

Employment Opportunity – Superintendent of Water & Wastewater

Under the direction of the Manager of Public Works, this position oversees the general operations and maintenance of Water Treatment and Distribution, and Wastewater Treatment and Collection systems. This position requires technical and organizational skills to lead the day-to-day work performed by operational staff, ensuring systems are operating in accordance with approved policy and Federal Legislation.

- Provide leadership and supervision of Utilities staff by organizing, scheduling, prioritizing, and directing staff for all works pertaining to facility works, including treatment, distribution, and collection operations.
- Responsible for participating in the preparation of the annual operating and capital budgets.
- Perform the position within the legislative standards prescribed in all applicable regulations and policies.
- Ensure regulatory and legislative compliance by developing comprehensive strategies in conjunction with the team for consideration by management.
- Plan the daily work of all water/wastewater operational staff and monitor progress, including evaluations.
- Ensure the water/wastewater team members have the necessary and required classifications, licenses, and training. Ensures activities and inspections are accurately and effectively documented.
- Plan and schedule preventative and corrective maintenance repairs with staff and/or outside contractors.
- Oversee the Town's water quality sampling program and lead the Drinking Water Quality Management Standard implementation and the accreditation of the Town's Municipal Drinking Water License.
- Communicate and liaise with the MOE regarding the annual regulatory inspection, water/wastewater licenses as well as regulatory compliance.
- Manage and recommend the development of the Town's water system models and maintain the Town DWPPs (Drinking Water Works Permits) issued by the Ministry.

Qualifications include:

- Diploma in Environmental or Civil Engineering Technology, or equivalent education, certification, training directly related to the water and wastewater industry;
- Licensed in Water Treatment (Class 2), Water Distribution (Class 2), Wastewater Treatment (Class 1) and Wastewater collection (Class 2), with the ability to fulfill the requirements of Overall Responsible Operator.
- Ten years progressive training and experience in municipal utilities (water/wastewater treatment, distribution & collection), with 5 years experience in managing publicly owned water/wastewater facilities.
- Supervisory experience in a unionized environment would be considered an asset.
- Sound knowledge and understanding of key legislation including the Environmental Protection Act, Clean Water Act, Safe Drinking Water Act, Ontario Water Resources Act, Occupational Health and Safety Act, Health Protection and Promotion Act, Federal Wastewater System Effluent Regulations, and other related legislation.
- Responding to emergency situations after working hours will be a condition of employment.
- Customer service, interpersonal and conflict resolution skills combined with excellent communication skills.
- Computer literacy in MSOffice Suite, ARB N Sight Mobile (meter reading software), Vadim (financial software), GIS, and digital maintenance management system.
- Class G Driver's license in good standing, at all times during employment.

The Salary Range for this position is currently under review. Please email your confidential application to:

Melanie Kirkby, CAO, Town of Gananoque

30 King Street East, Gananoque, Ontario, K7G 1E9

HR@gananoque.ca no later than **4:30pm on April 5, 2024.**

The Town of Gananoque is an equal opportunity employer. Accessibility accommodations are available for all parts of the recruitment process. We appreciate the interest of all applicants; however, only those selected for an interview will be contacted. In accordance with the Municipal Freedom of Information and Protection of Privacy Act, personal information is collected, and will be only used for the purpose of the candidate selection.