



**Downtown Business Improvement Area (BIA) Board**

**UNADOPTED MINUTES**

Held on Thursday May 10<sup>th</sup> at 6:30 PM

Held in Person (& Online via WebEx) at Town Hall 30 King Street East

BOARD MEMBERS PRESENT		STAFF PRESENT
<b>Members:</b>	Randall Smith, Vice-Chair	Lynsey Zufelt, Recording Secretary
	Shannon Treanor	
	Lesley Poole	
	Carolyn Harding	
	Councillor David Osmond	
	Kathrine Christensen (Online)	
<b>Regrets:</b>	Lisa Robichaud, Chair	
	Ray Stedman, Treasurer	
	Ryan Chartrand	

<b>1.</b>	<b>Call Meeting to Order</b>
	Vice-Chair, Randal Smith called the meeting to order at 6:42 PM.
<b>2.</b>	<b>Approval of Minutes – April 6, 2023</b>
	<p><b>BIA Motion #23-015 – Approve Minutes – April 6, 2023</b></p> <p><b>Moved By:</b> Lesley Poole    <b>Seconded By:</b> Carolyn Harding            BE IT RESOLVED THAT THE DOWNTOWN GANANOQUE BIA BOARD APPROVE THE MINUTES OF THE APRIL 6, 2023 MEETING.</p> <p align="right"><b>CARRIED – UNANIMOUS</b></p>
<b>3.</b>	<b>Public Question/Comment (Only Addressing Reports on the Agenda) – None</b>
<b>4.</b>	<b>Disclosure of Additional Items – None</b>

5.	<b>Delegations</b> – None		
6.	<b>Presentations by Staff (Others)</b> – None		
7.	<b>Unfinished Business</b>		
	At this time, the Board Members discussed the challenges and potential solutions for the Curbside Recycling changes.		
	<p><b>BIA Motion #23-016 Direction to Staff – Survey BIA Members’ Recycling Needs</b></p> <p><b>Moved By:</b> Shannon Treanor    <b>Seconded By:</b> David Osmond</p> <p>BE IT RESOLVED THAT THE DOWNTOWN GANANOQUE BIA BOARD DIRECT STAFF TO DEVELOP AND DELIVER A SURVEY TO THE BIA REGARDING THE GENERAL NEED FOR SUPPORT REGARDING CURBSIDE RECYCLING.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
8.	<b>Correspondence</b>		
	At this time, Councillor David Osmond summarized the Town News Council Highlights from the May 2, 2023 meeting.		
<b>*** BIA Board Member Kathrine Christensen left the meeting at 7:30PM ***</b>			
9.	<b>New Business/Reports</b> – None		
10.	<b>Discussion of Additional Items</b>		
	The Board Members discussed social media, open hours, window washing, Les FestivÎLES, flowers and vacant storefronts.		
11.	<b>Next Regular Meeting</b> – Thursday, June 8, 2023 at 6:30 PM		
11.	<b>Questions from the Media</b> – None		
15.	<b>Adjournment</b>		
	<p><b>BIA Motion #2023-017 – Adjournment</b></p> <p><b>Moved By:</b> Lesley Poole</p> <p>BE IT RESOLVED THAT THE DOWNTOWN GANANOQUE BIA BOARD ADJOURN THE MAY 10<sup>TH</sup>, 2023 MEETING AT 8:24 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>		
<table border="0" style="width: 100%;"> <tr> <td style="width: 50%; text-align: center;"> <hr/>           Randall Smith, Vice-Chair         </td> <td style="width: 50%; text-align: center;"> <hr/>           Lynsey Zufelt, Recording Secretary         </td> </tr> </table>		<hr/> Randall Smith, Vice-Chair	<hr/> Lynsey Zufelt, Recording Secretary
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