



Downtown Business Improvement Area (BIA) Board

UNADOPTED MINUTES

Held on Thursday, October 19th 2023 at 6:30 PM

Held in Person (& Online via WebEx) at Town Hall 30 King Street East

BOARD MEMBERS PRESENT		STAFF PRESENT
Members:	Lisa Robichaud, Chair	Lynsey Zufelt, Recording Secretary
	Randall Smith, Vice-Chair	Amanda Trafford, Economic Development & Cultural Heritage Coordinator
	Lesley Poole, Treasurer	
	Councillor David Osmond	
	Carolyn Harding	
Regrets:	Ryan Chartrand	
	Shannon Treanor	
	Kathrine Christensen	

1.	Call Meeting to Order
	Chair, Lisa Robichaud called the meeting to order at 6:30 PM
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Approval of Minutes – September 20, 2023
	<p>BIA Motion #23-030 – Approve Minutes – September 20th, 2023</p> <p>Moved By: Randall Smith Seconded By: Lesley Poole</p> <p>BE IT RESOLVED THAT THE DOWNTOWN GANANOQUE BIA BOARD APPROVE THE MINUTES OF THE SEPTEMBER 20, 2023 MEETING.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
4.	Public Question/Comment (Only Addressing Reports on the Agenda) – None
5.	Disclosure of Additional Items – None

6.	Delegations – None
7.	Presentations by Staff (Others) – None
8.	Unfinished Business
	1. Halloween Event
	<p>BIA Motion #23-031 – Contribute \$2,500 to 2023 Parade – October 19, 2023</p> <p>Moved By: Randall Smith Seconded By: Lesley Poole</p> <p>BE IT RESOLVED THAT THE DOWNTOWN GANANOQUE BIA BOARD CONTRIBUTE \$2,500 TO THE 1000 ISLANDS GANANOQUE CHAMBER OF COMMERCE TOWARDS THE 2023 SANTA PARADE.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
	2. Festival of Lights/Holiday Events
	<p>BIA Motion #2023-032 – Direction to Staff to Purchase Holiday Lighting</p> <p>Moved By: Lesley Poole Seconded By: Randall Smith</p> <p>BE IT RESOLVED THAT THE DOWNTOWN GANANOQUE BIA BOARD DIRECT STAFF TO PURCHASE HOLIDAY LIGHTING/DECORATIONS FOR THE BIA FOR AN AMOUNT UP TO \$6,000.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
9.	Correspondence
10.	New Business/Reports
11.	Discussion of Additional Items – None
12.	Next Regular Meeting – Thursday, November 9, 2023 at 6:30 PM
13.	Questions from the Media – None
14.	Adjournment
	<p>BIA Motion #2023-033 – Adjournment</p> <p>Moved By: Carolyn Harding</p> <p>BE IT RESOLVED THAT THE DOWNTOWN GANANOQUE BIA BOARD ADJOURN THE OCTOBER 19, 2023 MEETING AT 8:03 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<div style="display: flex; justify-content: space-between;"> <div style="width: 45%; border-top: 1px solid black; padding-top: 5px;">Lisa Robichaud, Chair</div> <div style="width: 45%; border-top: 1px solid black; padding-top: 5px;">Lynsey Zufelt, Recording Secretary</div> </div>	

