

The Corporation of the Town of



TREES AND TRAIL ADVISORY PANEL MINUTES

On March 23, 2017

At Public Works Boardroom – 665 Charles St.

1	CALL MEETING TO ORDER	
	Chair Peter Murray chaired the meeting. The meeting was called to order at 09:07 AM	
	COMMITTEE MEMBERS PRESENT	STAFF PRESENT
CHAIR:	Peter Murray	Terry Gilmer, Manager of Parks & Recreation
MEMBER:	Dwayne Fletcher	Paul McMunn, Manager of Public Works
	Jim Garrah	Krista Pooley, Public Works Admin Assistant
	John Cornish	
REGRETS:	Douglas Bickerton	
	Angus Fergusson	
	Rick Dunn	
GUESTS:	Carl Woodman	
2	DISCLOSURE OF PECUNIARY INTEREST & GENERAL NATURE THEREOF - NONE	
3	APPROVAL OF MINUTES (ADOPTION)	
	Moved by: Jim Garrah Seconded by: John Cornish	
	Be it resolved that the Trees and Trail Advisory Panel hereby adopt the minutes from their February 24, 2016 meeting.	
	CARRIED	
4	PUBLIC QUESTION/COMMENT - NONE	
5	UNFINISHED BUSINESS - NONE	
6	DISCLOSURE OF ADDITIONAL ITEMS - NONE	
7	DELEGATIONS/PRESENTATIONS - NONE	
8	CORRESPONDENCE – NONE	

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REPORTS/NEW BUSINESS

Consolidation of Trees and Trails Advisory Panel under the Director of Parks and Recreation

The Trees and Trails Advisory Panel (the Panel) reviewed the *DISCUSSION ON A PROPOSED CONSOLIDATION OF THE TREES AND TRAILS OPERATIONS UNDER THE DIRECTORSHIP OF THE GANANOQUE PARKS AND RECREATION DEPARTMENT* (the proposal).

Motion No. 2017-02 to approve the proposal: **Moved by:** Jim Garrah **Seconded by:** John Cornish
The panel votes and unanimously agrees. Be it resolved that the panel accepts the proposal.

CARRIED

Discussion about including Parks in the Panel and contracting a professional arborist to assist the Directors of Parks and Recreation and Public Works when determining if a tree should be removed and assist in an annual tree hazard assessment.

Spring Projects and Who Does What

Pitch Pines:

There are ten pitch pines to be lifted and planted in May. Director of Parks and Recreation will coordinate planning, Director of Public Works will assign staff once planning is complete. Funding for the lifting is available in reserve funds generated from tree nursery.

Discussion of finding an additional location for a plaque commemorating the pitch pine as the official tree of the Town of Gananoque (the Town). Locations to be considered by Jim and Peter: near waterfront, recreation centre, arena, near a trail. Further discussion of creating a pamphlet about the pitch pine.

Wood Chip Spreading:

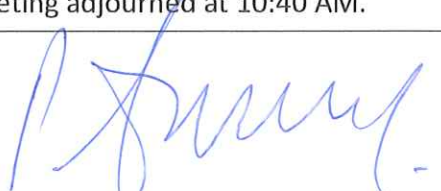

The CAO is working with Joyceville Institution to develop a Memorandum of Understanding relating to the Town participating in a Work Release Program that would involve inmates would undertaking work for the Town in the spring and summer months. Wood Chip Spreading on the trail network discourages grass and weed growth and has been identified as a task the inmates could complete during this time. Dwayne Fletcher has volunteered his own time to supervise this operation on behalf of the Town. The Director of Public Works will send the Personnel Screening Consent Form to Dwayne Fletcher.

Spring Cleanup and trail repairs:

Clean up and construction needed at stair bypass by No Frills. Director of Parks and Recreation to visit the location in the next couple of weeks and assign staff to identify and photograph the bypass. Director of Public Works to provide staff/backhoe to move large rocks associated with the cleanup.

Wooden steps at end of Arthur St (South end of MacLean Loop):

Stairs are rotted and need to be replaced, preferably early in the spring. Director of Parks and Recreation to visit the site with a contractor to identify the scope of work.

	<u>Compact Sustainability Plan – Process for Presentation</u>	
	Peter provided hard copies of draft three current as of March 23, 2017: <i>COMPACT URBAN FOREST MANAGEMENT SUSTAINABILITY PLAN FOR THE TOWN OF GANANOQUE</i> (the plan). Electronic copies will be provided to the Panel before the next meeting. The Panel is to vote on adoption of the plan at the next meeting. The plan will be introduced to council by Dwayne Fletcher.	
11	DISCUSSION OF ADDITIONAL ITEMS Brochures: There are currently 2500 brochures published and available for use. Jennifer Baril will inform the Panel when more brochures are needed. Discussion about involvement in creating a regional trail map in partnership with the Township of Leeds and Thousand Islands. This would be in addition to the existing Town trail map. Oak Street Park: Director of Parks and Recreation to bring a plan to the panel for planting oak trees in the park.	
12	NEXT MEETING	
	THE PANEL MEMBERS AGREED TO MEET MONTHLY ON THE 4TH THURSDAY OF EACH MONTH. THE NEXT MEETING WILL BE HELD APRIL 27, 2017, 9:00AM AT THE PUBLIC WORKS BOARDROOM.	
13	ADJOURNMENT	
	Meeting adjourned at 10:40 AM.	
		
	Chair, Peter Murray	Secretary, Krista Pooley