



**Application Received**

Date: \_\_\_\_\_

Staff: \_\_\_\_\_

Permit #: 202\_\_-\_\_

**Temporary Road Closure / Street Parking**  
(Schedule B)

**Assembly**

Event Name:

Assembly Area:

Disassembly Area:

**Alcohol Use**

Will the event include the consumption of alcohol on a municipal road?    Yes     No

**Lane / Roads**

Roads to be used (List details below)


**Time**

From (Date & Time)	To (Date & Time)

**Parking**

Road	Side	From	To

**Traffic Control: OFFICE USE ONLY**

Barricades	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Quantity & Cost:
Reflective Vests	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Quantity & Cost:
Pylons	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Quantity & Cost:
Vehicle Parking Signage	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Quantity & Cost:
Temporary Traffic Signs	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Quantity & Cost:

Pay Duty Officers (Gananoque Police Services)    Quantity & Cost:
<b>Other Requirements or Requests of the Applicant</b>

Applicant: (Signature) \_\_\_\_\_ Date: \_\_\_\_\_

**Approvals (if applicable):**

Manager of Community Services: \_\_\_\_\_ Date: \_\_\_\_\_  
(or designate)

Gananoque Police Chief: \_\_\_\_\_ Date: \_\_\_\_\_

Gananoque Fire Chief: \_\_\_\_\_ Date: \_\_\_\_\_

Manager of Public Works: \_\_\_\_\_ Date: \_\_\_\_\_

Event organizers are responsible for:

1. Picking up and dropping off the barricades / pylons at the agreed time and location.
2. All pavement markings are to be temporary (i.e. Chalk, washable paint)
3. Posting and removal of signage as required.
4. Ensuring all requested services and equipment are paid for in full in conjunction with the Special Event/Facility Permit Application request form prior to the event permit being approved.
5. Purchasing the required paper products (i.e. cups, plates, straws) to comply with the Town's Recycling/Environmental Policy (section 8.2).