

# COVID-19 Facility Protocols

## Lou Jeffries Gananoque & TLTI Recreation Centre Facility Rental COVID-19 Protocols (Updated Oct 29th 2021)

**The Town of Gananoque is establishing these protocols in compliance with Provincial legislation and the guidelines as set out by the Ministry of Health and our local Health Unit. The Town and our staff are following these guidelines in order to do our best to keep our facility users safe, healthy and to reduce the spread of COVID-19. The Town recognizes that each sport organization and association may have policies set that go above and beyond the regulations as set by the Provincial of Ontario and may hold their sport participants, coaches and officials to a higher standard as outlined in their own internal sport policies.**

**The Town of Gananoque Community Services Department extends our sincere gratitude for your ongoing patience as we implement the updated Provincial policies at our facility.**

### COVID-19 Safety Plan

Permit Holders are required to provide a Covid-19 Safety Plan. The Manager of Community Services (or designate) must approve said plan.

### Contact Tracing and Screening

The permit holder is required to maintain a record of all persons who attend each booking (name, phone number and date) for the purpose of contact tracing. This includes all participants, event organizers, volunteers, staff, instructors etc. The Contact Tracing information collected by the user group may be requested by the local public Health Unit if deemed necessary. Records must be kept for thirty (30) days by the user group. Records must be kept confidential and only shared to a medical officer of health or an inspector under the Health Protection and Promotion Act.

A representative must be listed as the point to contact in case of any COVID-19 exposure or confirmed cases develop following the booking. The Health Unit requests a copy of the mandatory contact tracing files.

The user is responsible to ensure that everyone entering the facility has been screened for COVID-19. Any person who identifies as having any symptoms or fails the self screening tool should not enter the facility. For an up-to-date list of self-screening questions, please visit <https://covid-19.ontario.ca/self-assessment>

# COVID-19 Facility Protocols

If anyone that visits the facility suspects that they have contracted COVID-19 or have come into close contact with someone that has contracted COVID-19, is obligated to notify the local Health Unit and Town staff within twenty-four (24) hours.

## Double Vaccination

All persons entering the facility are required to be Fully Vaccinated, including the 14-day waiting period after receiving their completed doses. The user group is required to designate a volunteer responsible for checking proof of double vaccination, and denying access to any visitors who do not provide proof of double vaccination. This legislation applies to all persons born in 2009 or earlier. (See exemptions noted below) Otherwise, all guests that enter the building will be asked to show the certificate (or QR code starting Oct 22) of double vaccination and photo I.D.

Any person that is unable to show a proof of double vaccination certificate will be asked to leave the building. If the person refuses to show the certificate, the organizer of the user group shall contact the recreation facility staff and alert them of the issue and this person will be immediately asked to leave the premises.

The following table explains Required vs Exempt from being Double Vaccinated.

<b>Vaccination Proof Required</b>	<b>Vaccination Proof <u>Not Required</u> EXEMPTIONS</b>
<p>18+ unless exempted</p> <p>18+ participating in Arena programs</p> <p>Parents or guardians of youth participating in organized sports</p> <p>Youth spectators (12-17), including at sporting events</p> <p>Youth (12-17) not actively engaged in an organized sport (non-organized sport programs such as recreational skating, fitness classes and special interest courses)</p>	<p>Medical exemption (with documented proof from physician or by a registered nurse as outlined by the Ministry of Health, see guidelines)</p> <p>Children under the age of 12</p> <p>Youth under 18 who are actively participating in an organized sport (sports leagues, organized pick up sports)</p> <p>Coaches and officials actively working or volunteering on the ice during the ice booking time.</p> <p>Making payment or registering/booking for a Town service/program</p>

# COVID-19 Facility Protocols

## Facility Entrance

All permitted facility users are required to enter the facility using the main arena entrance. **Doors will be opened thirty (30) minutes prior to the booking** to allow the Permit Holder and users to enter the facility. Groups are encouraged to meet outside and all be ready to enter at exactly 30 minutes prior to the ice time booking. Doors will be immediately locked at the booking time. **Anyone that requests to exit the building can do so for emergency and health reason but will need to be let back in by the user group volunteer and re-checked for proof of double vaccination.**

## Facility Exiting

User groups are to exit using the closest side door to their dressing Room. Please enter through the main doors but exit using the nearest side doors. **Guests must exit the facility immediately following the completion of the event/activity and are required to have exited the premises within 30 minutes of the booking time completion.**

## Physical distancing and face coverings/masks

Any individual who enters the facility **MUST** wear a face covering/mask in a manner that covers their mouth, nose and chin.

For greater clarification, face coverings/masks can be removed once the sport participant has placed their helmet on, and while participants are engaged in physical activity on the ice. Any coach or team staff that is not engaged in sport on the ice surface, must wear a face covering/mask. Spectators may remove their masks while temporarily to eat/drink but must be put back on as soon as possible. Any participants who are on the players bench for an extended period of time and not engaged in sport must wear a mask.

## Change rooms/areas

**Change rooms are open back to full capacity limits.** A representative/coach is required to be present in each changing room prior to participants arriving. It is the responsibility of the representatives/coaches to ensure that participants are following the set time limits, wearing a face covering/mask, and abiding by all other facility procedures while in the changing room.

Participants may arrive up to thirty **(30) minutes prior** to their booking and must vacate the building thirty **(30) minutes after** they are off the ice (including the parking lot) No loitering and/or congregating in the facility (parking lot area) will be permitted.

## Showers & Washrooms

Showers and washrooms are open. **Players will only have 30 minutes of time to change and/or shower after the game and must exit the building 30 minutes after the game ends.**

## Spectators

**Spectator capacity is back to full capacity.** Spectators are encouraged to select a seat keeping 2 meters apart from each other when possible. However, spectators can sit next to members of their own household/bubble. **Full capacity is also permitted in the**

# COVID-19 Facility Protocols

facility.

## Food and beverage

Participants are encouraged to bring a filled water bottle for individual use. The water bottle filling station is available upon entry to the arena. Our canteen service is currently not in operation this season. Outside beverages (non-alcoholic) can be brought into the facility.

## Parking lot

The parking lot is considered part of the facility and all regulations regarding physical distancing and gathering limits apply. All facility users must ensure that the guidelines and regulations from the Municipal, Provincial and Federal governments along with the local Public Health Unit are followed.

## Flow of traffic

The entire facility is open for use, however, it is imperative that all guests of the facility refrain from loitering or congregating in the hallways and lobby areas outside of the permitted ice rental time and the allowed 30 minutes prior and after.

## Compliance

The Town of Gananoque COVID-19 Safety Precautions and Procedures must be followed at all times, failure to comply will result in immediate removal from the facility, non-refundable booking fee and a review of future bookings. All individuals must comply with all current Leeds, Grenville & Lanark District Health Unit regulations and directives related to COVID-19. Please visit [www.healthunit.org](http://www.healthunit.org) to learn more. All individuals must comply with all the regulations mandated by the Province of Ontario Reopening Ontario Act, 2020 (Amending O. Reg. 364/20 and directives related to COVID-19. Please visit <https://covid-19.ontario.ca/> to learn more.

## Assumption of risk

The novel coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19, like many other viruses, is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, Federal, Provincial and Municipal Governments and Health Agencies continue to recommend the practice of physical distancing and the use of face coverings/masks.

While the Town of Gananoque has put in place preventative measures to reduce the spread of COVID-19, the Town cannot guarantee that users will not become infected with COVID-19, or any other virus. Further, attending programs or facilities in the Town of Gananoque could increase the risk of contracting COVID-19, or any other virus.