




## TREES AND TRAILS ADVISORY PANEL MINUTES

On Monday February 10, 2020 at 1:00pm

Town Hall Board Room, First Floor, 30 King Street East, Gananoque

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
<b>Chair:</b>	Mayor Ted Lojko	Paul McMunn, Manager of Public Works
<b>Members:</b>	Carl Woodman	Robert Kennedy, Superintendent of Parks and Facilities
	Peter Murray	Penny Kelly, Clerk/CEMC
		Lynsey Zufelt, Administrative Assistant
<b>Guest:</b>	Terry Childs, Nature's Way Landscaping	
<b>Regrets:</b>	Douglas Bickerton	

<b>1.</b>	<b>Call Meeting to Order</b> Mayor Lojko, Chair, called the meeting to order at 1:05 PM.
<b>2.</b>	<b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>
<b>3.</b>	<b>Approval of Minutes – None</b>
<b>4.</b>	<b>Public Question / Comment (Only addressing Reports on Agenda)</b> There being none, the Chair moved on to the next order of business.
<b>5.</b>	<b>Disclosure of Additional Items</b> Proposed mandate for Trees and Trails – Peter
<b>6.</b>	<b>Delegations – None</b>
<b>7.</b>	<b>Presentations by Staff (Others)</b> <ul style="list-style-type: none"> <li>• Penny Kelly, Clerk, provided the Panel with an overview of the Procedural By-law and the Trees and Trails Advisory Panel Terms of Reference.</li> <li>• The Code of Conduct will be placed on next scheduled meeting Agenda</li> </ul>
<b>8.</b>	<b>Unfinished Business – None</b>
<b>9.</b>	<b>Correspondence – None</b>

<b>10.</b>	<b>New Business/Staff Reports –</b>
MOTION-TTAP-2020-01 – Funding – Urban Forest & Horticultural	
	<p><b>Moved by:</b> Peter Murray</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL INVESTIGATE FUNDING SOURCES OR FUTURE BUDGETS IN ORDER TO ESTABLISH A STAFFING POSITION TO DEAL WITH URBAN FORESTS AND HORTICULTURAL-RELATED ISSUES.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
MOTION-TTAP-2020-02 – Municipal Tree Inventory	
	<p><b>Moved by:</b> Mayor Ted Lojko</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL RECOMMEND THAT THE COMMITTEE OF THE WHOLE CONSIDER A MUNICIPAL TREE INVENTORY TO INCLUDE IN THE TOWN'S ASSET MANAGEMENT PLAN.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
<b>11.</b>	<b>Discussion of Additional Items</b>
MOTION NO. 2020-TTAP-03 – Amend Trees and Trails Terms of Reference	
	<p><b>Moved by:</b> Mayor Ted Lojko</p> <p>THE TREES AND TRAILS ADVISORY PANEL RECOMMENDS THAT THE COMMITTEE OF THE WHOLE CONSIDERS ADOPTING THE VISION, MANDATE AND MISSION OF THE TREES AND TRAILS ADVISORY PANEL, AS PRESENTED ON FEBRUARY 10, 2020, AND ATTACHED. </p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>
<b>12.</b>	<b>Next Meeting</b> – March 18 <sup>th</sup> , 2020 at 10:00 am
<b>13.</b>	<b>Questions from the Media</b> – None
<b>14.</b>	<b>Adjournment</b>
	<p><b>Moved by:</b> Mayor Lojko:</p> <p>Be it resolved that the Trees and Trails Advisory Panel hereby adjourn the February 10<sup>th</sup>, 2020, meeting at 3:20 PM.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>
<p>_____</p> <p>Mayor Ted Lojko, Chair</p>	<p>_____</p> <p>Lynsey McCulloch, Recording Secretary</p>