The Corporation of the Town of



REGULAR COUNCIL MEETING MINUTES

Held on Tuesday, April 2, 2024, at 6:00 PM Held via WebEx Video, Teleconference and In-Person

CO		EMBERS PRESENT	STAFF PRESENT			
Mayor:		John Beddows	Melanie Kirkby, CAO / Treasurer			
Councillors:		Colin Brown	Penny Kelly, Clerk / CEMC			
		Patrick Kirkby	Brenda Guy, Manager of Planning and Developmen			
		Anne-Marie Koiner	David Armstrong, Manager of Public Works			
		Vicky Leakey	Jeff Johnston, Manager of Parks and Recreation			
		David Osmond				
Regr	ets: Matt Harper		Gord Howard, Fire Chief			
			Scott Gee, Police Chief			
1.	Call Me	eting to Order				
		-	ddows called the meeting to order at 6:01 PM.			
2.			rest & General Nature Thereof – None			
3.	Canadia	an National Anthem				
	The National Anthem was played and sung.					
4.	Land A	cknowledgement Stat	ement			
	 Mayo 	or Beddows read the La	and Acknowledgement Statement.			
5.	Public (Question / Comment (Only Addressing Motion(s) or Reports on the Agenda)			
	 A Member of the public addressed Reports listed on the Agenda. Disclosure of Additional Items King Street Pedestrian Bridge Request for Proposal – Include Repair of BriMayor Beddows 					
6.						
7.	Delegat	i ons – None	а.			
8.	Presentations / Awards / Deputations - None					
9.	Mayor's Declaration					
		n-In Week – April 21 to 27, 2024				
	 Mayor Beddows proclaimed the week of April 21 to 27, 2024 as Pitch-In Week in the Town of Gananoque. 					
10.	Public Meetings					
		s III Development Per con Legacy (+Report	mit (DP) – DP2024-01 – 425 Fourth Street – Council-PD-2024-05)			
	 A public meeting was held with respect to a Class III Development Per Application received from Horizon Marco Polo LP/Horizon Marco Polo (Owner), and Frank Belerique, Horizon Legacy (Applicant) regarding th property municipally and legal described as 425 Fourth Street, Plan 86 161 To 163 Lot; 165 Lot 167 Lot 169 Lot 171; Lot 173 Lot 175 Lot 177 179, Lot 180 TOWN OF GANANOQUE, to construct two (2) buildings consisting of thirteen (13) residential units in each building for a total o twenty-six (26) residential units and detached laundry and garbage bu It was noted that DP2024-01, replaces DP2021-23 for five (5) resident buildings with three (3) units each. 					

 The Chair requested that the Manager of Planning and Development present the Application to Council.
 Brenda Guy, Manager of Planning and Development provided an overview of Council Report PD-2024-05 entitled "Class III Development Permit (DP) – DP2024-01 – 425 Fourth Street – Horizon Legacy"
 The Chair asked the Applicant / Owner if they have anything to add to the staff overview.
 Mr. Belerique thanked staff and Council for considering the Application, and stated that they are very excited to get started on the project.
 Hoping to get shovels in the ground by early-June 2024. Eight (8) units are committed to affordability units (as per CMHC formula).
The Chair asked if any Member of Council have questions or comments
 pertaining to the Application? Councillor Koiner asked if each unit will have individual water meters and
hydro?
 David Armstrong, Manager of Public Works, understood that the units will have their own water meters. Eastern Ontario Power (EOP) is the agoney that would advise an electrical
 agency that would advise on electrical. Councillor Brown, Chair of PAC, commented that this is a great project
 and is excited to see it get started. Mayor Beddows noted that the property could accommodate another 6 or
7 units. Is there a future plan for developing?
 Mr. Belerique advised that at this time, there is no further development planned outside of this project. The remaining land will be used for parkland and a community garden for residents.
approved the only party able to appeal to the Ontario Land Tribunal
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	 ALL WORKS SHALL BE PREPARED AND INSPECTED BY A QUALIFIED PROFESSIONAL ENGINEER LICENSED IN ONTARIO AND ALL UNSUITABLE MATERIALS BE REMOVED IN ACCORDANCE WITH THE GEOTECHNICAL REPORT; THE OWNER COMPLY WITH TOWN BY-LAWS FOR BACKFLOW PREVENTION BY-LAW, WATER WORKS AND SEWAGE WORKS; THE OWNER PROVIDE THE TOWN WITH A COMMISSIONING PLAN FOR WATERMAIN INSTALLATION;
	 THAT THE OWNER SATISFY BELL CANADA WITH REGARDS TO THE CONVEYANCE OR RELOCATION OF ANY REQUIRED EASEMENTS; ALL COSTS ASSOCIATED WITH FULFILLING THE CONDITIONS OF THIS DECISION ARE BORNE BY THE OWNER, AND: THE OWNER ENTER INTO AN AGREEMENT WITH THE TOWN WITHIN ONE (1) YEAD OF ADDROVAL
	(1) YEAR OF APPROVAL. AS RECOMMENDED BY THE PLANNING ADVISORY COMMITTEE (PAC) AND AS PRESENTED IN COUNCIL REPORT-PD-2024-05. CARRIED – UNANIMOUS
11.	Unfinished Business – None
12.	Consent Agenda
	Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner Be it resolved that the Motion and By-law listed on the Consent Agenda be passed accordingly: accordingly:
	Motion #24-032 – Approval of Minutes – March 19 and 28, 2024 BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE HEREBY ADOPTS THE REGULAR COUNCIL MINUTES OF TUESDAY, MARCH 19, 2024, AND ITS SPECIAL MINUTES OF THURSDAY, MARCH 28, 2024.
	By-law No. 2024-028 – Appointment of Chief Administrative Officer (CAO) BEING A BY-LAW TO APPOINT MELANIE KIRKBY AS CHIEF ADMINISTRATIVE OFFICER FOR THE TOWN OF GANANOQUE.
	CARRIED – UNANIMOUS
13.	Staff Reports
Cour	cil-RDS-2024-03 – Budget Deviation – Arthur Street Reconstruction Phase I
	Motion #24-034 – Budget Deviation – Arthur Street Reconstruction Phase I Moved By: Deputy Mayor Leakey Seconded By: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE APPROVES A BUDGET DEVIATION TO AN UPSET LIMIT OF \$175,720.00 (PLUS HST), TO BE DRAWN FROM CAPITAL RESERVES, FOR THE ARTHUR STREET PHASE I RECONSTRUCTION PROJECT, AS PRESENTED IN COUNCIL REPORT RDS-2024-03.
	CARRIED – UNANIMOUS
Cour	ncil-RDS-2024-04 – Trees & Trails Advisory Panel – Recommendation to Council
re "R IN AI AI	by Deputy Mayor Leakey and seconded by Councillor Osmond to amend the commendation contained in Council Report RDS-2024-04 to remove the words ECEIVES FOR INFORMATION" and replace with "DIRECTS STAFF TO IPLEMENT", and add the following "MAKE MODIFICATIONS TO THE CUT SMART ND LIVE BETTER WHILE REDUCING COSTS – GRASS CUTTING GREEN TERNATIVES NATURALIZATION ZONES, AS FOLLOWS: ROAD EASEMENT (BAY ROAD AND PRINCESS STREET): DO NOT MAINTAIN, AND;
2.	ARTHUR STREET (GRASSHOPPER PARK): MAINTAIN A 2M WIDE STRIP."
	CARRIED – 5 Ayes, 1 Nay

	Motion #24-035 – Trees & Trails Advisory Panel – Recommendation to CourMoved by:Deputy Mayor LeakeyBE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE	
	DIRECTS STAFF TO IMPLEMENT THE TREES & TRAILS ADVISORY PANEL RECOMMENDATION, AS PER MOTION 2024-TTAP-02, TO MAKE MODIFICATIONS TO THE CUT SMART AND LIVE BETTER WHILE REDUCING	
	COSTS – GRASS CUTTING GREEN ALTERNATIVES NATURALIZATION ZON AS FOLLOWS: 1. ROAD EASEMENT (BAY ROAD AND PRINCESS STREET): DO NOT	
	MAINTAIN, AND; 2. ARTHUR STREET (GRASSHOPPER PARK): MAINTAIN A 2M WIDE STRI	
	CARRIED – 5 Ayes, 1 Nay, as	
Cour	ncil-FIN-2024-08 – Business Improvement Area (BIA) – 2024 Draft Budget	
	By-law No. 2024-029 – Business Improvement Area (BIA) – 2024 Budget Moved by: Deputy Mayor Leakey Seconded by: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE READS BY-LAW NO. 2024-029, A FIRST AND SECOND TIME ON APRIL 2, 201 BEING A BY-LAW TO ADOPT THE BUSINESS IMPROVEMENT AREA (BIA) 201 OPERATING AND CAPITAL BUDGETS,	
	AND FURTHER, THAT BY-LAW NO. 2024-029, BE CONSIDERED FOR A THIR READING ON APRIL 16, 2024, AS PRESENTED IN REPORT COUNCIL-FIN -2024-08.	
Cour	CARRIED – UNANIMO ncil-FIN-2024-09 – 2024 Long Term Debt Schedule Motion #24-036 – 2024 Long Term Debt Schedule Moved by: Deputy Mayor Leakey Seconded by: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE	
Cour	CARRIED – UNANIMO ncil-FIN-2024-09 – 2024 Long Term Debt Schedule Motion #24-036 – 2024 Long Term Debt Schedule Moved by: Deputy Mayor Leakey Seconded by: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2024 LONG TERM DEBT SCHEDULE, A PRESENTED IN COUNCIL REPORT FIN-2024-09.	
Cour 14.	CARRIED – UNANIMO ncil-FIN-2024-09 – 2024 Long Term Debt Schedule Motion #24-036 – 2024 Long Term Debt Schedule Moved by: Deputy Mayor Leakey Seconded by: Councillor Koiner BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE RECEIVES FOR INFORMATION THE 2024 LONG TERM DEBT SCHEDULE, A PRESENTED IN COUNCIL REPORT FIN-2024-09.	
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Request for Support				
	Motion #24-038 – Township of Edwardsburgh-Cardinal – Keeping Energy Costs Down Act – Request for Support Moved by: Councillor Koiner Seconded by: Councillor Brown BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE SUPPORTS THE TOWNSHIP OF EDWARDSBURGH-CARDINAL'S RESOLUTION REGARDING KEEPING ENERGY COSTS DOWN ACT.			
16.	CARRIED – 5 Ayes, 1 Notice Required Under the Notice By-law – None			
17.	Committee Updates (Council Reps)			
	 Members of Council provided their updates. 			
18.	Discussion of Additional Items			
	 1. King Street Pedestrian Bridge Request for Proposal (RFP) – Include Rep of Bridge – Mayor Beddows (attached) 			
rec Inc	oved by Councillor Osmond and seconded by Councillor Koiner to amend the commendation entitled "King Street Pedestrian Bridge Request for Proposal (RFP) - clude Repair of Bridge" to add after " THE STRUCTURE FOLLOWING THE REPAIF e following:			
"O	R WORDS TO THAT EFFECT,			
	APITAL RESERVES, TO AN UPSET LIMIT OF \$25,000, TO FUND THE MENDMENT TO THE RFP." CARRIED – 5 Ayes, 1 M			
	MENDMENT TO THE RFP." CARRIED – 5 Ayes, 1 M Motion #24-039 – King Street Pedestrian Bridge Request for Proposal (RFP) Include Repair of Bridge – Direction to Staff Moved by: Mayor Beddows BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO INCLUDE IN THE KING STREET PEDESTRIAN BRIDGE REQUEST FOR PROPOSAL (RFP), THE FOLLOWING "SHOULD BIDDERS CHOOSE TO SUBMIT A COSTING FOR THE REPAIR OF THE BRIDGE, IT			
	MENDMENT TO THE RFP." CARRIED – 5 Ayes, 1 M Motion #24-039 – King Street Pedestrian Bridge Request for Proposal (RFP) Include Repair of Bridge – Direction to Staff Moved by: Mayor Beddows BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO INCLUDE IN THE KING STREET PEDESTRIAN BRIDGE REQUEST FOR PROPOSAL (RFP), THE FOLLOWING "SHOULD BIDDERS CHOOSE TO SUBMIT A COSTING FOR THE REPAIR OF THE BRIDGE, IT SHALL INCLUDE NOT ONLY COSTS OF REPAIR BUT ALSO AN ESTIMATE OF THE USEFUL LIFE OF THE STRUCTURE FOLLOWING THE REPAIR", OR			
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AN 19.	Motion #24-039 – King Street Pedestrian Bridge Request for Proposal (RFP) Include Repair of Bridge – Direction to Staff Moved by: Mayor Beddows Seconded by: Deputy Mayor Leak BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO INCLUDE IN THE KING STREET PEDESTRIAN BRIDGE REQUEST FOR PROPOSAL (RFP), THE FOLLOWING "SHOULD BIDDERS CHOOSE TO SUBMIT A COSTING FOR THE REPAIR OF THE BRIDGE, IT SHALL INCLUDE NOT ONLY COSTS OF REPAIR BUT ALSO AN ESTIMATE OF THE USEFUL LIFE OF THE STRUCTURE FOLLOWING THE REPAIR", OR WORDS TO THAT EFFECT, AND FURTHER THAT COUNCIL APPROVES AN ADDITIONAL SPEND FROM CAPITAL RESERVES, TO AN UPSET LIMIT OF \$25,000, TO FUND THE AMENDMENT TO THE RFP. CARRIED – 5 Ayes, 1 Nay, as amend Questions from the Media – None			

21.	Next Meeting(s): Tuesday, April 16, 2024, at 6:00 PM				
22.	Adjournment				
	Moved By: Deputy Mayor Leakey Be it resolved that Council hereby adjourns this regular meeting of Council at 8:30 PM. CARRIED – UNANIMOUS				
Johr	AS Sedbor S. Beddows, Mayor	Penny Kelly, Clerk / CEMC			



MOTION / RESOLUTION OF COUNCIL

Date: April 4, 202	4	Motion No. 24 –					
Subject: King Street Pedestrian Bridge Request for Proposal (RFP) – Include Repair of Bridge							
Moved by: Mayor Beddows							
Seconded by:							
INCLUDE IN THE THE FOLLOWING OF THE BRIDGE	BE IT RESOLVED THAT THE COUNCIL OF THE TOWN OF GANANOQUE DIRECTS STAFF TO INCLUDE IN THE KING STREET PEDESTRIAN BRIDGE REQUEST FOR PROPOSAL (RFP), THE FOLLOWING "SHOULD BIDDERS CHOOSE TO SUBMIT A COSTING FOR THE REPAIR OF THE BRIDGE, IT SHALL INCLUDE NOT ONLY COSTS OF REPAIR BUT ALSO AN ESTIMATE OF THE USEFUL LIFE OF THE STRUCTURE FOLLOWING THE REPAIR ".						
Carried:	Ayes I	Nays					
Defeated:	Defeated:						
Tabled/Postponed:	bled/Postponed:						

John Beddows, Mayor

MA s. 246 - When a recorded vote is requested, the Clerk will call for each Councillors vote (Aye or Nay), mark the recorded vote as indicated by the member, and announce whether the motion is carried or defeated. The Mayor will then sign the motion.

RECORDED VOTE:		Aye	Nay
Brown, Colin			
Harper, Matt			
Kirkby, Patrick			
Koiner, Anne-Marie			
Leakey, Vicki			
Osmond, David			
Beddows, John			
	TOTALS		