

# COVID-19 Facility Protocols

## Lou Jeffries Gananoque & TLTI Recreation Centre Facility Hall Rental COVID-19 Protocols

Updated January 28 2022

**The Town of Gananoque is establishing these protocols in compliance with changing Provincial legislation and the guidelines as set out by the Ministry of Health and our local Health Unit. The Town and our staff are following these guidelines in order to do our best to keep our facility users safe, healthy and to reduce the spread of COVID-19. The Town recognizes that each group, organization and association may have policies set that go above and beyond the regulations as mandated by the Province of Ontario, and may hold their participants, volunteers, instructors, coaches and officials to a higher standard as outlined in their own internal policies.**

**The Town of Gananoque Community Services Department extends our sincere gratitude for your ongoing patience as we implement the updated Provincial policies at our facility.**

### COVID-19 Safety Plan

Recreation Center hall rental organizations/groups are required to provide a Covid-19 Safety Plan. The Manager of Community Services (or designate) must approve said plan.

### Screening & Protocols

**It is the responsibility of the user to notify attendees, volunteers, etc., of the Lou Jeffries Arena protocols. The user is responsible to actively screen individuals who enter the facility in accordance with the advice and recommendations and instructions of the Office of the Chief Medical Officer of Health before they enter the facility.**

Any person who identifies as having any symptoms or fails the self screening tool should not enter the facility. For an up-to-date list of self-screening questions, please visit <https://covid-19.ontario.ca/self-assessment>

The user (Hall renter) is responsible to ensure that everyone entering the facility has been screened for COVID-19. Any person who identifies as having any symptoms or fails the self screening tool should not enter the facility. For an up-to-date list of self-screening questions, please visit <https://covid-19.ontario.ca/self-assessment>

### Double Vaccination

All persons entering the facility are required to be fully Vaccinated, including the 14-day waiting period after receiving their completed doses. The user group is required to designate a volunteer responsible for checking proof of double

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vaccination, and denying access to any visitor(s) who do not provide proof of double vaccination. This legislation applies to all persons born in 2010 or earlier. (See exemptions noted below) Otherwise, all guests that enter the building will be asked to show the Enhanced Vaccination Certificate with QR code (to be scanned using the Verify Ontario App by the volunteer responsible), along with valid photo I.D. The Town of Gananoque is not responsible to provide an electronic device for this verification.

Any person that is unable to show a proof of this enhanced vaccination certificate with QR code confirming double vaccination will be asked to leave the building. If the person refuses to show the certificate, the organizer of the user group shall contact the recreation facility staff and alert them of the issue and this person will be immediately asked to leave the premises. Vaccine certificates with no QR Code, will not be accepted. Individuals must now receive a medical exemption note from a licensed doctor or practitioner and a copy must be submitted the health unit for proper documentation. Medical exemption notes from a doctor or practitioner only, will not be accepted.

The following table explains Required vs Exempt from being Double Vaccinated.

Vaccination Proof Required	Vaccination Proof <u>Not Required</u> <b>EXEMPTIONS</b>
12+ unless exempted  Parents or guardians of youth participating in organized sports  Youth spectators (12-17), including at sporting events	Medical exemption (with documented proof from physician or by a registered nurse and Health Unit Verification, as outlined by the Ministry of Health, see guidelines)  Children under the age of 12  Making payment or registering/booking for a Town service/program

## Facility Entrance

- All doors to the facility will remain locked. Access for the Upstairs Hall will be through the single door on the south side of the facility. The renter is to advise the Recreation Coordinator in advance of any participants requiring access to the hall via the lift. 613-382-2149 ext. 1414 [marinarecreation@gananoque.ca](mailto:marinarecreation@gananoque.ca) Doors will be opened thirty (30) minutes prior to the booking to allow the user group (hall renter) to enter the facility. Doors will be immediately locked at the booking time. Any person that leaves the facility is required to be checked for double vaccination

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upon return into the facility. Those attending a rental at the Upstairs Hall will not have access to any other area of the facility.

## Exiting the Facility

User groups are to exit the facility using the south side stairwell and exit doors or via the lift and main doors for accessibility purposes. Congregating after the booking time has expired in the hall or lower level area is not permitted. Guests must exit the facility immediately following the completion of the event/activity and are required to have exited the premises within 30 minutes of the booking time completion.

## Meeting & Event

No more than 10 people may be seated together at any table in the rented space. No patrons are permitted to dance or sing, including by performing karaoke, within the rented space.

## Physical Distancing and Face Coverings/Masks

Any individual who enters the facility MUST wear a face covering/mask in a manner that covers their mouth, nose and chin.

For greater clarification, face coverings/masks can be removed while participants are engaged in physical activity (i.e. fitness classes)

Participants may arrive up to thirty (30) minutes prior to their booking and must vacate the building thirty (30) minutes after their booked allotted time. Loitering and/or congregating in the facility will not be permitted.

**The maximum number of participants in the Upper Hall is now reduced to 50% capacity limiting the number of people to 111 or the number where participants can safely maintain 2 meters apart.**

Note: The washrooms located in the Upstairs Hall are open for use.

## Food and Beverage

Outside beverages (non-alcoholic), can be brought into the facility but every participant for indoor hall use MUST remain seated while consuming food or drink and while masks are off.

## Parking lot

The parking lot is considered part of the facility, meaning that all regulations on gathering limits apply. All facility users must ensure that the guidelines and regulations from the Municipal, Provincial and Federal governments along with the local Public Health Unit are followed.

## Flow of traffic

It is imperative that all guests of the facility refrain from loitering or congregating and

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adhere to the procedures set out in this policy for the safety of all facility users, Town Staff and community members.

## Compliance

The Town of Gananoque COVID-19 Safety Precautions and Procedures must be followed at all times, failure to comply will result in immediate removal from the facility, non-refundable booking fee and a review of future bookings. All individuals must comply with all current Leeds, Grenville & Lanark District Health Unit regulations and directives related to COVID-19. Please visit [www.healthunit.org](http://www.healthunit.org) to learn more. All individuals must comply with all the regulations mandated by the Province of Ontario Reopening Ontario Act, 2020 (Amending O. Reg. 364/20 and directives related to COVID-19. Please visit <https://covid-19.ontario.ca/> to learn more.

## Assumption of Risk

The novel coronavirus (COVID-19) has been declared a worldwide pandemic by the World Health Organization. COVID-19, like many other viruses, is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, Federal, Provincial and Municipal Governments and Health Agencies continue to recommend the practice of physical distancing and the use of face coverings/masks.

While the Town of Gananoque has put in place preventative measures to reduce the spread of COVID-19, the Town cannot guarantee that facility users will not become infected with COVID-19, or any other virus. Further, attending programs or facilities in the Town of Gananoque could increase the risk of contracting COVID-19, or any other virus.

Customer Name (Hall Renter): \_\_\_\_\_

Event Organizer Name: \_\_\_\_\_

Signature of Authorized Person: \_\_\_\_\_

Date: \_\_\_\_\_