

3 MONTH CONTRACT EMPLOYMENT OPPORTUNITY PUBLIC WORKS TEMPORARY LABOURER (UNION) CUPE 1701

The Town of Gananoque is seeking a 3-month temporary labourer to work in the Public Works Roads Division. The incumbent's responsibilities include but are not limited to: assisting operators in the daily operation/repairs/maintenance of roads, bridges, walkways, sidewalks, catch basins and ditches. Assist with sweeping, raking, shovelling and all other duties as assigned. All assigned responsibilities will be as per the procedures outlined in the Department's Safety Manual and the *Occupational Health and Safety Act*.

REQUIRED QUALIFICATION AND COMPETENCIES

- Grade 12 secondary school diploma
- Possess or agree to obtain training in WHMIS and Occupational Health and Safety
- Ability to lift 50 lbs. independently
- Knowledge of related Provincial and Federal legislation and regulations
- Possess and maintain a valid 'G' Class Ontario Driver's License
- Basic knowledge of mechanical equipment and procedures
- Satisfactory Canadian Police Information Centre (CPIC) check

WORK ENVIRONMENT

- Work will be on an as required basis (up to 40 hours per week)
- May include evening and weekend work
- Work is completed inside and outside in all weather conditions
- This position requires a person who can work independently as well as work well on a team
- Must be able to provide customer service to the public in a friendly, respectful and helpful manner on a regular basis while carrying out related tasks.

Applications will be received no later than **Wednesday, April 28th 2021 at 4:00 P.M.** Only those selected for an interview will be notified. All successful applicants will be required to consent to a Criminal Records Check and if required, a Driver Abstract. All applications must clearly indicate the name of the position to the attention of:

Shellee Fournier, CAO, Town of Gananoque,
30 King Street East, Gananoque, Ontario K7G 1E9
Phone: 613-382-2149 ext. 1113 or
Email: sfournier@gananoque.ca

We appreciate the interest of all applicants; however, only those selected for an interview will be contacted. In accordance with the *Municipal Freedom of Information and Protection of Privacy Act*, personal information is collected, and will be only used for the purpose of the candidate selection. The Town will provide accommodation for individuals with accessibility needs.