

The Corporation of the Town of



TREES AND TRAILS ADVISORY PANEL MINUTES

On Thursday, February 8th at 1:00 PM

Town Hall Board Room – Town Hall, 30 King Street East Gananoque and Webex

COMMITTEE MEMBERS PRESENT		STAFF PRESENT
Chair:	Chair Councillor David Osmond	Robert Kennedy, Facilities Superintendent
Members:	Doug Bickerton	Lynsey Zufelt, Recording Secretary
	Terry Childs	
	Gerry Brown	
	David Frid	
	Calder Schweitzer	
Regrets:	Therese Conway	

1.	Call Meeting to Order
	Chair David Osmond, Council Representative, called the meeting to order at 1:01 PM
2.	Disclosure of Pecuniary Interest & General Nature Thereof – None
3.	Adoption of Minutes
	Motion-TTAP-2024-01 – Adoption of Minutes October 5, 2023 Moved By: Terry Childs Seconded By: Calder Schweitzer BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL ADOPT THE MINUTES OF THE OCTOBER 5 TH , 2023 MEETING, AS AMENDED. <p style="text-align: right;">- CARRIED</p>
4.	Public Question / Comment
	Community Member Alison Timusk noted an area of land which borders the Castlegrove Sub-Division and vacant land to the east. There is a concern that the edge of a small pond is being disturbed by infill coming from the sub-division lands.

5.	Disclosure of Additional Items
	<p>1. Panel Recording Secretary enquired about the Grass Cutting Green Alternatives motion passed by Council in March 2023 and if there were any notable impacts on the trails observed during the first year of the initiative’s trial which could be taken into consideration prior to the 2024 mowing season.</p>
	<p>Motion-TTAP-2024-02 – Grass Cutting Green Alternatives – Trial Period Recommendations</p> <p>Moved By: Terry Childs Seconded By: Doug Bickerton</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL RECOMMEND THAT COUNCIL MAKE MODIFICATIONS TO THE ‘CUT SMART AND LIVE BETTER WHILE REDUCING COSTS – GRASS CUTTING GREEN ALTERNATIVES’ NATURALIZATION ZONES PER COUNCIL REPORT REC-2023-08, AS FOLLOWS:</p> <ol style="list-style-type: none"> 1. ROAD EASEMENT (BAY ROAD/PRINCESS STREET): DO NOT MAINTAIN; AND, 2. ARTHUR STREET (GRASSHOPPER PARK): MAINTAIN A 2M WIDE STRIP. <p style="text-align: right;">- CARRIED</p>
6.	Delegations – None
7.	Presentations by Staff (Others) – None
8.	Unfinished Business
	1. Urban Forest By-law
	<p>Motion-TTAP-2024-03 – Urban Forest By-law Draft</p> <p>Moved By: Calder Schweitzer Seconded By: Doug Bickerton</p> <p>BE IT RESOLVED THAT THE TREES AND TRAILS ADVISORY PANEL RECOMMEND COUNCIL DIRECT STAFF TO REVIEW AND PROVIDE FEEDBACK TO THE DRAFT URBAN FOREST BY-LAW AS AMENDED.</p> <p style="text-align: right;">- CARRIED</p>
	2. Trail Distance Markers – Robert Kennedy, Facilities Superintendent, presented a concept for the trail markers, which the Panel discussed and Staff will place order.
9.	Correspondence – None

10.	New Business/Reports
	1. New Trailhead signage – The quantities for trail access signage (updated with new name “Murray-Bickerton Gananoque Trails”), will be determined and presented by Panel Members at future meeting.
	2. McLean Woods – At this time, the Panel briefly discussed re-planting in the area. Forest management will be necessary for the health of the forest and safety of trail users.
	3. Volunteer Trail Patrol Committee – Tabled until next Regular Meeting
	4. Additional Staff for Recreation Department – At this time, Councillor Osmond described the budgeting process involved in the creation of an additional Staff position. No further action was taken.
11.	Discussion of Additional Items (Round Table)
	Summer Trail Maintenance – email to staff to put it on a work order
12.	Next Meeting – Thursday, March 28 th at 1:00 PM
13.	Questions from the Media – None
14.	Adjournment
	<p>Moved by: Doug Bickerton</p> <p>Be it resolved that the Trees and Trails Advisory Panel hereby adjourn the February 8th, 2024 meeting at 3:03 PM.</p> <p style="text-align: right;">CARRIED – UNANIMOUS</p>
<hr/> Councillor David Osmond, Chair	<hr/> Lynsey Zufelt, Recording Secretary