



**TREES AND TRAILS ADVISORY PANEL MINUTES**  
 On Thursday January 27<sup>th</sup> 2022 at 1:00 PM - Online Via WebEx

| <b>COMMITTEE MEMBERS PRESENT</b> |                   | <b>STAFF PRESENT</b>                                   |
|----------------------------------|-------------------|--|
| <b>Chair:</b>                    | Mayor Ted Lojko   | David Armstrong, Manager of Public Works               |
| <b>Members:</b>                  | Angus Fergusson   | Robert Kennedy, Superintendent of Parks and Facilities |
|                                  | Carl Woodman      | Emily Parker, Special Events Coordinator               |
|                                  | David Frid        | Lynsey Zufelt, Recording Secretary                     |
|                                  | Calder Schweitzer |  |
| <b>Regrets:</b>                  | Terry Childs      |  |
|                                  | Douglas Bickerton |  |

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|-----------|---|
| <b>1.</b> | <b>Call Meeting to Order</b><br>Mayor Lojko, Chair, called the meeting to order at 1:01 PM  |
| <b>2.</b> | <b>Disclosure of Pecuniary Interest &amp; General Nature Thereof – None</b>   |
| <b>3.</b> | <b>Approval of Minutes – December 15, 2021</b>  |
|           | <b>Moved by:</b> Calder <b>Seconded by:</b> David Frid<br><br>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY ADOPTS THE REGULAR MINUTES OF DECEMBER 15, 2021, MEETING<br><br><p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p> |
| <b>4.</b> | <b>Public Question / Comment</b>  |
|           | There being none, the Chair moved on to the next order of business.   |
| <b>5.</b> | <b>Disclosure of Additional Items – None</b>  |
| <b>6.</b> | <b>Delegations – None</b>   |
| <b>7.</b> | <b>Presentations by Staff (Others) –</b>  |

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|---------------------------|---|
|                           | <p>Emily Parker, Special Events Coordinator, presented the 2Billion Trees Call for Proposals Tree Planting Application guide, and the 2BT Capacity Building Application guide to the Panel.</p> <p>The Panel further possibilities within the Capacity Building stream and the Chair opened a discussion regarding hiring forest management personnel for the purpose of devising a tree management plan, which will be brought to Council.</p> <p>Lynsey Zufelt, Administrative Assistant, presented a tree planting strategy (Backyard Tree Planting Program) for the Town to adopt, in 2022.</p> |
| <b>MOTION #TTAP-22-02</b> |   |
|                           | <p><b>Moved By:</b> Calder Schweitzer      <b>Seconded By:</b> David Frid</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY DIRECT STAFF TO IMPLEMENT A RESIDENTIAL TREE PLANTING PROGRAM WITH A BUDGET OF \$5,000.00 IN THE YEAR 2022.</p> <p style="text-align: right;"><b>CARRIED - UNANIMOUS</b></p>  |
| 8.                        | <p><b>Unfinished Business – Forgotten Corners</b></p> <p>Member David Frid outlined his proposed budget and concept for the rough “forgotten” areas for cleanup and planting.</p>   |
| <b>MOTION #TTAP-22-03</b> |   |
|                           | <p><b>Moved By:</b> David Frid      <b>Seconded By:</b> Carl Woodman</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL HEREBY DIRECT STAFF TO PRICE THE NECESSARY PLANTS AS PER THE PROPOSED “FORGOTTEN CORNERS” BUDGET.</p> <p style="text-align: right;"><b>CARRIED – UNANIMOUS</b></p>  |
| 9.                        | <b>Correspondence – None</b>  |
| 10.                       | <b>New Business/Staff Reports</b>   |
|                           | <p>1. Confirm the number, type and location of Spring Boulevard Tree Planting: The Chair outlined the Town Boulevard Tree Planting and Replacement Tree budgets and plan for planting and removals, which</p>   |

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|---------------------------------|---|
|                                 | will be discussed with to Public Works to determine what is do-able and what is not do-able, using the \$40,000 Boulevard Planting Budget.  |
|                                 | 2. Federal 2 billion Tree Planting Program – As discussed during Section 7 of the Agenda, an application is being pre   |
|                                 | 3. Discussion re: Capacity Building Grants  |
|                                 | 4. Tree Removal Permits / Tree By-law – Action: Lynsey to work on this with Carl and David – Send them Information  |
| <b>11.</b>                      | <b>Discussion of Additional Items (Round Table)</b><br>The Panel Members had an opportunity to ask questions and share information and to report back on various items. Staff outlined the works that have been done on the trails. |
| <b>12.</b>                      | <b>Next Meeting</b> – February 24 <sup>th</sup> @ 1:00PM  |
| <b>13.</b>                      | <b>Questions from the Media</b> – None  |
| <b>14.</b>                      | <b>Adjournment</b>  |
|                                 | <b>Moved by:</b> Mayor Lojko <b>Seconded by:</b> Carl Woodman<br><br>Be it resolved that the Trees and Trails Advisory Panel hereby adjourn the January 27 <sup>th</sup> 2022 meeting at 2:38 PM.<br><br><b>CARRIED – UNANIMOUS</b> |
| _____<br>Mayor Ted Lojko, Chair | _____<br>Lynsey Zufelt, Recording Secretary   |