



PLANNING ADVISORY/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE MEETING MINUTES

On Tuesday, May 24, 2022 @ 6:00 PM
Via Webex Teleconference Meeting

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
Chair:	Mayor Ted Lojko	Brenda Guy, Manager of Planning and Development
Members:	Brian Brooks	Chanti Birdi, Assistant Planner
	Lynda Garrah	
	Emery Groen	
	Chris McDonald	
	Jana Miller	
	Marion Sprenger	
Regrets:	John Beddows	
	Councillor Mike Kench	
1.	Call Meeting to Order Chair Mayor Ted Lojko called the meeting to order at 6:00 PM.	
2.	Adoption of the Agenda	
	PAC-COA-PSC Motion #2022-22 Moved by: Lynda Garrah Seconded by: Marion Sprenger BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/ PROPERTY STANDARDS COMMITTEE adopt the agenda dated May 24, 2022. <p align="right">CARRIED</p>	
3.	Disclosure of Pecuniary Interest & General Nature Thereof – None	
4.	Adoption of Minutes	
	PAC-COA-PSC Motion #2022-23 Moved by: Chris McDonald Seconded by: Jana Miller BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/ PROPERTY STANDARDS COMMITTEE adopt the minutes dated April 26, 2022. <p align="right">CARRIED</p>	
5.	Public Question/Comments – None	
6.	Unfinished Business – None	
7.	Reports/New Business	
	Development Permit Amendment Application DP2021-23 – Horizon Legacy – 425 Fourth Street The Development Permit Amendment Application sought to amend the previously approved site plan to include a fifth residential building (containing three units) and	

	<p>to alter the overall layout of the site including reduction of space between buildings and elimination of a turn-around at the end of the driveway. The applicant was present for the meeting.</p> <p>The Committee discussed the following aspects of the application:</p> <ul style="list-style-type: none"> • Elimination of the turn-around from the site plan and the potential impact on site circulation, accessibility and garbage pick-up. • Potential walkway connection from the site to Fourth Street. The applicant noted that if feasible (structurally and from an engineering perspective), a walkway would be extended to Fourth Street. • Parking including: <ul style="list-style-type: none"> ○ Location of accessible parking in proximity to potential snow storage areas and to each other (with potential to share a buffer). ○ Incorporation of electric vehicle charging stations. The applicant noted that infrastructure to allow electrical charging stations to be introduced at a later date are being provided. <p>PAC-COA-PSC Motion #2022-24 Moved by: Chris McDonald Seconded by: Lynda Garrah</p> <p>BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE recommends to Council that DPA2021-23A Horizon Legacy for the property located at 425 Fourth Street to be approved to amend the overall building site plan and include five structures, provided all conditions as set out in the Notice of Decision dated March 7, 2022 are met; and</p> <p>That the applicant incorporate and extend the sidewalk to Fourth Street, if feasible.</p> <p style="text-align: right;">CARRIED</p>
8.	Correspondence/Other
	<p>Motion Re: Return to in-person meetings</p> <p>PAC-COA-PSC Motion #2022-25 Moved by: Lynda Garrah Seconded by: Chris McDonald</p> <p>BE IT RESOLVED THAT PLANNING ADVISORY COMMITTEE/COMMITTEE OF ADJUSTMENT/PROPERTY STANDARDS COMMITTEE return to in-person meetings in the Town Hall Council Chambers starting at the next regular meeting of June 28, 2022, unless individuals prefer to attend virtually and provide the Chair and Secretary Treasurer with notice of virtual attendance in advance.</p> <p style="text-align: right;">CARRIED</p>
9.	Next Regular Meeting – June 28, 2022
10.	Questions From the Media – None
11.	Adjournment
	<p>PAC-COA-PSC Motion #2022-26</p> <p>Moved by: Chris McDonald THAT PAC/COA/PSC BE ADJOURNED AT 6:55 PM.</p>
<p>_____ Major Ted Lojko, Chair</p>	<p>_____ Brenda Guy, Committee Secretary</p>