-1-1) Transfer Payment Agreement (TPA)
10.	Delegations – None
11.	Presentations / Awards / Deputations
	1. Jennifer Baril, Tourism Coordinator – Visitor Centre Year-End Report
	<ul style="list-style-type: none"> Jennifer Baril, Tourism Coordinator appeared before Council and presented a PowerPoint presentation entitled “Gananoque & Thousand Islands Visitor Centre End of Year Report”.
12.	Mayor’s Declaration – None
13.	Public Meetings – None
14.	Unfinished Business
Council-REC-2023-28 – Town Owned Property Lease Agreement Rates for Not-for-Profit Organizations	
<p>***Moved by Councillor Osmond and seconded by Deputy Mayor Leakey to amend Option #2, as presented in Report Council-REC-2023-28, to add “ALLOW THE TENANTS THE OPPORTUNITY TO NEGOTIATE RENT BASED ON APPROVED CAPITAL IMPROVEMENTS IN LINE WITH THE ASSET MANAGEMENT PLAN (AMP) FOR CONTRIBUTION TO RESERVES ONLY”.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
	<p>Motion #23-259 – Town Owned Property Lease Agreement Rates – Not-for-Profit Organizations</p> <p>Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2 (CHARGE ADDITIONAL RENT ONLY – COST-RECOVERY OF OPERATING EXPENSES AND CONTRIBUTION TO RESERVES FOR THE BUILDING, IN FULL, PER SQUARE FOOT, PER YEAR), WITH REGARDS TO PROPERTY LEASE AGREEMENT RATES FOR “NON-PROFIT” ORGANIZATIONS, AS PRESENTED IN COUNCIL REPORT REC-2023-28,</p> <p>ALLOW THE TENANTS THE OPPORTUNITY TO NEGOTIATE RENT BASED ON APPROVED CAPITAL IMPROVEMENTS IN LINE WITH THE ASSET MANAGEMENT PLAN (AMP) FOR CONTRIBUTION TO RESERVES ONLY.</p> <p style="text-align: right;">DEFEATED, as amended – 3 Ayes, 3 Nays</p>
<p>***At this point, the Chair called a recess at 7:21 PM.</p> <p>***The meeting reconvened at 7:33 PM.</p>	
<p>***Mayor Beddows proposed that Council consider the following recommendation with respect to Town Owned Property Lease Agreement Rates – Not-for-Profit Organizations.</p>	
	<p>Motion #23-260 – Town Owned Property Lease Agreement Rates – Not-for-Profit Organizations</p> <p>Moved by: Deputy Mayor Leakey Seconded by: Councillor Harper</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #2, AS FOLLOWS: “ADDITIONAL RENT ONLY– COST-RECOVERY OF OPERATING EXPENSES AND CONTRIBUTION TO RESERVES FOR THE BUILDING, AS NEGOTIATED BY THE MANAGER OF PARKS AND RECREATION AND FACILITIES, PER SQUARE FOOT, PER YEAR, AND;</p> <p>ALLOW THE TENANTS THE OPPORTUNITY TO NEGOTIATE RENT BASED ON APPROVED CAPITAL IMPROVEMENTS IN LINE WITH THE ASSET MANAGEMENT PLAN (AMP) FOR CONTRIBUTION TO RESERVES ONLY.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>

15.	Consent Agenda
	<p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Brown Be it resolved that the Motion and By-laws listed on the Consent Agenda be passed accordingly:</p>
	<p>Motion #23-258 – Approval of Minutes – December 5, 7 and 8, 2023 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, DECEMBER 5, 2023, AND THE SPECIAL COUNCIL MINUTES OF DECEMBER 7 & 8, 2023.</p>
	<p>By-law No. 2023-119 – Amend Community Grants Program Policy By-law No. 2019-086 – Various Policy Amendments BEING A BY-LAW TO AMEND THE COMMUNITY GRANTS PROGRAM POLICY TO INCLUDE DELEGATION OF AUTHORITY TO THE TREASURER AND VARIOUS POLICY AMENDMENTS.</p>
	<p>By-law No. 2023-120 – Amend Delegation of Powers and Duties Policy By-law No. 2017-012 – Community Grants BEING A BY-LAW TO AMEND THE DELEGATION OF COUNCIL POWERS AND DUTIES POLICY BY-LAW NO. 2017-012 TO DELEGATE AUTHORITY TO THE TREASURER TO AUTHORIZE COMMUNITY GRANT APPLICATIONS.</p>
CARRIED – UNANIMOUS	
SAVE AND EXCEPT:	
	<p>By-law No. 2023-121 – Amend By-law No. 2021-064 – Remuneration and Expenses for Council Moved by: Deputy Mayor Leakey Seconded by: Councillor Brown BEING A BY-LAW TO AMEND BY-LAW NO. 2021-064, A BY-LAW TO ESTABLISH REMUNERATION AND EXPENSES FOR THE MEMBERS OF COUNCIL AND LOCAL BOARDS, TO TIE COUNCIL REMUNERATION INCREASES TO CUPE AND NON-UNION INCREASE FOR 2024 (2% INCREASE). CARRIED – 4 Ayes, 2 Nays</p>
16.	Staff Reports
Council-UTIL-2023-16 – Budget Deviation – Lagoon Road and Berm Maintenance	
	<p>Motion #23-261 – Budget Deviation – Lagoon Road and Berm Maintenance Moved by: Deputy Mayor Leakey Seconded by: Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A BUDGET DEVIATION TO AN UPSET LIMIT OF \$125,000.00 FOR THE LAGOON ROAD AND BERM MAINTENANCE PROJECT TO BE FUNDED FROM THE WASTEWATER RESERVES, AS PRESENTED IN COUNCIL REPORT UTIL-2023-16. CARRIED – UNANIMOUS</p>
Council-CAO-2023-27 – Recreation Cost Sharing Agreement – Lou Jeffries Community Centre	
	<p>By-law No. 2023-122 – Recreation Cost Sharing Agreement – Lou Jeffries Community Centre Moved by: Councillor Brown Seconded by: Councillor Kirkby BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES OPTION #1 (PASS BY-LAW NO. 2023-122, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A ONE (1) YEAR RECREATION COST SHARING AGREEMENT WITH THE TOWNSHIP OF LEEDS AND THE THOUSAND ISLANDS (TLTI) FOR THE LOU JEFFRIES COMMUNITY CENTRE IN THE AMOUNT OF \$158,500, AS OFFERED BY THE TOWNSHIP. AND FURTHER, ADD THE SHORTFALL OF \$14,170 TO THE TOWN'S 2024 ARENA BUDGET), AS PRESENTED IN COUNCIL REPORT CAO-2023-27. CARRIED – UNANIMOUS</p>

Council-REC-2023-29 – Thousand Islands Youth Boxing Club (TIYBC) – Lease Agreement Extension	
<p>***Moved by Councillor Kirkby and seconded by Councillor Brown to amend the recommendation in Report Council-REC-2023-29 to remove the words “FEBRUARY 29TH, 2024” and replaced with “MARCH 31ST, 2024”.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>	
	<p>By-law No. 2023-123 – Thousand Islands Youth Boxing Club (TIYBC) – Lease Agreement Extension Moved by: Councillor Kirkby Seconded by: Deputy Mayor Leakey BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-123, BEING A BY-LAW TO AMEND BY-LAW NO. 2019-074, TO AUTHORIZE THE MAYOR AND CLERK TO SIGN AN AMENDING LEASE AGREEMENT WITH THE THOUSAND ISLAND YOUTH BOXING CLUB (TIYBC) FOR A PORTION OF 400 STONE STREET NORTH TO EXTEND THE TERM OF THE LEASE TO MARCH 31ST, 2024, AS PRESENTED IN COUNCIL REPORT-REC-2023-29.</p> <p style="text-align: right;">CARRIED – UNANIMOUS, as amended</p>
Council-CSC-2023-13 – Emergency Management Program & Emergency Response Plan Review	
	<p>Motion #23-262 – Emergency Management Program & Emergency Response Plan Review Moved by: Deputy Mayor Leakey Seconded by: Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION, THE EMERGENCY MANAGEMENT PROGRAM AND EMERGENCY RESPONSE PLAN REVIEW, AS PRESENTED IN COUNCIL REPORT CSC-2023-13.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
17.	Motions (Council Direction to Staff)
1. Finance Working Group – Councillor Harper	
	<p>Motion #23-263 – Finance Working Group Moved By: Councillor Harper Seconded By: Councillor Brown BE IT RESOLVED THE TOWN OF GANANOQUE ROTATES THE MEMBERSHIP OF THE FINANCE WORKING GROUP ON AN ANNUAL BASIS STARTING IN JANUARY OF 2024.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
2. Parking Meter Rates, Zones and Rates – December 2023, January & February 2023 – Deputy Mayor Leakey	
	<p>Motion #23-264 – Parking Meter Rates, Zones and Rates – December 2023, January & February 2023 Moved By: Deputy Mayor Leakey Seconded By: Councillor Brown WHEREAS THE TRAFFIC AND PARKING BY-LAW NO. 2015-070 SCHEDULE ‘V’ PROVIDES THOSE AREAS WITHIN THE BUSINESS IMPROVEMENT AREA (BIA) THAT ARE EXEMPTED ANNUALLY FOR PAID PARKING FROM DECEMBER 1 TO THE LAST DAY OF FEBRUARY;</p> <p>AND WHEREAS THE BIA CONTRIBUTES TO THE TOWN TO COVER LOST REVENUE ON AN ANNUAL BASIS;</p> <p>AND WHEREAS THE LOWERTOWN AREA (MAIN, WATER. MILL STREET AND THE PARKING LOTS) ARE NOT EXEMPTED FROM PAID PARKING AS IT IS OUTSIDE THE BIA AREA;</p>

AND WHEREAS RESIDENTS AND VISITORS WHO ATTEND THE LOWERTOWN AREA, DURING THE SAME TIME FRAME, GENERALLY ATTEND ACTIVITIES OUTSIDE OF THE NORMAL TOURISM SEASON, PRIMARILY IMPACTING RESIDENTS AND VISITORS;

AND WHEREAS THE HISTORICAL LOSS OF PARKING REVENUE DURING THIS SAME TIME FRAME FOR THE LOWERTOWN AREA IS LESS THAN FIVE HUNDRED DOLLARS (\$500);

NOW THEREFORE BE IT RESOLVED THE TOWN OF GANANOQUE SETS ASIDE THE PROVISIONS CITED IN THE TRAFFIC AND PARKING BY-LAW NO. 2015-070, SCHEDULE 'V', BEING PARKING METER RATES, ZONE AND RATES, AND THE REQUIREMENT FOR PAID PARKING IN THE FOLLOWING AREA:

1. PAID PARKING ON-STREET AND PARKING LOTS WILL BE FREE FOR DECEMBER 2023, JANUARY AND FEBRUARY 2024, CORRESPONDING WITH THE DOWNTOWN BUSINESS IMPROVEMENT AREA (BIA), AND;
2. ALL PARKING TIME LIMITS AND OTHER RESTRICTIONS SHALL REMAIN IN FULL FORCE AND EFFECT.

DEFEATED – 2 Ayes, 4 Nays

3. Amendment to Physician Recruiting and Locum Program – Mayor Beddows

Motion #23-265 – Amendment to Physician Recruiting and Locum Program

Moved by: Mayor Beddows

Seconded by: Councillor Brown

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE AMENDS THE CRITERIA OF THE PHYSICIAN RECRUITING AND LOCUM PROGRAM BY AMENDING THE LOCUM TERMS FROM “EXPERIENTIAL LOCUM PROGRAM (ELP) 8 WEEKS OR 40 DAYS” TO “EXPERIENTIAL LOCUM PROGRAM (ELP) UP TO 8 WEEKS OR 40 DAYS”.

CARRIED – UNANIMOUS

4. Debt Financing Re-Capitalization of Municipal Marina – Mayor Beddows

Motion #23-266 – Debt Financing Re-Capitalization of Municipal Marina

Moved by: Mayor Beddows

Seconded by: Councillor Brown

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO BRING FORWARD A REPORT FOR JUNE 2024, ON DEBT FINANCING OF RE-CAPITALIZATION OF THE MUNICIPAL MARINA WHICH ADDRESSES THE OVERALL NEED FOR INVESTMENT TO PRESERVE AND ENHANCE THE VALUE OF THE MARINA AS A MUNICIPAL ASSET, FINANCING OPTIONS INCLUDING BUT NOT LIMITED TO COMMERCIAL BORROWING, USE OF THE PROVINCE OF ONTARIO MUNICIPAL INFRASTRUCTURE FUND AND THE ISSUE OF MUNICIPAL DEBENTURES, AND APPROPRIATE AMORTIZATION PERIODS.

CARRIED – UNANIMOUS

18. Correspondence

1. Accounts Payable – November 28 to December 10, 2023

2. Tourism Advisory Panel Motion – Visitor Centre Funding

*****Councillor Brown declared a Conflict of Interest and left the room.**

Motion #23-267 – Tourism Advisory Panel Motion – Visitor Centre Funding – Direction to Staff



Moved by: Deputy Mayor Leakey

Seconded by: Councillor Harper

BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO REFER THE AMOUNT \$14,855, FROM THE TOURISM ADVISORY PANEL (TAP) RESERVES TO THE VISITOR CENTRE BUDGET, AS SUPPORTED BY MATTAP MOTION #2023-041, DATED DECEMBER 11, 2023.

CARRIED – UNANIMOUS, by those voting

*****Councillor Brown returned to the room.**

	3. Eastern Ontario Regional Network – Improved Cell Service Now Available in 26 Eastern Ontario Communities
	4. Ministry of Natural Resources & Forestry (MNRF) – Technical Bulletin Decision Notification Letter – Flooding Hazards
	5. Enbridge – Consultation on the Future of Natural Gas Expansion and Home Heating Affordability
	6. United Counties of Leeds & Grenville – Media Release – Collaborative Partnerships Aim to Support Homelessness in the United Counties
	7. United Counties of Leeds & Grenville – Media Release – The New G. Tackaberry and Family Home, Athens: Excellence in Long Term Care – Room to Donate
	8. United Counties of Leeds & Grenville – Media Release – Council Highlights from December 14, 2023
	9. Unadopted Minutes – Municipal Heritage Advisory Panel (MHAP) – Tuesday, November 14, 2023
	10. Unadopted Minutes – Tourism Advisory Panel (TAP) – November 20, 2023
19.	Notice Required Under the Notice By-law – None
20.	Committee Updates (Council Reps)
	<ul style="list-style-type: none"> Members of Council provided their updates.
21.	Discussion of Additional Items
	1. Council-CSC-2023-14 – Next Generation 9-1-1 (NG9-1-1) – Transfer Payment Agreement (Attached)
	<p>By-law No. 2023-124 – Next Generation 9-1-1 (NG9-1-1) – Transfer Payment Agreement</p> <p>Moved by: Deputy Mayor Leakey Seconded by: Councillor Osmond</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-124, BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CLERK TO SIGN A TRANSFER PAYMENT AGREEMENT WITH THE SOLICITOR GENERAL REGARDING THE NEXT GENERATION 9-1-1 (NG9-1-1) PROGRAM FUNDING IN THE AMOUNT OF \$1,047,528.00.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
22.	Questions from the Media – None
23.	Confirmation By-law
	<p>By-law No. 2023-118 – Confirming By-law – December 19, 2023</p> <p>Moved By: Deputy Mayor Leakey Seconded By: Councillor Brown</p> <p>BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE PASS BY-LAW NO. 2023-118, BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF COUNCIL AT ITS REGULAR MEETING HELD ON TUESDAY, DECEMBER 19TH, 2023, BE READ THREE TIMES AND FINALLY PASSED THIS 19TH DAY OF DECEMBER 2023.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
24.	Next Meeting(s): Tuesday, January 16, 2024 at 6:00 PM
25.	Adjournment
	<p>Moved By: Deputy Mayor Leakey</p> <p>Be it resolved that Council hereby adjourns this regular meeting of Council at 8:53PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; text-align: center;">  <hr/> John S. Beddows, Mayor </div> <div style="width: 45%; text-align: center;">  <hr/> Penny Kelly, Clerk / CEMC </div> </div>