

**EMPLOYMENT OPPORTUNITY:
MARINA DOCK ATTENDANT
POST-SECONDARY SUMMER STUDENT POSITION**

Overview:

The Marina Dock Attendant will assist the Marina and Recreation Coordinator with the day-to-day operations at the Gananoque Municipal Marina. The position will provide assistance to boaters, general marina maintenance including cleaning duties while demonstrating a high level of customer service. This position is for post-secondary students who can start May 1st, 2024.

Qualifications:

- Must be enrolled in and returning to a post-secondary institution fall 2024 as a full-time student
- Must be minimum 18 years old
- Excellent public relations and communications skills
- Ability to sit/stand for extended periods
- Ability to lift and carry 25lb independently
- Knowledge of boating and the 1000 Islands
- Bilingualism would be considered an asset
- Must be able to swim
- Strong Work ethic
- Satisfactory Canadian Police Information Centre (CPIC) check

Work Environment:

- The work week is to be determined (up to 40 hours a week)
- Evening and weekend work is required
- Work is completed outside in all weather conditions
- This position requires a person who can work on a team and independently, multi-task and work in a busy, sometimes disruptive, environment
- Must be able to provide customer service to the public in a friendly, respectful and helpful manner on a regular basis while carrying out related tasks.

All applications must clearly indicate

“Marina Dock Attendant – Post-Secondary Summer Student”

Interested applicants should apply in confidence no later than:

Friday, January 26, 2023 at 4:00 P.M. to the attention of:

Human Resources, Town of Gananoque
30 King Street East, Gananoque Ontario, K7G 1E9
Phone: 613-382-2149
Email: hr@gananoque.ca

We appreciate the interest of all applicants; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and will be only used for the purpose of the candidate selection. The Town will provide accommodation for individuals with accessibility needs.